

Regular Meeting

3:00 pm

DIRECTORS PRESENT: Richard Blood
Brady McCartney (Remote)
J.W. Dell'Orto
Jack Tressler
Steve McDermed

MEMBERS ABSENT: None

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
Wyatt Rovera, Chief Water Treatment Plant Operator

OTHERS PRESENT: Alison Lechowicz, Lechowicz & Tseng Municipal Consultants
Karl Brustad, Peterson Brustad, Inc.
Daniel de Graaf, Black Water Consulting Engineers

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Blood at 3:04 P.M.
2. ROLL CALL OF DIRECTORS: Directors Blood, McCartney, Dell'Orto, Tressler, and McDermed were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

* Adam Brown, District Legal Counsel asked the Board to consider a motion, if they so wish, allowing Director McCartney to attend remotely as he is ill. A motion was made by Director Tressler, seconded by Director McDermed, to approve Director McCartney's remote attendance. A voice vote was taken. Directors Blood, Dell'Orto, Tressler, and McDermed voted yes; none opposed. Motion carried 4-0.

5. CONSENT ITEMS

a. Claim Summary

President Blood inquired about the invoice for A-1 Sharpening. Mathew Roberts, System Superintendent, clarified that A-1 Sharpening is now doing tires. President Blood asked about the invoice for Brawler. Travis Small, General Manager, explained that it was a normal annual service done on one of the service vehicles. President Blood inquired about the Control Point

invoice. Mr. Small explained that it was the business server updates that were completed last year, Control Point is just now invoicing the District. Director Tressler inquired if the District's backhoe was broken. President Blood informed Director Tressler that the backhoe has been red tagged for safety. Last Board meeting the Board approved the lease of a new backhoe. Director Tressler inquired about the invoice for repair to damaged lights from Gold Electric, Inc. Mr. Roberts explained that an emergency line repair was done back in October and while working on the repair, CPUD ripped out an unmarked electrical line. A motion was made by Director Dell'Orto, seconded by Director Tressler, to approve the claim summary. A roll call vote was taken. Directors Blood, Dell'Orto, McCartney, Tressler, and McDermed voted yes; none opposed. Motion carried 5-0.

6. EMPLOYEE RECOGNITION

Wyatt Rovera, Chief Water Treatment Operator, celebrated his 5 years with the District. Mr. Small highlighted Mr. Rovera's time at the District over the last 5 years. Mr. Rovera was presented with a Certification of Appreciation.

7. PROP 218 WATER RATE STUDY

Alison Lechowicz, Lechowicz & Tseng Municipal Consultants, gave a presentation on the Final Draft of the Water Rate Study. Director Dell'Orto expressed the importance of explaining Proposition 218 to the public. He explained that it will help the public to understand the need to remove the base amounts included in the current rates. The Board and Ms. Lechowicz discussed in depth the changes that will be done to the current rate structure. Director Tressler recommended possibly adding a Clearwell Tank Project fee that would fall off after the loan has been paid off. Mr. Brown expressed the need for public outreach, explaining it was very important for a successful Prop. 218 process. Ms. Lechowicz will work with staff to draft a schedule for public outreach meetings. She went over the timeline leading up to the Prop. 218 hearing.

9. 2022 WATER FEASIBILITY STUDY FINAL DRAFT

Mr. Small gave the Board a brief overview of the Water Feasibility Study draft report. President Blood asked for this item to be placed on a future agenda.

10. SELECTION OF ENGINEERING CONSULTANT TO COMPLETE A WATER MASTER PLAN, 5-YEAR CIP, AND 20-YEAR AMP AND REQUEST FOR APPROVAL OF RESOLUTION 2023-3

The Board and the General Manager discussed the proposals. Mr. Small informed the Board that two staff members and two board members reviewed the proposals. There was a unanimous decision to recommend Peterson Brustad Inc. Carl Brustad, Peterson Brustad, Inc. was present at the meeting and introduced himself to the Board. Mr. Brustad discussed the process of creating the Master Plan. A motion was made by Director Tressler, seconded by Director Dell'Orto, to approve Resolution 2023 Authorizing The General Manager To Execute A Consulting Agreement With Peterson Brustad Inc. A roll call vote was taken. Directors Blood, Dell'Orto, McCartney, Tressler, and McDermed voted yes; none opposed. Motion carried 5-0.

11. 2022/2023 FISCAL YEAR BUDGET REVIEW

Mr. Small presented a mid-year budget review. He explained to the Board that we are half way through this fiscal year. The District is right on schedule with the expenditures. He informed the Board that they will notice that the benefits were above the projected amount, but explained that the District prepaid the unfunded accrued liability for CalPERS, which saved the District money. Director Dell'Orto inquired if Mr. Small is projecting going over the budget for the Clearwell Tank Project due to the scheduling issue. Mr. Small informed the Board that he will go over that information further under the engineer report, but the contractors are currently waiting for a part that the contractor did not order on time. Mr. Small was asked if the District could recoup the expenses caused by the delay. Mr. Small informed the Board that he is working with the engineers on possibly filing for liquidated damages caused by the error. Mr. Small went over the status of the District's investments and recommended in the future to not tie up the District's funds with such long CDs if the interest rate is under 1%. Director Tressler expressed his concerns with the current policy allowing the General Manager to make decisions on the investments without consulting with the Board. President Blood said that the review with potential changes of that policy can be added to a future agenda. Mr. Brown informed the Board that these policies are reviewed on an annual basis, are regulated by the Government Code and addressed in the District's policy on the subject.

12. IWRM FUNDING AGREEMENT – UPDATE

Mr. Small asked that this agenda item be removed as he did not have any updates at this time. President Blood agreed to move this item to a future agenda.

13. DISTRICT GRANTS

President Blood asked to move this item to a future agenda. Mr. Small asked to give a quick overview. He informed the Board that Integrated Regional Water Management (IWRM) received through Upper Mokelumne River Watershed Authority (UMRWA) is worth \$600,000. It appears about \$565,000 will go to construction. The rest could be funded through a State Revolving Fund (SRF) grant. Mr. Small touched on the funding possibilities, explaining that United States Department of Agricultural (USDA) funding could potentially pay fifty percent. Mr. Small advised that the submission of the Safe and Affordable Funding for Equity and Resilience Program (SAFER) grant is complete. The District never saw an invoice for that as it was done through California Rural Water. President Blood inquired if that was the grant that the Interim General Manager started. Mr. Small informed the Board that Mr. Roberts actually has been the head of this project. Mr. Small informed the Board that he would like to keep 2-3 firms on retainer to assist with going out for grant funding. He will put a Request for Proposal on the next agenda. The Board and General Manager discussed the failure to submit a fully prepared SRF grant application, which occurred before he began his term as General Manager. It was assumed that the application would not be approved. Mr. Small expressed that once the grant has progressed to a certain point that it might as well be submitted and let them turn it down.

14. REVIEW OF DISTRICT TEMPORARY ADVISORY (AD HOC) COMMITTEES AND ASSIGNMENTS

This item was moved to the March meeting, but President Blood kept the temporary committee that was created at the February Board meeting.

15. REPORTS

a. Legal Counsel's Report

Mr. Brown stated that he did not have a report this month.

b. Water System Superintendent's Report

Mathew Roberts, Water System Superintendent, presented a slideshow of photos taken from the last few months in the District. Mr. Roberts reviewed the Monthly Maintenance Report. He explained that the District took on some heavy flows from the storms in 2023. The South Fork Pump Station (SFPS) had some debris issues causing the gate to become inoperable. Calaveras County Water District (CCWD) was gracious enough to assist the District in removing the debris and repairing the gate so that it would be operable. Mr. Roberts expressed his gratitude for the assist from CCWD. The SFPS is 6" over spill. Mr. Small reported that Jeff Davis Reservoir is 12 feet below spill. Schaads is 3" over spill. The transformer at Schaads was repaired by Don Moss. There was one main line leak this month in San Andreas on Pope St. The leaks are becoming hard to find during this wet season. The drain valve wheel at Redhawk was repaired by Herd's Welding. All pre-emergent has started for the spray program. The Ditchwitch oil change and maintenance was done at Brawner's Automotive. Director Tressler recommended reviewing the warranty on all equipment to make sure the maintenance can be done outside of a certified retailer. Some warranties state specially that all maintenance needs to be done by their company. Mr. Small will look into it. The annual water diversion report for SWRCB has been completed. The SWRCB representative Robert Lapp completed the sanitary survey inspection of the water system. President Blood inquired if a new permit was required due to the Clearwell Tank Project. Mr. Roberts explained that it will be updated once the new Clearwell Tank is up and running.

c. District Engineer Report

Mr. Small reported on the Clearwell Tank Project on behalf of WGA.

d. General Manager's Report

Mr. Small stated that he did not have a report this month.

e. Director's Comments:

Director Dell'Orto thanked Mr. Roberts for his hard work getting the SAFER Grant submitted. Director Tressler thanked the crew for all of their hard work. Director Dell'Orto reminded the Board to file their Forms 700s. President Blood asked that the January Board meeting minutes be completed by next week and forwarded to the Board for review before placed on the March agenda. Carissa Bear, Clerk of the Board, explained that the office has been short staffed, often running on one office staff member, which impacts the timing on completing the minutes. She will try to send them out earlier. Director Tressler requested that the Board consider a new meeting time for the regular Board meetings. He is having a hard time making 3:00PM work. President Blood asked for it to be put on the March agenda for discussion. Mr. Travis informed the Board that he will be requesting at the next meeting that the May meeting be pushed back one week. Mr. Small asked if any Board members were interested in attending the ACWA conference in Monterey. Director McDermed expressed interest. Mr. Small will forward the information to all of the Board. Director Dell'Orto expressed his satisfaction with the addition of tabs in the Board binders.

*The Board went into closed session at 6:45pm.

16. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: General Manager

The Board adjourned into closed session and presented the General Manager with his written performance evaluation. No further action was taken.

*The Board reconvened open session at 8:07pm.

17. ADJOURNMENT

There being no further business to come before the Board, President Blood adjourned the meeting at 8:08 pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

