



CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

BOARD OF DIRECTORS MEETING: 5:00 PM
November 18, 2025

Jack Tressler
President of the Board

Director Richard Blood
Director Kevin Sparks

Director Garrett Hesser

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- **Join the Conference Call Meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
- **<https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>**
- **Meeting ID: 816 9137 2893**
- **Meeting Passcode code: 545381**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President Jack Tressler
- b. Director Richard Blood
- c. Director Kevin Sparks
- d. Director Garrett Hesser

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to

place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. October 21, 2025, Regular Board Meeting Minutes
- b. November Claim Summary

Action: Roll call Vote

Consider motion to approve consent item a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. DECLARATION OF VACANCY ON THE BOARD OF DIRECTORS AND ESTABLISH PROCEDURE AND SCHEDULE FOR APPOINTMENT OF DIRECTOR TO SERVE THE BALANCE OF THE TERM

Action Requested: Roll Call Vote

Declare a vacancy on the Board of Directors due to the resignation of Director Dell'Orto; direct staff to post the vacancy and collect applications from prospective candidates; and establish a schedule for Board interviews and appointment of a new Director to fill the vacancy as provided by law.

7. RESOLUTION OF APPRECIATION HONORING DIRECTOR J.W. DELL'ORTO

Action Requested: Roll Call Vote

Adopt Resolution 2025-07 Honoring Director J.W. Dell'Orto.

8. NEW DEVELOPMENT UPDATES

Action Requested: Discussion

Fairfield Inn

9. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

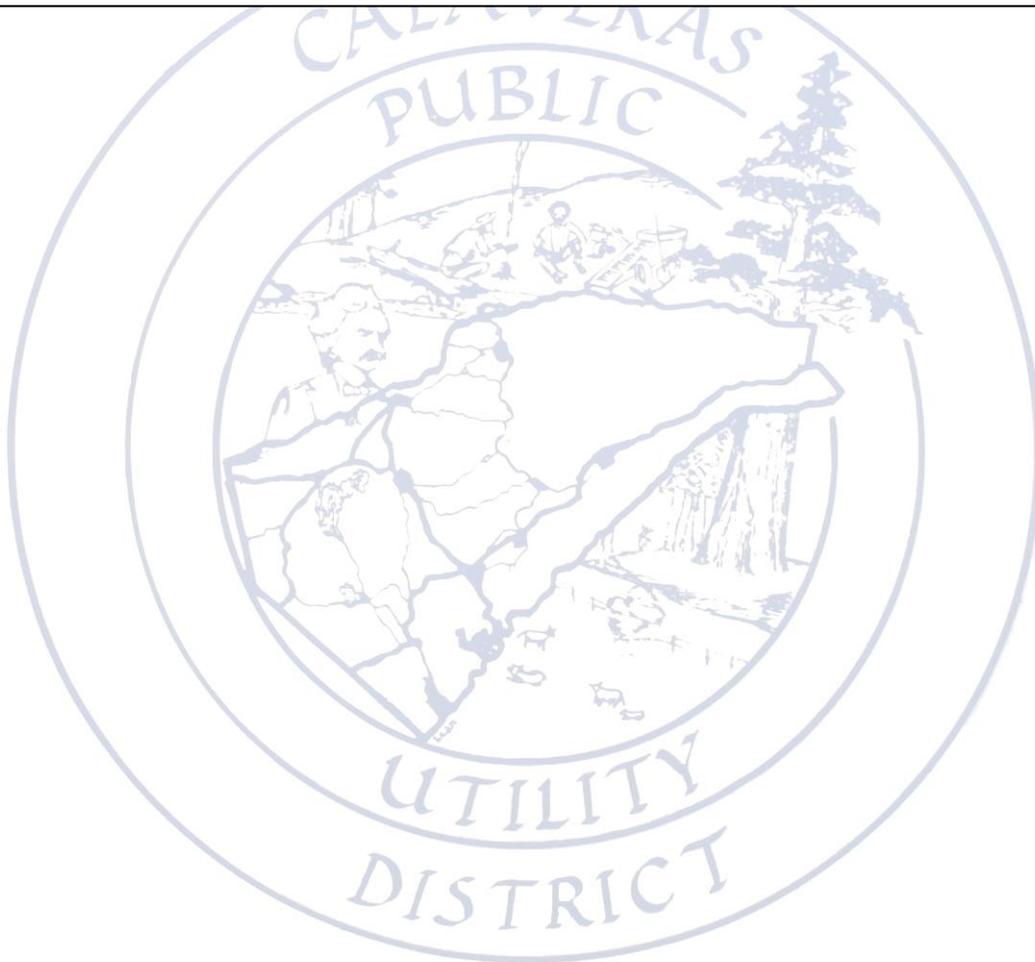
- a. Legal Counsel's Report
- b. Executive Assistant/Clerk of the Board
- c. Water System Superintendent's Report
- d. Engineer's Report
- e. General Manager's Report

- f. **Directors' Comments:** Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

10. **ADJOURNMENT**

If there is no other Board business the President will adjourn to its next regular meeting scheduled for December 16, 2025, at 5:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.



CALAVERAS PUBLIC UTILITY DISTRICT
Regular Meeting of the Board of Directors

October 21, 2025
5:00 pm

DIRECTORS PRESENT: Jack Tressler
Richard Blood
J.W. Dell'Orto
Kevin Sparks

MEMBERS ABSENT: Garrett Hesser

STAFF PRESENT: Mathew Roberts, General Manager
Carissa Bear, Clerk of the Board
Wyatt Rovera, Water System Superintendent
Adam Brown, District Legal Counsel

OTHERS PRESENT: Starlin Patrick

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Tressler at 5:08 P.M.
2. ROLL CALL OF DIRECTORS: Directors Tressler, Blood, Dell'Orto, and Sparks were present. Director Hesser was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
 - a. August 19, 2025, Regular Board Meeting Minutes
 - b. August Claim Summary
 - c. September Claim Summary

The Board reviewed and discussed the claim summaries for August and September. Staff provided clarification on the details, and the Board had no further questions. A motion was made by Director Dell'Orto, seconded by President Tressler, to approve Consent Items a-c. A roll call vote was taken. Directors Dell'Orto, Sparks, Blood, and Tressler voted yes. Motion carried 4-0.

6. EMERGENCY EXIT GATE TO JEFF DAVIS RESERVOIR

Mr. Roberts provided background on the agenda item and acknowledged the property owner's concerns but noted issues regarding Title 22 compliance, general safety, and access limitations for other property owners surrounding the reservoir; the Board agreed. Mrs. Patrick explained that she would like access in case of a fire to release her animals and potentially evacuate herself and her husband, as their property is landlocked. No action was taken.

7. RESOLUTION 2025 - 06: AUTHORIZING THE SALE OF WATER FROM RED HAWK RESERVOIR

Mr. Roberts informed the Board of a request to purchase water from Red Hawk Reservoir and sought guidance on developing a policy that would allow him to manage future sales. He explained the differences between the process for selling water from Red Hawk versus Middle Fork and noted that the charges would include both the cost of water from Red Hawk and associated time and materials. A motion was made by Director Dell'Orto, seconded by Director Blood, to approve Resolution 2025-06 Authorizing the Sale of Water From Red Hawk Reservoir, as amended by the Board. A roll call vote was taken. Directors Dell'Orto, Sparks, Blood, and Tressler voted yes. Motion carried 4-0.

8. QUARTERLY BUDGET UPDATE 2025/2026

Mr. Roberts presented the FY 2025/26 Quarterly Budget Update and reviewed the grant tracker page. The Board praised the layout, noting that it is clear, well-organized, and easy to follow

9. EXCAVATOR FINANCING

Mr. Roberts noted that this task was quite a feat. Mr. Rovera has been diligently reaching out to vendors to obtain quotes. The crew, having rented both large and small excavators in the past, expressed a clear preference. Mr. Rovera then reviewed the quotes with the Board, and the Board provided direction. A motion was made by Director Blood, seconded by Director Tressler, to approve a budget adjustment to increase the mini excavator and trailer capital equipment allocation from \$100,000 to \$105,000. A roll call vote was taken. Directors Dell'Orto, Sparks, Blood, and Tressler voted yes. Motion carried 4-0.

10. VEHICLE PURCHASE – OFFICE AND GM VEHICLES

Mr. Roberts presented the vehicle quotes. The Board supported the recommendations and instructed him to move forward with the purchases, ensuring the purchases remain within budget. A motion was made by Director Sparks, seconded by Director Dell'Orto to authorize the General Manager to purchase a vehicle for both the office and the General Manager use within approved FY 2025/26 Capital Equipment Budget not to exceed \$70,000. A roll call vote was taken. Directors Dell'Orto, Sparks, Blood, and Tressler voted yes. Motion carried 4-0.

11. NEW DEVELOPMENT UPDATES

Mr. Roberts provided an update on the new developments occurring within the District. Mr. Roberts responded to questions from the Board.

12. REPORTS

a. Legal Counsel's Report

No report this month.

b. Executive Assistant/Clerk of the Board

Mrs. Bear provided an overview of the Executive Assistant/Clerk of the Board report.

c. Water System Superintendent's Report

Mr. Rovera presented the Monthly Maintenance Reports for August and September and responded to questions from the Board.

d. Engineer's Report

No report this month.

e. General Manager's Report

Mr. Roberts provided an overview of the General Manager's report.

f. Directors' Comments:

Director Dell'Orto informed the Board that this would be his last meeting. He stated he will finalize his affairs and submit an official resignation.

12. REPORTS

There being no further business to come before the Board, President Tressler adjourned the meeting at 7:41 pm.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 10-2025

DATE: October 2025

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$ 167,577.78
Payroll Submitted	\$ 74,158.97
Employee Reimbursement	\$ 686.62
P/R Tax Deposits	\$ 5,635.02
Sub-total	\$ 248,058.39

Claim Summary Approved for	\$ 248,058.39
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Clerk of the Board, Calaveras Public Utility District

Expenses by Vendor Summary
CALAVERAS PUBLIC UTILITY DISTRICT
October 2025

Name	Transaction date	Memo/Description	Distribution account	Amount
ACWA	10/07/2025	2026 Annual Agency Dues	5420 - Association Dues	\$13,465.00
ACWA /JPIA WC	10/07/2025	Workers Comp Q1 07/01/2025-10/30/2025	5260 - Worker's Compensation Insurance	\$4,866.28
Alpha Analytical Labs, Inc.	10/07/2025	September Samples	5685 - Lab & Sampling	\$280.00
Amador Cleaning Service	10/07/2025	Janitorial Service 09/2025	5670 - Facility Maintenance	\$825.00
Amazon Capital Services	10/06/2025	Desk Supplies - Organizer	5532 Repairs & Maintenance-Auto	\$27.94
	10/06/2025	Windshield Washer Nozzle Hose Kit	5532 Repairs & Maintenance-Auto	\$25.16
	10/06/2025	Soap Dispenser	5437 - Repairs & Maintenance-Office	\$22.72
	10/06/2025	Fire Resistant Overalls and Jacket	5566 - Safety Equipment	\$289.40
	10/06/2025	Restock - Pens	5475 - Office Supplies	\$42.51
	10/06/2025	Marquee Supplies - Waterproof Fabric	5475 - Office Supplies	\$15.41
	10/06/2025	Cell Phone Supplies - Cases, Screen Protectors, and Chargers	5475 - Office Supplies	\$63.00
	10/06/2025	Windshield Washer Fluid Pump	5532 Repairs & Maintenance-Auto	\$17.20
	10/06/2025	Front Radiator Grill Hood	5532 Repairs & Maintenance-Auto	\$181.62
	10/06/2025	Birthday Supplies	5290 - Employee Recognition	\$10.81
	10/21/2025	Dry Erase Marker Kit	5475 - Office Supplies	\$7.84
	10/21/2025	Dry Erase Board	5475 - Office Supplies	\$56.82
	10/21/2025	WTP OSG System	5547 - Materials & Supplies-Treatment	\$147.79
	10/21/2025	Kitchen Restock	5475 - Office Supplies	\$9.99
	10/21/2025	Screwdriver	5585 - Tools	\$17.29
American Fidelity Assurance	10/21/2025	October	5275 - Employee Section 125 Plan	\$476.74
American Fidelity Assurance Co.(Flex)	10/21/2025	Pay period 10/1/25 & 10/15/25	5275 - Employee Section 125 Plan	\$379.16

Name	Transaction date	Memo/Description	Distribution account	Amount
AT & T	10/07/2025	Hydro 3	5480 - Telephone	\$68.17
AT & T	10/07/2025	Special Circuit	5480 - Telephone	\$51.82
	10/07/2025	Hydro 3	5480 - Telephone	\$449.12
	10/07/2025	San Andreas Tank	5480 - Telephone	\$447.35
AT&T	10/21/2025	Phone and Internet - Shop - Oct 08-Nov07	5480 - Telephone	\$135.86
Brawner Automotive Repair	10/21/2025	Truck 6 - Oil Change & Rear Brakes	5532 Repairs & Maintenance-Auto	\$1,157.95
Calaveras Auto Supply	10/07/2025	Truck 10 - LED Grommet	5532 Repairs & Maintenance-Auto	\$57.57
	10/07/2025	Brake Parts Cleaner & Blue Def	5532 Repairs & Maintenance-Auto	\$25.64
Calaveras County Public Works Dept.	10/07/2025	Services Rendered 26451 06/22/2025 & 27140 08/20/2025	5460 - Permits	\$494.40
Calaveras County Tax Collectors	10/07/2025	010-021-028	5730 - Property Taxes	\$608.34
	10/07/2025	006-002-012	5730 - Property Taxes	\$258.50
	10/07/2025	010-021-041	5730 - Property Taxes	\$258.50
Calaveras Public Power Agency	10/07/2025	CPUD Warehouse	5743 - Electricity-Office	\$164.02
	10/07/2025	Glencoe Booster Pump	5740 - Electricity-T & D	\$469.84
	10/07/2025	CPUD Office	5743 - Electricity-Office	\$287.50
	10/07/2025	Jeff Davis WTP	5742 - Electricity-Treatment	\$1,616.80
	10/07/2025	Licking Fork Pumping Station	5740 - Electricity-T & D	\$4.00
California Special District Assoc.	10/21/2025	2026 CSDA Membership Renewal	5420 - Association Dues	\$8,637.00
Cal PERS	10/06/2025	SIP - IRC 457 Contributions, SIP - 457 Plan 09/21/2025 - 10/04/2025	2317 - 457 Plan	\$341.91
	10/06/2025	Employer Contribution, PEPRA, 26507, CalPERS, 09/21/2025 - 10/04/2025	5230 - Retirement Benefits-CalPERS	\$3,346.61
	10/06/2025	Employer Contribution, Classic, 1017, CalPERS, 09/21/2025 - 10/04/2025	5230 - Retirement Benefits-CalPERS	\$2,913.94
	10/21/2025	Health PA Billing - PERS - November	5200 - Medical Benefits	\$33,386.55

Name	Transaction date	Memo/Description	Distribution account	Amount
	10/21/2025	Health PA Billing - PERS - November (Retired)	2325 - 2325 OPEB Liability	\$5,872.37
	10/21/2025	Employer Contribution, PEPRA, 26507, CalPERS, 10/05/2025 - 10/18/2025	5230 - Retirement Benefits-CalPERS	\$3,346.61
	10/21/2025	Employer Contribution, Classic, 1017, CalPERS, 10/05/2025 - 10/18/2025	5230 - Retirement Benefits-CalPERS	\$2,913.94
	10/21/2025	SIP - IRC 457 Contributions, SIP - 457 Plan 10/05/2025 - 10/18/2025	2317 - 457 Plan	\$338.41
Cal-Waste				
	10/07/2025	Shop Trash and Lock Service - Oct 2025	5760 - Sewer & Garbage	\$449.00
	10/07/2025	Office - Trash and Recycle Service - Oct 2025	5760 - Sewer & Garbage	\$188.38
Care Free Lawns				
	10/07/2025	September Monthly Service	5670 - Facility Maintenance	\$150.00
CINTAS				
	10/07/2025	October First Aid Restock - Office & Shop	5566 - Safety Equipment	\$59.91
Comcast				
	10/07/2025	Office Internet & Fax	5480 - Telephone	\$296.62
Comcast Business (VE)				
	10/07/2025	Offices Phones - Oct 2025	5480 - Telephone	\$274.14
Datco Billing				
	10/07/2025	Oct - Dec 2025 Monthly Service Fee	5430-License, Certifications, Fees	\$84.15
De Lage Landen Financial Services Inc.				
	10/16/2025	Copystar Copier 09/15/25-10/14/25	5464 - Printing	\$167.79
Department of Motor Vehicles				
	10/21/2025	DMV Registration Fee	5430-License, Certifications, Fees	\$32.00
	10/21/2025	DMV Registration Fee	5430-License, Certifications, Fees	\$32.00
Ferguson (Neptune)				
	10/07/2025	Meter - Pins	5870 - Materials for Capital Projects	\$17.11
Fischer, Merle				
	10/07/2025	October 2025 Retiree Medical Reimbursement	5210 - Medical Benefits-Retiree	\$913.20
Foothill Materials				
	10/07/2025	Hydro #1	5548 - Materials & Supplies-T&D	\$284.04
	10/07/2025	Rock	5548 - Materials & Supplies-T&D	\$327.35
Foothill-Sierra Pest Control Inc.				
	10/07/2025	Quarterly Pest Control - WTP	5670 - Facility Maintenance	\$150.00
GEI Consultants, Inc.				

Name	Transaction date	Memo/Description	Distribution account	Amount
	10/21/2025	Middle Fork Dam Updated Static and Seismic Analysis - 8/30/25-9/26/25	5695 - Consultants-Dam	\$10,213.00
	10/21/2025	Chief Dam Safety Engineer Services 8/30/25-9/26/25	5695 - Consultants-Dam	\$2,314.00
GFT Infrastructure Inc				
	10/21/2025	CPUD Middle Fork Dam Part 12D Periodic Inspection	5695 - Consultants-Dam	\$7,796.25
Grainger				
	10/07/2025	Mortar	5533 - Repairs & Maint-Dams & Hydros	\$118.14
Herd's Machine Shop				
	10/07/2025	Shop - Rebar	5548 - Materials & Supplies-T&D	\$145.57
Hunt & Sons Inc.				
	10/07/2025	Fuel 9/02/25-9/15/25	5540 - Fuel	\$1,199.81
	10/07/2025	Fuel 9/17/25-9/30/25	5540 - Fuel	\$1,663.91
	10/07/2025	11/04/24 Overpayment	5540 - Fuel	-\$18.39
Iron Mountain				
	10/21/2025	Shred Service	5464 - Printing	\$146.59
Kreationz Ink				
	10/21/2025	Hat Replacement	5592 - CPUD-Other Clothing	\$28.02
Lowe's				
	10/21/2025	Schaads Spillway - Concrete	5533 - Repairs & Maint-Dams & Hydros	\$466.31
	10/21/2025	Schaads Spillway - Concrete	5533 - Repairs & Maint-Dams & Hydros	\$298.66
Matrix Trust Company				
	10/07/2025	Pay Period Ending 09/20/25	2317 - 457 Plan	\$925.12
	10/07/2025	Pay Period Ending 10/04/25	2317 - 457 Plan	\$923.85
	10/21/2025	Pay Period Ending 10/18/25	2317 - 457 Plan	\$915.68
McMaster-Carr				
	10/21/2025	OSG System	5535 - Repairs & Maintenance-Treatment	\$122.06
	10/21/2025	Screwdriver and Bits	5585 - Tools	\$149.84
Mission IT Solutions				
	10/07/2025	Monthly Recurring charges - October	5632 - IT & Computer Support	\$2,296.00
	10/07/2025	Troubleshoot 09/03/25	5632 - IT & Computer Support	\$150.00
Motherlode Answering Service				
	10/07/2025	Answering Service Oct 2025	5606 - Answering Service	\$388.00

Name	Transaction date	Memo/Description	Distribution account	Amount
Pace Supply	10/07/2025	Inventory	5548 - Materials & Supplies-T&D	\$12,538.41
Petty Cash	10/07/2025	Lien Release x 9	5605 - Administration Services	\$180.00
PG&E - ENERGY STATEMENT	10/07/2025	Moke Hill Tank	5740 - Electricity-T & D	\$11.18
	10/07/2025	Schaads Hydro	5741 - Electricity-Hydros	\$534.90
	10/07/2025	Golden Hills Tank	5740 - Electricity-T & D	\$2.70
	10/07/2025	Warehouse Light Pole #351	5740 - Electricity-T & D	\$10.84
	10/07/2025	Warehouse Light Pole #344	5740 - Electricity-T & D	\$10.84
	10/07/2025	San Andreas Tank	5740 - Electricity-T & D	\$15.99
	10/07/2025	Office	5743 - Electricity-Office	\$8.11
	10/21/2025	Hydro 1	5741 - Electricity-Hydros	\$221.64
PGE-NON ENERGY INVOICES	10/07/2025	Hydro 1	5741 - Electricity-Hydros	\$7.75
	10/07/2025	Hydro 2	5741 - Electricity-Hydros	\$7.75
	10/07/2025	Hydro 3	5741 - Electricity-Hydros	\$7.75
	10/07/2025	Schaads Hydro	5741 - Electricity-Hydros	\$197.86
Pitney Bowes	10/28/2025	Postage/Printing Lease	5462 - Postage	\$865.78
Pitney Bowes (Lease)	10/21/2025	Folding Machine	5464 - Printing	\$1,005.10
	10/21/2025	Postage Machine	5462 - Postage	\$451.15
Pitney Bowes (Reserve Acct)	10/07/2025	Reserve Account Postage	5462 - Postage	\$2,500.00
Progressive Print Solutions	10/07/2025	Business Cards	5475 - Office Supplies	\$135.69
	10/07/2025	Bulk Water Permits	5475 - Office Supplies	\$180.35
San Andreas Sanitary District	10/07/2025	Sewer Service - Office 09/26/25	5760 - Sewer & Garbage	\$117.23
	10/07/2025	Sewer Service - Shop 09/26/25	5760 - Sewer & Garbage	\$110.89
SEIU Local 1021				

Name	Transaction date	Memo/Description	Distribution account	Amount
	10/07/2025	Pay Period Ending 09/20/25	2322 - SEIU Union Dues	\$487.18
	10/07/2025	Pay Period Ending 10/04/25	2322 - SEIU Union Dues	\$488.60
	10/21/2025	Pay Period Ending 10/18/25	2322 - SEIU Union Dues	\$488.60
Sender's Market Inc.				
	10/07/2025	Storage Tote - WTP	5547 - Materials & Supplies-Treatment	\$25.96
	10/07/2025	Aug Crystals - WTP	5547 - Materials & Supplies-Treatment	\$2,424.24
	10/07/2025	Sept Crystals - WTP	5547 - Materials & Supplies-Treatment	\$2,424.24
Sierra Chemical Company				
	10/21/2025	Chlorine - WTP	5550 - Chemicals	\$296.61
SWRCB-DWOCP				
	10/07/2025	MR D4 Certification - Renewal	5430-License, Certifications, Fees	\$105.00
	10/07/2025	MR T3 Certification - Renewal	5430-License, Certifications, Fees	\$90.00
Treat's General Store				
	10/07/2025	Water - WTP	5547 - Materials & Supplies-Treatment	\$29.11
	10/07/2025	Staff Training - Fridge Restock	5335 - Training	\$54.59
	10/07/2025	Water - Shop	5548 - Materials & Supplies-T&D	\$27.45
	10/07/2025	Hardware - Shop	5548 - Materials & Supplies-T&D	\$23.12
	10/07/2025	Shop Parts	5548 - Materials & Supplies-T&D	\$10.05
USA Blue Book				
	10/07/2025	WTP - Lab Supplies	5547 - Materials & Supplies-Treatment	\$380.29
Verizon Wireless				
	10/07/2025	District Cell Phones	5480 - Telephone	\$1,307.43
	10/21/2025	Special Circuits - Sept 02 - Oct 01	5480 - Telephone	\$60.05
Volcano Telephone				
	10/07/2025	District Up Country Telephone, Internet, & Long Distance	5480 - Telephone	\$615.54
Weber, Ghio & Associates				
	10/21/2025	CPUD - SRF - Administration & Project Management	5850 - Engineering-Capital	\$4,152.00
	10/21/2025	CPUD - SRF Engineering Report	5850 - Engineering-Capital	\$975.00
	10/21/2025	CPUD FEMA - Indirect & Direct Admin Costs	5635 - Engineering-Non-Capital	\$1,332.50
	10/21/2025	Glencoe Pump Station - Planning/Design	5850 - Engineering-Capital	\$3,609.25
	10/21/2025	Fairfield Inn Hotel	5635 - Engineering-Non-Capital	\$790.00
Wells Fargo Bank - C. Bear				

Name	Transaction date	Memo/Description	Distribution account	Amount
	10/21/2025	Kitchen Restock	5475 - Office Supplies	\$302.73
	10/21/2025	Ergo Training Meal	5335 - Training	\$234.36
	10/21/2025	Candy Restock	5475 - Office Supplies	\$129.98
	10/21/2025	2025 Board Secretary Conf.	5335 - Training	\$325.00
	10/21/2025	Intuit - Payroll Elite	5470 - Software Programs & Updates	\$224.00
	10/21/2025	Kitchen Restock	5475 - Office Supplies	\$44.64
	10/21/2025	Zoom - October	5470 - Software Programs & Updates	\$16.27
	10/21/2025	Employee BBQ	5290 - Employee Recognition	\$126.36
	10/21/2025	EAP Venue	5335 - Training	\$900.00
Wells Fargo Bank - M Roberts				
	10/21/2025	Birthday Donuts	5290 - Employee Recognition	\$27.50
	10/21/2025	D4 License Renewal - Mat	5430-License, Certifications, Fees	\$75.00
Wizix				
	10/07/2025	Officer Copier - Toner	5464 - Printing	\$14.50
	10/21/2025	Office Copier	5464 - Printing	\$57.26
Deere Credit Ser	10/10/2025	John Deere Lease	5940 - Lease Payments - John Deere	\$3,041.22
Wells Fargo Bank	10/14/2025	CLIENT ANALYSIS SRVC CHRG	5610 - Bank Charges	\$191.73
				\$167,577.78

RESOLUTION 2025-07
RESOLUTION OF APPRECIATION HONORING
Director J.W. Dell'Orto

WHEREAS, the Calaveras Public Utility District (the "District") is a California Public Utility District formed in 1934 as a result of a general election of Calaveras County voters residing within the District's service area; and

WHEREAS, the Board of Directors of the District consists of five members who are elected from the registered voters who reside in the District; and

WHEREAS, Directors of the Board are required to devote considerable personal time to perform the duties of Director; and

WHEREAS, Director Dell'Orto has dedicated himself to his community and the constituents of the District by serving in the position of Director on the Board of Directors since 2016; and

WHEREAS, improvements made to the Calaveras Public Utility District facilities during Director Dell'Orto's service will directly benefit the District's ratepayers and the community for many decades to come; and

WHEREAS, the Board of Directors wishes to commend J.W. Dell'Orto for his years of dedicated service to the Calaveras Public Utility District and his dedication to the community in which he has served.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Calaveras Public Utility District that this Resolution be entered in full upon the permanent Minutes of the Calaveras Public Utility District and that a copy bearing the seal of the District be presented to J.W. Dell'Orto.

The foregoing Resolution was duly passed and adopted by the Board of Directors of the Calaveras Public Utility District at a Regular Meeting on November 18, 2025, by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

Jack Tressler, President of the Board of Directors

ATTEST:

Carissa Bear, Secretary /Clerk of the Board

Monthly Maintenance Report

October 2025

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 23,650,483 Gallons	Complete
	Filter Backwash Water Used= 1,161,053 Gallons	Complete
	Sold Water = 26,900,910 Gallons	Complete
	13'5" Below Spill	Ongoing
	Rain Total 1.85"	Ongoing
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 0 Acre Feet (0 Gal.)	Ongoing
	River Flow 5.22 Cubic Feet Per second (CFS)	Ongoing
Schaads Reservoir	Weekly checks	Complete
	Schaads Metered Acc. 0 Gallons	Ongoing
	Both Generators-Off	Ongoing
	0-10' Below Spill	Ongoing
	CCWD Pump Data (West Point)=9.37 Acre/Ft	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
	Installed splash shield and water tight conduit for 10" valve	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	Burns Road (4 inch steel)	Complete
	626 Pope St (2 inch steel)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	13761 Hwy 26 (replaced 2 inch steel service line with 1 inch poly)	Ongoing
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
	Paloma line (6 inch PVC)	Complete
	Paloma line (6 inch PVC)	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Safety/Training	Routine Safety Talks	Ongoing
Vehical Maintenance	2002 F-350 (Brakes, transmission service) (Outwest Auto)	Complete
	2016 F-350 (Front Brakes) (Brawners)	Complete
Spray Program	Woody Brush	Ongoing
Reports	Water Diversion Reports	Complete
Development Projects	County Behavioral Health Building (line relocation)	Ongoing
	San Andreas Hotel Project	Ongoing
	County Animal Servces Building	Ongoing
	Fairfield Hotel	Ongoing
	Foothill court (26 units)	Ongoing
Other	Meter Program = 11 Installed / Total = 724	Ongoing
	85 USA tags	Complete
	41 Customer service/work orders	Complete
	Monthly meter reading	Complete
Complaints	(Taste = 0) (Pressure = 0) (Odor = 0) (Color = 0)	Complete

CALAVERAS PUBLIC UTILITY DISTRICT GENERAL MANAGER REPORT

To: Board of Directors

From: Mathew Roberts, General Manager

Date: November 18, 2025

Reporting Period: Oct. 21 – Nov. 18, 2025

A. Financial Update

- **FY 2025–26 Budget:** Quarterly budget update presented at the October Regular Board Meeting; overall expenditures and revenues remain on track with the adopted FY 2025–26 budget.
 - Monitored ongoing project expenditures to ensure budget compliance FY 2025–26
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B. Capital Improvement Plan (CIP) Development & Grants

- Continued collaboration with Weber Ghio & Associates (WGA) on the District's Capital Improvement Plan and associated projects.
 - Ongoing coordination with WGA and the developer on the Hotel Project, including review of the water model, infrastructure design, and system capacity to ensure compliance with District standards.
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C. Dam Safety and Regulatory Compliance (FERC & DSOD)

- **FERC Part 12D Periodic Inspection:** Coordination continues with GFT, GEI, and FERC regarding documentation and scheduling.
- FERC annual dam inspection completed 9/18/25. **No action items that require attention**
- On 10/22, staff reviewed the draft Part 12D Inspection Plan prior to submittal to FERC to ensure all requirements were met and to maintain compliance with established deadlines. The finalized 9th Part 12D Inspection Plan was submitted on schedule.
- **Annual FERC Emergency Action Plan (EAP) joint exercise** completed on 11/5/25 with East Bay MUD, PG&E, and Jackson Valley Irrigation District. The seminar reviewed

emergency procedures and coordination among agencies to ensure dam safety and operational readiness.

- Outstanding FERC items: **Continue – Old business**
 - Supplemental Technical Information Document (STID, 2006) – update estimated ~\$80K.
 - Owners Dam Safety Plan (ODSP, 2013) – update estimated ~\$35K.
 - Dam Safety Surveillance Monitoring Plan (DSSMP, 2017) – update estimated ~\$40K.
 - Operations & Maintenance Manual – internal effort to consolidate and update.
 - Emergency Action Plan (last updated 2021) – notification charts need updating.
-

D. Infrastructure & Development Projects:

- **Backwash Reclaim Project:** Funding is still being pursued; no additional funds have been secured at this time, and the project remains on hold.

New Connection Inquiries:

- **Calaveras County and Stanislaus Housing Authority:** Staff continues to review potential new water connections in coordination with planning and engineering teams to ensure compliance with District standards. No changes in project status since the last report.
 - **Fairfield Inn Project:** CPUD received updated water model data from the engineer and is reviewing staff and engineering costs before finalizing findings. An invoice is being processed to cover staff review and engineering time. Once the developer confirms funding and project scope, the findings and recommendations will be presented to the Board for review and direction.
 - **AT&T San Andreas Tank Site:** work will be performed for approximately one week on-site (week of 11/10). Staff coordinated access and oversight to ensure compliance with District requirements during the work.
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E. Legal & Administrative Matters

- **Legal Review – Property and Gate Access:** District legal counsel is reviewing CPUD property and gate access for a neighboring property, including a title search. Investigation is ongoing to ensure legal access for SFPS prior to any decisions.
 - **Correspondence / Historical Publication:** Approved request from the Calaveras Heritage Commission to post the District's 1999 publication, *The History of the Calaveras Public Utility District*, on CalaverasHistory.org to preserve and share local water system history.
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F. Personnel Updates

- **Field Operations - Crew Vacancy:** Recruitment initiated for Water Distribution/Treatment Plant Operator II; interview dates have been set and the position is awaiting backfill.
 - **Board Secretary Conference:** Attended a conference to gain knowledge on updated laws, procedures, and best practices relevant to District operations and governance.
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G. Operational Oversight

- **Capital Equipment Purchases:** Following Board approval, staff is moving forward with the purchase of two new vehicles and a new mini excavator, budgeted under GL 5840 – Equipment-Capital. Negotiations and procurement are ongoing.
 - **Billing System Update:** Staff is evaluating the addition of a CUSI ACH payment option for customers. Implementation is ongoing, and customers will be notified when the option becomes available.
 - Continued oversight of staff management, system maintenance, customer service, and regulatory compliance.
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NEXT STEPS

- Maintain oversight of daily operations, including staff management, system maintenance, customer service, and regulatory compliance.
- Continue collaboration with WGA to finalize CIP; schedule review sessions with Ad Hoc Committee and full Board.
- Coordinate with FERC, GFT, and GEI on Part 12D
- Recruit for vacant Water Distribution/Treatment Plant Operator II position.
- Update granting agencies on Backwash Reclaim Project; monitor funding opportunities for next steps by spring 2026.
- Continue review of new water connection inquiries, ensuring compliance with District standards and capacity.
- Prepare materials and recommendations for Board approval once project scopes are finalized.
- Continue monitoring capital equipment procurement and finalize vehicle/excavator purchases.
- Proceed with billing system enhancements and implementation of the ACH payment option for customers.

Respectfully submitted,

Mathew Roberts
General Manager