

CALAVERAS PUBLIC UTILITY DISTRICT
Regular Meeting of the Board of Directors

November 18, 2025
5:00 pm

DIRECTORS PRESENT: Jack Tressler
Richard Blood
Kevin Sparks

MEMBERS ABSENT: Garrett Hesser

STAFF PRESENT: Mathew Roberts, General Manager
Carissa Bear, Clerk of the Board
Adam Brown, District Legal Counsel (Remote)
Tyla Daries, District Engineering Technician

OTHERS PRESENT: None

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Tressler at 5:14 P.M.
2. ROLL CALL OF DIRECTORS: Directors Tressler, Blood, Dell'Orto, and Sparks were present. Director Hesser was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
 - a. October 21, 2025, Regular Board Meeting Minutes
 - b. November Claim Summary

The Board reviewed and discussed the claim summary for October. Staff provided clarification as requested, and no further questions were raised. A motion was made by Director Blood, seconded by Director Sparks, to approve Consent Items a-b. A roll call vote was taken. Directors Sparks, Blood, and Tressler voted yes. Motion carried 3-0.

6. DECLARATION OF VACANCY ON THE BOARD OF DIRECTORS AND ESTABLISH PROCEDURE AND SCHEDULE FOR APPOINTMENT OF DIRECTOR TO SERVE THE BALANCE OF THE TERM

The Board discussed the required timeframe for appointing a new Board Member. It was decided to conduct first-round interviews at the regularly scheduled December Board Meeting, with the intention of making an appointment at that time. If an appointment is not made in December, the Board will hold a special meeting to complete the appointment process. A motion was made by Director Blood, seconded by President Tressler, to Declare a vacancy on the Board of Directors due to the resignation of Director Dell'Orto; direct staff to post the vacancy and collect

applications from prospective candidates; and establish a schedule for Board interviews and appointment of a new Director to fill the vacancy as provided by law. A roll call vote was taken. Directors Sparks, Blood, and Tressler voted yes. Motion carried 3-0.

7. RESOLUTION OF APPRECIATION HONORING DIRECTOR J.W. DELL'ORTO

A motion was made by Director Sparks, seconded by Director Blood, to Adopt Resolution 2025-07 Honoring Director J.W. Dell'Orto. A roll call vote was taken. Directors Sparks, Blood, and Tressler voted yes. Motion carried 3-0.

8. NEW DEVELOPMENT UPDATES

Mr. Roberts provided an update on the Fairfield Inn Project and responded to questions from the Board.

9. REPORTS

a. Legal Counsel's Report

No report this month.

b. Executive Assistant/Clerk of the Board

No report this month.

c. Water System Superintendent's Report

Mr. Roberts presented the Monthly Maintenance Reports for October.

d. Engineer's Report

Ms. Daries provided an update on the grant strategy and responded to questions from the Board. The Board provided direction on how they would like grant tracking to proceed moving forward. President Tressler recommended holding an Ad Hoc Committee meeting to further discuss the matter. The Board directed Director Blood to work with the General Manager to contact the MAC Grant representatives to explore a potential alternative project that could replace the backwash project and to report the findings back to the Board.

e. General Manager's Report

Mr. Roberts provided an overview of the General Manager's report.

f. Directors' Comments:

President Tressler requested the District write a letter informing the neighbor at Jeff Davis Reservoir of their final decision.

10. ADJOURNMENT

There being no further business to come before the Board, President Tressler adjourned the meeting at 7:43 pm.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board