

CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

REGULAR MEETING OF THE BOARD OF DIRECTORS

August 18, 2026 at 5:00 p.m.

Kevin Sparks
President of the Board

Director Garrett Hesser
Director Jack Tressler

Director Richard Blood
Director Mathew Warmerdam

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- **Join the Conference Call Meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
- **<https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>**
- **Meeting ID: 816 9137 2893**
- **Meeting Passcode code: 545381**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President Kevin Sparks
- b. Director Garrett Hesser
- c. Director Richard Blood
- d. Director Jack Tressler
- e. Director Mathew Warmerdam

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. July 21, 2026, Regular Board Meeting Minutes
- b. July Claim Summary

Action: Roll call Vote

Consider motion to approve consent items a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: A portion of Assessor's Parcel Number (APN) 014-004-047 and 069-047, 90 Rich Gulch Rd Glencoe, CA 95232, involving a water utility easement and temporary construction easement/right of entry permit.

Agency Negotiator(s): Mathew Roberts, General Manager

Negotiating Parties: Mattley Dell'Orto, property owner

Under Negotiation: Price and terms of payment for easement.

7. OWNER'S DAM SAFETY PROGRAM 5-YEAR AUDIT – GFT INFRASTRUCTURE, INC.

Action Requested: Roll Call Vote

Authorize the General Manager to execute a Professional Services Agreement with GFT Infrastructure, Inc. in the amount of \$23,960 for the Owner's Dam Safety Program (ODSP) 5-Year Audit for Middle Fork Dam (FERC Project No. 7506).

8. DOC ACCESS

Action Requested: Roll Call Vote

Approve the Professional Services Agreement with Civic Plus, not to exceed \$8,680.

9. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Executive Assistant/Clerk of the Board
- c. Water System Superintendent's Report
- d. Engineer's Report
- e. General Manager's Report
- f. Directors' Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

10. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for September 15, 2026, at 5:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.



CALAVERAS PUBLIC UTILITY DISTRICT
Regular Meeting of the Board of Directors

July 21, 2026
5:00 pm

DIRECTORS PRESENT: Kevin Sparks
Garrett Hesser
Richard Blood
Jack Tressler
Mathew Warmerdam

MEMBERS ABSENT: None

STAFF PRESENT: Mathew Roberts, General Manager
Carissa Bear, Clerk of the Board
Wyatt Rovera, Water System Superintendent
Adam Brown, District Legal Counsel

OTHERS PRESENT:
Yenni Herschelman, Civic Plus (Online)
Member of Public (Online)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Sparks at 5:06 P.M.
2. ROLL CALL OF DIRECTORS: Directors Sparks, Hesser, Blood, Tressler, and Warmerdam were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
 - a. June 16, 2026, Regular Board Meeting Minutes
 - b. June Claim Summary
 - c. Tuition Reimbursement – Mathew Roberts – Section 4.10 of General Manager’s contract (Documentation attached; amount within FY2026 budget)

The Board reviewed and discussed the June Claims Summary. Staff responded to questions from the Board regarding the claims presented. A motion was made by Director Tressler, seconded by Director Blood, to approve Consent Items a-c. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

6. PUBLIC HEARING & CONSIDERATION OF RESOLUTION NO. 2026-05 ADOPTING REPORT OF DELINQUENT UTILITY CHARGES AND AUTHORIZING COLLECTION ON THE COUNTY TAX ROLL

The Board was provided with an updated list of customers, as several customers had made payments since the meeting packet was distributed. A motion was made by Director Hesser, seconded by Director Tressler, to approve Resolution No. 2026-05 Adopting Report of Delinquent Utility Charges and Authorizing Collection on the County Tax Roll with Amended Exhibit A. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

7. DOC ACCESS PRESENTATION

Ms. Herschelman with CivicPlus gave a presentation on Doc Access and answered questions from the Board and staff. Following the presentation, the Board indicated that they would like to move forward with Doc Access. The Board asked Ms. Herschelman to work on reducing the annual escalator from 5% to 3% and to secure the 20% discount. The Board also asked Mr. Roberts and Mr. Brown to review the agreement and bring it back to the next Board meeting for consideration and approval.

8. RESOLUTION 2026-06 AMENDING CALAVERAS PUBLIC UTILITY DISTRICT POLICY NOS. 4240 - BOARD MEMBER REMOTE ATTENDANCE AT MEETINGS (TELECONFERENCING POLICY) AND 4210 – BOARD MEETING CONDUCT

Mr. Brown provided an overview of the proposed changes. Director Hesser noted a typo in Section 2 of Policy No. 4240, Board Member Remote Attendance at Meetings (Teleconferencing Policy), which incorrectly references another utility district instead of Calaveras Public Utility District. Mr. Brown stated that he would make the correction. A motion was made by Director Tressler, seconded by Director Blood, to approve Resolution 2026-06, Amending Calaveras Public Utility District Policy Nos. 4240 – Board Member Remote Attendance at Meetings (Teleconferencing Policy) and 4210 – Board Meeting Conduct, with an amendment to state the correct district. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. The motion carried 5-0.

9. QUARTERLY BUDGET UPDATE FISCAL YEAR 2025/2026

Mr. Roberts provided an overview and recap of the Fiscal Year 2025/26 budget. He reviewed the information outlined in his memorandum, including the year-end summary and the District's financial position for the fiscal year. Mr. Roberts discussed key budget items and financial results and answered questions from the Board.

10. REVIEW FY 26/27 BUDGET RECAP

Mr. Roberts reviewed his memorandum regarding potential uses for the approved Capital Improvement Projects (CIP) budget, noting that the approved funds have not yet been allocated. He explained that the District's current reserve policy limits the availability of funds for CIP projects and recommended that the Board take a closer look at the policy to determine whether revisions could allow more funds to be utilized for capital improvements.

Director Hesser agreed that the reserve policy should be reviewed. Director Tressler also requested that additional policies be brought back for Board review and consideration, including the development of a vehicle replacement policy.

The Board discussed various ideas and potential priorities for the use of CIP funds. Mr. Roberts stated that he would bring the matter back to the Board at a future meeting for a more in-depth discussion and review.

Mr. Roberts also reported back to the Board regarding the clarification they had previously requested concerning the District's cybersecurity expenses. He provided additional information and clarification regarding the expenses and answered questions from the Board.

Mr. Roberts also reviewed budget amendments that had been approved at the previous meeting. He explained that, based on the wording of the motion, he believed the Board's intent may not have been fully carried through and asked the Board how they would like to address the matter moving forward. The Board agreed that their intent had been lost in translation and clarified that they would like Mr. Roberts to move forward with the Doc Access ADA agreement. The Board further agreed that any necessary budget amendments could be brought forward for consideration as part of the mid-year budget review.

11. REPORTS

a. Legal Counsel's Report

Report has been covered.

b. Executive Assistant/Clerk of the Board

No report this month.

c. Water System Superintendent's Report

Mr. Rovera presented the Monthly Maintenance Report for June and answered questions from the Board.

d. Engineer's Report

Matt Ospital, District Engineer, was not present at the meeting but prepared a memorandum for the Board's review. Mr. Roberts presented the information contained in the memorandum on Mr. Ospital's behalf and provided an overview of the items discussed. Mr. Roberts also answered questions from the Board and provided additional clarification as needed.

e. General Manager's Report

Mr. Roberts provided an overview of his General Manager's Report, reviewing the information outlined in his memorandum and answering questions from the Board.

Mr. Roberts also informed the Board that he and Mrs. Bear have been working with a representative from Five Star Bank to explore the possibility of moving some of the District's banking services and funds from Wells Fargo to Five Star Bank. He explained that Five Star Bank offers a money market account with an interest rate that matches the Local Agency Investment Fund (LAIF) rate, with interest posted monthly rather than quarterly as with LAIF.

Mr. Roberts noted that the money market account would also allow for easier transfers between the District's daily banking account and the money market account. This flexibility could allow the District to maximize interest income by moving available funds into the higher-interest account when appropriate while maintaining access to funds as needed. He also stated that the account fees are expected to be lower than the District's current fees with Wells Fargo.

Mr. Roberts stated that once he receives and reviews the proposal from Five Star Bank, he will bring the information back to the Board for consideration if the proposed banking arrangement appears to be a good fit for the District.

Mr. Roberts also introduced WaterWorth, a budget and financial planning software designed to assist with long-term financial scenario planning. He explained that the software could help the District evaluate future financial needs and planning scenarios and could be integrated with the District's Capital Improvement Program (CIP) and Proposition 216 planning. Mr. Roberts stated that he will bring WaterWorth back to the Board at a future meeting and arrange for a presentation from a WaterWorth representative to provide the Board with additional information about the software and its potential benefits to the District.

f. Directors' Comments

No report this month.

12. ADJOURNMENT

There being no further business to come before the Board, President Sparks adjourned the meeting at 7:18 pm.

Respectfully Submitted,



CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY 7-2026

DATE: July 2026

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$ 420,682.51
Payroll Submitted	\$ 128,391.49
Employee Reimbursement	\$ 4,439.62
P/R Tax Deposits	\$ 9,807.11
Sub-total	\$ 563,320.73

Claim Summary Approved for	\$ 563,320.73
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Clerk of the Board, Calaveras Public Utility District

Expenses by Vendor Summary
CALAVERAS PUBLIC UTILITY DISTRICT
July 2026

Name	Transaction date	Description	Distribution account	Ledger amount
ACWA-Health	07/20/2026	Dental/Vision Coverage Month: August 2026	5220 - Dental/Vision/Life Insurance	\$2,111.34
ACWA /JPIA WC	07/20/2026	Workers Comp Q4 04/01/2026-06/30/2026	5260 - Worker's Compensation Insurance	\$4,842.85
Adventist Health Sonora	07/20/2026	DOT Random Drug & Alcohol Test - KD	5430-License, Certifications, Fees	\$103.00
	07/20/2026	Med Contract Physical - KD	5430-License, Certifications, Fees	\$205.00
	07/20/2026	DOT Random Drug - JM	5430-License, Certifications, Fees	\$36.00
Alpha Analytical Labs, Inc.	07/20/2026	June Samples	5685 - Lab & Sampling	\$320.00
Amador Cleaning Service	07/01/2026	Janitorial Service 06/2026	5670 - Facility Maintenance	\$825.00
Amazon Capital Services	07/28/2026	Portable Air Compressor	5532 Repairs & Maintenance-Auto	\$19.47
	07/28/2026	Discharge Hose Repair Tool	5585 - Tools	\$97.41
	07/28/2026	Hose Clamps	5585 - Tools	\$31.38
	07/28/2026	Thermometer	5547 - Materials & Supplies-Treatment	\$9.71
American Fidelity Assurance	07/20/2026	June	5275 - Employee Section 125 Plan	\$476.74
American Fidelity Assurance Co.(Flex)	07/01/2026	September	5275 - Employee Section 125 Plan	\$400.00
Aqua-Tech Company	07/02/2026	Water Tank Plug Install	5536 - Repairs & Maintenance-T&D (5336)	\$6,000.00
AT &T	07/01/2026	Hydro 3	5480 - Telephone	\$69.72
AT & T	07/20/2026	Special Circuit	5480 - Telephone	\$52.18
	07/20/2026	Hydro 3	5480 - Telephone	\$646.16
	07/20/2026	San Andreas Tank	5480 - Telephone	\$644.38
Bobcat Central, Inc.	07/20/2026	Gas Cap for Bobcat	5536 - Repairs & Maintenance-T&D (5336)	\$61.03
	07/20/2026	Bobcat Service	5536 - Repairs & Maintenance-T&D (5336)	\$1,317.25
Brawner Automotive Repair	07/20/2026	Truck 8 - Oil & Brakes	5532 Repairs & Maintenance-Auto	\$219.61
Calaveras Auto Supply	07/20/2026	Rags - Shop	5548 - Materials & Supplies-T&D	\$34.61
	07/20/2026	Schaads Batteries	5533 - Repairs & Maint-Dams & Hydros	\$622.82
	07/20/2026	Credit - Schaads Batteries	5533 - Repairs & Maint-Dams & Hydros	-\$72.00
	07/20/2026	Truck 1 - Battery	5532 Repairs & Maintenance-Auto	\$250.20
Calaveras Enterprise	07/01/2026	Teeter Public Notice - July 2nd & 7th	5415 - Advertising	\$211.13
Calaveras Public Power Agency	07/20/2026	CPUD Warehouse	5743 - Electricity-Office	\$158.98

Name	Transaction date	Description	Distribution account	Ledger amount
Cal PERS	07/20/2026	Glencoe Booster Pump	5740 - Electricity-T & D	\$306.22
	07/20/2026	CPUD Office	5743 - Electricity-Office	\$283.54
	07/20/2026	Jeff Davis WTP	5742 - Electricity-Treatment	\$1,242.40
	07/20/2026	Licking Fork Pumping Station	5740 - Electricity-T & D	\$43,312.00
Cal PERS	07/02/2026	Employer Contribution, Classic, 1017, CalPERS, 05/31/2026 - 06/13/2026 (MR Correction)	5230 - Retirement Benefits-CalPERS	\$89.17
	07/14/2026	SIP - IRC 457 Contributions, SIP - 457 Plan, 06/28/2026 - 07/11/2026	2317 - 457 Plan	\$6,328.34
	07/14/2026	Employer Contribution, PEPRA, 26507, CalPERS, 06/28/2026 - 07/11/2026	5230 - Retirement Benefits-CalPERS	\$3,918.88
	07/14/2026	Employer Contribution, Classic, 1017, CalPERS, 06/28/2026 - 07/11/2026	5230 - Retirement Benefits-CalPERS	\$3,056.95
	07/22/2026	Employer Contributions - Unfunded Accrued Liability, PEPRA, 26507, CalPERS, 2026/2027	5230 - Retirement Benefits-CalPERS	\$163,912.00
	07/28/2026	SIP - IRC 457 Contributions, SIP - 457 Plan, CalPERS, 07/12/2026 - 07/25/2026	2317 - 457 Plan	\$1,391.42
	07/28/2026	Employer Contribution, PEPRA, 26507, CalPERS, 07/12/2026 - 07/25/2026	5230 - Retirement Benefits-CalPERS	\$3,918.88
	07/28/2026	Employer Contribution, Classic, 1017, CalPERS, 07/12/2026 - 07/25/2026	5230 - Retirement Benefits-CalPERS	\$3,056.95
	07/28/2026	Retiree Health PA Billing - August	5210 - Medical Benefits-Retiree	\$6,226.99
	07/28/2026	Employee Health PA Billing - August	5200 - Medical Benefits	\$42,121.17
Cal-Waste	07/20/2026	Office - Trash and Recycle Service - July 2026	5760 - Sewer & Garbage	\$188.38
	07/20/2026	Shop Trash and Lock Service - July 2026	5760 - Sewer & Garbage	\$449.00
Care Free Lawns	07/20/2026	June Monthly Service	5670 - Facility Maintenance	\$150.00
CINTAS	07/20/2026	July (1) First Aid Restock - Office & Shop	5566 - Safety Equipment	\$113.89
CivicPlus, LLC	07/20/2026	Streamline - Compliance Essentials Renewal 7/1/26	5470 - Software Programs & Updates	\$4,410.00
Columbia Bank - MR	07/01/2026	Rich Gulch Project	5860 - Construction-Capital	\$205.50
Columbia Bank - WR	07/01/2026	Excavator Coolant	5536 - Repairs & Maintenance-T&D (5336)	\$191.54
Comcast	07/20/2026	Office Internet & Fax	5480 - Telephone	\$322.04
Comcast Business (VE)	07/20/2026	Offices Phones - July 2026	5480 - Telephone	\$307.34
CUSI	07/20/2026	Summit Registration - HW	5335 - Training	\$1,195.00
Datco Billing	07/20/2026	July-Sept 2026 Monthly Service Fee	5430-License, Certifications, Fees	\$112.20
Fischer, Merle	07/20/2026	July 2026 Retiree Medical Reimbursement	5210 - Medical Benefits-Retiree	\$278.64
Foothill Materials	07/01/2026	Rock for WTP	5535 - Repairs & Maintenance-Treatment	\$279.50
	07/01/2026	Rock Stock Pile - Shop	5548 - Materials & Supplies-T&D	\$149.17
Foothill-Sierra Pest Control Inc.	07/20/2026	Quarterly Pest Control - WTP	5670 - Facility Maintenance	\$150.00
GEI Consultants, Inc.	07/20/2026	Chief Dam Safety Engineer Services 5/30/26-6/26/26	5695 - Consultants-Dam	\$7,884.75
GFT Infrastructure Inc	07/20/2026	CPUD Middle Fork Dam PI	5695 - Consultants-Dam	\$26,033.00

Name	Transaction date	Description	Distribution account	Ledger amount
Grainger	07/01/2026	Confined Space Blower	5566 - Safety Equipment	\$1,025.44
	07/20/2026	OSG Cell Plugs	5547 - Materials & Supplies-Treatment	\$28.71
	07/20/2026	Digital Caliper	5585 - Tools	\$261.92
Herd's Machine Shop	07/20/2026	Truck 10	5532 Repairs & Maintenance-Auto	\$25.57
	07/20/2026	Truck 6 - Mount under bed tool box	5532 Repairs & Maintenance-Auto	\$428.71
Highway 88 Inc	07/20/2026	Credit Deposit Refund Acct #381 - 8085 Highway 26	Water Sales-Residential	\$2,500.00
Hill Rivkins Brown & Associates	07/01/2026	Legal Service May 2026	5645 - Legal Services	\$5,310.00
Hunt & Sons Inc.	07/01/2026	Fuel 6/1/26-6/15/26	5540 - Fuel	\$1,668.57
	07/20/2026	Fuel 6/16/26-6/30/26	5540 - Fuel	\$1,947.17
Lowe's	07/20/2026	Office Supplies	5475 - Office Supplies	\$28.60
Matrix Trust Company	07/01/2026	Pay Period Ending 6/27/26	2317 - 457 Plan	\$1,120.88
	07/20/2026	Pay Period Ending 7/11/26	2317 - 457 Plan	\$1,077.40
McMaster-Carr	07/20/2026	Meter bolts	5548 - Materials & Supplies-T&D	\$447.89
Mission IT Solutions	07/01/2026	Monthly Recurring charges - July 2026	5632 - IT & Computer Support	\$2,605.80
Motherlode Answering Service	07/20/2026	Answering Service July 2026	5606 - Answering Service	\$439.29
Pace Supply	07/20/2026	Inventory	5548 - Materials & Supplies-T&D	\$14,987.92
Petty Cash	07/01/2026	Lien Release x7 & Notary Oath/Bond	5605 - Administration Services	\$162.00
PG&E - ENERGY STATEMENT	07/01/2026	Schaads Hydro	5741 - Electricity-Hydros	\$78.62
	07/01/2026	Warehouse Light Pole #351	5740 - Electricity-T & D	\$10.60
	07/01/2026	Warehouse Light Pole #344	5740 - Electricity-T & D	\$10.60
	07/20/2026	Schaads Hydro	5741 - Electricity-Hydros	\$261.32
	07/20/2026	Office	5743 - Electricity-Office	\$7.84
	07/20/2026	San Andreas Tank	5740 - Electricity-T & D	\$14.26
	07/20/2026	Hydro #2	5741 - Electricity-Hydros	\$119.02
	07/20/2026	Hydro #3	5741 - Electricity-Hydros	\$379.96
PGE-NON ENERGY INVOICES	07/20/2026	Schaads Hydro	5741 - Electricity-Hydros	\$197.86
	07/20/2026	Hydro 1	5741 - Electricity-Hydros	\$7.75
	07/20/2026	Hydro 2	5741 - Electricity-Hydros	\$7.75
	07/20/2026	Hydro 3	5741 - Electricity-Hydros	\$7.75
Pitney Bowes (Lease)	07/20/2026	Folding Machine	5464 - Printing	\$1,005.10
	07/20/2026	Postage Machine	5462 - Postage	\$451.15
Pitney Bowes (Reserve Acct)				

Name	Transaction date	Description	Distribution account	Ledger amount
Progressive Print Solutions	07/01/2026	Reserve Account Postage	5462 - Postage	\$2,500.00
	07/01/2026	CPUD Envelopes	5475 - Office Supplies	\$178.56
PSI Water Technologies	07/20/2026	ASM, Electrolytic cell	5535 - Repairs & Maintenance-Treatment	\$17,057.21
San Andreas Sanitary District	07/01/2026	Sewer Service - Office 06/26/26	5760 - Sewer & Garbage	\$117.23
	07/01/2026	Sewer Service - Shop 06/26/26	5760 - Sewer & Garbage	\$110.89
SEIU Local 1021	07/01/2026	Pay Period Ending 06/27/26	2322 - SEIU Union Dues	\$540.82
	07/20/2026	Pay Period Ending 07/11/26	2322 - SEIU Union Dues	\$557.05
Sender's Market Inc.	07/20/2026	Truck 6 - Tools	5548 - Materials & Supplies-T&D	\$97.41
	07/20/2026	Office - Backflow Install	5548 - Materials & Supplies-T&D	\$36.35
	07/20/2026	Truck 1	5585 - Tools	\$259.78
	07/20/2026	Salt WTP	5547 - Materials & Supplies-Treatment	\$2,587.92
	07/20/2026	Saw blades	5585 - Tools	\$75.72
	07/20/2026	Office - Sprinkler Parts	5548 - Materials & Supplies-T&D	\$155.49
	07/20/2026	Fire Extinguisher Annual Service	5566 - Safety Equipment	\$752.90
Treat's General Store	07/20/2026	Shop - Water	5548 - Materials & Supplies-T&D	\$37.73
	07/20/2026	Carb blade	5585 - Tools	\$56.28
	07/20/2026	WTP - Water	5547 - Materials & Supplies-Treatment	\$34.90
	07/20/2026	Birthday bagels	5290 - Employee Recognition	\$30.32
	07/20/2026	Metal Nozzle	5548 - Materials & Supplies-T&D	\$12.98
	07/20/2026	Board Meeting Snacks & Drink Restock	Board Meetings-Director Fees	\$42.05
	07/20/2026	Shop - Flex Seal & ball value	5548 - Materials & Supplies-T&D	\$55.18
Verizon Wireless	07/01/2026	District Cell Phones	5480 - Telephone	\$826.20
	07/20/2026	Special Circuits - Jun 02- July 01	5480 - Telephone	\$60.28
Volcano Telephone	07/20/2026	District Up Country Telephone, Internet, & Long Distance	5480 - Telephone	\$618.33
Weber, Ghio & Associates	07/20/2026	Rich Gulch Project Design	5850 - Engineering-Capital	\$14,492.00
Wells Fargo Bank - C. Bear	07/20/2026	Zoom - July	5470 - Software Programs & Updates	\$16.29
	07/20/2026	Intuit - Payroll Elite	5470 - Software Programs & Updates	\$251.00
Western Hydrologics, LLP	07/20/2026	SF Mokelumne River Gaging - 06/4/26 & 06/16/26	5534 - Repairs & Maintenance-Pumping	\$1,115.31
Wizix	07/20/2026	Office Copier	5464 - Printing	\$102.05
				\$420,682.51

**CALAVERAS PUBLIC UTILITY DISTRICT
MEMORANDUM**

To: Board of Directors

From: Mathew Roberts, General Manager

Subject: Approval of Service Agreement with CivicPlus, LLC for DocAccess

Date: August 18, 2026

CivicPlus previously provided a presentation to the Board regarding DocAccess and the District's document accessibility needs. Following the presentation, the Board directed staff to work with CivicPlus to obtain a 20% discount on the first year and lower the annual increase.

Staff worked with CivicPlus and received a revised Service Agreement. The agreement includes a **20% discount on the first year's subscription fee** and a **3% annual increase beginning in Year 2**. The agreement is for the 20,000-page plan for the District's website.

The contract term is August 24, 2026 through August 23, 2028. The standard annual subscription cost is \$9,600. With the 20% first-year discount, the first-year subscription cost is **\$7,680**. There is also a one-time implementation fee of **\$1,000**, resulting in a total first-year cost of **\$8,680**.

Beginning in Year 2, the annual subscription will increase by 3%, resulting in an annual subscription cost of **\$9,888**.

Staff provided the agreement to District legal counsel for review. The agreement is also subject to CivicPlus's Master Services Agreement and DocAccess Terms and Conditions.

Staff recommends approval of the Service Agreement with CivicPlus, LLC for DocAccess.

Recommendation:

Authorize the General Manager to execute the Service Agreement with CivicPlus, LLC for DocAccess for the 20,000-page plan at a first-year subscription cost of \$7,680, plus the one-time \$1,000 implementation fee, for a total first-year cost of **\$8,680**, with a 3% annual increase beginning in Year 2.

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Respectfully Submitted,

Mathew Roberts
General Manager



Accessible Document Service Proposal

Transform Your PDFs into Fully Accessible, Searchable, and Translatable Documents

PREPARED FOR

Mathew Roberts

General Manager

Calaveras Public Utility District

mroberts@cpud.org

PREPARED BY

Yennifer Herschelman

Account Manager

DocAccess by CivicPlus

yenni.herschelman@civicplus.com

(916) 900-6619

Executive Summary

Calaveras Public Utility District faces a critical deadline for PDF accessibility compliance. After analyzing **934** links across its web properties, the DocAccess tool discovered at least **856** documents containing approximately **20,000** pages. With this agreement, DocAccess will ensure **20,000 pages** are served in an accessible format. Traditional remediation of just the documents identified would cost approximately **\$140,000** or could take **84 weeks** of dedicated staff time.

DocAccess offers an immediate, cost-effective solution at just \$9,600.00/year — that's **93%** less than traditional remediation in the first year alone, with instant deployment and ongoing compliance.

The Accessibility Challenge

Under the Americans with Disabilities Act (ADA) and recent Department of Justice guidelines, all public-facing digital content must be accessible to people with disabilities. This includes:

- ✓ Meeting WCAG 2.1 AA standards for all PDF documents
- ✓ Providing equal access to information for all users
- ✓ Avoiding costly lawsuits and compliance penalties
- ✓ Serving your community's **15-20%** of residents with disabilities
- ✓ Calaveras County, CA ACS data show roughly **10–15%** of residents speak a language other than English at home, with Spanish as the predominant non-English language and smaller communities of Tagalog and Chinese speakers. For an essential water utility, this level of language diversity justifies making key documents and notices available in multiple languages to ensure access for limited-English-proficient customers.

The DocAccess Solution

DocAccess transforms your existing PDFs into fully accessible documents without changing your files or website structure. Our cloud-based solution provides:



Instant Accessibility

Automatic conversion to screen-reader compatible HTML with proper semantic structure and WCAG 2.1 AA compliance.



250 Language Translation

Real-time translation powered by Google Translate, prioritizing languages spoken in your service area.



AI-Powered Search & Q&A

Users can search within documents and ask questions in plain language, getting instant answers in their preferred language.



Live Visual Interpretation

24/7 access to professional interpreters via Aira for users who need additional assistance - included at no extra cost.



Mobile Optimization

Responsive design ensures perfect viewing on all devices, from smartphones to desktop computers.



Smart Image Description

AI-generated comprehensive alt-text for all images, charts, maps, and diagrams following WCAG best practices.

Standards & Laws We Help You Meet



ADA Title II & III

Compliance with Americans with Disabilities Act requirements for public entities and places of public accommodation.



Section 508

Federal accessibility standard required for all federal agencies and contractors.



WCAG 2.1 AA

International Web Content Accessibility Guidelines—the gold standard for digital accessibility.



PDF/UA (ISO 14289)

We test your documents against the International standard for universally accessible PDF documents.

Every Plan Includes

-  **Unlimited document views** — No per-view charges, ever
-  **Automatic new document processing** — New PDFs are processed as they're published
-  **250 language translation** — Real-time translation powered by Google Translate
-  **AI-powered Q&A** — Users can ask questions about document content in plain language
-  **Live visual interpretation** — 24/7 Aira access for users who need additional assistance
-  **Compliance dashboard** — Monitor your accessibility status in real-time

Why Not Traditional Remediation?

Traditional PDF Remediation

- \$7-15+ per page, one-time
- 20+ minutes of staff time per page
- Requires reprocessing when documents update
- No translation or search functionality
- You own the compliance burden forever

DocAccess Solution

- Predictable annual pricing
- Instant processing—no staff time required
- Automatically handles document updates
- Includes translation, search, and Q&A
- We handle compliance—you focus on your mission

Technical Excellence & Compliance



DocAccess is built on industry-leading standards and partnerships:

- ✓ Testing PDFs for WCAG 2.1 AA and PDF/UA compliance verified by VeraPDF validation
- ✓ Section 508 and ADA Title II & III compliance
- ✓ ISO 14289 (PDF/UA) standard adherence
- ✓ Tested with all major screen readers (JAWS, NVDA, VoiceOver)
- ✓ Regular audits by accessibility experts
- ✓ Continuous improvement through user and community feedback

Simple Implementation Process

Quick Installation (15 minutes)

1

Add one line of code to your website - similar to Google Analytics. Works with any CMS or platform.

Automatic Processing (24 hours)

2

DocAccess scans and processes all your PDFs, creating accessible versions without touching your original files.

Go Live & Stay Compliant

3

Your PDFs are now served in an accessible, translatable, and mobile-friendly format. New documents are processed automatically. Full dashboard for monitoring.

Investment & Value

Recommended Plan: Page-Based - 20,000 Pages

\$9,600.00/year

For 20,000 pages on cpud.specialdistrict.org

What's Included:

- ✓ Unlimited document views and downloads
- ✓ Automatic processing of new documents
- ✓ All accessibility features (translation, Q&A, live assistance)
- ✓ Compliance monitoring dashboard
- ✓ Regular accuracy reviews by experts

Cost Comparison:

Traditional PDF remediation: **\$140,000** (one-time) plus ongoing costs and/or time spent for all new documents

DocAccess solution: **\$9,600.00/year**

You save \$130,400 in the first year alone!

Frequently Asked Questions

Do I need to remediate my existing PDFs?

No. DocAccess creates WCAG 2.1 AA compliant HTML formats that are the gold standard for ADA requirements. Your original PDFs remain unchanged as an alternative format for printing.

How quickly can we be compliant?

Most organizations are fully operational within 24-48 hours of installing the DocAccess code. Complex documents may take slightly longer for our quality review process.

What about documents on external sites we link to?

DocAccess uniquely handles external PDFs you link to, ensuring your users have an accessible experience even with third-party documents.

Is this solution legally compliant?

DocAccess produces document formats that conform to WCAG 2.1 Level AA – the technical standard referenced by federal ADA regulations – and is backed by a performance warranty and cure commitment: if a defect in the product is identified, we remedy it. Because compliance also depends on your content and remediation decisions, no vendor can guarantee compliance outcomes. What regulators look for is a documented, ongoing remediation program, and that is exactly what DocAccess provides.

Service Agreement

This Software as a Service Agreement ("Agreement") is entered into on **August 24, 2026**, between CivicPlus, LLC ("Provider") and **Calaveras Public Utility District** ("Customer").

Services Provided

DocAccess is a subscription-based accessibility solution that includes:

- Automated document accessibility compliance
- Real-time translation to 250 languages
- AI-powered search and Q&A functionality
- 24/7 live visual interpretation services
- Compliance monitoring and reporting

Subscription

- **Page-Based - 20,000 Pages Plan - 20,000 pages on cpud.specialdistrict.org**

Terms

- **Fee:** \$9,600.00 per year
- **Contract Term:** Aug 24, 2026 - Aug 23, 2028 - 3% annual uplift starting Year 2
- **Payment Schedule:** Every year, beginning August 24, 2026
- **Payment Terms:** Net 45
- **Renewal Procedure:** Automatic one-year renewal term, unless 60 days notice provided prior to renewal date
- **Room to Grow:** Customer page capacity increases by **1,000** pages each month (**12,000** additional pages per year) to allow Customer to publish more documents. Customer may upgrade for additional pages anytime, with prorated billing on next invoice.

Example Payment Schedule

Invoice	Dates of Service	Rate	Amount
One-Time Sign-Up Fee	8/24/2026	Implementation fee	\$1,000.00
First Period	8/24/2026 - 8/23/2028	\$9,600.00/year – \$1,920.00 first year discount	\$7,680.00
Future Period	8/24/2028 - 8/23/2029	\$9,600.00/year + 3% uplift	\$9,888.00

The CivicPlus accounting department will gladly work with you to adjust the payment schedule to meet your needs. Amounts will not include certain state or local imposed sales taxes. Proration amounts are approximate.

This Service Agreement is governed by the terms and conditions of the [Master Services Agreement](#) and the [DocAccess Terms and Conditions](#), both available at: <https://www.civicplus.help/docs/legal-terms-and-conditions-for-services> (collectively, the "Agreement"). By executing this Service Agreement, Customer acknowledges and agrees to be bound by all terms and conditions set forth in the Agreement referenced above. In the event a Master Services Agreement is already executed between the parties, the existing agreement shall take precedence over the linked Master Services Agreement.

Customer may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Customer are considered null and will not alter the Binding Terms, the Agreement, or this service agreement.

CivicPlus, LLC

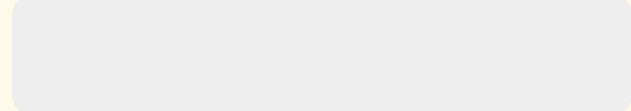


Name: Mac Clemmens

Title: SVP, DocAccess Co-Founder

Date: [signature_date]

Calaveras Public Utility District



Name: Mathew Roberts

Title: General Manager

Date: [signature_date]

W-9 available at getstreamline.com/w9 | Fed Tax ID: 48-1202104

**CALAVERAS PUBLIC UTILITY DISTRICT
MEMORANDUM**

To: Board of Directors

From: Mathew Roberts, General Manager

Subject: Approval of Contract with GFT Infrastructure, Inc. for Owner's Dam Safety Program 5-Year Audit

Date: August 18, 2026

The District is required by the Federal Energy Regulatory Commission (FERC) to complete a five-year external audit of its Owner's Dam Safety Program (ODSP) for Middle Fork Dam (FERC Project No. 7506). Originally due in 2013.

Staff reached out to other qualified firms and agencies regarding interest in providing these services; however, only one proposal was received. The proposed contract with GFT Infrastructure, Inc. The ODSP was included in the adopted Fiscal Year 2026/27 budget and is necessary to complete the required ODSP five-year audit.

GFT has experience performing FERC-required dam safety audits and is currently familiar with the District's dam safety program through their work on the Middle Fork Dam Part 12D Periodic Inspection.

The audit will include a review of District records, interviews with District staff, an evaluation of the ODSP, and preparation of a final audit report. GFT has proposed a fixed fee of \$23,960 to complete the work.

Staff recommends approval of the contract with GFT Infrastructure, Inc. to complete the required ODSP five-year audit.

Recommendation:

Authorize the General Manager to execute a contract with GFT Infrastructure, Inc. in the amount of \$23,960 for the Owner's Dam Safety Program 5-Year Audit.

Respectfully Submitted,

Mathew Roberts
General Manager





August 5, 2026

Mr. Mat Roberts
General Manager
Calaveras Public Utility District

Proposal for Owner's Dam Safety Program 5-Year Audit

Dear Mr. Roberts:

GFT Infrastructure, Inc. (GFT) is pleased to provide Calaveras Public Utility District (CPUD) with the following proposal to provide external auditing services for its Owner's Dam Safety Program (ODSP).

COMPANY BACKGROUND AND EXPERIENCE

GFT brings extensive experience in supporting dam owners with improving and maintaining dam safety at their facilities. Our staff has worked across numerous hydropower projects in neighboring watersheds to CPUD facilities and is widely recognized as a trusted dam safety engineering partner by agencies such as California Department of Water Resources (CA DWR), Turlock Irrigation District (TID), Placer County Water Agency (PCWA), Pacific Gas & Electric Company (PG&E), and others. These long-standing client relationships – many spanning decades – reflect not only our technical expertise, but also our deep commitment to the communities we serve.

Our team of Federal Energy Regulatory Commission (FERC)-approved Owner's Dam Safety Program (ODSP) auditors have recently completed or are currently conducting ODSP external audits for several FERC-regulated entities, including Utica Water and Power Authority (UWPA), Sacramento Municipal Utility District (SMUD), Tri-Dam Project, Turlock Irrigation District (TID), Grant County Public Utility District, the City of Ashland, OR, and CA DWR. In this role, GFT provides comprehensive audit services that meet the FERC external audit requirements including document and data review (e.g., files, correspondence, studies, reports, inspections, and policies), in-depth interviews with senior leadership, engineering, and operations personnel, and on-site evaluations of hydroelectric facilities. Our audit deliverables include detailed assessments of ODSPs, along with actionable recommendations to enhance dam safety program effectiveness.

CLIENT REFERENCES

- **ODSP External Audit, Tuolumne & Stanislaus Counties, CA, Turlock Irrigation District (TID)**
Evan Lucas, CDSE | T 209.850.0854 | E emlucas@tid.org
- **ODSP Training Development, Various Locations, CA, CA DWR**
David Sarkisian, Principal Engineer | T 916.902.6921 | E david.sarkisian@water.ca.gov
- **Independent Panel Review, Various Locations, US, ASDSO**
Lori C. Spragens, Executive Director | T 859.550.2788 | E lspragens@damsafety.org
- **ODSP External Audit & Updates, Ventura County, CA, United Water Conservation District**
Adrian Quiroz, Deputy CDSE | T 805.210.8294 | E adrianq@unitedwater.org

GFT offers to CPUD the necessary expertise and fresh perspective required to deliver an independent review of your Owner's Dam Safety Program.

APPROACH AND METHODOLOGY

Based on correspondence with CPUD and your contract Chief Dam Safety Engineer, Rich Sanchez of GEI, we understand that CPUD is requesting a five-year external audit of their ODSP, which comprises one FERC-regulated hydroelectric project: Middle Fork Dam (P-7506).

GFT proposes a streamlined team to efficiently perform the work. Randy Bowersox, an experienced dam safety engineer, will perform the external audit. Randy will be your primary point of contact for this project. For continuity and coordination with the ongoing Part 12 Periodic Inspection, GFT's Jill Shreckengost will serve as GFT's project manager.

Based on our experience with ODSP external audits, we propose the following scope of work:

Task 1 – Project Kickoff Call and Record Review

If determined necessary, GFT will hold a virtual kickoff call shortly after receiving the notice to proceed. During this call, we will discuss project goals and review key milestones, making schedule adjustments as needed. Additionally, if not already provided to GFT, we will identify and request relevant project records related to the ODSP and dam management per the FERC guidance for external ODSP audits for our review, such as:

- Representative reports and information related to the development and implementation of the ODSP;
- Recent operating and maintenance records;
- Dam Safety Surveillance and Monitoring Plan(s); and
- Personnel training records.

ASSUMPTIONS:

- GFT will submit a formal *Project Records Request* within a few days of the Project Kickoff Call.
- CPUD will provide requested documents within one week.
- All documents can be provided by CPUD and reviewed by GFT remotely, without needing to travel on-site.

DELIVERABLES:

- Formal Project Records Request (PDF) (if needed)
- Meeting notes from the Project Kickoff Call (PDF) (if held)
- Resumes of proposed audit team member(s) (external auditor) for FERC Review (PDF)

Task 2 – Staff Interviews

We will conduct interviews of a representative sample of CPUD staff to evaluate their understanding of and compliance with ODSP responsibilities. Interviewees will include, but are not limited to, the General Manager, Water System Superintendent, and contract CDSE.

GFT will distribute a confidential questionnaire to staff selected to be interviewed at the beginning of the audit process and will be requested to return to the auditor prior to their scheduled interview.

ASSUMPTIONS:

- Interviews with CPUD staff will be held via teleconference (e.g., MS Teams).
- A three-week window will be established to schedule interviews.

DELIVERABLES:

- Confidential questionnaires will be distributed via email to staff at the beginning of the audit process.

Task 3 – Field Observation

The FERC guidance for external ODSP audits requires GFT to participate in representative site visits with field personnel. The focus of the field observations is to assess ODSP implementation at the dam site. The visit is intended to evaluate if the dams are being adequately operated, inspected, and maintained per the FERC guidance for ODSP External Audits and does not include a detailed inspection such as a Part 12D Independent Consultant Safety Inspection. As the proposed auditor, Randy Bowersox, was recently onsite at Middle Fork Dam with CPUD operations personnel, an additional site visit is not proposed at this time.

ASSUMPTIONS:

- No field visit is proposed in the scope of work. If FERC does not approve Randy Bowersox as the ODSP Auditor (requiring a different GFT Auditor), or if FERC or CPUD require a field visit, additional scope, schedule and fee will be required.

DELIVERABLES:

- No formal deliverables for this task.

Task 4 – ODSP Evaluation

Based on the review of the project information, staff interviews, and site visit, the auditor will make an evaluation of the effectiveness of the ODSP and of the organizational commitment and compliance with the ODSP. This includes an assessment of how proactive the licensee is in implementing the ODSP, identifying deficiencies, and correcting any deficiencies.

ASSUMPTIONS:

- No assumptions for this task.

DELIVERABLES:

- No formal deliverables for this task.

Task 5 – ODSP External Audit Report

Based on the auditor's review of the ODSP and background information, and discussions during the site visit and interviews, the auditor will make recommendations, if appropriate, for improvements to the ODSP.

We will prepare a draft report and submit to CPUD for review and comment prior to submitting our final report. The report will be prepared in accordance with the FERC guidance for ODSP External Audits. We have included a draft report review call in the schedule to have the opportunity to discuss conclusions and any recommendations with CPUD prior to finalizing the report.

ASSUMPTIONS:

- A minimum of one week will be provided to CPUD for review and comment of the draft report.

DELIVERABLES:

- A draft version of the ODSP External Audit Report will be provided to CPUD for review and comment per the schedule outlined below.
- Comments will be resolved and a Final ODSP External Audit Report will be submitted to CPUD (PDF).

Task 6 – Project Management and Coordination

Project management and coordination activities will be performed throughout the course of the project, including project setup and close out, work planning, invoicing, scope and schedule control, coordination with CPUD, and general project management tasks.

SCHEDULE

The following preliminary Project schedule was developed based on our current understanding of key Project milestones. Once authorization is received, we will coordinate with CPUD to adjust the schedule as appropriate.

Description	Estimated Milestone Date
Obtain Notice to Proceed (NTP) <i>Fully Executed Contract</i>	August 24, 2026
GFT project records request	September 18, 2026
CPUD provides records requested	September 25, 2026
Staff interviews	TBD (Est. October 2026)
Site visit	Not included in scope
Submit draft report to CPUD	December 1, 2026
Receive draft report comments from CPUD	December 8, 2026 <i>(At least one week review period following draft submittal)</i>
Draft report review call	December 15, 2026
Submit final report	December 29, 2026

COST PROPOSAL

Based on the Scope of Work and Estimated Schedule, we propose to complete the ODSP audit on a **fixed-fee basis for \$23,960**.

Importantly, based on our current Part 12 work (under separate contract), GFT has an existing, recent, and relevant understanding of many of CPUD's relevant plans and documents and the operations of Middle Fork Dam. The cost above is contingent on FERC approval of Randy Bowersox as the CPUD auditor and of FERC not requiring a new site visit. If FERC perceives a conflict of interest in Randy serving in both the P12



Ingenuity That Shapes Lives™

Independent Consultant role and the ODSP Auditor role, and/or takes exception to leveraging the prior records reviews and site visit for the benefit of this ODSP, additional costs will be required to comply with FERC's ODSP requirements.

TERMS & CONDITIONS

We propose to perform this work under the same Terms and Conditions negotiated by CPUD and GFT for the FERC Part 12 Periodic Inspection. Should additional work, site visits, or meetings be requested in addition to the Scope of Work above, or should significant changes be required due to reasons beyond the control of GFT, additional authorization will be needed.

CLOSURE

GFT's team of FERC-approved ODSP auditors and experienced dam safety engineers will provide a fully independent review for CPUD, meet the FERC requirements, and complete the tasks on schedule and within budget. Should you have any questions regarding our proposal, please do not hesitate to reach out to Randy at 209.762.2779 or rbowersox@gftinc.com.

Thank you for the opportunity to submit our attached proposal. We look forward to continuing this partnership with CPUD.

Sincerely,

GFT

A handwritten signature in black ink that reads 'R. Bowersox'.

Randy Bowersox, PE
Senior Vice President

CALAVERAS PUBLIC UTILITY DISTRICT

EXECUTIVE ASSISTANT/CLERK OF THE BOARD REPORT

To: Board of Directors

From: Carissa Bear, Executive Assistant

Date: 8/12/2026

The CAMRA meeting scheduled for August 19, 2026, has been cancelled due to the inability to establish a quorum.

The previous CAMRA meeting was originally scheduled for May 20, 2026, but was rescheduled to April 29, 2026, as a quorum that could not be met for the original date. At the April 29, 2026, meeting, a quorum was ultimately not established. A group was formed at that meeting to review and propose edits to the Joint Powers Agreement (JPA). Since that time, there has been no significant progress on the proposed revisions.

Quorum has continued to be a challenge for CAMRA meetings. At the most recent meeting, a quorum was not established. During several of the meetings immediately preceding it, the minimum number of members needed to establish a quorum was present, but attendance remained very limited.

At this time, the JPA revisions remain pending, and further action will require sufficient participation from CAMRA members to establish a quorum.

Given the continued challenges with participation and the lack of progress on the JPA revisions, it may be appropriate for the Board to discuss its vision and expectations for CAMRA moving forward. This discussion could include whether the District wishes to continue its current level of participation, recommend changes to the JPA, or consider other options for the future of the organization.

The Board will be kept informed of any updates regarding the status of the JPA revisions and future CAMRA meetings.

Respectfully submitted,



Carissa Bear
Executive Assistant

Monthly Maintenance Report

July 2026

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 39,951,600 Gallons	Complete
	Filter Backwash Water Used= 1,983,751 Gallons	Complete
	Sold Water = 30,215,422 Gallons	Complete
	1' Below Spill	Ongoing
	Rain Total 0" (September 2025-August 2026 Total: 32.26")	Ongoing
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 147 Acre Feet (48,001,950 Gallons)	Ongoing
	Both pumps are off	Ongoing
	River Flow 6.93 Cubic Feet Per second (CFS)	Ongoing
Schaads Reservoir	Weekly checks	Complete
	Schaads Metered Acc: 44,010 Gallons	Ongoing
	4.5" Above Spill	Ongoing
	CCWD Pump Data (West Point)= 0 Acre/Ft	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	Pine Street main leak (2 inch Steel)	Complete
	702 Mountain Ranch Road leak (broken service saddle)	Complete
	475 Russel Road Main Line Leak (4 inch Steel)	Complete
	310 Russel Road Main Line Leak (4 inch Steel)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Miwok Trail main line leak (6 inch Steel)	Complete
	Candy Circle main line leak (6 inch PVC)	Complete
Glencoe Distribution	Routine operations	Complete
	4809 Independence Road service line leak (1 inch PCV)	Complete
Paloma Distribution	Routine operations, sampling	Complete
	Paloma Main line Leak (6 inch PVC)	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Safety/Training	Routine Safety Talks	Ongoing
	Injury Illness Prevention Program (IIPP)	Complete
Spray Program	Woody Brush	Ongoing
Reports	Water Diversion Reports	Complete
Development Projects	County Behavioral Health Building (line relocation)	Ongoing
Other		
	Meter Program = 11 Installed / Total = 1150	Ongoing
	95 USA tags	Complete
	44 Customer service/work orders	Complete
	Monthly meter reading	Complete
Complaints		
	(Taste = 0) (Pressure = 3) (Odor = 0) (Color = 0)	Complete

CALAVERAS PUBLIC UTILITY DISTRICT

GENERAL MANAGER REPORT

To: Board of Directors

From: Mathew Roberts, General Manager

Date: 8/18/2026

Reporting Period: July-August 2026

A. Financial Update

Staff continues to monitor District revenues and expenditures following adoption of the FY 2026–27 budget.

During the reporting period, the District received two grant reimbursement payments totaling \$15,964.36. This brings total FY 2025–26 grant reimbursements received to \$181,913.77

On July 23, 2026, the District's \$384,000 U.S. Treasury Bill matured and was reinvested into a new 6-month U.S. Treasury Bill at a yield of 3.866%. This continues to provide a safe investment for District funds while keeping the funds available for future operations and capital projects

Staff completed the final FY 2026–27 budget book for posting on the District website.

Staff also updated the FY 2026 pricing sheet on the District website and continues to work with legal counsel regarding the pricing sheet and related requirements.

Staff completed the Teeter process and provided the requested list to Calaveras County.

B. Interagency Coordination & Planning

Staff continues coordination with WGA, DWR, and other agencies regarding grant opportunities, project planning, and future funding needs.

GASB 75 Retiree Health Actuarial Valuation Update

The GASB 75 actuarial valuation report was presented to the Board for review. The updated report reflects increased healthcare costs and a larger funding gap than previously projected.

Staff will bring the report back at a future Board meeting to discuss options and develop a long-term funding plan for retiree health obligations.

CPUD provided a letter of support to the Sloughhouse Resource Conservation District for its application to the California Department of Food and Agriculture State Water Efficiency and Enhancement Program (SWEEP) Block Grant. The grant supports regional efforts focused on water conservation, water-use efficiency, energy reduction, and drought resiliency within the Central Sierra region.

CPUD provided a letter of support for the Amador Resource Conservation District's Healthy Soils Grasslands Grant application

Staff held the kickoff meeting with Verdantas for the Water Shed Sanitary Survey, Staff is gathering the requested information and data to keep the project moving forward and meet upcoming deadlines.

Participated in multiple Calaveras Cooperators meetings related to the Gann Fire and local fire response and coordination

On July 24, 2026, I attended the Upper Mokelumne River Watershed Authority (UMRWA) Board meeting with Director Garrett Hesser. The Board discussed several forest health and watershed projects, including the MAC Forest Health and Resilience Project, procurement policies, and funding.

Gann Fire Recovery – Water Access

Staff has been coordinating with Calaveras County Water District (CCWD) and Calaveras County regarding water access for residents affected by the Gann Fire.

CPUD is providing access to the District's water fill station near Pool Station for affected residents. CPUD will provide fill-station cards to residents so they can obtain water for cleanup and recovery efforts.

CPUD and CCWD are working with the County to provide information to residents and make the process as simple as possible as residents begin returning to their properties. A joint press release was prepared to explain the available water resources, fill locations, and how residents can obtain access to the CPUD fill station.

Staff will continue coordinating with CCWD and the County regarding the program, including tracking water usage and reimbursement requirements.

C. Grants

Rich Gulch Waterline Project

The Rich Gulch Waterline Project continues moving forward. Current updates include:

- The project is currently planned to install approximately 700 linear feet of 16-inch ductile iron pipe using available grant funding. If bids come in below the estimate, additional pipe installation will be considered to maximize available funds.
- Geotechnical site visit was completed on May 22, 2026. A technical memorandum with project recommendations has been received.
- Mandatory pre-bid meeting was held on July 14, 2026, with 16 contractors in attendance.

- Project bid opening is scheduled for August 18, 2026.

Staff continues to coordinate with Woodard & Curran, WGA, and affected property owners regarding project implementation, access and easement requirements.

Staff is also working with the affected landowner to finalize the temporary construction easement and address the other conditions requested by the property owner.

D. Dam Safety & FERC Coordination

Staff continues working with consultants and regulatory agencies on dam safety and FERC compliance requirements for Middle Fork and Schaad's Reservoir.

On July 29, 2026, the District transmitted the Middle Fork Dam Seismic Stability Report and Seismic Hazard Analysis Technical Memorandum.

Middle Fork Dam Static and Seismic Stability Analysis

GEI has completed the Static and Seismic Stability Analysis for Middle Fork Dam as part of the District's FERC Part 12D review. The results were favorable. The analysis confirmed that the dam meets stability requirements under normal operating conditions, maximum flood conditions, and earthquake loading.

The seismic analysis estimated potential earthquake-induced crest settlement of less than 0.1 feet, or approximately 1 inch. The dam has approximately 20 feet of available freeboard, providing a significant safety margin.

GEI did identify opportunities for additional data collection that could help with future analysis, including additional seepage monitoring during elevated reservoir conditions and site-specific seismic characterization. Based on the results of the completed analysis, GEI does not recommend additional geotechnical investigations or corrective actions at this time.

The completed report has been submitted to FERC as part of the Part 12D Independent Consultant review process. Staff will continue coordinating with GEI, FERC, and other regulatory agencies as the review progresses.

The following items have been included in the FY 2026–27 budget, and staff plans to begin addressing these items:

- STID (2006): approximately \$80,000
- ODSP (2013): approximately \$35,000 – Staff will present the proposal for contract approval on August 18, 2026.
- DSSMP (2017): approximately \$40,000
- Operations & Maintenance Manual update

- Emergency Action Plan update
- **Seismic Stability Analysis:** Currently under review. The Board approved the work and budgeted \$76,199 on April 15, 2025

Staff continues reviewing historical records and working with consultants to address outstanding documentation needs.

During the reporting period, staff met onsite with FERC environmental staff and California Department of Fish and Wildlife representatives. The District is awaiting written findings from the agencies.

Staff also coordinated with GFT and GEI to complete the Middle Fork Part 12D inspection. The results are currently under review.

E. Infrastructure & Development Projects

- **Fairfield Inn Project:** Water service fee options have been provided; awaiting developer response.
- **CCOG Project:** No significant updates.
- **Behavioral Health Facility:** Construction is underway. Staff continues monitoring progress.
- **Calaveras County Sidewalk – Pope Street Safe Route to School Project:** District facilities are within the project footprint and may be affected by construction. Staff continues coordination with County representatives.
- **Caltrans – Highway 49/Highway 26 Roundabout and San Andreas Sidewalk Projects:** Staff continues coordination with engineers and project planners to address impacts to District facilities. One hydrant has been relocated in Mokelumne Hill, one service line has been relocated, and an existing 2-inch steel water main has been abandoned as part of project coordination.

F. Legal & Administrative Matters

Staff continues to work with legal counsel on District business, contracts, pricing, billing matters, easements, and other legal and administrative issues as they come up.

Customer Billing Adjustment

Staff identified a billing discrepancy involving one customer account that was incorrectly billed at the 1-inch meter rate instead of the verified 5/8-inch meter rate.

The account has been corrected to the appropriate rate.

Staff is processing a reimbursement for the overbilled amount from July 2023 through June 2026. The reimbursement is estimated to be approximately \$1,700.

Legal counsel has been consulted regarding customer notification and documentation to make sure the matter is properly resolved.

Staff is also reviewing internal procedures to help prevent similar billing discrepancies in the future.

G. Operational Oversight

Staff continues daily oversight of District operations, including treatment, distribution, maintenance, customer service, capital projects, and regulatory compliance activities.

H. Next Steps

- Continue working with DDW on the Water System Sanitary Survey and address any items identified through the survey.
 - Continue FERC Part 12D work and coordination with GEI, GFT, FERC, and other regulatory agencies.
 - Award the ODSP contract to GFT and begin the work.
 - Continue working to finalize the temporary construction easement agreement for the Rich Gulch Waterline Project.
 - Continue meeting the grant requirements for the Rich Gulch Waterline Project and keep the project moving toward construction.
 - Continue working with legal counsel on billing matters, easement issues, contracts, pricing, and other District legal and administrative matters.
 - Continue coordination with other agencies, consultants, and project partners on active District projects and funding opportunities.
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Respectfully submitted,
Mathew Roberts
General Manager

