

Board Workshop

6:00 P.M.

1. Robert Greenfield, General Counsel from ACWA/JPIA conducted the ‘Know Your Roll’ Board workshop starting at 6:00pm and concluding at 7:15pm. Those in attendance are listed on the attached sign in sheet.

Regular Meeting

7:24 P.M.

MEMBERS PRESENT: J.W. Dell’Orto
Clifford Overmier
Richard Blood
John Lavaroni

MEMBERS ABSENT: None

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant

OTHERS PRESENT: Scott Speer
Tammy and Charlie Hebrard
Michelle Turner

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE:** The regular meeting was called to order by Chairperson Dell’Orto at 7:24pm. Director Dell’Orto, Overmier, Blood, and Lavaroni were present.

2. **PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject):** Tammy Hebrard expressed concerns with the District office’s parking situation suggesting Board members part at the top of the driveway and a potential tripping hazard located at the top of the driveway. Charlie Hebrard commented on the new Board room set-up and was pleased with the changes.

3. **DISCUSSION/POSSIBLE ACTION: BOARD VACANCY APPOINTMENT:** The District received one application of interest from Mr. Scott Speer which was presented to the Board. Director Lavaroni inquired about a statement made regarding managing the District; Mr. Speer clarified. A motion was made by Director Overmier, seconded by Director Lavaroni appointing Mr. Scott Speer to the vacancy of the Board of Directors. Motion carried 4-0. Tammy Hebrard stated that the Board has made an excellent choice and Mr. Speer’s experience and education will be of value to the Board. Mr. Speer read aloud the Oath of Office and took his seat at the Board table at 7:33pm.

4. **APPROVAL OF CONSENT CALENDAR:**
a. Minutes for Regular Meeting of October 8, 2019
b. Directors Report for October 2019
c. Monthly Maintenance Report for October 2019

Director Blood inquired about the minutes reflecting the amendments of Resolution 2019-10 being posted and commented on the digitizing of the policies and procedures. Chairperson Dell’Orto clarified that these would be available at the December meeting as stated in the minutes. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the Consent Calendar. Motion carried 5-0.

5. **FINANCIAL BUSINESS:**

a. Approval of Claim Summary #733: Directors Lavaroni inquired about the pumping costs; the Manager stated that pumping went later this season and will not pump until after the first heavy rain. Director Blood inquired about several payments including engineering costs. He asked about including line item 5200 and 5201 for pipeline hydro expenses in the budget report; the Manager would follow up to include in future reports. Tammy Hebrard asked if the District would be getting reimbursement for engineering costs associated with the storm damage; the Manager confirmed. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the Claim Summary #733 in the amount of \$234,520.58 as presented. Motion carried 5-0.

b. 1st Quarter Investment Report: The Manager reviewed the report with the Board. Director Lavaroni inquired about an early withdraw penalty for the El Dorado Savings Bank certificates of deposits and possibly investing in LAIF to earn a higher interest rate; the Manager would follow up. A motion was made by Director Overmier, seconded by Director Lavaroni to approve the 1st Quarter Investment Report as presented. Motion carried 5-0.

c. 1st Quarter Budget Report: The Manager reviewed the report and highlighted expenses that were slightly higher than expected. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the 1st Quarter Budget Report as presented. Tammy Hebrard made a comment about the pumping expense and suggested looking into solar options to save costs. The Manager stated the option is not very cost effective due to the District's CPPA power rates. Motion carried 5-0.

6. REVIEW/DISCUSS: 125 CAFETERIA PLAN: The Manager reviewed the current details of the Cafeteria Plan and provided examples of the employee election forms. Director Overmier expressed concerns with the District's costs associated with the cash in-lieu program. The Board had a lengthy discussion regarding the costs to the District and options for future updates to the plan. Tammy Hebrard provided input and suggestions for consideration. The Manager would provide further information at the next Board meeting.

7. REPORT: SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) PROJECT: The project is nearly complete with a small punch list remaining. Staff continues to keep the Treatment Plant operating and in compliance while integrating the new SCADA system, which was challenging for the staff during the recent Public Safety Power Shutoff (PSPS) events. Director Blood inquired about the new ultra sonic flow meter and the water loss findings; the Manager stated that staff has requested more time to gather the data prior to reporting findings.

8. MONTHLY WATER USAGE REPORT

a. Monthly Report: The water usage for the month of October 2019 was presented for review and discussion.

9. MANAGERS MONTHLY REPORT:

a. Overview of Public Safety Power Shut Off (PSPS) Event:
A report of ongoing projects was provided for review and discussion which included possible updates to the District's current mapping and modeling program. Director Blood expressed concerns regarding Weber, Ghio and Associates holding the license and suggested this be added to the December Board meeting agenda.

10. DIRECTORS COMMENTS

- a. LAFCO – Meeting Reminder 11/18/19 – Director Lavaroni will attend.
- b. CAMRA – Meeting Report 10/16/19 – The Manager stated that there was no quorum at the October meeting and the next meeting is December 18, 2019.
- c. UMRWA – Meeting Reminder 1/24/20 – Director Blood will attend.

11. CLOSED SESSION:

- a. Public Employee Negotiators (Government Code Section 54957)
Agency designated representatives: Donna Leatherman and Chris Williams (absent)
Title: General Counsel Legal Services

At 9:01pm the Board convened to a closed session. The Board reconvened at 9:32pm. Chairperson Dell’Orto stated that the Board authorized the Manager to obtain a contract from Hill Rivkins Brown and Associates.

- b. Public Employee Resignation/Retirement (Government Code Section 54957)
Title: Chief Treatment Plant Operator

The Board recognized the announcement of the retirement of Andrew Estrada.

12. ADJOURNMENT (Next Regular Meeting December 10, 2019): As there was no further business to come before the Board, a motion was made by Director Lavaroni, seconded by Director Speer to adjourn the meeting at 9:34 p.m. Motion carried 5-0.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant

