

CALAVERAS PUBLIC UTILITY DISTRICT
Regular Meeting of the Board of Directors

December 17, 2024
5:00 pm

DIRECTORS PRESENT: Jack Tressler
Richard Blood
J.W. Dell'Orto
Kevin Sparks (arrived 5:51pm)

MEMBERS ABSENT: Brady McCartney

STAFF PRESENT: Travis Small, General Manager (Virtual)
Mathew Roberts, Water System Superintendent
Adam Brown, District Legal Counsel (Virtual)
Carissa Bear, Clerk of the Board
Matt Ospital, District Engineer

OTHERS PRESENT: Scott Ratterman, Executive Committee Member
for ACWA/JPIA (Virtual)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Tressler at 5:03 P.M.
2. ROLL CALL OF DIRECTORS: Directors Tressler, Blood and Dell'Orto, were present roll call.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
 - a. November 19, 2024, Regular Board Minutes
 - b. November 21, 2024, Special Board Minutes
 - c. Claim Summary

Director Blood asked to revise the minutes for agenda item 8c for the November 19, 2024, Regular Meeting minutes to include that he expressed his concerns about environmental impacts offsite specifically to address discharges from the recycled water pond. Director Blood inquired as to what will be stored in the Connex container at the shop; Mr. Roberts clarified that it is additional storage for parts due to the District stocking up on larger parts in the case of large repairs in the future. Director Blood asked if the Recycle Backwash charges on the WGA invoice were for CEQA or design work; Mr. Small clarified that it was for both CEQA and Design, with the design portion roughly sixty percent complete. President Tressler inquired why there was so many purchases for new tools. Mr. Roberts explained the crew is replacing old worn-out tools as needed as well as ordering new tools when required to complete their jobs. A motion was made by Director Dell'Orto, seconded by President Tressler, to approve Consent Items a-c with the amendment to the November 19, 2024, meeting minutes. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes. Motion carried 3-0.

****Moved agenda item 6 to take place before Consent Items.**

6. ADMINISTER OATH OF OFFICE TO NEWLY ELECTED/APPOINTED MEMBERS

Director Blood inquired if the appointment of Director Tressler was being done correctly since he did not submit his documentation in time to run during the election and the District did not post a vacancy. Mr. Brown explained that there was no vacancy. Director Tressler did not submit paperwork in time to run in the election, but he did submit his paperwork to the Calaveras County Board of Supervisors in time to be appointed by them with the County Elections certifying his appointment. Mr. Brown asked Ms. Bear to attach a copy of the Certificate of Elections as an appendix to the minutes for this meeting. Mr. Small informed the Board that Director Sparks will be late, and he will need to take his oath when he arrives. Directors Tressler and Dell'Orto were given their oath. Director Sparks arrived at 5:51 PM and was given the oath of office.

7. ELECTION OF BOARD PRESIDENT

The Board postponed this item until Director Sparks arrived. President Tressler informed the Board that he would like to stay on as the President. He understands his schedule causes issues during the summer months and would understand if the Board went a different route due to his scheduling conflicts. Director Blood also expressed his interest in being the President. President Tressler nominated himself. A motion was made by President Tressler, seconded by Director Sparks to appoint President Tressler as President for 2025. A roll call vote was taken. Directors Dell'Orto, Sparks, and Tressler voted yes. Director Blood voted no. Motion carried 3-1. A motion was made by President Tressler, seconded by Director Sparks, to appoint Director Blood as Vice President for 2025. A roll call vote was taken. Directors Dell'Orto, Sparks, Blood, and Tressler voted yes. Motion carried 4-0. Director Dell'Orto explained that he would like President Tressler to serve back-to-back terms as permitted under Board policy and would be happy to vote for Director Blood for President next year. Mr. Brown notified the Board that they can update the policy in the future to have rotating Presidents to make this process easier.

8. PRESIDENT'S SPECIAL RECOGNITION AWARD

Mr. Ratterman presented the President's Special Recognition Award on behalf of ACWA/JPIA. He congratulated the District on their low loss ratio. Mr. Ratterman went over the current cost of each program the District participates in. President Tressler thanked the staff for their hard work and being safe, allowing the District to be presented with these awards.

9. LETTER OF SUPPORT FOR THE UPPER MOKELUMNE RIVER WATERSHED AUTHORITY'S (UMRWA) GRANT APPLICATION FOR CALFIRE FOREST HEALTH GRANT APPLICATION – FOREST PROJECTS PLAN PHASE 1D AND PHASE 2 ENVIRONMENTAL PLANNING

Director Dell'Orto abstained from this item as he runs cows in that forest. Director Sparks does not see an issue with this item, as there is no cost to the District. A motion was made by Director Sparks, seconded by Director Blood, to authorize the General Manager to sign a Letter Of Support For The Upper Mokelumne River Watershed Authority's (UMRWA) Grant Application For CalFire Forest Health Grant Application – Forest Projects Plan Phase 1d And Phase 2

Environmental Planning. A roll call vote was taken. Directors Sparks, Blood, and Tressler voted yes. Director Dell'Orto abstained. Motion carried 4-0-1.

10. CALAVERAS - AMADOR MOKELUMNE RIVER AUTHORITY (CAMRA)

Director Blood informed the Board that CAMRA has not met since February of 2024. Some of the members have mentioned disbanding the JPA. Some of the reasons mentioned are that there is no website or audit. The money with CAMRA has stayed the same for years since there is no fee to be part of CAMRA anymore. President Tressler asked if the concern they are presenting is transparency; Director Blood confirmed it was. CAMRA was set up as a counter point to UMRWA to allow Districts a space to discuss points of interest outside of UMRWA. Mr. Brown would like to look into it further but declared that the present situation with CAMRA raises concerns. Director Blood would like to review the bylaws and do some research. President Tressler suggested bringing this back to another meeting.

11. BUDGET UPDATE 2024/2025

Mr. Small informed the Board that the District audit was completed earlier this month. The Board should have the report back by the February Board Meeting to adopt. Mr. Small went over the monthly budget update. He noted that he did not update the checking account for Wells Fargo. It should say \$589,000. The District received the OPEB disbursement and recycled old meter which is reflected under income. The salaries and benefits are tracking where they should be. Mr. Small reminded the Board that there is a training and seminar budget for the Board to utilize. The operations expenses are a little high due to the restocking. The capital expenditures are the backwash project and the new meters. President Tressler asked if the District earns interest on the checking account with Wells Fargo Bank. Mr. Small clarified that the District does not, and the balance is almost getting to the point where the District should transfer some of that money to LAIF to earn interest.

12. REPORTS

a. Legal Counsel's Report

Mr. Brown's report will be covered in closed session.

b. Water System Superintendent's Report

Mr. Roberts went over the monthly maintenance report for October. He informed the Board that the amount of sold water is a typo on his side. It should have been closer 23,000,000 gallons. Director Blood asked for the rainfall totals; Mr. Roberts will add that to future maintenance reports. The South Fork Pump Station (S.F.P.S.) pump was installed. The mechanical seal has failed and will need to be fixed before the District starts pumping again. The company which installed the pump will come out and make that repair at no additional cost. The pump and motor sounds good. Director Blood inquired if there is a flow meter at the S.F.P.S. Mr. Roberts informed him that there is one, it is a flex meter. Schaads reservoir was lowered for the Division of Safety of Dams inspection, but as of this meeting the reservoir level is back up over spill. Mr. Roberts took a moment to acknowledge Carissa's efforts for putting on the Annual Joint

Emergency Action Plan Seminar and all of the behind-the-scenes work she had to do to ensure that event happened.

c. District Engineer Report

The adoption of the Initial Study (IS) of environmental effects and adoption a Mitigated Negative Declaration (MND) for the CPUD Recycle Backwash Station project has been delayed due the comments received during CEQA review.

d. General Manager's Report

Mr. Small's report will be covered in closed session.

e. Directors' Comments:

No comments.

** Went into closed session at 6:46pm**

13. CLOSED SESSION

PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957)

Title: General Manager

Meeting to Discuss Recruitment of New General Manager and Potential Appointment of Acting/Interim General Manager.

The Board met with the General Manager and Legal Counsel to discuss the recruitment of the New General Manager and the potential appointment of Acting/Interim General Manager. No action was taken in closed session.

** Came out of closed session at 7:37pm**

14. ADJOURNMENT

There being no further business to come before the Board, President Tressler adjourned the meeting at 7:38pm.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board

Certificate of Election

Office of the County Clerk
County of Calaveras, State of California

This is to certify that

At the General Election held on the 5th day of November, 2024,

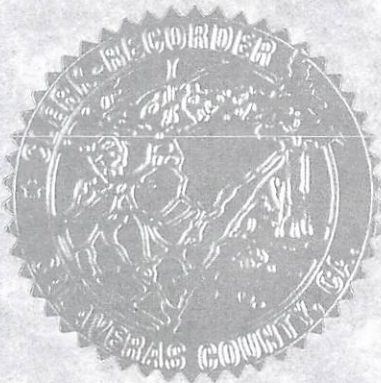
Jack Tressler

was elected to the office of

CALAVERAS PUBLIC UTILITY DISTRICT , Director

as appears by the official returns of said election and the statement of votes cast on file in my office.

In Witness Whereof I hereunto affix my hand and official seal this 3rd of December, 2024.



Rebecca Jones

County Clerk

Certificate of Election

Office of the County Clerk
County of Calaveras, State of California

This is to certify that

At the General Election held on the 5th day of November, 2024,

Joshua Dellorto

was elected to the office of

CALAVERAS PUBLIC UTILITY DISTRICT , Director

as appears by the official returns of said election and the statement of votes cast on file in my office.

In Witness Whereof I hereunto affix my hand and official seal this 3rd of December, 2024.



Rebecca Turner

County Clerk

Certificate of Election

Office of the County Clerk
County of Calaveras, State of California

This is to certify that

At the General Election held on the 5th day of November, 2024,

Kevin Sparks

was elected to the office of

CALAVERAS PUBLIC UTILITY DISTRICT , Director

as appears by the official returns of said election and the statement of votes cast on file in my office.

In Witness Whereof I hereunto affix my hand and official seal this 3rd of December, 2024.



Rebecca Turner

County Clerk