

CALAVERAS PUBLIC UTILITY DISTRICT

April 16, 2019

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: John Lavaroni
J.W. Dell’Orto
Clifford Overmier
Alan (Bill) Claudino
Richard Blood

MEMBERS ABSENT: None

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant
Gary Ghio, District Engineer, Weber, Ghio & Associates

OTHERS PRESENT: None

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Director Overmier at 7:00pm. Director Lavaroni, Overmier, Dell’Orto, Blood and Claudino were present.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:
- a. Minutes for Regular Meeting of March 12, 2019
 - b. Minutes for Special Meeting of March 19, 2019
 - c. Directors Report for March 2019
 - d. Monthly Maintenance Report for March 2019

A motion was made by Director Lavaroni, seconded by Director Claudino to approve the Consent Calendar as mailed. Motion carried 5-0.

4. FINANCIAL BUSINESS:
- a. Approval of Claim Summary #726: Director Lavaroni and Dell’Orto inquired about several payments; the Manager clarified. A motion was made by Director Dell’Orto, seconded by Director Lavaroni to approve the Claim Summary #726 in the amount of \$142,957.68 as presented. Motion carried 5-0.

5. DISCUSSION/ACTION: DRAFT WATER RATE COST OF SERVICE STUDY AND SETTING OF PUBLIC HEARING: The Ad Hoc Committee had conducted thirteen meetings over the last nine months to review the budget, reserves and capital improvement projects. The Board directed staff to move forward with the recommendation presented at the Special meeting on March 19, 2019, which will be included in the Draft Water Rate Cost of Service Study. Director Blood again expressed the need for more detailed descriptions of the capital improvement projects. Director Overmier stated that the engineering committee will expand work on the Road Map for capital improvement projects. A motion was made by Director Lavaroni, seconded by Director Dell’Orto to approve the Draft Water Rate Cost of Service Study and set a public hearing for June 11, 2019 at 7:00pm to be held at the San Andreas Town Hall. Director Overmier, Dell’Orto, Claudino and Lavaroni voted yes. Director Blood abstained. Motion carried 4-1.

6. REVIEW/APPROVAL: RESOLUTION 2019-4: APPROVAL OF GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS IN CONNECTION WITH RATE HEARINGS

CONDUCTED TO PURSUANT TO ARTICLE XIII D, SECTION 6 OF THE CALIFORNIA CONSTITUTION: The resolution would establish clear guidelines addressing the submission and tabulation of protests associated with the public hearing for a proposed rate increase. Director Dell'Orto recommended it to be posted to the District's website if approved. A motion was made by Director Blood, seconded by Director Dell'Orto to approve Resolution 2019-4: Approval of Guidelines for the Submission and Tabulation of Protests in Connection with Rate Hearings Conducted to Pursuant to Article XIII D, Section 6 of the California Constitution. Director Overmier, Dell'Orto, Claudino, Lavaroni and Blood voted yes. Motion carried 5-0.

7. UPDATE: REQUEST FOR PROPOSALS FOR GENERAL COUNSEL LEGAL SERVICES:

a. Personnel Committee Meeting to Review Legal Counsel RFP's (4/18/19):

The District received five (5) proposals for General Counsel Legal Services which are under review for evaluation by the Personnel Committee. The Committee will make their recommendation to the Board for consideration at the May 14, 2019 Board meeting.

8. REVIEW/APPROVE: SPECIALIZED UTILITY SERVICES PROGRAM (SUSP) MEDIAN HOUSEHOLD INCOME (MHI) SURVEY PROPOSAL DATED MARCH 1, 2019: The Manager contacted California Rural Water Association (CRWA) which clarified the survey follows the guidelines set by the State. The survey results require the District to receive 13% of the total residential customers to qualify as a disadvantaged community. The Board discussed the options for public outreach to get the best results. A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve the SUSP MHI Survey Proposal to conduct the survey for determination of disadvantaged community at a cost not to exceed \$14,740. Motion carried 5-0.

9. RESOLUTION 2019-5: AUTHORIZE TO AWARD CONTRACT FOR THE JEFF DAVIS WATER TREATMENT PLANT SCADA PROJECT: The District received two (2) proposals for the Jeff Davis Water Treatment Plant SCADA Project. The selection process including scoring and reference checks were done by Staff and the District Engineer. A memorandum was prepared by the District Engineer with a recommendation based on the evaluations that were completed. Director Overmier inquired about the scoring of the proposals; the Manager clarified. Director Blood expressed concerns regarding the cost overrun. A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve Resolution 2019-5: Authorize to Award Contract for the Jeff Davis Water Treatment Plant SCADA Project at a cost not to exceed \$200,000. Director Overmier, Dell'Orto, Claudino and Lavaroni voted yes. Director Blood opposed. Motion carried 4-1.

10. RESOLUTION 2019-6: ACCEPTING THE RAILROAD FLAT WATER TREATMENT PLANT SALT STORAGE BUILDING: The final inspection of the salt storage building was issued by the Calaveras County Building Department on April 10, 2019 with a final cost of \$71,881.20 which included additional concrete work and epoxy coating on the floor. Director Blood requested a total cost of the On-Site Chlorine Generation Project at the next Board meeting. A motion was made by Director Lavaroni, seconded by Director Claudino to approve Resolution 2019-6: Accepting the Railroad Flat Water Treatment Plant Salt Storage Building. Director Overmier, Dell'Orto, Claudino, Lavaroni and Blood voted yes. Motion carried 5-0.

11. MONTHLY WATER USAGE REPORT:

a. Water and Rainfall Report: The water usage and rainfall figures for the month of March 2019 were presented for review and discussion. Rainfall for March was recorded as 9.09 inches and a total of 50.41 inches for the season. The Board discussed the water loss concerns and the use of the portable flow meter. The Manager stated that staff is currently working with the vendor on the accuracy of the meter.

12. MANAGERS COMMENTS:

a. Monthly Report: A report of current and pending projects was provided to the Board for review and discussion.

13. DIRECTORS COMMENTS:

- a. LAFCO – Meeting Report 3/18/19 – Director Lavaroni: Director Lavaroni had nothing to report.
- b. UMRWA – Meeting Reminder 4/26/19 – Director Blood: Director Blood will attend.
- c. CAMRA – Meeting Reminder 4/17/19: Director Overmier will attend.
- d. Annual Required Training (AB1234 and AB1825): A reminder was given to the Board.

14. CLOSED SESSION

- a. Conference with Real Property Negotiators (Government Code § 54956.8)

Negotiators: Donna Leatherman

Under Negotiation: Property Negotiations

At 9:05pm the Board convened to a closed session. The Board reconvened at 9:09pm. No action was taken.

15. ADJOURNMENT (Next Regular Meeting May 14, 2019): As there was no further business to come before the Board, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant

