

# Calaveras Public Utility District

## Water Rate Study Question and Answers

1. Should the proposal include a detailed scope of work? **We think a detailed scope of work and how your firm proposes to do the water rate study will be very helpful for staff and the District's Board of Directors evaluate the proposal.**
2. Should the proposal include a project budget/cost proposal? **Yes, you can include a project budget/cost proposal. However, it is not part of the initial evaluation of the submittals and intent is for project cost to be evaluated in final selection.**
3. Does the District need assistance with the printing and mailing of the Proposition 218 public hearing notice? **Yes, the district will need assistance with printing and mailing the Prop 218 Public Hearing Notices**
4. Does the District have a particular number of in-person meetings in mind? **The District does not have a particular number of in-person meetings in mind, we are hopeful that an experienced firm will help provide the appropriate direction on the number of in-person meetings.**
5. The most recent rate study in 2019 included a rate projection through the end of FY2024. Is there any particular reason the District needs to revisit its rates prior to the end of the 5-year projection included in the last study? **The District experienced a rather large capital project that used District Reserves and the District financed a portion of the project. In meeting loan debt ratio obligations, the district needs to possibly adjust rates to meet Loan Covenant Ratios while also being able to pursue future capital projects.**
6. Is the District interested in alternative rate structures such as revising its tiers, eliminating the base water allotment, etc.? **This is a very good question, the current rate structure for a 5/8" meter has a base charge with an allotment of 5,000 gallons. After 5,000 gallons there is then a usage charge. An alternative such as a fixed charge that is independent of consumption would be looked at very favorably by staff.**
7. Page 3, bullet 5 – is it acceptable to omit the address of the references? **A couple of my references are/were Board members or voluntary Secretary without an official address. Yes, as long as another method to contact reference is available**
8. Please confirm that a cost proposal is not to be submitted with the proposal. **I will get clarification on this, I believe the intent is for cost proposal to be used after finalist are selected. May need to issue an addendum to the RFP - No Addendum issued, cost of the proposal will be provided after initial review of proposals.**
9. Page 4, bullet 6 – the consultant is to provide any exceptions to the District's standard agreement; however, the District's standard agreement is not provided for review. Can that be provided? **~~Will be provided in Addendum 1~~ Standard Agreement will be posted online**
10. Does the District adopt revised rates by resolution or by ordinance? **We will be using District Ordinance ( Latest Rates was through resolution)**

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11. Do the agricultural customers all have meters and are they all the same size? **All Metered except for Redhawk Raw Water, Different Sized meters**
12. How many of the Board of Directors voted in favor of proceeding with a water rate study? **4-0 in favor**