

Regular Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell'Orto
Richard Blood
Jack Tressler

MEMBERS ABSENT: Brady McCartney

STAFF PRESENT: Travis Small, General Manager
Adam Brown, District Legal Counsel
Carissa Bear, Clerk of the Board
Mathew Roberts, Water System Superintendent
Matt Ospital, District Engineer

OTHERS PRESENT: Ronald Skaggs, Condor Earth

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Dell'Orto at 3:00 P.M.
2. ROLL CALL OF DIRECTORS: Directors Dell'Orto, Blood, and Tressler were present. Director McCartney was absent.
3. PLEDGE OF ALLEGIANCE
4. RESOLUTION NO. 2021-15: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE CALAVERAS PUBLIC UTILITY DISTRICT FOR THE PERIOD DECEMBER 14, 2021 TO JANUARY 14, 2022 PURSUANT TO BROWN ACT PROVISIONS.

Director Blood asked Adam Brown, District Legal Counsel if there was a need to change the description of COVID-19 to the Delta variant. Mr. Brown clarified. A motion was made by Director Blood, seconded by Director Tressler, to approve Resolution No. 2021-15. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes; non opposed. Motion carried 3-0

5. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): President Scott
None
6. CONSENT ITEMS
 - a) Minutes of Regular Board Meeting of October 19, 2021
 - b) Minutes of Regular Board Meeting of November 9, 2021
 - c) Claim Summary

Director Tressler asked for clarification regarding a vendor. Carissa Bear, Executive Assistant/Clerk of the Board clarified. A motion was made by Director Blood, seconded by Director Tressler, to approve Consent Items a-c. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes; none opposed. Motion carried 3-0.

7. CONSIDERATION TO APPROVE PROPOSAL FROM CONDOR EARTH TO PREPARE AN INUNDATION MAP AND TECHNICAL MEMORANDUM FOR THE REDHAWK DAM

Travis Small, General Manager gave a brief summary. Ronald Skaggs gave more details and answered questions as they arose. A motion was made by Director Blood, seconded by Director Tressler, to approve the proposal from Condor Earth to prepare an inundation map and technical memorandum for Redhawk Dam, at a cost not to exceed \$12,846. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes; non opposed. Motion carried 3-0. After the roll call Ronald left the meeting.

8. ELECTION OF BOARD PRESIDENT

Mr. Brown informed the Board that it is their decision as to who they would like to appoint as Board President. Mr. Brown notified the Board that a President can serve up to two consecutive terms. The board members discussed. A motion was made by Director Tressler, seconded by Director Blood, to elect J.W. Dell'Orto as Board President and Richard Blood as Vice President. A roll call vote was taken. Directors Dell'Orto, Blood, and Tressler voted yes; non opposed. Motion carried 3-0.

9. REPORTS

a. Legal Counsel's Report:

Mr. Brown welcomed Travis. Mr. Brown also complimented staff for the hybrid meeting set up.

b. Board Vacancy Update:

Mr. Small informed the board that we currently do not have any applicants for the Board vacancy. He informed the Board of the locations the vacancy is posted as well as the local newspaper. Director Blood asked questions regarding the appointment if there's no applicants within the deadline. Mr. Brown clarified that it would go to the Board of Supervisors like it did with Director Tessler's appointment.

c. Water System Superintendent's Report:

Mathew Roberts, Water System Superintendent went over the Monthly Maintenance Report. He informed the Board that the Pump Station is currently off due to the weather. He updated the Board on the status of the curtailments. He said that they are currently lifted at this time. The EAP training for FERC has completed. The revisions to the Operations Plan has been completed and submitted to Robert Lapp. The Upper Mokelumne River Watershed Sanitary Survey is complete. It is done every 5 years.

d. District Engineer Report/Clearwell Project Update

Mat Ospital, District Engineer informed the Board that the Risk & Resilience Assessment has been completed. He reported that the EAP is almost complete. The application for MAC was submitted on November 15th, 2021. The SRF Drinking Water Grant should be before end of fiscal year. He gave an update on the Clearwell Tank Project along with a PowerPoint with photos of the progress.

e. General Manager's Report:

Mr. Small informed the Board that since he started, he has toured the Water Treatment Plant, he sat in on the EAP training with staff, made the final updates to the Operations Plan, he's met with WGA, identified need for an asbestos training. He's working on getting an understanding of the

current contract. He's also working on the budget and hopes to bring it back to the Board at the January meeting. Director Blood asked for the budget to be sent out to the Board with enough time to review it before having to make a decision on it. Director Tressler expressed interest in being more involved with the vehicle budgeting as he was previously working on it with John Kingsbury, Interim General Manager. Mr. Small said he would schedule a meeting with Director Tressler.

f. Director's Comments:

President Dell'Orto gave a recap on the CAMRA meeting he attended this month.

Director Blood let the Board know that UMWRA will have their meeting regarding the MAC Plan update on December 20th.

10. ADJOURNMENT

There being no further business to come before the Board, President Dell'Orto adjourned the meeting at 4:36pm.

Respectfully Submitted,



Carissa Bear, Clerk of the Board

