

CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

REGULAR MEETING OF THE BOARD OF DIRECTORS

May 19, 2026 at 5:00 p.m.

Kevin Sparks
President of the Board

Director Garrett Hesser
Director Jack Tressler

Director Richard Blood
Director Mathew Warmerdam

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- Join the Conference Call Meeting
- Dial-in number (US): 1(669)900-9128
- Join the online ZOOM meeting:
- <https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>
- Meeting ID: 816 9137 2893
- Meeting Passcode code: 545381

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President Kevin Sparks
- b. Director Garrett Hesser
- c. Director Richard Blood
- d. Director Jack Tressler
- e. Director Mathew Warmerdam

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. April 21, 2026, Regular Board Meeting Minutes
- b. April Claim Summary

Action: Roll call Vote

Consider motion to approve consent items a-b.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. GEI CONSULTANTS - DAM SAFETY/FERC UPDATE

Action Requested: Discussion

Rich Sanchez from GEI Consultants will provide an update regarding dam safety matters and related projects.

- a. Outstanding items with the Federal Energy Regulatory Commission (FERC) related to Middle Fork Dam.
- b. Review General Services Contract

7. BUDGET FISCAL YEAR 2026/27

Action Requested: Discussion

- a. Upcoming budget needs, including Doc Access, cybersecurity, Windows 11 computer status, Cal-Fire impacts, and billing delays.
- b. Schedule an Ad Hoc meeting for further budget discussion

8. UMWRA BOARD MEETING UPDATES

Action Requested: Discussion /Possible action

The General Manager and Director Hesser will present information related to current UMWRA updates, including project funding opportunities and agency participation considerations.

- a. Review and discuss the proposed IRWM project substitution request.
- b. Discuss Mokelumne Forest Resilience Bond (FRB) funding opportunity, including EBMUD matching contributions, and consider direction regarding potential agency participation.

9. RICH GULCH PROJECT

Action Requested: Discussion

At the request of Director Warmerdam, the General Manager will provide an update on the Rich Gulch Project.

- a. Funding Status, including grant and cash flow updates.

10. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel's Report
- b. Executive Assistant/Clerk of the Board
- c. Water System Superintendent's Report
- d. Engineer's Report
- e. General Manager's Report
- f. Directors' Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

11. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)

Title: General Manager

12. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for June 16, 2026, at 5:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

CALAVERAS PUBLIC UTILITY DISTRICT
Regular Meeting of the Board of Directors

April 21, 2026
5:00 pm

DIRECTORS PRESENT: Kevin Sparks
Garrett Hesser
Richard Blood (Online)
Jack Tressler (Online)
Mathew Warmerdam

MEMBERS ABSENT: None

STAFF PRESENT: Mathew Roberts, General Manager
Carissa Bear, Clerk of the Board
Wyatt Rovera, Water System Superintendent
Matt Ospital, District Engineer
Tyla Daries, District Engineering Technician

OTHERS PRESENT: Member of Public (Online)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by Vice President Hesser at 5:00 P.M.

Director Blood could not participate in the meeting in person due to injury. A motion was made by President Sparks, seconded by Director Warmerdam to allow Director Blood to attend the meeting remotely under the "just cause" provisions of the Brown Act. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

2. ROLL CALL OF DIRECTORS: Directors Sparks, Hesser, Blood, Tressler, and Warmerdam were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
 - a. March 17, 2026, Regular Board Meeting Minutes
 - b. March Claim Summary

The Board reviewed and discussed the March claim summary. A motion was made by Director Hesser, seconded by Director Sparks, to approve Consent Items a-b. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

6. DRAFT CAPITAL IMPROVEMENT PLAN (CIP) REVIEW

Mr. Roberts provided an overview of the Capital Improvement Plan (CIP) and explained how the District arrived at the final draft being presented. He then invited Matt Ospital and Tyler Daries of WGA to present the draft and answer questions from the Board. Mr. Ospital and Mr. Daries reviewed the details of the CIP and responded to Board questions. The Board discussed the need

for the ranking system and the possibility of removing it from the CIP; however, the majority of the Board agreed to retain it. Overall, the Board expressed satisfaction with the final draft. A motion was made by Director Warmerdam, seconded by Director Blood, to approve the Final Draft for the Capital Improvement Program FY 2026-31. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

*Mr. Roberts requested that Agenda Item 10d, Engineer's Report, be moved up on the agenda.

10. REPORTS

d. Engineer's Report

Mrs. Daries reviewed the Engineer's Report, including updates regarding grant funding.

7. RESOLUTION 2026-1: A RESOLUTION CALLING GENERAL DISTRICT ELECTION

Mrs. Bear informed the Board that two Board seats are up for reelection in December. The Resolution would allow the District to consolidate its election with the General Election in November. Director Hesser and Director Blood are both up for reelection. Mrs. Bear reviewed the election process and timeline with the Board. A motion was made by Director Blood, seconded by Director Hesser, to approve Resolution 2026-1: A Resolution Calling General District Election. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

8. CONSIDERATION AND ACCEPTANCE OF FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING JUNE 30, 2025

Mr. Roberts reviewed the Financial Statements For The Fiscal Year Ending June 30, 2025, including the findings he reported at the previous month's Board Meeting. Mr. Roberts stated that the auditors were impressed with the information provided by the District and thanked staff for helping the audit process proceed smoothly. A motion was made by Director Hesser, seconded by Director Tressler, to accept the Financial Statements For Fiscal Year Ending June 30, 2025. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

9. QUARTERLY BUDGET UPDATE 2025/2026

Mr. Roberts presented the Third Quarter Budget Update for Fiscal Year 2025/26. He reported that the District remains in a strong financial position with approximately 75% of the fiscal year completed. Mr. Roberts noted that while the budget was originally projected to end the fiscal year in a deficit, he is now confident the District will end the fiscal year in a positive position. He reviewed and discussed categories that are currently over budget. Mr. Roberts also informed the Board that the budget for the 2026/27 fiscal year will be presented later than the May deadline. The Board discussed the possibility of using District funds to bring the Rich Gulch Project to 100% planning due to the strict timeline. Mr. Roberts stated he will continue to monitor the project and bring it back to the Board for further consideration.

10. REPORTS

a. Legal Counsel's Report

No report this month.

b. Executive Assistant/Clerk of the Board

Mrs. Bear presented the Executive Assistant/Clerk of the Board Report.

c. Water System Superintendent's Report

Mr. Rovera presented the Monthly Maintenance Report for March.

e. General Manager's Report

Mr. Roberts provided an overview of his General Manager's Report. He informed the Board that he has applied for a Calaveras County grant and expects to have additional information at the next meeting. Mr. Roberts also thanked the field crew for their efforts during the California Division of Safety of Dams inspection.

d. Directors' Comments:

President Sparks informed the Board of an email scam currently circulating. Director Warmerdam requested that the Rich Gulch Project be brought back for discussion at the May meeting.

Went into closed session at 6:44 pm

11. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)

Title: General Manager

The Board met in closed session with the General Manager regarding his performance evaluation. No action was taken.

Came out of closed session at 7:13 pm

12. ADJOURNMENT

There being no further business to come before the Board, President Sparks adjourned the meeting at 7:13 pm.

Respectfully Submitted,



CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY 4-2026

DATE: April 2026

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$ 374,958.73
Payroll Submitted	\$ 77,332.09
Employee Reimbursement	\$ 0.00
P/R Tax Deposits	\$ 5,889.53
Sub-total	\$ 458,180.35

Claim Summary Approved for	\$ 458,180.35
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Clerk of the Board, Calaveras Public Utility District

CALAVERAS PUBLIC UTILITY DISTRICT
Expenses by Vendor Summary
April 2026

Name	Transaction date	Description	Distribution account	Ledger amount
ACWA-Health	04/06/2026	Dental/Vision Coverage Month: May 2026	5220 - Dental/Vision/Life Insurance	\$2,111.34
ACWA/JPIA- Property	04/20/2026	Property Program 4/1/2026 - 3/31/2027	5425 - Insurance	\$49,942.79
ACWA /JPIA WC	04/20/2026	Workers Comp Q3 01/01/2026-03/31/2026	5260 - Worker's Compensation Insurance	\$5,426.66
Alpha Analytical Labs, Inc.	04/06/2026	March Samples	5685 - Lab & Sampling	\$384.00
Amador Cleaning Service	04/06/2026	Janitorial Service 03/2026	5670 - Facility Maintenance	\$825.00
Amazon Capital Services	04/10/2026	Office Paid Stamp	5475 - Office Supplies	\$39.78
	04/10/2026	Dust Cleaner, Pens, & Tape	5475 - Office Supplies	\$166.21
	04/10/2026	Cushion Pad	5532 Repairs & Maintenance-Auto	\$60.38
	04/10/2026	Motor Assembly	5585 - Tools	\$123.04
American Fidelity Assurance	04/20/2026	April	5275 - Employee Section 125 Plan	\$476.74
American Fidelity Assurance Co.(Flex)	04/06/2026	Pay period 4/1/25 & 4/15/25	5275 - Employee Section 125 Plan	\$400.00
	04/20/2026	Pay period 5/1/25 & 5/15/25	5275 - Employee Section 125 Plan	\$400.00
AT &T	04/06/2026	Hydro 3	5480 - Telephone	\$70.73
AT & T	04/06/2026	Special Circuit	5480 - Telephone	\$52.18
	04/06/2026	Hydro 3	5480 - Telephone	\$645.93
	04/06/2026	San Andreas Tank	5480 - Telephone	\$644.15
Brawner Automotive Repair	04/20/2026	Truck #2 - Oil, Fuel Cap, & Leak Pump	5532 Repairs & Maintenance-Auto	\$923.37
	04/20/2026	Truck #10 - Oil	5532 Repairs & Maintenance-Auto	\$167.22

Name	Transaction date	Description	Distribution account	Ledger amount
Calaveras Auto Supply	04/20/2026	Gauge & Gloves	5548 - Materials & Supplies-T&D	\$29.15
	04/20/2026	Truck #14 F550 (Dump Truck) Maint.	5532 Repairs & Maintenance-Auto	\$130.73
	04/20/2026	Truck #2 - Exact Fit OE	5532 Repairs & Maintenance-Auto	\$17.85
	04/20/2026	Schaads - Degreaser	5533 - Repairs & Maint-Dams & Hydros	\$30.29
Calaveras Public Power Agency	04/20/2026	CPUD Warehouse	5743 - Electricity-Office	\$170.68
	04/20/2026	Glencoe Booster Pump	5740 - Electricity-T & D	\$285.16
	04/20/2026	CPUD Office	5743 - Electricity-Office	\$174.82
	04/20/2026	Jeff Davis WTP	5742 - Electricity-Treatment	\$1,069.60
	04/20/2026	Licking Fork Pumping Station	5740 - Electricity-T & D	\$37,588.00
Cal PERS	04/08/2026	Employer Contribution, PEPRA, 26507, CalPERS, 03/22/2026 - 04/04/2026	5230 - Retirement Benefits-CalPERS	\$3,775.68
	04/08/2026	Employer Contribution, Classic, 1017, CalPERS, 03/22/2026 - 04/04/2026	5230 - Retirement Benefits-CalPERS	\$2,922.71
	04/08/2026	SIP - IRC 457 Contributions, SIP - 457 Plan, 03/22/2026 - 04/04/2026	2317 - 457 Plan	\$1,187.33
	04/20/2026	Employer Contribution, PEPRA, 26507, CalPERS, 04/05/2026 - 04/18/2026	5230 - Retirement Benefits-CalPERS	\$3,808.35
	04/20/2026	Employer Contribution, Classic, 1017, CalPERS, 04/05/2026 - 04/18/2026	5230 - Retirement Benefits-CalPERS	\$2,922.71
	04/20/2026	SIP - IRC 457 Contributions, SIP - 457 Plan , 04/05/2026 - 04/18/2026	2317 - 457 Plan	\$1,287.67
	04/20/2026	Employee Health PA Billing - April	5200 - Medical Benefits	\$42,121.17
	04/20/2026	Retiree Health PA Billing - April	5200 - Medical Benefits	\$6,226.99
Cal-Waste	04/20/2026	Office - Trash and Recycle Service - April 2026	5760 - Sewer & Garbage	\$188.38
	04/20/2026	Shop Trash and Lock Service - April 2026	5760 - Sewer & Garbage	\$449.00
Care Free Lawns	04/20/2026	March Monthly Service	5670 - Facility Maintenance	\$150.00
CINTAS	04/20/2026	April First Aid Restock - Office & Shop	5566 - Safety Equipment	\$98.62
Columbia Bank - MR	04/06/2026	Return - Shop Parts	5462 - Postage	\$22.95
Columbia Bank - WR	04/06/2026	Fire Hydrant Repair Kit	5536 - Repairs & Maintenance-T&D (5336)	\$125.84
Comcast	04/20/2026	Office Internet & Fax	5480 - Telephone	\$322.12

Name	Transaction date	Description	Distribution account	Ledger amount
Comcast Business (VE)	04/20/2026	Offices Phones - April 2026	5480 - Telephone	\$282.03
Datco Billing	04/20/2026	April-June 2026 Monthly Service Fee	5430-License, Certifications, Fees	\$112.20
Department of Water Resources	04/06/2026	2026 - 2027 Annual Dam Fee	5461 - Regulatory Fees	\$75,395.00
Diamond Maps	04/06/2026	Annual Subscription: April 2026 - April 2027	5470 - Software Programs & Updates	\$456.00
Ferguson (Neptune)	04/06/2026	Meters	5870 - Materials for Capital Projects	\$18,711.44
	04/20/2026	Meters	5870 - Materials for Capital Projects	\$30,676.85
Foothill-Sierra Pest Control Inc.	04/20/2026	Quarterly Pest Control - Office	5670 - Facility Maintenance	\$150.00
GEI Consultants, Inc.	04/20/2026	Chief Dam Safety Engineer Services 2/28/26-3/27/26	5695 - Consultants-Dam	\$5,181.50
	04/20/2026	Middle Fork Dam Updated Static and Seismic Analysis - 2/28/25-3/27/25	5695 - Consultants-Dam	\$5,458.50
Gemini Group	04/20/2026	CCR - Guide & Print	5495 - Water Conser/CC Report Material	\$3,837.00
GFT Infrastructure Inc	04/20/2026	CPUD Middle Fork Dam PI	5695 - Consultants-Dam	\$19,100.00
Gold Flow Operations	04/06/2026	CPUD Backflow Testing 2026	5699 - Other Contracted Services	\$2,295.00
Grainger	04/06/2026	Impact Wrench	5585 - Tools	\$422.20
	04/06/2026	Water Filter Cart.	5547 - Materials & Supplies-Treatment	\$14.90
	04/06/2026	Combination & Impact Wrench with Sockets	5585 - Tools	\$650.70
	04/06/2026	Stopwatch	5585 - Tools	\$30.38
	04/06/2026	Marine Grade Anti-Seize	5548 - Materials & Supplies-T&D	\$58.00
	04/06/2026	Schaads - Motor Start Capacitor	5533 - Repairs & Maint-Dams & Hydros	\$21.64
	04/20/2026	Shop - Serrated Jaw	5585 - Tools	\$403.68
	04/20/2026	Annual Membership Fee	5430-License, Certifications, Fees	\$139.64
	04/20/2026	Truck 6 - Bench Chain Vise	5585 - Tools	\$191.57
	04/20/2026	WTP Parts	5547 - Materials & Supplies-Treatment	\$330.78

Name	Transaction date	Description	Distribution account	Ledger amount
	04/20/2026	Tow Straps	5585 - Tools	\$154.12
Herd's Machine Shop				
	04/06/2026	Cut off discs for grinder	5585 - Tools	\$188.90
Hill Rivkins Brown & Associates				
	04/20/2026	Legal Service February 2026	5645 - Legal Services	\$4,425.00
	04/20/2026	Legal Service March 2026	5645 - Legal Services	\$2,920.50
Hunt Oil of California				
	04/20/2026	Schaads	5533 - Repairs & Maint-Dams & Hydros	\$75.76
Hunt & Sons Inc.				
	04/06/2026	Fuel 3/01/26-3/15/26	5540 - Fuel	\$1,523.30
	04/20/2026	Fuel 3/16/26-3/31/26	5540 - Fuel	\$2,044.44
Jennifer Carreiro				
	04/20/2026	Credit Balance Refund Acct #1752 - 9174 Highway 26	Water Sales-Residential	\$80.59
Matrix Trust Company				
	04/06/2026	Pay Period Ending 3/21/26	2317 - 457 Plan	\$1,108.99
	04/20/2026	Pay Period Ending 4/4/26	2317 - 457 Plan	\$1,040.22
Mission IT Solutions				
	04/06/2026	Monthly Recurring charges - April 2026	5632 - IT & Computer Support	\$2,530.80
Motherlode Answering Service				
	04/20/2026	Answering Service April 2026	5606 - Answering Service	\$432.00
Pace Supply				
	04/20/2026	Inventory	5548 - Materials & Supplies-T&D	\$1,135.00
	04/20/2026	SA Tank Value Gaskets	5536 - Repairs & Maintenance-T&D (5336)	\$19.49
	04/20/2026	Meter Gaskets	5548 - Materials & Supplies-T&D	\$399.44
	04/20/2026	Studs for 10" turbine valves	5546 - Materials & Supplies-Hydros	\$1,143.77
Parcel Quest				
	04/20/2026	2 New Licenses	5470 - Software Programs & Updates	\$3,998.00
PDC Diesel Performance LLC				
	04/06/2026	Truck #14 - Dump truck repair	5532 Repairs & Maintenance-Auto	\$582.56
Petty Cash				
	04/27/2026	Lien Release x10	5605 - Administration Services	\$200.00
PG&E - ENERGY STATEMENT				
	04/06/2026	Schaads Hydro	5741 - Electricity-Hydros	\$107.12

Name	Transaction date	Description	Distribution account	Ledger amount
	04/06/2026	Moke Hill Tank	5740 - Electricity-T & D	\$11.47
	04/06/2026	Warehouse Light Pole #351	5740 - Electricity-T & D	\$10.60
	04/06/2026	Warehouse Light Pole #344	5740 - Electricity-T & D	\$10.60
	04/06/2026	Golden Hills Tank	5740 - Electricity-T & D	\$2.88
	04/06/2026	Office	5740 - Electricity-T & D	\$32.98
	04/20/2026	Hydro #2	5741 - Electricity-Hydros	\$71.87
	04/20/2026	Hydro #3	5741 - Electricity-Hydros	\$251.56
	04/20/2026	Schaads Hydro	5741 - Electricity-Hydros	\$219.65
PGE-NON ENERGY INVOICES				
	04/20/2026	Schaads Hydro	5741 - Electricity-Hydros	\$197.86
	04/20/2026	Hydro 1	5741 - Electricity-Hydros	\$7.75
	04/20/2026	Hydro 2	5741 - Electricity-Hydros	\$7.75
	04/20/2026	Hydro 3	5741 - Electricity-Hydros	\$7.75
Pitney Bowes (Lease)				
	04/06/2026	Lease Property Tax	5464 - Printing	\$159.56
Pollard Water				
	04/20/2026	LPD Dichlorination Tablets	5548 - Materials & Supplies-T&D	\$400.42
San Andreas Sanitary District				
	04/06/2026	Sewer Service - Shop 03/26/26	5760 - Sewer & Garbage	\$110.89
	04/06/2026	Sewer Service - Office 03/26/26	5760 - Sewer & Garbage	\$117.23
SEIU Local 1021				
	04/06/2026	Pay Period Ending 03/21/26	2322 - SEIU Union Dues	\$536.80
	04/20/2026	Pay Period Ending 04/04/26	2322 - SEIU Union Dues	\$536.80
Sender's Market Inc.				
	04/20/2026	Muriatic Acid Liquid	5535 - Repairs & Maintenance-Treatment	\$35.70
	04/20/2026	Warehouse Fire Flow Gauge Parts	5548 - Materials & Supplies-T&D	\$73.30
	04/20/2026	Equipment Maint.	5536 - Repairs & Maintenance-T&D (5336)	\$232.70
	04/20/2026	WTP - Storage & Gloves	5547 - Materials & Supplies-Treatment	\$99.29
	04/20/2026	Road Repair	5536 - Repairs & Maintenance-T&D (5336)	\$96.27
	04/20/2026	Glencoe P.S.	5545 - Materials & Supplies-Pumping	\$43.03
	04/20/2026	Cla Valve Brass	5548 - Materials & Supplies-T&D	\$188.98
	04/20/2026	Glencoe P.S. Maint. Parts	5548 - Materials & Supplies-T&D	\$54.09

Name	Transaction date	Description	Distribution account	Ledger amount
	04/20/2026	Truck#9 - Catalyst Penetrant & Channellock	5585 - Tools	\$39.60
	04/20/2026	Sealant - Building Maint.	5536 - Repairs & Maintenance-T&D (5336)	\$105.57
Treat's General Store				
	04/06/2026	Shop Parts - Ball Valve	5548 - Materials & Supplies-T&D	\$48.68
	04/06/2026	Shop - Water	5548 - Materials & Supplies-T&D	\$33.52
	04/06/2026	WTP - Buckets	5547 - Materials & Supplies-Treatment	\$59.03
	04/06/2026	Shop - Water	5548 - Materials & Supplies-T&D	\$25.16
	04/06/2026	Birthday Bagels & Drink Restock	5290 - Employee Recognition	\$72.89
	04/06/2026	Board Meeting - Snacks	Board Meetings-Director Fees	\$18.04
	04/06/2026	WTP - Water	5547 - Materials & Supplies-Treatment	\$33.21
USA Blue Book				
	04/06/2026	WTP - Lab Supplies	5547 - Materials & Supplies-Treatment	\$1,419.88
	04/20/2026	Lamp Assembly for Turbidity Sensors	5547 - Materials & Supplies-Treatment	\$1,226.05
	04/20/2026	WTP - Lab	5547 - Materials & Supplies-Treatment	\$670.65
Verizon Wireless				
	04/06/2026	District Cell Phones	5480 - Telephone	\$826.66
	04/20/2026	Special Circuits - Mar 02- Apr 01	5480 - Telephone	\$59.90
Volcano Telephone				
	04/20/2026	District Up Country Telephone, Internet, & Long Distance	5480 - Telephone	\$591.39
Weber, Ghio & Associates				
	04/20/2026	Grant Management	5635 - Engineering-Non-Capital	\$2,050.25
	04/20/2026	CIP Updates	5635 - Engineering-Non-Capital	\$2,691.75
	04/20/2026	Rich Gulch Replacement Project - Funding Application	5850 - Engineering-Capital	\$214.50
Wells Fargo Bank - C. Bear				
	04/20/2026	Shop - Drink Restock	5475 - Office Supplies	\$106.28
	04/20/2026	Water Filters Restock	5437 - Repairs & Maintenance-Office	\$103.90
	04/20/2026	Intuit Annual Subscription	5470 - Software Programs & Updates	\$4,668.20
	04/20/2026	Office Candy	5475 - Office Supplies	\$42.96
	04/20/2026	Shop - APC Battery Backups	5475 - Office Supplies	\$242.43
	04/20/2026	Zoom - April	5470 - Software Programs & Updates	\$16.23
Wizix				
	04/20/2026	Office Copier -Toner	5464 - Printing	\$79.89
				\$374,958.73



March 31, 2020

Consulting
Engineers and
Scientists

Donna Leatherman, District Manager
Calaveras Public Utility District (CPUD)
506 W. St. Charles
San Andreas, CA 95249

Subject: Dam Safety Related Professional Services

Dear Ms. Leatherman:

Thank you again for considering me as CPUD's Chief Dam Safety Engineer and discussing the challenges facing your district regarding compliance with Federal Energy Regulatory Commission (FERC) and California's Division of Safety of Dams (DSOD) requirements.

As discussed during our March 26, 2020 phone meeting and documented in your follow-up email that same day, the initial three work items of focus would be as listed below and additionally noted in Exhibit A of the attached Standard Professional Services Agreement (contract). Specific task orders regarding these work items including scope, budget, and schedule will be developed in coordination with CPUD once the contract is executed.

1. Chief Dam Safety Engineer duties and responsibilities.
2. Review and prioritize outstanding items in Federal Energy Regulatory Commission's (FERC) Annual Letter dated February 12, 2020 for Project 7506-CA.
3. Provide assistance to CPUD to comply with FERC's security requirements as reference in FERC's letter dated November 19, 2019 for Project 7506-CA.

It was pleasure meeting you over the phone and I look forward to working with you. Please don't hesitate to contact me at rsanchez@geiconsultants.com or 916-350-1769, should you have any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rich Sanchez".

Rich Sanchez, P.E.
GEI Consultants Inc.

(Attachment)



STANDARD PROFESSIONAL SERVICES AGREEMENT

1. AGREEMENT

This Agreement is made and entered into by and between

Calaveras Public Utility District (Client)

and

GEI Consultants Inc. (GEI)

By this Agreement, the parties do mutually agree as follows:

2. SCOPE OF SERVICES

GEI shall perform the services described herein and in **Exhibit A**.

3. EFFECTIVE DATE

The effective date of this Agreement shall be the latter of the acceptance dates indicated in Article 16, Acceptance. Acceptance of this Agreement by both parties shall serve as GEI's Notice to Proceed with the services described in **Exhibit A**.

4. FORCE MAJEURE

- a) Force Majeure "Event of Force Majeure" means an event beyond the control of GEI and CLIENT, which prevents a Party from complying with any of its obligations under this Agreement, including but not limited to, acts of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods); war, hostilities, acts of terrorism, riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of GEI or its subcontractors.
- b) Neither CLIENT nor GEI shall be considered in breach of this Agreement to the extent that performance of their respective obligations (excluding payment obligations) is prevented by an event of Force Majeure. Either CLIENT or GEI shall give written notice to the other upon becoming aware that an Event of Force Majeure.

5. COMPENSATION

- a) CLIENT agrees to pay GEI in accordance with the payment terms provided in **Exhibit B** but in no event later than thirty (30) days of CLIENT's receipt of invoice.
- b) GEI will submit invoices monthly or upon completion of a specified scope of service in accordance with GEI's standard invoicing practices, or as otherwise provided in **Exhibit B**.
- c) Payment is due upon receipt of the invoice. Payments will be made by either check or electronic transfer to the address specified by GEI, and will reference GEI's invoice number.
- d) Interest will accrue at the rate of 1% per month of the invoiced amount in excess of thirty (30) days past the invoice date, or as otherwise provided in **Exhibit B**.
- e) In the event of a disputed or contested invoice, only that portion so contested will be withheld from payment, and the undisputed amounts will be paid.

6. PERFORMANCE STANDARDS

- a) GEI will perform its services under this Agreement in a manner consistent with that degree of skill and care ordinarily exercised by members of GEI's profession currently practicing in the same locality under similar conditions. GEI makes no other representations and no warranties, either express or implied, regarding the services provided hereunder.
- b) GEI shall correct deficiencies in services or documents provided under this Agreement without additional cost to CLIENT; except to the extent that such deficiencies are directly attributable to deficiencies in CLIENT-furnished information.

- c) Unless otherwise specifically indicated in writing, GEI shall be entitled to rely, without liability, on the accuracy and completeness of information provided by CLIENT, CLIENT's consultants and contractors, and information from public records, without the need for independent verification.
- d) CLIENT agrees to look solely to the manufacturer or provider to enforce any warranty claims arising from any equipment, materials or other goods provided as a component of GEI's services.

7. INSURANCE

- a) GEI will carry the types and amounts of insurance in the usual form as provided in **Exhibit C**.
- b) Upon written request of CLIENT, GEI will furnish Certificates of Insurance indicating the required coverages and conditions.

8. ALLOCATION OF RISKS

- a) Indemnification. To the fullest extent permitted by law, GEI agrees to indemnify and hold CLIENT harmless from and against liabilities, claims, damages, and costs (including reasonable attorney's fees) to the extent caused by the negligence or willful misconduct of GEI in the performance of services under this Agreement.
- b) Limitation of Liability. To the fullest extent permitted by law, the total liability, in the aggregate, of GEI and its officers, directors, employees, agents, and independent professional associates and consultants, and any of them, to CLIENT and any one claiming by, through or under CLIENT, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to GEI's services, the project, or this Agreement, will not exceed the total compensation received by GEI under the specific applicable project and/or task order, or Fifty Thousand Dollars (\$50,000) whichever is less. This limitation will apply regardless of legal theory, and includes but is not limited to claims or actions alleging negligence, errors, omissions, strict liability, breach of contract, breach of warranty of GEI or its officers, directors, employees, agents, or independent professional associates or consultants, or any of them. CLIENT further agrees to require that all contractors and subcontractors agree that this limitation of GEI's liability extends to include any claims or actions that they might bring in any forum.
- c) Consequential Damages. GEI and CLIENT waive consequential damages, including but not limited to damages for loss of profits, loss of revenues, and loss of business or business opportunities, for claims, disputes, or other matters in question arising out of or relating to this Agreement.

9. CONFIDENTIALITY

- a) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by GEI to be duly issued, or unless requested to do so in writing by CLIENT, GEI agrees it will not convey to others any proprietary non-public information, knowledge, data, or property relating to the business or affairs of CLIENT or of any of its affiliates, which is in any way obtained by GEI during its association with CLIENT. GEI further agrees to strive to limit, to a "need to know" basis, access by its employees to information referred to above.
- b) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by CLIENT to be duly issued, CLIENT will not release to its employees or any other parties any concepts, materials, or procedures of GEI deemed by GEI to be proprietary and so explained to CLIENT.

10. OWNERSHIP OF DOCUMENTS

Drawings, diagrams, specifications, calculations, reports, processes, computer processes and software, operational and design data, and all other documents and information produced in connection with the project as instruments of service (Project Documents), regardless of form, will be confidential and the proprietary information of GEI, and will remain the sole and exclusive property of GEI whether the project for which they are made is executed or not. CLIENT retains the right to use Project Documents for the furtherance of the project consistent with the express purpose(s) of the Project Documents, and for CLIENT's information and reference in connection with CLIENT's use



and occupancy of the project. Any use of Project Documents for purposes other than those for which they were explicitly prepared shall be at CLIENT's sole risk and liability. CLIENT agrees to defend, indemnify, and hold GEI harmless from and against any claims, losses, liabilities, and damages arising out of or resulting from the unauthorized use of Project Documents.

11. TERMINATION AND SUSPENSION

- a) This Agreement may be terminated by CLIENT for any reason upon ten (10) days written notice to GEI.
- b) This Agreement may be terminated by GEI for cause upon thirty (30) days written notice to CLIENT.
- c) In the event that this Agreement is terminated for any reason, CLIENT agrees to remit just and equitable compensation to GEI for services already performed in accordance with this Agreement, subject to the limitations given in this Article 11, Termination and Suspension.
- d) In the event Client terminates this Agreement for cause, in determining just and equitable compensation to GEI for work already performed, CLIENT may reduce amounts due to GEI by amounts equal to additional costs incurred by CLIENT to complete the Agreement scope. Such additional costs incurred by CLIENT may include but are not limited to: (1) the additional costs incurred by CLIENT to engage another qualified consultant to complete the unfinished scope; and (2) CLIENT's labor costs and expenses to demobilize and remobilize its personnel to the site to coordinate with the new consultant.
- e) GEI may suspend any or all services under this Agreement if CLIENT fails to pay undisputed invoice amounts within sixty (60) days following invoice date, by providing written notice to CLIENT, until payments are restored to a current basis. In the event GEI engages counsel to enforce overdue payments, CLIENT will reimburse GEI for all reasonable attorney's fees and court costs related to enforcement of overdue payments, provided that CLIENT does not have a good faith dispute with the invoice. CLIENT will indemnify and save GEI harmless from any claim or liability resulting from suspension of the work due to non-current, undisputed payments.

12. DISPUTE RESOLUTION

Both parties agree to submit any claims, disputes, or controversies arising out of or in relation to the interpretation, application, or enforcement of this Agreement to non-binding mediation pursuant to the Rules for Commercial Mediation of the American Arbitration Association, as a condition precedent to litigation or any other form of dispute resolution.

13. GENERAL CONSIDERATIONS

- a) Authorized Representatives. The following individuals are authorized to act as CLIENT's and GEI's representatives with respect to the services provided under this Agreement:

For CLIENT: Donna Leatherman, District Manager
506 W. St. Charles, San Andreas, CA 95249

For GEI: Richard Sanchez, Vice President
2868 Prospect Park Drive, Suite 400, Rancho Cordova, CA 95670

- b) Nothing in this Agreement shall be construed as establishing a fiduciary relationship between CLIENT and GEI.
- c) Notices. Any notice required under this Agreement will be in writing, submitted to the respective party's Authorized Representative at the address provided in this Article 13, General Considerations. Notices shall be delivered by registered or certified mail postage prepaid, or by commercial courier service. All notices shall be effective upon the date of receipt.
- d) Controlling Law. This Agreement is to be governed by the laws of the State of California.

- e) Survival. All express representations, indemnifications, or limitations of liability included in the Agreement will survive its completion or termination for any reason. However, in no event shall indemnification obligations extend beyond the date when the institution of legal or equitable proceedings for professional negligence would be barred by an applicable statute of repose or statute of limitations.
- f) Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon GEI and CLIENT.
- g) Waiver. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- h) Headings. The headings used in this Agreement are for general reference only and do not have special significance.
- i) Certifications. GEI shall not be required to sign any documents, no matter by whom requested, that would result in GEI having to certify, guaranty, or warrant the existence of conditions or the suitability or performance of GEI's services or the project, that would require knowledge, services or responsibilities beyond the scope of this Agreement.
- j) Third Parties. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or GEI. GEI's services hereunder are being performed solely for the benefit of CLIENT, and no other entity shall have any claim against GEI because of this Agreement or GEI's performance of services hereunder. CLIENT shall indemnify and hold GEI harmless from any claims by any third parties that arise from the CLIENT's release of any Project Documents by CLIENT.

14. ADDITIONAL PROVISIONS

- ~~a) If Field Services are provided under this Agreement, the additional provisions included in Exhibit D shall apply. Field Services are defined as services performed on property owned or controlled by CLIENT, any federal, state, or local government or governmental agency, or other third party, and include, but are not limited to: site inspection, site investigation, & overseeing subsurface investigation, sample collection, or sample testing.~~
- ~~b) If the services of a Licensed Site Professional (LSP), a Licensed Environmental Professional (LEP), or a Licensed Site Remediation Professional (LSRP) are provided under this Agreement, the additional provisions included in Exhibit E shall apply.~~
- ~~c) If Engineering Design Services are provided under this Agreement, the additional provisions included in Exhibit F shall apply.~~
- ~~d) If Opinions of Probable Construction Cost are provided under this Agreement, the additional provisions included in Exhibit G shall apply.~~
- ~~e) If Construction Services are provided under this Agreement, the additional provisions included in Exhibit H shall apply.~~

15. EXHIBITS

The following Exhibits are attached to and made a part of this Agreement:

- Exhibit A, Scope of Services and Schedule
- Exhibit B, Payment Terms
- Exhibit C, Insurance
- Exhibit D, Special Provisions for Field Services
- Exhibit E, Special Provisions for Services of Licensed Site/Environmental/Remediation Professionals
- Exhibit F, Special Provisions for Engineering Design Services
- Exhibit G, Special Provisions for Opinions of Probable Construction Costs
- Exhibit H, Special Provisions for Construction Services

(Check all that apply; strike all that do not apply)



16. ACCEPTANCE

The parties hereto have executed this Agreement as of the dates shown below.

For CLIENT:

By: 

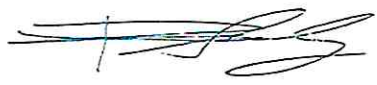
(Signature)
Donna Leatherman

(Print Name)
District Manager

(Title)
~~March 31, 2020~~ *May 12, 2020*

(Date)

For GEI:

By: 

(Signature)
Richard Sanchez

(Print Name)
Vice President

(Title)
March 31, 2020

(Date)



STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT A

Scope of Services and Schedule

[Insert applicable scope and schedule following this page]

Scope of Services

General:

Assigned work will be through the execution of specific Task Orders approved by Calaveras Public Utility District (CPUD). Each Task Order will include scope of services, budget, and schedule. All executed future Task Orders will become part of this contract. No work will start until the task order is approved by CPUD.

Based on Donna Leatherman's March 26, 2020 email to GEI's Rich Sanchez, the initial three work tasks include:

1. Chief Dam Safety Engineer duties and responsibilities.
2. Review and prioritize outstanding items in Federal Energy Regulatory Commission's (FERC) Annual Letter dated February 12, 2020 for Project 7506-CA.
3. Provide assistance to CPUD to comply with FERC's security requirements as reference in FERC's letter dated November 19, 2019 for Project 7506-CA.

Additional work tasks will be developed on as-needed basis mutually agreed upon by CPUD's Donna Leatherman and GEI's Rich Sanchez.



STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT B

Payment Terms

[Insert payment terms, including applicable fee schedule, following this page]



FEE SCHEDULE

<u>Personnel Category</u>	<u>Hourly Billing Rate</u> \$ per hour
Staff Professional – Grade 1	\$ 123
Staff Professional – Grade 2	\$ 135
Project Professional – Grade 3	\$ 148
Project Professional – Grade 4	\$ 166
Senior Professional – Grade 5	\$ 196
Senior Professional – Grade 6	\$ 223
Senior Professional – Grade 7	\$ 265
Senior Consultant – Grade 8 (RSanchez).....	\$ 297
Senior Consultant – Grade 9	\$ 362
Senior Principal – Grade 10	\$ 362

Senior Drafter and Designer	\$ 148
Drafter / Designer and Senior Technician	\$ 135
Field Professional	\$ 111
Technician, Word Processor, Administrative Staff	\$ 110
Office Aide	\$ 86

These rates are billed for both regular and overtime hours in all categories. Rates will increase up to 5% annually, at GEI’s option, for all contracts that extend beyond twelve (12) months after the date of the contract. Rates for Deposition and Testimony are increased 1.5 times.

OTHER PROJECT COSTS

Subconsultants, Subcontractors and Other Project Expenses - All costs for subconsultants, subcontractors and other project expenses will be billed at cost plus a 15% service charge. Examples of such expenses ordinarily charged to projects are subcontractors; subconsultants: chemical laboratory charges; rented or leased field and laboratory equipment; outside printing and reproduction; communications and mailing charges; reproduction expenses; shipping costs for samples and equipment; disposal of samples; rental vehicles; fares for travel on public carriers; special fees for insurance certificates, permits, licenses, etc.; fees for restoration of paving or land due to field exploration, etc.; state and local sales and use taxes and state taxes on GEI fees. The 15% service charge will not apply to GEI-owned equipment and vehicles or in-house reproduction expenses.

Field and Laboratory Equipment Billing Rates – GEI-owned field and laboratory equipment such as pumps, sampling equipment, monitoring instrumentation, field density equipment, portable gas chromatographs, etc. will be billed at a daily, weekly, or monthly rate, as needed for the project. Expendable supplies are billed at a unit rate.

Transportation and Subsistence - Automobile expenses for GEI or employee owned cars will be charged at the rate per mile set by the Internal Revenue Service for tax purposes plus tolls and parking charges or at a day rate negotiated for each project. When required for a project, four-wheel drive vehicles owned by GEI or the employees will be billed at a daily rate appropriate for those vehicles. Per diem living costs for personnel on assignment away from their home office will be negotiated for each project.

PAYMENT TERMS

Invoices will be submitted monthly or upon completion of a specified scope of service, as described in the accompanying contract (proposal, project, or agreement document that is signed and dated by GEI and CLIENT).

Payment is due upon receipt of the invoice. Interest will accrue at the rate of 1% of the invoice amount per month, for amounts that remain unpaid more than 30 days after the invoice date. All payments will be made by either check or electronic transfer to the address specified by GEI and will include reference to GEI’s invoice number.



STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT C

Insurance

GEI will carry the following types and amounts of insurance:

A. Worker's Compensation and Employer's Liability (statutory):

1. In accordance with the laws of the state(s) in which services are performed.

B. Commercial General Liability (CGL) Insurance:

1. Bodily Injury and Property Damage Combined: \$1,000,000 per occurrence and in aggregate.
2. Including explosion, underground drilling excavation, and collapse hazards.
3. Including an endorsement providing Additional Insured Status to CLIENT under the policy.

C. Comprehensive Automobile Insurance:

1. Bodily Injury and Property Damage Combined: \$1,000,000 per accident.
2. Includes all owned, nonowned, and hired vehicles used in connection with the services under this Agreement.

D. Professional Liability Insurance:

1. \$1,000,000 per claim and in aggregate.

May 6, 2020

Donna Leatherman, District Manager
Calaveras Public Utility District
506 W. St. Charles
San Andreas, CA 95249



Consulting
Engineers and
Scientists

**STANDARD PROFESSIONAL SERVICES AGREEMENT
BETWEEN
GEI CONSULTANTS, INC.,
AND
CALAVERAS PUBLIC UTILITY DISTRICT
For
Chief Dam Safety Engineer Services**

TASK ORDER NO. 01-2020

This Task Order dated May 6, 2020, defines Scope of Services, Schedule, and Budget for work to be completed by GEI Consultants, Inc., (GEI) for Calaveras Public Utility District (CPUD) per the terms and conditions of the Standard Professional Services Agreement dated March 31, 2020, and as amended herein.

This Task Order covers Chief Dam Safety Engineer (CDSE) professional services from the executed date of this task order to December 31, 2020. These services will be periodic in nature (such as reviews, dam safety inspections and or assessments, meetings, assisting CPUD with dam safety regulatory correspondence responses) and other requested dam safety related work as determined by CPUD's District Manager Donna Leatherman. Other significant as-requested work items (i.e. Outstanding FERC Security Items) would lead to the establishment of separate task orders and budget authorizations requiring CPUD's advance approval prior to the initiation of any work.

SCOPE OF SERVICES

The specific scope of services covered under this task order includes the following work. In addition, the noted schedule dates are based on this task order being approved by May 15, 2020, GEI receives file information to be reviewed by May 21, 2020, and COVID-19 virus outbreak conditions and orders do not impact planned office and or field activities noted below:

- Prepare letter notification to FERC on CPUD's appointment of Chief Dam Safety Engineer Richard Sanchez by June 1, 2020. (2-hours assumed)
- Complete initial file review of Federal Energy Regulatory Commission (FERC), California Division of Safety of Dams (DSOD), and other dam safety related correspondence, instrumentation data, past inspection reports, geological information, engineering analyses and reports, security related information, previously prepared FERC reports and documents (refer to FERC Letter dated 2/12/2020 for example listing of documents) by June 15, 2020 (8 hours assumed)
- Conduct CPUD office site meeting and field inspection of Middle Fork Dam (FERC No. 7506) facilities by June 19, 2020 (assumed 8-hours and CPUD able to accommodate inspection by this date)
- Prioritize Outstanding FERC Items by June 30, 2020 (after inspection, 8-hours assumed).
- Meetings with District Manager (one-hour meeting per month assumed)
- Project management coordination, budget tracking, scheduling. (one-hour per month)

www.geiconsultants.com

GEI Consultants, Inc.
2868 Prospect Park Drive, Suite 310
Rancho Cordova, CA 95870
916-631-4500 fax 916-631-4501

TASK ORDER NO. 01-2020

- Miscellaneous related As-Requested Services as determined by CPUD's Donna Leatherman (assumed 8-hours allowance for remainder of 2020)

SCHEDULE

Some of the work activities are periodic as indicated above, while others will be performed within schedules noted above and or as agreed with CPUD's District Manager Donna Leatherman.

BUDGET

The 2020 (May 2020 to December 31, 2020) budget for Task Order 01-2020 is \$14,256, with sub task-by-sub task allocations set forth in the table below.

<u>Task</u>	<u>Estimated Hours</u>	<u>Amount</u>
Notification letter to FERC on CDSE	2	\$594
File Review related to Middle Fork Dam Facilities	8	\$2,376
Site Meeting and Inspection of Dam Facilities	8	\$2,376
Prioritize FERC Outstanding Items	8	\$2,376
Monthly Meetings (one-hr per month, 7 months)	7	\$2,079
Project Management Activities (one-hr per month)	7	\$2,079
Miscellaneous As-Requested Services Per CPUD	8	<u>\$2,376</u>
Total Budget Authorized by Task Order 01-2020		\$14,256

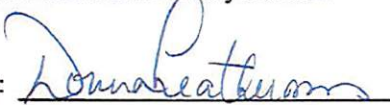
Billing for all work completed under this Task Order will be in accordance with the terms of the Standard Professional Services Agreement. The total Task Order budget amount shall not be exceeded without written authorization from CPUD.


AUTHORIZATION

This Task Order is authorized and made an attachment to the above-identified Professional Services Agreement through the signatures below.

Authorized by:
Calaveras Public Utility District

Accepted by:
GEI Consultants, Inc.

By: 
District Manager

By: 
Vice President

Date: ~~May 6, 2020~~ May 12, 2020

Date: ~~May 6, 2020~~ May 13, 2020

TASK ORDER NO. 01-2020

ACCOUNTING CODES

All work will be billed under GEI's Project No. (TBD) with Task Numbers as listed below:

<u>Task Order Name</u>	<u>GEI Task No.</u>
Chief Dam Safety Engineer	01-2020

**CALAVERAS PUBLIC UTILITY DISTRICT
MEMORANDUM**

To: Board of Directors

From: Mathew Roberts, General Manager

Subject: FY 2026–27 Budget Discussion – Preliminary Items & Ad Hoc Meeting Request

Date: 05/19/2026

This item is to provide a brief update on FY 2026–27 budget considerations and request direction to schedule an ad hoc Board meeting to review key budget needs in more detail before the draft budget is finalized. As we begin building the FY 2026–27 budget, there are several items outside of normal operating costs that will need Board input and planning. These items will affect both priorities and funding levels for the upcoming year.

Key areas include:

- **Document access and records systems** – addressing ADA PDF accessibility compliance requirements under federal and state law. The District’s website provider will present a potential automated compliance solution at the June Board meeting, and staff recommends this item be reviewed through an ad hoc budget meeting prior to final budget development.
- **Cybersecurity** – reviewing current protections and identifying any upgrades needed to address increasing risks to utility systems and data.
- **Windows 11 upgrades** – planning for required computer and software updates as Windows 10 support is phased out. Affecting a majority of District computers.
- **Cal-Fire billing delays** – continued delays in reimbursements are impacting timing of cash flow and should be considered in budget planning.

These are in addition to normal operating costs and capital needs already being developed.

Next Step / Request

I am requesting the Board schedule an ad hoc budget committee meeting (or a few working sessions) so we can go through these items in more detail and provide direction before the draft FY 2026–27 budget is completed.

This will allow staff to bring back a more accurate and prioritized draft budget for full Board review.

Respectfully Submitted,



Mathew Roberts
General Manager

**CALAVERAS PUBLIC UTILITY DISTRICT
MEMORANDUM**

To: Board of Directors

From: Mathew Roberts, General Manager

Subject: Discussion Item – UMRWA Forest Resilience Bond (FRB) Contribution

Date: 05/19/2026

At the April 24, 2026 UMRWA Board meeting, CPUD's request to substitute the originally proposed backwash recycling project with the Rich Gulch Leak Project was discussed and approved by the UMRWA Board.

Additionally, the Mokelumne Forest Resilience Bond (FRB) has helped provide upfront financing that allows forest treatment and wildfire mitigation projects to move forward while agencies wait for reimbursement grant funding. According to UMRWA representatives, the program has already helped leverage over \$6 million in project financing and additional outside contributions from agencies and private partners.

EBMUD has also offered matching funds for contributions made by UMRWA member agencies. Any amount contributed by CPUD would qualify for the match and would help support ongoing forest health and watershed protection work within the Upper Mokelumne watershed.

As a smaller agency, CPUD obviously has limited resources, and any contribution would need to be reasonable and within budget considerations. However, participation could demonstrate that CPUD values regional cooperation and is willing to support programs that have also benefited our district.

Requested Board Direction:

Discuss and consider authorizing a contribution amount toward the UMRWA Forest Resilience Bond program or bring back options for consideration at a future meeting.

Respectfully Submitted,



Mathew Roberts
General Manager

**CALAVERAS PUBLIC UTILITY DISTRICT
MEMORANDUM**

To: Board of Directors
From: Mathew Roberts, General Manager
Subject: Rich Gulch Project Update
Date: 05/19/2026

The Rich Gulch project was previously waiting on final DWR approval before the District could move forward under the grant. The required DWR signature form has now been executed, confirming the grant agreement is in place. With that completed, engineering and related project costs moving forward are eligible for reimbursement under the grant, subject to normal grant requirements.

Staff reached out to the District engineer, WGA Engineering, for updated timeline and cost information if the District proceeds with design. Based on their response, remaining design work is expected to take about 2 to 3 months once authorized. This includes geotechnical work, any needed environmental review, and final plans and specifications for bidding.

The engineer also noted that if the District wants to complete construction this fall, timing is getting tight. To stay on schedule, design work would need to start right away. Waiting longer will likely push construction into next year due to geotechnical scheduling, bidding timelines, and weather.

There may also be a need for temporary construction easements depending on final design. If work goes outside the District's existing easement, property owner permission may be required, and there could be additional costs.

Respectfully Submitted,



Mathew Roberts
General Manager

Monthly Maintenance Report

April 2026

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 19,286,657 Gallons	Complete
	Filter Backwash Water Used= 1,049,610 Gallons	Complete
	Sold Water = 18,938,097 Gallons	Complete
	4.1' Below Spill	Ongoing
	Rain Total 7.20" (September 2025-August 2026 Total: 39.46")	Ongoing
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 194 Acre Feet (63,270,006 Gallons)	Ongoing
	Both pumps running	Ongoing
	River Flow 204 Cubic Feet Per second (CFS)	Ongoing
Schaads Reservoir	Weekly checks	Complete
	Schaads Metered Acc: 143,490 Gallons	Ongoing
	Both Units not running (Hydraulic motor needs to be replaced)	Ongoing
	8" Above Spill	Ongoing
	CCWD Pump Data (West Point)= 0 Acre/Ft	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	344 Market St. service line leak (1 inch PVC)	Complete
	1910 Gold Strike Rd. service line PRV leak (replaced CPUD 1 inch PRV)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Fire Hydrant Relocation (Caltrans Roundabout Project)	Complete
	8379 E Center Street main line leak (4 inch steel)	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Safety/Training	Routine Safety Talks	Ongoing
Vehicle Maintenance	2020 F150 Service and rear brakes (Brawner's)	Complete
Spray Program	Pre emergent	Ongoing
Reports	Water Diversion Reports	Complete
Development Projects	County Behavioral Health Building (line relocation)	Ongoing
	Neilson Road Development (10 new lots)	Ongoing
Other	Meter Program = 95 Installed / Total = 1070	Ongoing
	93 USA tags	Complete
	27 Customer service/work orders	Complete
	Monthly meter reading	Complete
Complaints	(Taste = 0) (Pressure = 0) (Odor = 0) (Color = 1)	Complete

CALAVERAS PUBLIC UTILITY DISTRICT GENERAL MANAGER REPORT

To: Board of Directors

From: Mathew Roberts, General Manager

Date: 5/19/2026

Reporting Period: April 2026 – May 19, 2026

A. Financial Update

Staff continues monitoring spending to stay within the FY 2025–26 adopted budget. The Quarterly Budget Report was presented at the April Board meeting. Overall financial trends remain consistent with projected levels.

Budget preparation for FY 2026–27 is underway. A draft budget will be brought to the Board for review once it is further developed.

B. Interagency Coordination & Planning

The General Manager submitted an application for Calaveras County REAP 2.0 Workforce Housing funding (~\$1.66 million available), including required documentation, maps, and cost estimates. The District was not selected for funding.

Staff also submitted the Electronic Annual Report (EAR) for compliance and system reporting.

Additional activity:

- Attended April 28, 2026 Board of Supervisors meeting and provided public comment on REAP 2.0 funding and infrastructure concerns.
- Attended CPPA Board meeting (4/15/2026)
- Attended CSDA meeting covering fire protection and legislative updates
- Participated in Multi-Agency Coordinating (MAC) pre–fire season meeting
- Reviewed pre-application, with Calaveras County for commercial project off Buckskin Way, San Andreas.

GM will attend the CSDA General Manager Leadership Summit in June in Newport Beach (budgeted training).

C. Capital Improvement Plan (CIP) & Grants

The Capital Improvement Plan (CIP) has been presented to the Board and adopted. Staff will continue working to refine and update the CIP as needed throughout the year, and to ensure it aligns with the FY 2026–27 budget development process. Grant opportunities continue to be monitored and evaluated for future project funding.

Rich Gulch Waterline Project

Staff received a draft agreement from Woodard & Curran and is currently reviewing and responding to comments and revisions. Once finalized, the agreement will be submitted to DWR for approval.

This project will be funded on a reimbursement basis, requiring the District to front costs for design, geotechnical work, and planning prior to reimbursement. Staff is seeking Board direction to authorize WGA to begin early design efforts, including geotechnical planning and RFP preparation, in order to maintain the project schedule. The Rich Gulch project will require District cash flow before reimbursement and is scheduled for further discussion at the May 2026 regular Board meeting.

Dam Safety & FERC Coordination

Staff continues working with consultants and regulators on required dam safety and FERC compliance documentation for Middle Fork and Schaad's Reservoir.

Outstanding Items:

The following remain in progress or require updates:

- STID (2006): estimated ~\$80,000
- ODSP (2013): estimated ~\$35,000
- DSSMP (2017): estimated ~\$40,000
- Operations & Maintenance Manual: in progress
- Emergency Action Plan: requires updates

Staff is also continuing efforts to locate older historical records; however, some documentation is no longer available.

FERC Coordination

FERC has advised that the District should proceed with completing required documentation using available data and address any remaining gaps during future comprehensive reviews.

A full FERC Comprehensive Assessment is expected in approximately five years.

Long-term planning for the District's hydro facilities is ongoing, including evaluation of continued operations versus potential future decommissioning scenarios.

GEI Presentation

GEI Safety Dam Engineer, Rich Sanchez will present to the Board at the May meeting to review Middle Fork dam safety items, spillway assessment findings, and the District's contract for services. This presentation will support next steps in both compliance and long-term planning

E. Infrastructure & Development Projects

- Fairfield Inn Project: Water service fee options provided; awaiting developer response
 - CCOG Project: No change
 - Behavioral Health Facility: Construction underway; staff monitoring progress
-

F. Legal & Administrative Matters

PG&E has formally cancelled the District's Hydro 3 generation contract. Staff is in communication with PG&E to explore potential Power Purchase Agreement (PPA) options or alternative energy arrangements, including participation in ReMAT programs.

Staff continues coordination with legal counsel on:

- Cell tower contract matters
 - Confidential District operational issues, including potential unauthorized system connections
-

G. Personnel Updates

District crews successfully supported DSOD dam inspections across all three sites. Inspectors noted the strong condition of facilities and staff preparation.

Special recognition:

- Office staff and Superintendent for proactive compliance tracking (EAR, CCCP, service line inventory, and regulatory updates)
 - Field crew for in-house repairs at Schaad's hydro pump, water treatment softener, and SolarBee battery, resulting in cost savings
 - WGA/Ospital Consulting Engineer for public comment support at the April 28 Board of Supervisors meeting
 - Staff for successful completion and approval of the 2025 EAR
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H. Operational Oversight

- Budget development for FY 2026–27 is underway. A draft will be presented once refinement is further along.
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J. Next Steps

- Continue dam safety funding and compliance planning
- Continue FERC documentation and regulatory coordination
- Finalize Rich Gulch agreement and DWR submittal
- Continue review of development and service capacity requests
- Progress FY 2026–27 budget development

Respectfully submitted,



Mathew Roberts
General Manager