CALAVERAS PUBLIC UTILITY DISTRICT — July 21, 2026
Regular Meeting of the Board of Directors — 5:00 pm

DIRECTORS PRESENT: Kevin Sparks
Garrett Hesser
Richard Blood
Jack Tressler
Mathew Warmerdam

MEMBERS ABSENT: None

STAFF PRESENT: Mathew Roberts, General Manager
Carissa Bear, Clerk of the Board
Wyatt Rovera, Water System Superintendent
Adam Brown, District Legal Counsel

OTHERS PRESENT:
Yenni Herschelman, Civic Plus (Online)
Member of Public (Online)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Sparks at 5:06 P.M.

2. ROLL CALL OF DIRECTORS: Directors Sparks, Hesser, Blood, Tressler, and Warmerdam were present.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

5. CONSENT ITEMS
   a. June 16, 2026, Regular Board Meeting Minutes
   b. June Claim Summary
   c. Tuition Reimbursement – Mathew Roberts – Section 4.10 of General Manager's contract (Documentation attached; amount within FY2026 budget)

The Board reviewed and discussed the June Claims Summary. Staff responded to questions from the Board regarding the claims presented. A motion was made by Director Tressler, seconded by Director Blood, to approve Consent Items a-c. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

6. PUBLIC HEARING & CONSIDERATION OF RESOLUTION NO. 2026-05 ADOPTING REPORT OF DELINQUENT UTILITY CHARGES AND AUTHORIZING COLLECTION ON THE COUNTY TAX ROLL

The Board was provided with an updated list of customers, as several customers had made payments since the meeting packet was distributed. A motion was made by Director Hesser, seconded by Director Tressler, to approve Resolution No. 2026-05 Adopting Report of Delinquent Utility Charges and Authorizing Collection on the County Tax Roll with Amended Exhibit A. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

7. DOC ACCESS PRESENTATION

Ms. Herschelman with CivicPlus gave a presentation on Doc Access and answered questions from the Board and staff. Following the presentation, the Board indicated that they would like to move forward with Doc Access. The Board asked Ms. Herschelman to work on reducing the annual escalator from 5% to 3% and to secure the 20% discount. The Board also asked Mr. Roberts and Mr. Brown to review the agreement and bring it back to the next Board meeting for consideration and approval.

8. RESOLUTION 2026-06 AMENDING CALAVERAS PUBLIC UTILITY DISTRICT POLICY NOS. 4240 - BOARD MEMBER REMOTE ATTENDANCE AT MEETINGS (TELECONFERENCING POLICY) AND 4210 – BOARD MEETING CONDUCT

Mr. Brown provided an overview of the proposed changes. Director Hesser noted a typo in Section 2 of Policy No. 4240, Board Member Remote Attendance at Meetings (Teleconferencing Policy), which incorrectly references another utility district instead of Calaveras Public Utility District. Mr. Brown stated that he would make the correction. A motion was made by Director Tressler, seconded by Director Blood, to approve Resolution 2026-06, Amending Calaveras Public Utility District Policy Nos. 4240 – Board Member Remote Attendance at Meetings (Teleconferencing Policy) and 4210 – Board Meeting Conduct, with an amendment to state the correct district. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. The motion carried 5-0.

9. QUARTERLY BUDGET UPDATE FISCAL YEAR 2025/2026

Mr. Roberts provided an overview and recap of the Fiscal Year 2025/26 budget. He reviewed the information outlined in his memorandum, including the year-end summary and the District's financial position for the fiscal year. Mr. Roberts discussed key budget items and financial results and answered questions from the Board.

10. REVIEW FY 26/27 BUDGET RECAP

Mr. Roberts reviewed his memorandum regarding potential uses for the approved Capital Improvement Projects (CIP) budget, noting that the approved funds have not yet been allocated. He explained that the District's current reserve policy limits the availability of funds for CIP projects and recommended that the Board take a closer look at the policy to determine whether revisions could allow more funds to be utilized for capital improvements.

Director Hesser agreed that the reserve policy should be reviewed. Director Tressler also requested that additional policies be brought back for Board review and consideration, including the development of a vehicle replacement policy.

The Board discussed various ideas and potential priorities for the use of CIP funds. Mr. Roberts stated that he would bring the matter back to the Board at a future meeting for a more in-depth discussion and review.

Mr. Roberts also reported back to the Board regarding the clarification they had previously requested concerning the District's cybersecurity expenses. He provided additional information and clarification regarding the expenses and answered questions from the Board.

Mr. Roberts also reviewed budget amendments that had been approved at the previous meeting. He explained that, based on the wording of the motion, he believed the Board's intent may not have been fully carried through and asked the Board how they would like to address the matter moving forward. The Board agreed that their intent had been lost in translation and clarified that they would like Mr. Roberts to move forward with the Doc Access ADA agreement. The Board further agreed that any necessary budget amendments could be brought forward for consideration as part of the mid-year budget review.

11. REPORTS

a. Legal Counsel's Report

Report has been covered.

b. Executive Assistant/Clerk of the Board

No report this month.

c. Water System Superintendent's Report

Mr. Rovera presented the Monthly Maintenance Report for June and answered questions from the Board.

d. Engineer's Report

Matt Ospital, District Engineer, was not present at the meeting but prepared a memorandum for the Board's review. Mr. Roberts presented the information contained in the memorandum on Mr. Ospital's behalf and provided an overview of the items discussed. Mr. Roberts also answered questions from the Board and provided additional clarification as needed.

e. General Manager's Report

Mr. Roberts provided an overview of his General Manager's Report, reviewing the information outlined in his memorandum and answering questions from the Board.

Mr. Roberts also informed the Board that he and Mrs. Bear have been working with a representative from Five Star Bank to explore the possibility of moving some of the District's banking services and funds from Wells Fargo to Five Star Bank. He explained that Five Star Bank offers a money market account with an interest rate that matches the Local Agency Investment Fund (LAIF) rate, with interest posted monthly rather than quarterly as with LAIF.

Mr. Roberts noted that the money market account would also allow for easier transfers between the District's daily banking account and the money market account. This flexibility could allow the District to maximize interest income by moving available funds into the higher-interest account when appropriate while maintaining access to funds as needed. He also stated that the account fees are expected to be lower than the District's current fees with Wells Fargo.

Mr. Roberts stated that once he receives and reviews the proposal from Five Star Bank, he will bring the information back to the Board for consideration if the proposed banking arrangement appears to be a good fit for the District.

Mr. Roberts also introduced WaterWorth, a budget and financial planning software designed to assist with long-term financial scenario planning. He explained that the software could help the District evaluate future financial needs and planning scenarios and could be integrated with the District's Capital Improvement Program (CIP) and Proposition 216 planning. Mr. Roberts stated that he will bring WaterWorth back to the Board at a future meeting and arrange for a presentation from a WaterWorth representative to provide the Board with additional information about the software and its potential benefits to the District.

f. Directors' Comments

No report this month.

12. ADJOURNMENT

There being no further business to come before the Board, President Sparks adjourned the meeting at 7:18 pm.

Respectfully Submitted,

