

Special Meeting

3:00 pm

DIRECTORS PRESENT: J.W. Dell’Orto  
Richard Blood  
Scott Speer  
Brady McCartney

STAFF PRESENT: John Kingsbury, Interim General Manager  
Adam Brown, District Legal Counsel  
Carissa Bear, Board Secretary

OTHERS PRESENT:

- I. CALL THE MEETING TO ORDER: The special meeting was called to order by President Dell’Orto at 3:05 P.M.
- II. ROLL CALL: Directors Dell’Orto, Blood Speer, and McCartney were present.
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
- V. RESOLUTION 2021-5: ESTABLISHING DATE AND TIME OF REGULAR BOARD MEETINGS

Interim General Manager John Kingsbury requested the regular Board meeting times be changed to 3:00pm. He feels it will benefit staff and outside companies who are required to attend the meetings. President Dell’Orto agreed. A motion was made by Director Speer, seconded by Director Blood, to approve Resolution 2021-5: Establishing Date and Time of Regular Board Meetings. A roll call vote was taken. Directors Dell’Orto, Speer, Blood, and McCartney voted yes. None opposed. Motion carried 4-0.

- VI. APPLICATION FOR CITIZEN APPOINTMENT TO CALAVERAS PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS:

Suzie Coe, Mokelumne Hill, CA 95245

Ms. Coe withdrew her application for appointment to fill the existing Board vacancy. No action was taken.

- VII. REPORTS

1. Interim General Manager’s Report:

Interim General Manager Kingsbury provided an overview of his meeting with Calaveras County Water District (CCWD) regarding the water sales agreement that is due to expire in July. He and the General Manager at CCWD, Michael Minkler, are discussing the Mokelumne Hill Voluntary Agreement and possible ways the two districts can collaborate in the future. Interim General Manager Kingsbury is also interested in starting the conversation with other neighboring agencies on exploring mutual interests. Mr. Kingsbury reported that he has been in discussion with Catherine Hansford regarding the Water Capacity and Connection Fees Study. He has found out that the staff

had not been involved with the process at all. He plans on looping in the staff to get a better idea on the current costs associated with a new connection.

Interim General Manager Kingsbury has been speaking with Rich Sanchez from GEI Consultants, who is Calaveras Public Utility District's Chief Dam Safety Engineer. They are discussing CPUD's options moving forward with the requirements from the Federal Energy Regulatory Commission (FERC). Mr. Kingsbury has asked Rich Sanchez to give a presentation at the Board meeting in May.

District Legal Counsel, Adam Brown and Mr. Kingsbury are working together on a template for a strategic plan. Once it is complete, they will present it to the Board.

Mr. Kingsbury reported to the Board that he is finding out that a lot of policies are outdated or non-existent. He is working with the staff to update/create policies.

He is thinking that a workshop/field visit would benefit the Board. Director McCartney expressed his interest in a field visit. Director Speer agreed that a field visit is helpful. He gave a brief overview of his previous field visit to the Water Treatment Plant and explained that it has helped him make decisions regarding the Water Treatment Plant. Mr. Kingsbury let the Board know that he will follow up with District Legal Counsel, Adam Brown on scheduling a field visit and will make sure they are following the Brown Act.

The Interim General Manager is working with the staff on creating a list of issues/points of interest. Currently it is a laundry list of items. Some of the items will need to be presented to the Board while other items can be handled at the staff level. Mr. Kingsbury complimented staff on their close involvement through this process. He is pleased to work with each of them.

Director Blood asked Mr. Kingsbury where they were in the process with the General Manager recruitment. Mr. Kingsbury informed the Board that he has asked Gary Phillips with Bob Murray and Associates to give an update at the May Board Meeting. Mr. Kingsbury reported that staff are currently working on getting photos sent over to Mr. Phillips for the brochure. Mr. Kingsbury is working on the job description. Once the brochure is put together, it will be presented to the Board for approval.

## 2. Legal Counsel's Report:

District Legal Counsel, Adam Brown reported that he and the Interim General Manager are working closely together on a variety of items. One of the large items they are working on is the water transfer agreement between Calaveras Public Utility District and Calaveras County Water District (CCWD). DMr. Brown believes that the meetings have been going well and that CCWD has been very cooperative.

Mr. Brown agrees that some Brown Act training would be appropriate in the next few months given the addition of a new Director and likely appointment of a fifth in the future. There are some changes happening and he would like the Board to be fully informed. Director Blood inquired whether one of those changes would possibly be recordings of the meetings. Mr. Brown informed Director Blood that the recordings of the Board meetings are an option and he will report back to the Board at a future meeting.

## 3. Director's Comments:

Director Blood attended the UMRWA meeting. Not too much to report. The budget was discussed. Director Blood will prepare a full report for the May Board meeting.

President Dell'Orto inquired if there was an option to provide health benefits to Board members. He believes it will help gain interest for new Board Members. Discussion ensued between legal counsel and the Board. District Legal Counsel, Adam Brown informed the Board that he would do some

more research and present some options to the Board. Mr. Brown would also like to revisit the monthly stipend provided to the Board. He believes that will encourage the public interest in serving on the Board.

VIII. BOARD OF DIRECTOR MEETINGS

Next Regular Board Meeting will be held May 11, 2021, at 3:00pm.

13. ADJOURNMENT. As there was no further business to come before the Board, a motion was made by Director Blood , seconded by Director Speer, to adjourn the meeting. A roll call vote was taken. Directors Dell'Orto, Speer, Blood, McCartney voted to adjourn the meeting at 3:50 pm. Motion carried 4-0.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Carissa Bear". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Carissa Bear, Board Secretary