

CALAVERAS PUBLIC UTILITY DISTRICT  
Regular Meeting of the Board of Directors

April 21, 2026  
5:00 pm

DIRECTORS PRESENT: Kevin Sparks  
Garrett Hesser  
Richard Blood (Online)  
Jack Tressler (Online)  
Mathew Warmerdam

MEMBERS ABSENT: None

STAFF PRESENT: Mathew Roberts, General Manager  
Carissa Bear, Clerk of the Board  
Wyatt Rovera, Water System Superintendent  
Matt Ospital, District Engineer  
Tyla Daries, District Engineering Technician

OTHERS PRESENT: Member of Public (Online)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by Vice President Hesser at 5:00 P.M.

*Director Blood could not participate in the meeting in person due to injury. A motion was made by President Sparks, seconded by Director Warmerdam to allow Director Blood to attend the meeting remotely under the "just cause" provisions of the Brown Act. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.*

2. ROLL CALL OF DIRECTORS: Directors Sparks, Hesser, Blood, Tressler, and Warmerdam were present.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None
5. CONSENT ITEMS
  - a. March 17, 2026, Regular Board Meeting Minutes
  - b. March Claim Summary

The Board reviewed and discussed the March claim summary. A motion was made by Director Hesser, seconded by Director Sparks, to approve Consent Items a-b. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

6. DRAFT CAPITAL IMPROVEMENT PLAN (CIP) REVIEW

Mr. Roberts provided an overview of the Capital Improvement Plan (CIP) and explained how the District arrived at the final draft being presented. He then invited Matt Ospital and Tyler Daries of WGA to present the draft and answer questions from the Board. Mr. Ospital and Mr. Daries reviewed the details of the CIP and responded to Board questions. The Board discussed the need

for the ranking system and the possibility of removing it from the CIP; however, the majority of the Board agreed to retain it. Overall, the Board expressed satisfaction with the final draft. A motion was made by Director Warmerdam, seconded by Director Blood, to approve the Final Draft for the Capital Improvement Program FY 2026-31. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

\*Mr. Roberts requested that Agenda Item 10d, Engineer's Report, be moved up on the agenda.

## 10. REPORTS

### d. Engineer's Report

Mrs. Daries reviewed the Engineer's Report, including updates regarding grant funding.

## 7. RESOLUTION 2026-1: A RESOLUTION CALLING GENERAL DISTRICT ELECTION

Mrs. Bear informed the Board that two Board seats are up for reelection in December. The Resolution would allow the District to consolidate its election with the General Election in November. Director Hesser and Director Blood are both up for reelection. Mrs. Bear reviewed the election process and timeline with the Board. A motion was made by Director Blood, seconded by Director Hesser, to approve Resolution 2026-1: A Resolution Calling General District Election. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

## 8. CONSIDERATION AND ACCEPTANCE OF FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING JUNE 30, 2025

Mr. Roberts reviewed the Financial Statements For The Fiscal Year Ending June 30, 2025, including the findings he reported at the previous month's Board Meeting. Mr. Roberts stated that the auditors were impressed with the information provided by the District and thanked staff for helping the audit process proceed smoothly. A motion was made by Director Hesser, seconded by Director Tressler, to accept the Financial Statements For Fiscal Year Ending June 30, 2025. A roll call vote was taken. Directors Blood, Tressler, Warmerdam, Hesser, and Sparks voted yes. Motion carried 5-0.

## 9. QUARTERLY BUDGET UPDATE 2025/2026

Mr. Roberts presented the Third Quarter Budget Update for Fiscal Year 2025/26. He reported that the District remains in a strong financial position with approximately 75% of the fiscal year completed. Mr. Roberts noted that while the budget was originally projected to end the fiscal year in a deficit, he is now confident the District will end the fiscal year in a positive position. He reviewed and discussed categories that are currently over budget. Mr. Roberts also informed the Board that the budget for the 2026/27 fiscal year will be presented later than the May deadline. The Board discussed the possibility of using District funds to bring the Rich Gulch Project to 100% planning due to the strict timeline. Mr. Roberts stated he will continue to monitor the project and bring it back to the Board for further consideration.

## 10. REPORTS

### a. Legal Counsel's Report

No report this month.

b. Executive Assistant/Clerk of the Board

Mrs. Bear presented the Executive Assistant/Clerk of the Board Report.

c. Water System Superintendent's Report

Mr. Rovera presented the Monthly Maintenance Report for March.

e. General Manager's Report

Mr. Roberts provided an overview of his General Manager's Report. He informed the Board that he has applied for a Calaveras County grant and expects to have additional information at the next meeting. Mr. Roberts also thanked the field crew for their efforts during the California Division of Safety of Dams inspection.

d. Directors' Comments:

President Sparks informed the Board of an email scam currently circulating. Director Warmerdam requested that the Rich Gulch Project be brought back for discussion at the May meeting.

\*\*Went into closed session at 6:44 pm\*\*

11. CLOSED SESSION

*PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code § 54957)*

Title: General Manager

The Board met in closed session with the General Manager regarding his performance evaluation. No action was taken.

\*\*Came out of closed session at 7:13 pm\*\*

12. ADJOURNMENT

There being no further business to come before the Board, President Sparks adjourned the meeting at 7:13 pm.

Respectfully Submitted,



UTILITY  
DISTRICT