

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: J.W. Dell’Orto
Clifford Overmier
Richard Blood
John Lavaroni
Scott Speer

MEMBERS ABSENT: None

STAFF PRESENT: Donna Leatherman, General Manager
Kate Jesus, Administrative Account Assistant
Adam Brown, Legal Counsel
Matt Ospital, District Engineer, Weber, Ghio & Associates
Tyla Daries, Engineering Technician, Weber, Ghio & Associates

OTHERS PRESENT: Alan Driscoll, Forsgren Associates

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by President Dell’Orto at 7:00pm via teleconference. Directors Dell’Orto, Overmier, Blood and Speer were present. Director Lavaroni was absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None.

3. APPROVAL OF CONSENT CALENDAR:

a. Minutes for Regular Meeting of April 14, 2020: A motion was made by Director Overmier, seconded by Director Speer, to approve the minutes for Regular Meeting of April 14, 2020 as presented. A roll call vote was taken. Motion carried 4-0-1.

b. Directors Report for April 2020: A motion was made by Director Overmier, seconded by Director Blood, to approve the Directors Report for April 2020 as presented. A roll call vote was taken. Motion carried 4-0-1.

Director Lavaroni arrived at 7:10pm.

c. Maintenance Report for April 2020: Director Blood inquired about the air leaks at the Treatment Plant; the General Manager stated that several air leaks may have contributed to the failure of the compressor. Director Overmier asked about the average number of USA tickets; the General Manager clarified. A motion was made by Director Speer, seconded by Director Blood, to approve the Maintenance Report for 2020 as presented. A roll call vote was taken. Motion carried 5-0.

d. Water Report for April 2020: President Dell’Orto inquired about the difference in water sold and treated. The General Manager stated that the last few days of April were larger consumption days and weren’t included in this month’s water sold figure. A motion was made by Director Overmier, seconded by Director Speer, to approve the Water Report for April 2020 as presented. A roll call vote was taken. Motion carried 5-0

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #739: Director Overmier commented on the invoice for Hill, Rivkins Brown & Associates; Adam Brown stated that the invoice was for March and April. The General Manager would follow up with clarification. Director Dell’Orto inquired about the Timbertech Tree service and if there would be additional invoices; the General Manager stated that there is one tree left at Garamendi Hydro for removal and work will be contracted with a different vendor. A motion was made by Director Lavaroni, seconded by Director Overmier, to approve Claim Summary #739 in the amount of \$237,417.16 as presented. A roll call vote was taken. Motion carried 5-0

b. 3rd Quarter Investment Report: A motion was made by Director Speer, seconded by Director Lavaroni, to approve the 3rd Quarter Investment Report as presented. A roll call vote was taken. Motion carried 5-0.

c. 3rd Quarter Budget Report: The General Manager gave a brief review of the report including the pending costs for capital improvement projects for fiscal year 2019/20. Director Speer commented on the subscription for Diamond Maps. The General Manager stated that it is a very useful tool for the District. A motion was made by Director Speer, seconded by Director Overmier, to approve the 3rd Quarter Budget Report as presented. A roll call vote was taken. Motion carried 5-0.

5. UPDATE: COVID-19 PANDEMIC: The General Manager provided an update on the District's response to the pandemic including the financial impact from waiving late charges, staffing impacts and the office reopening to the public on Monday, May 11th. She reported that FEMA is conducting webinars for possible cost reimbursement due to the COVID-19 pandemic.

6. CONSIDERATION FOR APPROVAL: DAM SAFETY RELATED PROFESSIONAL SERVICES AGREEMENT WITH GEI CONSULTANTS:

- a. Consideration for Approval of Professional Services Agreement with GEI Consultants
- b. Task Order No. 01-2020 – Chief Dam Safety Engineer (CDSE) Services

The proposal was presented at the April Board meeting for consideration in the General Manager's Report and Director Blood requested it be agendaized at the May meeting. The General Manager gave a brief review of the Professional Services Agreement. Additionally, Task Order 01-2020 was included for consideration of Chief Dam Safety Engineering services. Director Blood asked if future task orders would be presented to the Board for approval; the General Manager stated that future task orders would be presented to the Board for approval. Director Blood requested copies of the February and November 2019 letters from FERC; the General Manager acknowledged his request. Director Speer asked if the cost related to the task order fit in the current fiscal year budget; the General Manager confirmed. Director Blood asked if the District would be continuing to work with Mead & Hunt; the General Manager stated that the District would continue to use Mead & Hunt until the outstanding task orders were complete. Director Blood also inquired if GEI services would include support at other District dam sites; the General Manager confirmed. A motion was made by Director Overmier, seconded by Director Lavaroni, to approve the Professional Services Agreement with GEI Consultants and Task Order No. 01-2020 – Chief Dam Safety Engineer (CDSE) Services. A roll call vote was taken. Motion carried 5-0.

7. UPDATE: COURT STREET LINE REPLACEMENT PROJECT: The General Manager reported three contractors attended the pre-bid meeting on May 5th. Director Lavaroni asked which contractors attended; the General Manager stated Cole Tiscornia Construction, Ford Construction and Campbell Construction. Bids are due on June 2nd to be considered at the June 9th Board meeting. The tentative project start date is June 22, 2020.

8. CONSIDERATION FOR APPROVAL: STATE REVOLVING FUND (SRF) PLANNING GRANT APPLICATION PACKAGE FOR WATER TREATMENT PLANT IMPROVEMENT PROJECTS: The General Manager gave a brief review of the background related to the pending SRF Planning Application Grant Package and the Board reviewed a memorandum and list of improvements presented by the District Engineer, Matt Ospital. Director Blood expressed concerns with the list of improvements and suggested adding other projects. He also recommended submitting the application package without the list as it may not be completely accurate. The General Manager recommended that Board workshops be held to discuss details of the projects. Director Blood stated that he had requested an Ad Hoc Committee be established at the March Board meeting which was postponed until May. Director Blood continued to discuss details of current and future projects suggesting an Ad Hoc Committee be established. President Dell'Orto stated that details for these projects would be addressed at the Board workshops as recommended. A motion was made by Director Lavaroni, seconded by Director Speer, for approval to submit the SWRCB State Revolving Fund (SRF) Planning Grant Application Packet for Water Treatment Plant Improvement Projects with future Board workshops to review projects. A roll call vote was taken. Directors Dell'Orto, Overmier, Speer and Lavaroni voted yes. Director Blood voted no. Motion carried 4-1.

9. REPORT: 2019 FEMA STORM DAMAGE REPAIR PROJECTS: The Board was presented with a list of projects, drawings and estimated project schedule for review.

10. DISCUSSION AND POSSIBLE ACTION: SCHEDULE SPECIAL MEETING OF THE BOARD OF DIRECTORS: Due to the COVID-19 situation, the previous Special Meeting to continue negotiations with SEIU Local 1021 scheduled for March 18th was cancelled. The General Manager recommended rescheduling for either May 26th or May 27th. The Board scheduled a Special Meeting on Wednesday, May 27, 2020 at 6:00pm.

11. STAFF REPORTS:

- a. General Manager's Report: The General Manager gave a recap of the report which included the promotion of District employee, Wyatt Rovera, to Interim Chief Treatment Plant Operator effective May 1st and the return of former District employee, Mathew Roberts to fill the vacancy of Water System Superintendent. She also reported on the status of the Operations Plan update, South Fork Pump Station pump and motor repair, pending repair to Red Hawk reservoir, update to the CRWA Leak Detection Program, Jeff Davis and Middle Fork EAP's, status of the repair of Schaads hydro, and billing and accounting software updates. President Dell'Orto commented on the possible push-back from the resident at Red Hawk reservoir; the General Manager stated that the District had been in contact with them and addressed their concerns.
- b. Legal Counsel Report: Nothing to report.
- c. Engineer's Report: The Board reviewed the report.

12. BOARD MEMBERS REPORT

- a. Director Lavaroni – LAFCO Meeting Report (4/20/20) – Nothing to report.
- b. Director Blood – UMRWA Meeting Report (4/24/20) – Director Blood stated that the annual dues for UMRWA would be decreasing by 25%. The General Manager inquired about the status of the MAC Plan project updates; Director Blood stated that a conference call will be scheduled.

13. ADJOURNMENT (Next Regular Meeting on June 9, 2020): As there was no further business to come before the Board, a motion was made by Director Overmier, seconded by Director Lavaroni, to adjourn the meeting at 9:34 p.m. A roll call vote was taken. Motion carried 5-0.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant