

CALAVERAS PUBLIC UTILITY DISTRICT
506 W. Saint Charles Street, San Andreas, CA 95249

TUESDAY, May 12, 2020

7:00pm

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors exclusively by telephone conference until further notice. No attendance will be permitted by the public at the District office until further notice.

Based on guidance from the California Governor's Office and the Department of Public Health, in order to minimize the potential spread of the COVID-19 virus, please do the following:

- *Join the Conference Call meeting*
 - Dial-in number (US): **(978) 990-5000**
 - Access code: **677971#**
 - Join the online meeting: **<https://join.freeconferencecall.com/calaveraspud>**
- *Please mute your call before joining. This will limit technical difficulties with audio.*
- *Only unmute your call if the President has requested public comment on an item. Upon completing your comments please mute your call again.*
- *Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller.*
- *Do no talk over the top of any other callers. Conversations must be one at a time.*

1. Roll Call and Pledge of Allegiance

2. Public Comment (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

3. Approval of Consent Calendar

- a. Minutes for Regular Meeting of April 14, 2020
- b. Directors Report for April 2020
- c. Maintenance Report for April 2020
- d. Water Report for April 2020

4. Financial Business

- a. Approval of Claim Summary #739
- b. 3rd Quarter Investment Report
- c. 3rd Quarter Budget Report

5. Update: COVID-19 Pandemic

6. Consideration for Approval: Dam Safety Related Professional Services with GEI Consultants

- a. Consideration for Approval of Professional Services Agreement with GEI Consultants
- b. Task Order No. 01-2020 –Chief Dam Safety Engineer (CDSE) Services

7. Update: Court Street Line Replacement Project

CALAVERAS PUBLIC UTILITY DISTRICT

506 W. Saint Charles Street, San Andreas, CA 95249

8. Consideration for Approval: State Revolving Fund (SRF) Planning Grant Application Package for Water Treatment Plant Improvement Projects

9. Report: 2019 FEMA Storm Damage Repair Projects

10. Discussion and Possible Action: Schedule Special Meeting of the Board of Directors

11. Staff Reports

- a. General Manager's Report
- b. Legal Counsel Report
- c. Engineer's Report

12. Board Members Report

- a. Director Lavaroni – LAFCO Meeting Report (4/20/20)
- b. Director Blood – UMRWA Meeting Report (4/24/20)

13. Adjournment (Next Regular Meeting on June 9, 2020 at 7:00pm)

FreeConferenceCall.com Instructions

Audio Conferencing - How to Join

To join an audio conference call:

1. Call the dial-in number provided. A link to local in-country dial-in numbers is also available in the invitation from the host
2. When prompted, enter the host's access code, followed by **pound** or **hash** (#).
3. Mute your individual line by pressing *6. Press *6 again to unmute the line.

Online Meetings - How to Join

Join the online meeting using the FreeConferenceCall.com desktop application (recommended) or Web Viewer.

Note: We recommend Chrome™ web browser for full participant functionality, including VoIP audio, video and viewing screen sharing with chat.

What you need:

- Host's online meeting link and/or online meeting ID (desktop application only)
- If you are dialing in for the audio portion (recommended), have the dial-in number and access code ready

To join with the desktop application (recommended):

1. Launch the FreeConferenceCall.com desktop application.
2. Click **Join** and enter your name, email address and the host's online meeting ID.
3. Join the audio portion of the online meeting by first clicking **Phone** on the Meeting Dashboard. Then click **Telephone** and call the dial-in number and enter the access code followed by **pound** or **hash** (#) or **Mic & Speakers** and **Connect Now** to connect through VoIP.

To join with Web Viewer (no download necessary):

1. Open the online meeting link in a browser to load Web Viewer.
2. On the Web Viewer pop-up window, enter your name and email address and click **Join**.
3. Click **Phone** and/or **Camera** on the Meeting Dashboard then follow the prompts to connect with audio and/or video. You will be placed on hold until the next participant arrives.

AGENDA ITEM 3

Approval of Consent Calendar

If an item is requested for removal from the Consent Calendar, it should be reflected prior to action being taken. The items will be discussed independently upon approval of remaining Consent Calendar items.

- a. Minutes for Regular Meeting of April 14, 2020
- b. Directors Report for April 2020
- c. Maintenance Report for April 2020
- d. Water Report for April 2020

Recommended Action: Approval of Consent Calendar

Motion 1st _____, **2nd** _____, **Carried** _____

Regular Meeting

7:02 P.M.

MEMBERS PRESENT: J.W. Dell'Orto
Clifford Overmier
Richard Blood
John Lavaroni
Scott Speer

MEMBERS ABSENT: None

STAFF PRESENT: Donna Leatherman, General Manager
Kate Jesus, Administrative Account Assistant
Adam Brown, Legal Counsel

OTHERS PRESENT: Alan Driscoll, Forsgren Associates

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Chairperson Dell'Orto at 7:02pm via teleconference. Directors Dell'Orto, Overmier, Blood and Speer were present. Director Lavaroni was absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None.

Director Lavaroni arrived at 7:05pm.

3. APPROVAL OF CONSENT CALENDAR:
- Minutes for Regular Meeting of March 10, 2020
 - Directors Report for March 2020
 - Maintenance Report for March 2020
 - Water Report for March 2020

A motion was made by Director Speer, seconded by Director Overmier. Director Blood requested that the March minutes for agenda item 11 be amended to include the following:

- Director Blood asked Mr. Schmidt and the General Manager when they were aware of the cost overrun; the information was unavailable.
- Inquiry about the previous fiscal year's engineering costs.
- Cost overrun also wasn't mentioned in the General Manager's monthly report.

Legal Counsel, Adam Brown, clarified the process of pulling an item from the Consent Calendar. Director Speer withdrew his original motion. Item A and C of the Consent Calendar was removed.

A motion was made by Director Overmier, seconded by Director Speer, to approve items B and D of the Consent Calendar. Motion carried 5-0.

A motion was made by Director Blood, seconded by Director Overmier, to approve item A as previously amended. Motion carried 5-0.

Director Blood inquired about the air cylinder and air compressor replacement at the Treatment Plant; the General Manager clarified that these items are routine maintenance. A motion was made by Director Blood, seconded by Director Overmier, to approve item C of the Consent Calendar. Motion carried 5-0.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #738: Director Overmier noted a discrepancy with the Sub-total and Total on the Claim Summary. The Board Secretary clarified the correct total for Claim Summary #738 was \$133,686.08. Director Blood inquired about the payment to Garrett's Cross Connection Control and if the District had a staff member that is a certified backflow tester. The General Manager stated the District's procedures for backflow testing and District staff is not required to be certified. Director Blood inquired about the payment to NTU Technologies and Pace Supply; the General Manager clarified. A motion was made by Director Lavaroni, seconded by Director Overmier, to approve the amended Claim Summary #738 in the amount of \$133,686.08 as presented. Motion carried 5-0.

5. CONSIDERATION OF RESOLUTION 2020-6: RESOLUTION ADOPTING DISTRICT POLICY 2170 – DISCONTINUANCE OF RESIDENTIAL WATER SERVICE FOR NON-PAYMENT (AS REQUIRED BY SB 998): The General Manager gave a recap of SB 998 and the District requirements of the new law. Director Blood expressed concerns with the term ‘Property Owner’ vs. ‘Customer’ in relation to SB 998 and Proposition 218. He stated that the policy is awkward and creates ambiguity. President Dell’Orto informed Director Blood of the District policy stating that the customer is the property owner. Mr. Brown clarified the language contained in the policy. A motion was made by Director Lavaroni, seconded by Director Speer, to approve Resolution 2020-6: Resolution Adopting District Policy 2170 – Discontinuance of Residential Water Service for Non-Payment (As required by SB 998) as presented. A roll call vote was taken. Directors Dell’Orto, Overmier, Lavaroni and Speer voted yes. Director Blood voted no. Motion carried 4-1.

6. DISCUSSION/ACTION: COVID-19 PANDEMIC:

a. Consideration of Resolution 2020-7: Declaration of Emergency and Resolution of Calaveras Public Utility District to Temporarily Authorize Increased Authority of the General Manager: The General Manager and Legal Counsel gave a recap of the resolution. President Dell’Orto inquired about item #2 on page 2 of the resolution and the word “her”; the Manager clarified. Director Lavaroni asked about the process of repealing the resolution once the Governor declares the pandemic to be over; Mr. Brown clarified. Director Blood expressed concerns with the broad language giving the Manager authorization to take “all necessary measures” in relation to Capital Improvement Projects and additional expenditures. President Dell’Orto and Director Speer clarified that the resolution would only pertain to the necessary action caused by the COVID-19 pandemic. Mr. Brown also clarified that the Manager would continue to use reasonable discretion and any decision made would be reported back to the Board. Director Blood requested that the minutes include the statement that the Manager would not be using capital expenditures in the capacity of the resolution. The Manager disagreed with Director Blood’s request and stated he was “out of line” as this has nothing to do with capital improvement projects and only related to COVID-19. A motion was made by Director Speer, seconded by Director Lavaroni, to approve Resolution 2020-7: Declaration of Emergency and Resolution of Calaveras Public Utility District to Temporarily Authorized Increased Authority of the General Manager as presented. A roll call vote was taken. Directors Dell’Orto, Overmier, Lavaroni and Speer voted yes. Director Blood voted no. Motion carried 4-1.

b. Consideration of Resolution 2020-8: Resolution Authorizing the Temporary Waiver of Late Fees and Moratorium on Water Discontinuances Required by the Governor’s Executive Order N-42-20: The Board reviewed the resolution. Director Lavaroni inquired about the estimated financial impact; the General Manager stated that the monthly late charges range from \$1,000 to \$1,200 and the District would be keeping track of the financial impact. A motion was made by Director Lavaroni, seconded by Director Blood, to approve Resolution 2020-8: Resolution Authorizing the Temporary Waiver of Late Fees and Moratorium on Water Discontinuances Required by the Governor’s Executive Order N-42-20 as presented. A roll call vote was taken. Directors Dell’Orto, Overmier, Lavaroni, Blood and Speer voted yes. Motion carried 5-0.

c. Discuss: Temporary Remote Work Authorization and Agreement & Travel Authorization: The Board reviewed the agreement. Director Blood questioned if the document was an example or final draft. The Manager stated that the document was final and the District had not started the program but it would be available, if needed, during the COVID-19 pandemic.

7. UPDATE: COURT STREET LINE REPLACEMENT PROJECT: The General Manager reviewed the revised project schedule with the Board, which included date changes due to the COVID-19 pandemic.

8. APPROVAL OF REVISED JOB DESCRIPTIONS AND SALARY STRUCTURE:

a. Review of Current Salary Structure (FY 2018/19): The General Manager presented the Board with the current Salary Structure as reference to the job descriptions being presented.

b. Water Utility Worker I – IV: The General Manager reviewed the revised job description which addressed long term employment and advancement opportunities. Director Blood expressed concerns with the lack of detailed system information in the job description. A lengthy discussion followed

regarding the certification requirements for the Water Utility Worker series. Director Speer requested the President call for the vote. A motion was made by Director Lavaroni, seconded by Director Overmier, to approve the Water Utility Worker I – IV job description as presented. Directors Dell’Orto, Overmier, Lavaroni and Speer voted yes. Director Blood voted no. Motion carried 4-1.

c. Chief Treatment Plant Operator: The Manager reviewed the revised job description with the Board stating the previous description did not provide enough details and includes updates to SCADA and chlorine system. A motion was made by Director Speer, seconded by Director Lavaroni, to approve the Chief Treatment Plant Operator job description as presented. Directors Dell’Orto, Overmier, Lavaroni and Speer voted yes. Director Blood voted no. Motion carried 4-1.

9. STAFF REPORTS:

a. General Manager’s Report: The General Manager asked the Board if clarification was needed on any items of the report. Director Blood requested that item #6 be agendized as its own line item at the May Board meeting to provide more details and estimated cost. The Manager stated that two consultants were contacted and GEI Consultants was chosen after recommendations. She explained further that the contract would only start a working discussion to assist with prioritizing task orders for FERC related projects. Tasks would then be presented to the Board. President Dell’Orto agreed with Director Blood, that the contract should be presented at a future meeting including a cost estimate. Director Blood inquired about the District mapping and modeling; the General Manager explained that staff is working with the District Engineer on a new program called Diamond Maps to track District infrastructure and leaks to support future capital improvement projects.

b. Legal Counsel Report: Mr. Brown complimented the District staff on their efforts regarding the response to the COVID-19 pandemic.

c. Engineer’s Report: The Board reviewed the report.

10. BOARD MEMBERS REPORT

a. LAFCO – Meeting Reminder (5/18/20) – Director Lavaroni stated that the March meeting was rescheduled for April 20, 2020 and the May 18, 2020 meeting was cancelled.

b. UMRWA – Meeting Reminder (4/24/20) – Director Blood would attend. Director Blood inquired about how many Distribution 3 operators were on staff; the Manager believes 2 but will clarify. He also inquired about the status of the update to the Operations Plan and requested it be included in the Manager’s Report next month; the General Manager stated that the Water System Superintendent had completed his revisions and staff will review prior to submitting to the State.

11. ADJOURNMENT (Next Regular Meeting on May 12, 2020): As there was no further business to come before the Board, a motion was made by Director Overmier, seconded by Director Speer, to adjourn the meeting at 9:34 p.m. Motion carried 5-0.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant

System Totals Report

Calaveras P.U.D.

Water Sold This Month

12,374,764 Gallons

	Amount (\$)	# Of Accounts
Total Water	145,812.71	1,899
Total Adjustments	102.01	10
Total New Acct Fee	105.00	3
Total Service Call Out	35.00	1
Total Materials	21.21	1
Total Current Charges	146,075.93	1,899
Amount Past Due 1-30 Days	15,805.96	201
Amount Past Due 31-60 Days	4,078.99	47
Amount Past Due Over 60 Days	5,799.28	15
Amount Of Overpayments/Prepayments	-21,587.93	296
Total Receivables	150,172.23	1,829
Total Receipts On Account	138,449.77	1,627
Net Change in Deposits	0.00	0
Amount of All Deposits	0.00	
Turned Off Accounts (Amount Owed)	5,474.92	156
Collection Accounts (Amount Owed)	5,474.92	156
Number Of Unread (Turned On) Meters		5
Average Usage For Active Meters	6,493	1,906
Average Water Charge For Active Meters	76.78	1,899

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		26	3,102,750	25.07	12.60
40,001-50,000		9	395,034	3.19	1.74
30,001-40,000		13	456,258	3.69	1.54
20,001-30,000		31	732,384	5.92	3.31
10,001-20,000		131	1,772,890	14.33	9.37
8,001-10,000		107	956,322	7.73	5.96
6,001-8,000		176	1,205,385	9.74	7.78
4,001-6,000		347	1,712,465	13.84	14.36
2,001-4,000		525	1,562,843	12.63	20.96
1-2,000		471	478,428	3.87	19.69
Zero Usage		70	0	0.00	2.70
=====					
Total Meters		1,906	12,374,759	100.00	100.00

Monthly Maintenance Report

April 2020

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP in compliance	Complete
	TTHM and HAA5 samples	Complete
	Treated Water - 19,511,089 gallons	
	Rebuild of air cylinder (3 rebuild)	Complete
	Compressor #2 failure	Pending
	Repair air leaks throughout WTP	Pending
Warehouse Shop	Repaired roof on pole barn carport	Complete
	Annual equipment maintenance	Complete
	Leak in office building	Pending
South Fork Pump Station	Weekly routine checks	Complete
	Pump and motor removal (RF MacDonald)	Pending
Schaads Reservoir	Weekly checks	Complete
	Pull turbine/motor; evaluate actuators (Martech)	Pending
	PG&E, FERC, FEMA tree/vegetation removal	Pending
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
	Annual compressor maintenance	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
	Motor/turbine rebuild	Pending
	Electrical panel upgrade (Henwood)	Pending
	10" valve stem packing adjust/repair	Complete
	PG&E (ACRT) tree/vegetation removal	Pending
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
	PG&E, ACRT tree/vegetation removal	Pending
	Electrical panel upgrade (Henwood)	Pending
San Andreas Distribution	Routine operations, sampling	Complete
	Golden Hills Tank monthly chlorine check	Complete
	Replaced 2" leaking air valve at Magnolia Lane	Complete
	Repair 3/4" steel service line at 511 Toyanza Drive	Follow up
	Replaced 2" air valve at Gold Strike Road	Complete
	Gold Strike pressure station rebuild	Pending
Moke Hill Distribution	Routine operations, sampling	Complete
	Replaced 2" air valve at Buckeye Lane	Complete
Glencoe Distribution	Routine operations	Complete
	Replaced 2" air valve at 12625 Hwy 26	Complete
	Investigate exposed raw water line at Burnham Road	Pending
	Red Hawk drawdown for tree removal (DSOD/FEMA)	Pending
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Safety	COVID-19	Ongoing

Monthly Maintenance Report

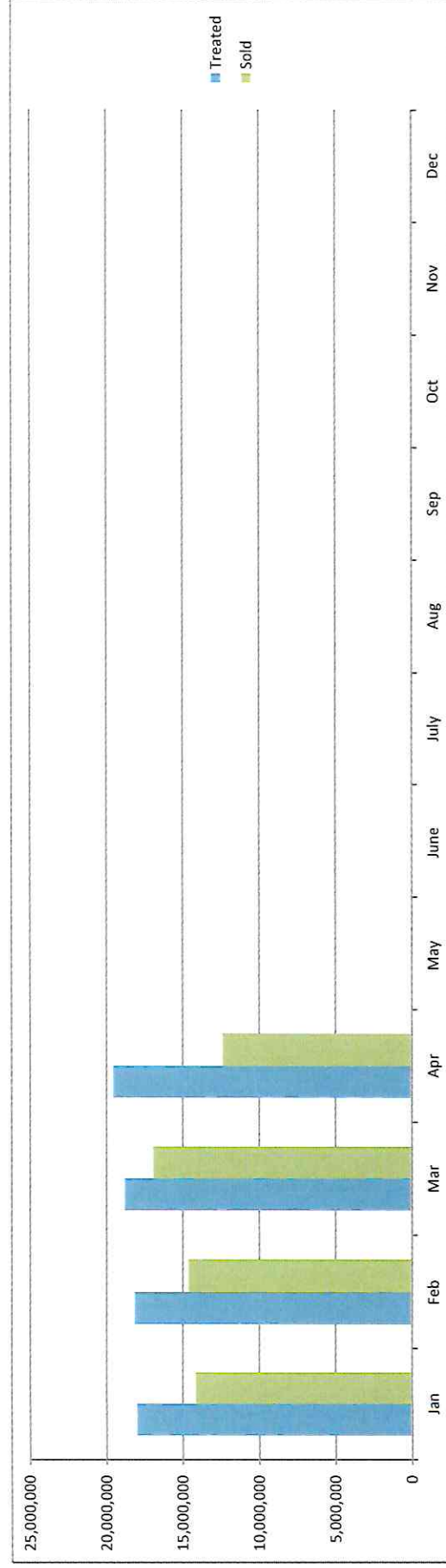
April 2020

Training	COVID-19	Ongoing
Spray Program	JC - Pre Emergent all sites	Complete
		Complete
Vehicle Maintenance	Purple Toyota for surplus (sold)	Complete
	Quarterly BIT inspections	Complete
Other Maintenance	91 USA tags completed	Complete
	33 Customer service/work orders	Ongoing
	Monthly meter reading	Complete
Other	Revision of Operations Plan	Pending

Calaveras Public Utility District (2020)

Water Treated and Water Sold Comparison

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
Treated	17,976,016	18,120,398	18,767,208	19,511,089	0	0	0	0	0	0	0	0	74,374,711
Sold	14,154,158	14,629,479	16,918,802	12,374,759	0	0	0	0	0	0	0	0	58,077,198
% difference	-21.26%	-19.27%	-9.85%	-36.58%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-21.91%



Financial Business

- a. Approval of Claim Summary #739

Discussion

The Claim Summary #739 submitted of \$237,417.16 reflects payments with descriptions showing on the Bill Payments for All Vendors report.

Recommended Action: Approval of Claim Summary #739: \$237,417.16

Motion 1st _____, 2nd _____, Carried _____

CALAVERAS PUBLIC UTILITY DISTRICT

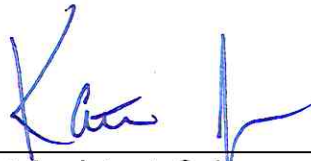
CLAIM SUMMARY # 739

DATE: April 2020

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$194,891.22
Payroll Submitted	\$28,275.68
P/R Tax Deposits	\$14,250.26
Sub-total	\$237,417.16

Net Additions	
Net Deductions	
Claim Summary Approved for	\$237,417.16



Admin Acct Assistant, Calaveras Public Utility District

3:59 PM

05/05/20

Accrual Basis

Calaveras Public Utility District
Summary Balance Sheet
As of April 30, 2020

	<u>Apr 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	50,267.11
Other Current Assets	<u>4,491,797.48</u>
Total Current Assets	4,542,064.59
Fixed Assets	8,154,800.65
Other Assets	<u>610,174.96</u>
TOTAL ASSETS	<u>13307040.20</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	51,308.76
Other Current Liabiliti...	<u>1,722,278.40</u>
Total Current Liabilities	1,773,587.16
Long Term Liabilities	<u>82,098.31</u>
Total Liabilities	1,855,685.47
Equity	<u>11451354.73</u>
TOTAL LIABILITIES & EQU...	<u>13307040.20</u>

**Calaveras Public Utility District
Bill Payments for All Vendors**

April 2020

Name	Num	Date	Amount	GL #	Amount
ACWA/JPIA-WC	22277	04/15/2020	3,269.01	5428	Workers Comp insurance
Alpha Analytical Labs, Inc.	22304	04/30/2020	685.00	5623	Lab fees (March)
American Fidelity Assurance	22289	04/30/2020	228.82	5646	125 Cafeteria Plan (April)
AT & T	22305	04/30/2020	655.29	5432	Utilities
AT & T	22290	04/30/2020	62.97	5621/5432	Utilities
Blood, Richard	22306	04/30/2020	25.00	5680	Director compensation
Cal PERS	EFT	04/07/2020	10,266.62	5643	Health insurance (April)
Calaveras Auto Supply	22307	04/30/2020	76.37	5424/5322	Materials & supplies
Calaveras Public Power Agency	22291	04/30/2020	24,902.48	5432/5621/5230	Utilities
Carbon Copy Inc.	22292	04/30/2020	109.37	5623	Printer/copier contract
Comcast	22278	04/15/2020	306.67	5621	Utilities
Computer Firemen	22279	04/15/2020	150.00	5623	IT services
Datco Billing	22308	04/30/2020	45.00	5422	Contract services (background check)
De Lage Landen Financial Services Inc.	22293	04/30/2020	83.66	5623	Printer/copier contract
Dell'Orto, J.W.	22309	04/30/2020	25.00	5680	Director compensation
Department of Water Resources	22310	04/30/2020	36,979.00	5431	Jeff Davis annual dam fees (FY 2020/21)
Department of Water Resources	22331	04/30/2020	27,136.00	5431	Middle Fork & Red Hawk annual dam fees (FY 2020/21)
Diamond Maps	22280	04/15/2020	456.00	5683	Mapping application (1 year)
Fischer, Merle	22294	04/30/2020	371.07	5647	Post retirement health reimbursement (May)
G.A. Wirth Company	22311	04/30/2020	691.27	5322	WTP air rams
Grainger	22295	04/30/2020	230.13	5422	Treatment Plant materials & supplies
Grainger	22312	04/30/2020	254.26	5322	Treatment Plant materials & supplies
Hill Rivkins Brown & Associates	22313	04/30/2020	15,399.00	5682	Legal services (March)
Hobgood's Cleaning Service	22296	04/30/2020	160.00	5623	Janitorial services (April)
Hodge Products, Inc.	22314	04/30/2020	405.83	5421	Materials & supplies
Hunt & Sons Inc.	22281	04/15/2020	740.42	5424	Fuel
Hunt & Sons Inc.	22297	04/30/2020	520.38	5424	Fuel
Jackson Tire	22282	04/15/2020	497.54	5424	Vehicle maintenance (Truck #6)
Kevin's Crane Company LLC	22283	04/15/2020	480.00	5200	Hydro maintenance (Ponderossa)
Lavaroni, John	22315	04/30/2020	25.00	5680	Director compensation
MarTech	22316	04/30/2020	7,150.00	1119	Schaads hydro turbine/motor evaluation
Mead and Hunt, Inc.	22317	04/30/2020	1,376.75	5430	Engineering services (Middle Fork/Jeff Davis EAP)
Motherlode Answering Service	22318	04/30/2020	235.76	5623	Answering service contract (April)
Overmier, Clifford	22319	04/30/2020	25.00	5680	Director compensation
Pace Supply	22320	04/30/2020	329.85	5421	Materials & supplies
Pacific Gas & Electric	22284	04/15/2020	628.16	5200/5201	Utilities
Pacific Gas & Electric	22298	04/30/2020	255.59	5201	Utilities
Pacific Gas & Electric	22321	04/30/2020	81.63	5621/5432	Utilities
Postmaster	22322	04/30/2020	700.00	5622	Postage
Public Employees Retirement System	EFT	04/07/2020	10,094.55	5645	Retirement (April)
Quincy Compressor	22323	04/30/2020	135.45	5322	Treatment Plant materials & supplies
RVS Software	22299	04/30/2020	60.00	5620	Office materials & supplies
RVS Software	22324	04/30/2020	1,499.00	5620	Office materials & supplies (handheld)
Sender's Market Inc.	22325	04/30/2020	98.19	5322	Treatment Plant materials & supplies
Signal Service	22300	04/30/2020	183.00	5623	Office alarm contract
Speer, Scott	22326	04/30/2020	25.00	5680	Director compensation
Staples Credit Plan	22327	04/30/2020	208.99	5620	Office materials & supplies
TD Ameritrade Trust Company	22285	04/15/2020	500.00	2317	457 Plan
TD Ameritrade Trust Company	22301	04/30/2020	500.00	2317	457 Plan
Timbertech Tree Co.	22328	04/30/2020	28,500.00	5201/5200	Tree removal at hydros (Schaads/Ponderosa/Garamendi)
Treat's General Store	22329	04/30/2020	38.85	5421/5620	Materials & supplies
Verizon Wireless	22302	04/30/2020	189.07	5432	Utilities
Volcano Telephone	22330	04/30/2020	482.54	5230/5322/5200/5201	Utilities
Weber, Ghio & Associates	22303	04/30/2020	15,918.75	5684/1117	Engineering services (Court St LRP, storm damage, SRF application, water loss program)
Wells Fargo Bank	22287	04/20/2020	254.70	5623/5620	Contract services / Materials & supplies
Wells Fargo Bank (KJ)	22288	04/20/2020	183.23	5429/5424	Training costs
			<u>194,891.22</u>		

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS		
**** 70 SUPERINTENDENT Baudreau, Bret A 11	Retro Pay			1,948.13			
	Salary			4,502.53			
	CPUD Ins			808.86			
	Vacation		M40:00				
	EMPLOYEE TOTAL		40.00	7,259.52			
COMPANY TOTALS 1 Person(s) 1 Transaction(s)	Retro Pay			1,948.13			
	Salary			4,502.53			
	CPUD Ins			808.86			
	Vacation		40.00				
	COMPANY TOTAL		40.00	7,259.52			
(IC) = Independent Contractor							

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS		
**** 10 MAINTENANCE Cunningham, John L 1	Retro Pay	28:2600		20:16		178:90	Direct Deposit # 20862
	Salary			2,449:20		41:84	Check Amt 0.00
	Overtime	42:3900	8:00	339:12		323:69	Chkg 0017 2,163.68
	CPUD Ins			76:86		48:38	
	EMPLOYEE TOTAL		8:00	2,885:34		28:85	
Moe, James G 8	Retro Pay			17:28		621:66	Net Pay 2,163.68
	Salary			2,464:96		155:39	Direct Deposit # 20863
	CPUD Ins			24:12		36:35	Check Amt 0.00
	Vacation		18:00	587:74		244:81	Chkg 5056 1,969.15
	EMPLOYEE TOTAL		8:00	2,506:36		75:60	
Rovera, Wyatt N 13	Salary			2,145:00		537:21	Net Pay 1,969.15
	Overtime	37:1250	13:50	501:19		200:51	Direct Deposit # 20864
	CPUD Ins			587:74		46:89	Check Amt 0.00
						430:94	Chkg 9965 2,219.89
	EMPLOYEE TOTAL		13:50	3,233:93		163:09	
**** 20 MANAGER Leatherman, Donna M 7	Salary			4,708:21		873:77	Net Pay 2,219.89
	CPUD Ins			323:77		32:34	
	EMPLOYEE TOTAL			5,031:98			
**** 40 SECRETARY Jesus, Kate E 5	Salary			1,794:00		311:98	Direct Deposit # 20865
	Overtime	31:0500	4:00	124:20		72:96	Check Amt 0.00
	CPUD Ins			50:30		764:99	Chkg 2134 1,000.00
						354:37	Chkg 8258 2,177.36
	EMPLOYEE TOTAL			1,968:50		50:32	
**** 60 EXTRA CLERICAL Storm, Kathleen J 15	Salary			1,794:00		155:62	Net Pay 3,177.36
	Overtime	31:0500	4:00	124:20			
	CPUD Ins			50:30			
	EMPLOYEE TOTAL		4:00	1,968:50			
**** 60 EXTRA CLERICAL Storm, Kathleen J 15	Hourly	25:0000	27:00	675:00		122:04	Direct Deposit # 20866
						28:54	Check Amt 0.00
						146:00	Chkg 0650 1,458.25
						27:41	
	EMPLOYEE TOTAL		4:00	1,968:50		19:69	
	EMPLOYEE TOTAL		4:00	1,968:50		343:68	Net Pay 1,458.25
**** 60 EXTRA CLERICAL Storm, Kathleen J 15	Hourly	25:0000	27:00	675:00		41:85	Direct Deposit # 20867
						9:78	Check Amt 0.00
						65:83	Chkg 6876 544.14
						6:65	
	EMPLOYEE TOTAL		27:00	675:00		6:75	

0085 A850-4915 Calaveras Public Utility District
Run Date 04/14/20 12:20 PM

Period Start - End Date 04/01/20 - 04/15/20
Check Date 04/16/20

Payroll Journal
Page 1 of 2
PYRJRN

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS					WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS			
**** 60 EXTRA CLERICAL (cont.) Storm, Kathleen J (cont.) 15	EMPLOYEE TOTAL		27.00	675.00		130.86		Net Pay 544.14
	Hourly		27.00	675.00				
	Retro Pay			37.44				
	Salary			13,561.37				
COMPANY TOTALS 6 Person(s) 6 Transaction(s)	Overtime		25.50	964.51				
	CPUD Ins			1,062.79				
	Vacation		8.00					
	COMPANY TOTAL		60.50	16,301.11				
(IC) = Independent Contractor								

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS		
**** 10 MAINTENANCE Cunningham, John L 1	Salary			2,449.20		156.61	Direct Deposit # 20868
	CPUD Ins			76.86		36.63	Check Amt
						244.65	Chkg 0017
						32.57	1,930.34
						25.26	
	EMPLOYEE TOTAL			2,526.06		495.72	Net Pay
							1,930.34
Moe, James G 8	Salary			2,464.96		179.88	Direct Deposit # 20869
	Overtime	41.2200	10.00	412.20		42.06	Check Amt
	CPUD Ins			24.12		292.20	Chkg 5056
	Vacation		08.00			92.98	2,265.15
						29.01	
	EMPLOYEE TOTAL		18.00	2,901.28		636.13	Net Pay
							2,265.15
Rovera, Wyatt N 13	Salary			2,145.00		215.46	Direct Deposit # 20870
	Overtime	37.1250	20.00	742.50		50.39	Check Amt
	CPUD Ins			587.74		484.03	Chkg 9965
						187.78	2,362.56
						34.75	
	EMPLOYEE TOTAL		20.00	3,475.24		972.41	Net Pay
							2,362.56
**** 20 MANAGER Leatherman, Donna M 7	Salary			4,708.21		311.98	Direct Deposit # 20871
	CPUD Ins			323.77		72.96	Check Amt
						764.99	Chkg 2134
						354.37	1,000.00
						50.32	2,177.36
	EMPLOYEE TOTAL			5,031.98		1,554.62	Net Pay
							3,177.36
**** 30 METERS Duke, Kelly 9	Hourly	26.4000	24.00	633.60		39.28	Readycheck # 1939800118
						9.19	Check Amt
						98.80	424.25
						55.74	
						6.34	
	EMPLOYEE TOTAL		24.00	633.60		209.35	Net Pay
							424.25
**** 40 CUSTOMER SERV. REP. Jesus, Kate E 5	Salary			1,794.00		114.35	Direct Deposit # 20872
	CPUD Ins			50.30		26.75	Check Amt
						131.10	Chkg 0650
						24.68	1,362.41
						18.44	
	EMPLOYEE TOTAL		24.00	1,794.00		114.35	Net Pay
							424.25

0085 A850-4915 Calaveras Public Utility District
Run Date 04/28/20 02:57 PM

Period Start - End Date 04/16/20 - 04/30/20
Check Date 04/30/20

Payroll Journal
Page 1 of 2
PYRJRN

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS	REIMB & OTHER PAYMENTS		
**** 40 CUSTOMER SERV. REP. (cont.) Jesus, Kate E (cont.) 5	EMPLOYEE TOTAL			1,844.30		315.32	166.57
	EMPLOYEE TOTAL	25.0000	36.00	900.00		55.80 13.05 88.33 11.60 9.00	Direct Deposit # 20873 Check Amt Chkg 6876
	EMPLOYEE TOTAL		36.00	900.00		177.78	Net Pay 1,362.41
**** 60 ADMIN. ACCT. ASSIST. Storm, Kathleen J 15	EMPLOYEE TOTAL						
	Hourly						
	Hourly		60.00	1,533.60		1,073.36	457 EE Pretax Retirement
	Salary			13,561.37		251.03	424.25
	Overtime		30.00	1,154.70		2,104.10	11,820.04
COMPANY TOTALS 7 Person(s) 7 Transaction(s)	CPUD Ins		8.00	1,082.79		759.72	
	Vacation					173.12	
	COMPANY TOTAL		98.00	17,312.46		4,361.33	706.84
					Employer Liabilities		Net Pay
					Social Security Medicare CA Unemploy CA Emp Train	1,073.37 251.03 26.07 1.53	12,244.29
(IC) = Independent Contractor	TOTAL EMPLOYER LIABILITY				1,352.00		
	TOTAL TAX LIABILITY				5,713.33		

0085 A850-4915 Calaveras Public Utility District
Run Date 04/28/20 02:57 PM

Period Start - End Date 04/16/20 - 04/30/20
Check Date 04/30/20

Payroll Journal
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PYRJRN

Financial Business

b. 3rd Quarter Investment Report

Discussion

The 3rd Quarter Investment report reflects investment balances through March 31, 2020. Quarterly interest earning from LAIF was \$14,609.72 at a rate of 2.08% which is 0.21% lower than December. A deposit of \$70,000.00 was made to LAIF in February 2020.

Two (2) Certificate of Deposits with El Dorado Savings Bank earned a total of \$1,611.31 interest for the quarter. The maturity dates for the EDSB CD's are 2021 and 2022.

UBS investments recap shows interest paid to the District \$20,894.50 and balance of the five (5) investment accounts as of 3/31/20 of 772,218.92.

Investments increased from the first quarter of \$74,556.65 reflective of a transfer to LAIF and quarterly interest earned from all investments. The quarter investments ending March 31, 2020 total as shown in the Investment Recap are **\$4,296,974.91**.

Recommended Action: Approval of 3rd Quarter Investment Report

Motion 1st _____, 2nd _____, Carried _____

INVESTMENT RECAP
as of March 31, 2020

Investments	12/31/2019	Interest Paid	Transfers	Ending Balance	Rate	Maturity Date
LAIF	2,872,148.69	14,609.72	70,000.00	2,956,758.41	2.03	
El Dorado Savings CD #1	288,311.18	820.21		289,131.39	2.08	7/14/2021
El Dorado Savings CD #2	278,075.39	791.10		278,866.49	1.14	3/14/2022
	3,438,535.26	16,221.03		3,524,756.29		

UBS Financial CD (x5)	758,035.50	20,894.50	Interest Pending	
			4,953.00	
Total interest paid	20,894.50	783,883.00		Balance as of 12/31/19

UBS Financial CD's (x5)	762,419.20	7,954.51	1,844.91	
Total interest paid	7,954.51	772,218.62		Balance as of 3/31/20
Total Investments		4,296,974.91		

We have had no maturities or purchases this past quarter, so Calaveras Public Utilities District's investment account with UBS still consists of five securities: \$200,000 Ally Bank FDIC insured CD with a maturity of 3/01/21 and an interest rate of 2.60%, interest paid semi-annually; \$50,000 Goldman Sachs Bank FDIC insured CD with a maturity date of 6/21/22 and an interest rate of 2.35%, interest paid semi-annually; \$200,000 Comenity Bank FDIC insured CD with a maturity date of 6/21/22 and an interest rate of 2.40%, interest paid monthly; \$195,000 Goldman Sachs FDIC insured CD with a maturity of 2/28/23 and in interest rate of 2.80%, interest paid semi-annually; and, \$100,000 Sallie Mae Bank FDIC insured CD with a maturity of 2/28/23 and an interest rate of 2.80%, interest paid semi-annually.

In the first quarter of 2020 interest paid for \$50,000 Goldman Sachs Bank CD was \$0

In the first quarter of 2020 interest paid for Comenity Bank CD was \$1,196.71

In the first quarter of 2020 interest paid for Ally Bank was \$2,592.88

In the first quarter of 2020 interest paid for Sallie Mae Bank was \$1,411.51

In the first quarter of 2020 interest paid for \$195,000 Goldman Sachs Bank CD was \$2,752.44

In the first quarter of 2020 money market interest paid was \$0.97

In the first quarter of 2020 annual account maintenance free deducted was \$0

In the first quarter of 2020 an interest check of \$20,894.50 was sent out to the district.

Throughout the year your account value will vary slightly from month to month depending upon interest that has accrued in a CDs but has not yet paid, interest that has paid into your account and has not yet been sent to you, and the value of the CDs which will vary somewhat as interest rates move up or down. The value of the CDs will increase a little if rates fall and will decrease a little if rates rise, but these changes in price are not of consequence because the District will receive the full value at maturity. The fluctuations in price would be of consequence only if the CDs were sold prior to maturity.

On January 1, 2020, the total account value was \$783,883.00. This is the sum of \$758,035.50 value of our five CDs, plus \$20,894.50 interest paid into the account and not yet sent to the district, plus \$4,953.00 accrued interest and not yet paid into the account.

On April 1, 2020, the total value of the account was 772,218.62. This is the sum of \$762,419.20 value of our five CDs, plus \$7,954.51 interest paid into the account, plus \$1,844.91 accrued interest not yet paid into the account.



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name CALAVERAS PUBLIC UTILITY DIST
Account Number 85-05-001

As of 04/15/2020, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2020.

Earnings Ratio	.00005535460693046
Interest Rate	2.03%
Dollar Day Total	\$ 263,929,597.54
Quarter End Principal Balance	\$ 2,942,148.64
Quarterly Interest Earned	\$ 14,609.72

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 23, 2020

LAIF Home
PMIA Average Monthly Yields

CALAVERAS PUBLIC UTILITY DISTRICT

MANAGER
P.O. BOX 666
SAN ANDREAS, CA 95249

[Transaction Definitions](#)

Account Number: 85-05-001

March 2020 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	2,942,148.69
Total Withdrawal:	0.00	Ending Balance:	2,942,148.69



California State Treasurer
Fiona Ma, CPA

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 23, 2020

LAIF Home
PMIA Average Monthly Yields

CALAVERAS PUBLIC UTILITY DISTRICT

MANAGER
P.O. BOX 666
SAN ANDREAS, CA 95249

Tran Type Definitions

Account Number: 85-05-001

February 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
2/21/2020	2/20/2020	RD	1632496	N/A	DONNA LEATHERMAN	70,000.00

Account Summary

Total Deposit:	70,000.00	Beginning Balance:	2,872,148.69
Total Withdrawal:	0.00	Ending Balance:	2,942,148.69



California State Treasurer
Fiona Ma, CPA

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 23, 2020

[LAIF Home](#)
PMIA Average Monthly Yields

CALAVERAS PUBLIC UTILITY DISTRICT

MANAGER
P.O. BOX 666
SAN ANDREAS, CA 95249

[Tran Type Definitions](#)

Account Number: 85-05-001

January 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/15/2020	1/14/2020	QRD	1628971	N/A	SYSTEM	16,852.35

Account Summary

Total Deposit: 16,852.35 Beginning Balance: 2,855,296.34
Total Withdrawal: 0.00 Ending Balance: 2,872,148.69

CALAVERAS PUBLIC UTILITY DISTRICT
DONNA M LEATHERMAN
PO BOX 666
SAN ANDREAS CA 95249-0666

Last statement: December 30, 2019
This statement: March 30, 2020
Total days in statement period: 91

Page 1 of 1
0003701101
(0)

#1

Direct inquiries to:
1-800-874-9779

El Dorado Savings Bank
4040 El Dorado Road
Placerville, CA 95667

THANK YOU FOR BANKING WITH US!

Certificate Of Deposit

Account number	0003701101
Total principal	\$277,407.06
Total current balance	\$289,131.39
Total interest year to date	\$541.07

DAILY ACTIVITY

Date	Description	Additions	Subtractions	Balance
12-30	Beginning balance			\$288,311.18
12-31	Interest Credit	279.14		288,590.32
01-31	Interest Credit	279.42		288,869.74
02-29	Interest Credit	281.65		289,131.39
03-30	Ending totals	820.21	.00	\$289,131.39

Thank you for banking with El Dorado Savings Bank



CALAVERAS PUBLIC UTILITY DISTRICT
PO BOX 666
SAN ANDREAS CA 95249-0666

Last statement: December 31, 2019
This statement: March 31, 2020
Total days in statement period: 91

Page 1 of 1
0003701144
(0)

2

Direct inquiries to:
1-800-874-9779

El Dorado Savings Bank
4040 El Dorado Road
Placerville, CA 95667

THANK YOU FOR BANKING WITH US!

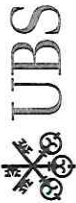
Certificate Of Deposit

Account number	0003701144
Total principal	\$269,335.04
Total current balance	\$278,866.49
Total interest year to date	\$791.10

DAILY ACTIVITY

Date	Description	Additions	Subtractions	Balance
12-31	Beginning balance			\$278,075.39
01-31	Interest Credit	289.24		278,344.63
02-29	Interest Credit	252.11		278,596.74
03-31	Interest Credit	269.75		278,866.49
03-31	Ending totals	791.10	.00	\$278,866.49

Thank you for banking with El Dorado Savings Bank



UBS Financial Services Inc.
1780 Hughes Landing Blvd
3 Hughes Landing, Suite 200
The Woodlands TX 77380-4021

APZ3001537545 0120 EM 0

Business Services Account

January 2020

CALAVERAS PUBLIC UTILITY DIST.
ATTN: DONNA LEATHERMAN
P O BOX 666
SAN ANDREAS CA 95249-0666

Account name: CALAVERAS PUBLIC UTILITY DIST.

ATTN: DONNA LEATHERMAN

Account number: EM 16958 70

Your Financial Advisor:

EBERT, RICHARD

Phone: 281-362-6360/866-215-5651

Questions about your statement?

Call your Financial Advisor or the
ResourceLine at 800-762-1000,
account 735016958.

Visit our website:

www.ubs.com/financialservices

Items for your attention

- Help protect yourself from fraud and review bank, credit card, and brokerage statements regularly. Also, get your free credit report annually from www.annualcreditreport.com.

As a service to you, your portfolio value of \$765,355.60 includes accrued interest.

Value of your account

	on December 31 (\$)	on January 31 (\$)
Your assets	783,883.00	765,355.60
Your liabilities	0.00	0.00
Value of your account	\$783,883.00	\$765,355.60
Accrued interest in value above	\$4,953.00	\$6,195.97

Tracking the value of your account



Sources of your account growth during 2020

Value of your account at year end 2019	\$783,883.00
Net deposits and withdrawals	-\$20,894.50
Your investment return:	
Dividend and interest income	\$408.63
Change in value of accrued interest	\$1,242.97
Change in market value	\$715.50
Value of your account on Jan 31, 2020	\$765,355.60



Member SIPC

006783 B301B041 038234

APZ30004001537545 PZ3000165885 00002 0120 007842457 EM16958700 000000



UBS Financial Services Inc.
1780 Hughes Landing Blvd
3 Hughes Landing, Suite 200
The Woodlands TX 77380-4021

APZ30001528271 0220 EM 0

Business Services Account

February 2020

0000201 02 AB 0.416 02 TR 00001 B301B041 000000 edg
CALAVERAS PUBLIC UTILITY DIST.
ATTN: DONNA LEATHERMAN
P O BOX 666
SAN ANDREAS CA 95249-0666

Account name: CALAVERAS PUBLIC UTILITY DIST.

ATTN: DONNA LEATHERMAN

Account number: EM 16958 70

Your Financial Advisor:

EBERT, RICHARD

Phone: 281-362-6360/866-215-5651

Questions about your statement?

Call your Financial Advisor or the
ResourceLine at 800-762-1000,
account 735016958.

Visit our website:

www.ubs.com/financialservices

Items for your attention

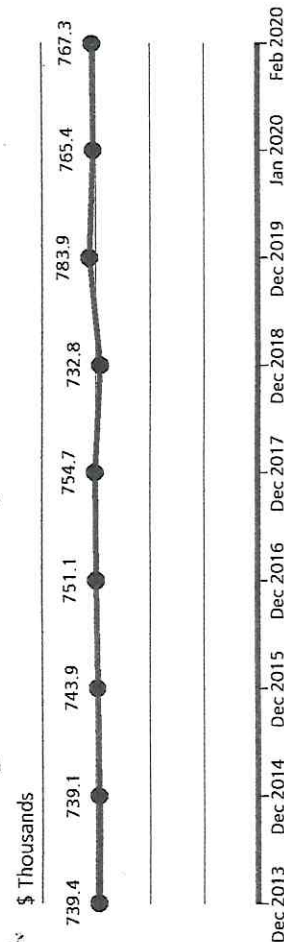
► Help protect yourself from fraud and
review bank, credit card, and brokerage
statements regularly. Also, get your free
credit report annually from
www.annualcreditreport.com.

Value of your account

	on January 31 (\$)	on February 28 (\$)
Your assets	765,355.60	767,319.00
Your liabilities	0.00	0.00
Value of your account	\$765,355.60	\$767,319.00
Accrued interest in value above	\$6,195.97	\$3,115.26

As a service to you, your portfolio value of
\$767,319.00 includes accrued interest.

Tracking the value of your account



Sources of your account growth during 2020

Value of your account at year end 2019	\$783,883.00
Net deposits and withdrawals	-\$20,894.50
Your investment return:	
Dividend and interest income	\$3,568.74
Change in value of accrued interest	-\$1,837.74
Change in market value	\$2,599.50
Value of your account on Feb 28, 2020	\$767,319.00



UBS Financial Services Inc.
1780 Hughes Landing Blvd
3 Hughes Landing, Suite 200
The Woodlands TX 77380-4021

APZ3001516529 0320 X14 EM 0

Business Services Account

March 2020

RECEIVED APR 20 2020

0000221 02 AB 0.416 02 TR 00002 B301B041 100100 cpl
CALAVERAS PUBLIC UTILITY DIST.
ATTN: DONNA LEATHERMAN
P O BOX 666
SAN ANDREAS CA 95249-0666

Account name: CALAVERAS PUBLIC UTILITY DIST.

ATTN: DONNA LEATHERMAN

Account number: EM 16958 70

Your Financial Advisor:

EBERT, RICHARD

Phone: 281-362-6360/866-215-5651

Questions about your statement?

Call your Financial Advisor or the
ResourceLine at 800-762-1000,
account 735016958.

Visit our website:

www.ubs.com/financialservices

Items for your attention

- Help protect yourself from fraud and review bank, credit card, and brokerage statements regularly. Also, get your free credit report annually from www.annualcreditreport.com.

Value of your account

	on February 28 (\$)	on March 31 (\$)
Your assets	767,319.00	772,218.62
Your liabilities	0.00	0.00
Value of your account	\$767,319.00	\$772,218.62
Accrued interest in value above	\$3,115.26	\$1,844.91

As a service to you, your portfolio value of
\$772,218.62 includes accrued interest.

Tracking the value of your account

\$ Thousands



Dec 2013 Dec 2014 Dec 2015 Dec 2016 Dec 2017 Dec 2018 Dec 2019 Feb 2020 Mar 2020

Sources of your account growth during 2020	
Value of your account at year end 2019	\$783,883.00
Net deposits and withdrawals	-\$20,894.50
Your investment return:	
Dividend and interest income	\$7,954.51
Change in value of accrued interest	-\$3,108.09
Change in market value	\$4,383.70
Value of your account on Mar 31, 2020	\$772,218.62



Member SIPC

S 000221 B301B041 001184

APZ30004001516529 PZ3000170124 00001 0320 0000000000 EM16958700 100100

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Financial Business

c. 3rd Quarter Budget Report

Discussion

The 3rd Quarter Budget Report reflects income and expenses through March 31, 2020.

Income – 3rd Quarter revenues are on track at 76% of budgeted amount. Water revenues are on target at 75% showing that consumption for the quarter has increased most likely to higher than average temperatures in February, previous quarter was reported at 47%. Bulk water sales (fill stations) are still lower than average and anticipate they will stay low due to COVID-19 impacts on construction, less bulk hauler and changes to emission laws. Overall District revenue is doing well considering the current situation.

4970 Other Income – T&D Project Income - First quarter reported, *funds received from FEMA* – These funds have been transferred from 4979 Other Income to correct account and now reported in account #4994 Grant Revenue – in Non-Operating income.

4994 Grant Revenue – Revenue received are from– Storm Damage Feb. 2019 (FEMA 4431) these funds were reported in the first quarter in Other Income (4970).

Expenses are on target noting slightly higher expenses in the following categories:

5230 Utility Pumping Power – The District pumped through March 2020 to allow maximum water to the reservoir prior to removal of pump/motor #1 for rebuild.

5323 Lab Fees – Slightly higher than anticipated due to additional special samples required by the state and the additional sampling from leaks as required.

5422 T&D Contract Services – Includes leak support from CTC, other expenses in this category include Datco, backflow, tree services and annual fire extinguisher servicing.

5623 Contract Services – Changes reflect annual RVS software maintenance agreement and fee for computer backup program. Previous quarters expenses reflect the cost of the MHI Study and RVS billing statement for MHSD.

5682 Audit and Legal Fees – Cost related to various legal service related to general legal services, past prop. 218 proceedings and District policy updates, assist with board preparation, and negotiations and general legal services.

5683 Dues, Subscriptions and Fees – New membership fees paid this quarter include CRWA and a one-year subscription to Diamond Maps. All membership except for Water Education Foundation (WEF) have been paid for FY 2019/20.

Capital Outlay Projects – The only change to 3rd quarter is reflective of engineering cost related to the pending planning grant application for possible SRF funding and Court Street project. There will be a cost overrun for the rebuild of the turbine and actuators at Schaads hydro there are enough funds to cover the overage in capital outlay. The overage is due to cost to evaluate repairs and rebuild of the actuators.

Recommended Action: Approval of 3rd Quarter Budget Report

Motion 1st _____, 2nd _____, Carried _____

3rd Quarter Budget Report
RECAP
July 2019 - March 2020

REVENUE	Budget	Jul- Mar	+/- of Budget	% of Budget
OPERATING INCOME				
WATER SALES	1,986,600	1,481,054	505,546	75%
Water Sales - Bulk Water Program	15,750	4,168	11,582	26%
FEES	10,500	0	10,500	0%
OTHER OPERATING INCOME	31,750	14,365	17,385	45%
OPERATING INCOME SUB-TOTAL	2,044,600	1,499,587	545,013	73%
NON-OPERATING INCOME				
HYDRO REVENUE	73,000	45,062	27,938	62%
TAXES (M&O)	117,000	70,601	46,399	60%
INTEREST	70,000	49,561	20,439	71%
CELL TOWER LEASES	17,900	21,935	-4,035	123%
MHSD REVENUE	10,200	7,650	2,550	75%
GRANT REVENUE (FEMA #4431)	0	71,367	-71,367	100%
NON-OPERATING INCOME SUBTOTAL	288,100	266,176	21,924	92%
TOTAL OPERATING REVENUE	2,332,700	1,765,763	566,937	76%
OTHER INCOME				
RESERVES - CAPITAL OUTLAY	450,000	160,000	290,000	36%
TOTAL REVENUE	2,782,700	1,925,763	856,937	69%
EXPENSES	Budget	Jul - Mar	+/- of Budget	% of Budget
MAINTENANCE & OPERATION	1,144,700	677,988	466,712	59%
ADMINISTRATION & GENERAL	1,033,000	685,950	347,050	66%
CAPITAL OUTLAY	500,000	326,464	173,536	65%
TOTAL EXPENSES	2,677,700	1,690,402	987,298	63%

3rd Quarter Budget Report
INCOME
July 2019 - March 2020

INCOME	Budget	Jul - Mar	+/- of Budget	% of Budget	Comments
Operating					
4110 · Water Sales-Residential	1,629,000	1,186,819	442,181	73%	
4112 · Water Sales-Commercial	347,600	288,857	58,743	83%	
4170 · Water Sales-Agriculture	10,000	5,378	4,622	54%	
4180 · Water Sales - Bulk Water Program	15,750	4,168	11,582	26%	Fill stations
4230 · Installation Fees	10,500	0	10,500	0%	
4970 · Other Income- T&D Proj. Income	5,250	0	5,250	0%	
4995 · Miscellaneous	15,000	10,426	4,574	70%	Notaries, refunds, etc.
4996 · Work Done for Others	11,500	3,939	7,561	34%	MH Ebbett project, call outs
Operating Sub-total	2,044,600	1,499,587	545,013	73%	
Non-Operating					
4200 · Pipeline Hydro Revenue	63,000	42,735	20,265	68%	
4210 · Schaads Hydro Revenue	10,000	2,327	7,673	23%	Out of service
4240 · Cellular Site Leases	17,900	21,935	-4,035	123%	
4923 · Interest from LAIF	70,000	49,561	20,439	71%	
4932 · County Taxes	117,000	70,601	46,399	60%	
4975 · MHSD Revenue	10,200	7,650	2,550	75%	
4994 - Grant Revenue	0	71,367	-71,367	100%	2019 CalOES Storm Damage
Non-Operating Sub-total	288,100	266,176	21,924	92%	
Total Operating / Non-Operating Income	2,332,700	1,765,763	566,937	76%	
Other Income					
Reserves for Capital Outlay	450,000	160,000	290,000	36%	
TOTAL INCOME	2,782,700	1,925,763	856,937	69%	

3rd Quarter Budget Report
EXPENSE
July 2019 - March 2020

EXPENSES	Budget	Jul - Mar	+/- of Budget	% of Budget	Comments
Operation & Maintenance					
5230 · Utilites Pumping Power	125,000	112,165	12,835	90%	
5231 · Pump Station Supplies	20,000	545	19,455	3%	
5320 · Water System Superindendent	112,000	76,543	35,457	68%	
5321 · Water Treatment Wages	67,500	39,992	27,508	59%	Chief TP Operator
5322 · Water Treatment Supplies	85,000	37,949	47,051	45%	
5323 · Lab Fees	7,000	6,174	826	88%	
5411 · T & D Spec. Maintenance Labor	230,000	155,946	74,054	68%	Water Utility Worker (x 4)
5412 · T & D - Overtime Labor	50,000	38,434	11,566	77%	SCADA, PSPS
5421 · T & D Maint. Mat. & Supp.	85,000	39,617	45,383	47%	
5422 · T & D Contract Services	10,000	24,672	-14,672	247%	CTC, Datco, backflow
5424 · T & D Equip. Repair & Oper.	45,000	38,449	6,551	85%	Generator, fuel, vehicle maint
5425 · T & D Equipment Rental	15,000	0	15,000	0%	
5426 · T & D Fees & Permits	8,000	2,526	5,474	32%	
5427 · T & D Taxes	1,200	988	212	82%	
5428 · T & D Insurance	53,000	47,121	5,879	89%	
5429 · T & D Safety & Education	20,000	9,082	10,918	45%	
5430 · T & D Engineering	80,000	5,137	74,863	6%	
5431 · T & D State Dam Fees	70,000	0	70,000	0%	
5432 · T & D Misc. Maint. Utilities	25,000	17,880	7,120	72%	
5434 · T & D State Fees	10,000	4,059	5,941	41%	
5510 · Meter Wages	26,000	20,708	5,292	80%	Part-time staff
O&M Sub-total	1,144,700	677,988	466,712	59%	
Administration & General					
5611 · Manager	120,000	85,305	34,695	71%	
5612 · Customer Service Rep.	35,000	23,843	11,157	68%	
5614 · Admin Account Assistant	44,000	31,851	12,149	72%	
5615 · O/T Office	3,500	1,594	1,906	46%	
5620 · Materials & Supplies	25,000	15,468	9,532	62%	
5621 · Office Utilities	9,000	6,561	2,439	73%	
5622 · Postage & Box Rent	10,000	7,304	2,696	73%	
5623 · Contract Services	40,000	42,581	-2,581	106%	Copier, banking, PR, landscaper, MHI survey, monthly contracts
5641 · FICA	60,000	39,831	20,169	66%	
5642 · Unemployment	2,500	0	2,500	0%	
5643 · Medical Insurance	230,000	140,692	89,308	61%	Medical, dental, vision
5645 · Retirement-PERS (Admin)	200,000	128,188	71,812	64%	
5647 · OPEB - Retirement	100,000	31,881	68,119	32%	
5680 · Director's Fees	2,500	1,550	950	62%	
5681 · Director's Mileage	1,000	241	759	24%	
5682 · Audit & Legal	50,000	43,926	6,074	88%	
5683 · Dues, Subscriptions, Fees	40,000	38,059	1,941	95%	UMRWA, MCWRA, AWWA, etc.
5684 · Engineering-Admin.	60,000	47,074	12,926	78%	FEMA storm damage, gen. eng. svcs
5685 · Election Expense	500	0	500	0%	
Administrantion Sub-total	1,033,000	685,950	347,050	66%	
TOTAL EXPENSES	2,177,700	1,363,937	813,763	63%	

**3rd Quarter Budget Report
CAPITAL OUTLAY
July 2019 - March 2020**

	Budget	Jul - Mar	Comments
<u>Treatment Plant Improvements</u>			
S. Fork Pump Station	70,000	31,351	Carryover from FY 2018/19 (Pump #2)
Water Treatment Plant Improvements	80,000	0	
Water Treatment Plant Improvements (SCADA)		213,590	Project completed FY 2018/19
	150,000	244,941	
<u>Pipeline / Schaads Hydros</u>			
Schaads	30,000	0	
Pipeline Hydros (Ponderosa / Main Control Valve / Garamendi)	40,000	0	
	70,000	0	
<u>Transmission & Distribution</u>			
Vehicle Replacement	50,000	29,985	2020 Ford F150 XL
Tank Evaluation	30,000	24,250	Carryover from FY 2018/19
	80,000	54,235	
<u>Line Replacement / System Improvements</u>			
In house / Commercial Meter Replacement	30,000	0	
System Line Replacement - Outsourced Project (Over 700')	110,000	27,288	Court Street LRP
<i>Pool Station Road, SA - Fire flow, pressure, line size, age</i>	<i>25,000</i>		
<i>(Industrial area)</i>			
<i>Center Street, MH - Fire flow, pressure, leaks, line size, condition</i>	<i>25,000</i>		
<i>Russell Road, SA - Aging condition, leaks, fire flow (project to</i>	<i>60,000</i>		
<i>include hydrants/customer meters)</i>			
Water Loss Program	30,000		CRWA (Prop 1 funded)
	170,000	27,288	
<u>General & Administration</u>			
Billing / Accounting Software Upgrade	30,000	0	Carryover to FY 2020/21
	30,000	0	
TOTAL CAPITAL OUTLAY	500,000	326,464	

Update: COVID-19 Pandemic

Background

On March 4, 2020, the Governor declared a State of Emergency to exist in California as a result of the threat of COVID-19. Additional Executive Orders N-25-20 and N-42-20 which further responded to the spread of Covid-19 and the policy under the State Water code section 106.3. At the April regular meeting the Board passed Resolutions 2020-7 and 2020-8 in response to the Governor's Executive Orders.

District field staff continues to essentially work and keep the routine operations as normal as possible. The office remains closed to the public and will likely re-open before the end of May. Administrative staff is continuing to work and maintain social distancing while in the office environment. There have not been any remote work authorizations by District staff.

Financial impacts for April due to late fee waivers were \$2,160 which effected 72 customers. On the average late fees impact 45-55 customers monthly or \$1500-\$1650. Administrative staff will continue to work with customers on payment arrangement schedules and waiver of late fees will continue through May and/or until Executive Order N-42-20 has been lifted by the Governor.

District staff will continue to monitor the State and County recommendations as modification are made to conform with amendments to the County Public Health Officer and Governor's Executive Orders.

Consideration for Approval:

Dam Safety Related Professional Services Agreement with GEI Consultants

Background and Discussion

- a. Consideration for Approval of Professional Services Agreement with GEI Consultants:
The proposal was presented at the April meeting as requested is being presented for consideration to approve at the May meeting. The services agreement presented by GEI for dam safety related support services and represent the District in the capacity of Chief Dam Safety Engineer (CDSE) with relation to FERC recommended requirements.
- b. Task Order No. 01-2020 – Chief Dam Safety Engineer (CDSE) Services: Scope to familiarize engineer with project to be able to support the roles and responsibility as CDSE for Middle Fork project. This task would allow staff to meet and discuss recommendations for prioritize outstanding tasks. Providing inspection reports, correspondence related to outstanding items, and complete a site visit of the facility.

Task Order No. 01-2020 Financial consideration \$14,256.00

Recommended Action: Approval Professional Services Agreement with GEI Consultants and Task Order No. 01-2020 – Chief Dam Safety Engineer (CDSE) Services.

Motion 1st _____, 2nd _____, Carried _____



March 31, 2020

Consulting
Engineers and
Scientists

Donna Leatherman, District Manager
Calaveras Public Utility District (CPUD)
506 W. St. Charles
San Andreas, CA 95249

Subject: Dam Safety Related Professional Services

Dear Ms. Leatherman:

Thank you again for considering me as CPUD's Chief Dam Safety Engineer and discussing the challenges facing your district regarding compliance with Federal Energy Regulatory Commission (FERC) and California's Division of Safety of Dams (DSOD) requirements.

As discussed during our March 26, 2020 phone meeting and documented in your follow-up email that same day, the initial three work items of focus would be as listed below and additionally noted in Exhibit A of the attached Standard Professional Services Agreement (contract). Specific task orders regarding these work items including scope, budget, and schedule will be developed in coordination with CPUD once the contract is executed.

1. Chief Dam Safety Engineer duties and responsibilities.
2. Review and prioritize outstanding items in Federal Energy Regulatory Commission's (FERC) Annual Letter dated February 12, 2020 for Project 7506-CA.
3. Provide assistance to CPUD to comply with FERC's security requirements as reference in FERC's letter dated November 19, 2019 for Project 7506-CA.

It was a pleasure meeting you over the phone and I look forward to working with you. Please don't hesitate to contact me at rsanchez@geiconsultants.com or 916-350-1769, should you have any questions or comments.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rich Sanchez", with a stylized flourish at the end.

Rich Sanchez, P.E.
GEI Consultants Inc.

(Attachment)

STANDARD PROFESSIONAL SERVICES AGREEMENT

1. AGREEMENT

This Agreement is made and entered into by and between

Calaveras Public Utility District (Client) _____ and
 GEI Consultants Inc. (GEI) _____

By this Agreement, the parties do mutually agree as follows:

2. SCOPE OF SERVICES

GEI shall perform the services described herein and in **Exhibit A**.

3. EFFECTIVE DATE

The effective date of this Agreement shall be the latter of the acceptance dates indicated in Article 16, Acceptance. Acceptance of this Agreement by both parties shall serve as GEI's Notice to Proceed with the services described in **Exhibit A**.

4. FORCE MAJEURE

- a) Force Majeure "Event of Force Majeure" means an event beyond the control of GEI and CLIENT, which prevents a Party from complying with any of its obligations under this Agreement, including but not limited to, acts of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods); war, hostilities, acts of terrorism, riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of GEI or its subcontractors.
- b) Neither CLIENT nor GEI shall be considered in breach of this Agreement to the extent that performance of their respective obligations (excluding payment obligations) is prevented by an event of Force Majeure. Either CLIENT or GEI shall give written notice to the other upon becoming aware that an Event of Force Majeure.

5. COMPENSATION

- a) CLIENT agrees to pay GEI in accordance with the payment terms provided in **Exhibit B** but in no event later than thirty (30) days of CLIENT's receipt of invoice.
- b) GEI will submit invoices monthly or upon completion of a specified scope of service in accordance with GEI's standard invoicing practices, or as otherwise provided in **Exhibit B**.
- c) Payment is due upon receipt of the invoice. Payments will be made by either check or electronic transfer to the address specified by GEI, and will reference GEI's invoice number.
- d) Interest will accrue at the rate of 1% per month of the invoiced amount in excess of thirty (30) days past the invoice date, or as otherwise provided in **Exhibit B**.
- e) In the event of a disputed or contested invoice, only that portion so contested will be withheld from payment, and the undisputed amounts will be paid.

6. PERFORMANCE STANDARDS

- a) GEI will perform its services under this Agreement in a manner consistent with that degree of skill and care ordinarily exercised by members of GEI's profession currently practicing in the same locality under similar conditions. GEI makes no other representations and no warranties, either express or implied, regarding the services provided hereunder.
- b) GEI shall correct deficiencies in services or documents provided under this Agreement without additional cost to CLIENT; except to the extent that such deficiencies are directly attributable to deficiencies in CLIENT-furnished information.

- c) Unless otherwise specifically indicated in writing, GEI shall be entitled to rely, without liability, on the accuracy and completeness of information provided by CLIENT, CLIENT's consultants and contractors, and information from public records, without the need for independent verification.
- d) CLIENT agrees to look solely to the manufacturer or provider to enforce any warranty claims arising from any equipment, materials or other goods provided as a component of GEI's services.

7. INSURANCE

- a) GEI will carry the types and amounts of insurance in the usual form as provided in **Exhibit C**.
- b) Upon written request of CLIENT, GEI will furnish Certificates of Insurance indicating the required coverages and conditions.

8. ALLOCATION OF RISKS

- a) Indemnification. To the fullest extent permitted by law, GEI agrees to indemnify and hold CLIENT harmless from and against liabilities, claims, damages, and costs (including reasonable attorney's fees) to the extent caused by the negligence or willful misconduct of GEI in the performance of services under this Agreement.
- b) Limitation of Liability. To the fullest extent permitted by law, the total liability, in the aggregate, of GEI and its officers, directors, employees, agents, and independent professional associates and consultants, and any of them, to CLIENT and any one claiming by, through or under CLIENT, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to GEI's services, the project, or this Agreement, will not exceed the total compensation received by GEI under the specific applicable project and/or task order, or Fifty Thousand Dollars (\$50,000) whichever is less. This limitation will apply regardless of legal theory, and includes but is not limited to claims or actions alleging negligence, errors, omissions, strict liability, breach of contract, breach of warranty of GEI or its officers, directors, employees, agents, or independent professional associates or consultants, or any of them. CLIENT further agrees to require that all contractors and subcontractors agree that this limitation of GEI's liability extends to include any claims or actions that they might bring in any forum.
- c) Consequential Damages. GEI and CLIENT waive consequential damages, including but not limited to damages for loss of profits, loss of revenues, and loss of business or business opportunities, for claims, disputes, or other matters in question arising out of or relating to this Agreement.

9. CONFIDENTIALITY

- a) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by GEI to be duly issued, or unless requested to do so in writing by CLIENT, GEI agrees it will not convey to others any proprietary non-public information, knowledge, data, or property relating to the business or affairs of CLIENT or of any of its affiliates, which is in any way obtained by GEI during its association with CLIENT. GEI further agrees to strive to limit, to a "need to know" basis, access by its employees to information referred to above.
- b) Unless compelled by law, governmental agency or authority, or order of a court of competent jurisdiction, or unless required pursuant to a subpoena deemed by CLIENT to be duly issued, CLIENT will not release to its employees or any other parties any concepts, materials, or procedures of GEI deemed by GEI to be proprietary and so explained to CLIENT.

10. OWNERSHIP OF DOCUMENTS

Drawings, diagrams, specifications, calculations, reports, processes, computer processes and software, operational and design data, and all other documents and information produced in connection with the project as instruments of service (Project Documents), regardless of form, will be confidential and the proprietary information of GEI, and will remain the sole and exclusive property of GEI whether the project for which they are made is executed or not. CLIENT retains the right to use Project Documents for the furtherance of the project consistent with the express purpose(s) of the Project Documents, and for CLIENT's information and reference in connection with CLIENT's use

and occupancy of the project. Any use of Project Documents for purposes other than those for which they were explicitly prepared shall be at CLIENT's sole risk and liability. CLIENT agrees to defend, indemnify, and hold GEI harmless from and against any claims, losses, liabilities, and damages arising out of or resulting from the unauthorized use of Project Documents.

11. TERMINATION AND SUSPENSION

- a) This Agreement may be terminated by CLIENT for any reason upon ten (10) days written notice to GEI.
- b) This Agreement may be terminated by GEI for cause upon thirty (30) days written notice to CLIENT.
- c) In the event that this Agreement is terminated for any reason, CLIENT agrees to remit just and equitable compensation to GEI for services already performed in accordance with this Agreement, subject to the limitations given in this Article 11, Termination and Suspension.
- d) In the event Client terminates this Agreement for cause, in determining just and equitable compensation to GEI for work already performed, CLIENT may reduce amounts due to GEI by amounts equal to additional costs incurred by CLIENT to complete the Agreement scope. Such additional costs incurred by CLIENT may include but are not limited to: (1) the additional costs incurred by CLIENT to engage another qualified consultant to complete the unfinished scope; and (2) CLIENT's labor costs and expenses to demobilize and remobilize its personnel to the site to coordinate with the new consultant.
- e) GEI may suspend any or all services under this Agreement if CLIENT fails to pay undisputed invoice amounts within sixty (60) days following invoice date, by providing written notice to CLIENT, until payments are restored to a current basis. In the event GEI engages counsel to enforce overdue payments, CLIENT will reimburse GEI for all reasonable attorney's fees and court costs related to enforcement of overdue payments, provided that CLIENT does not have a good faith dispute with the invoice. CLIENT will indemnify and save GEI harmless from any claim or liability resulting from suspension of the work due to non-current, undisputed payments.

12. DISPUTE RESOLUTION

Both parties agree to submit any claims, disputes, or controversies arising out of or in relation to the interpretation, application, or enforcement of this Agreement to non-binding mediation pursuant to the Rules for Commercial Mediation of the American Arbitration Association, as a condition precedent to litigation or any other form of dispute resolution.

13. GENERAL CONSIDERATIONS

- a) Authorized Representatives. The following individuals are authorized to act as CLIENT's and GEI's representatives with respect to the services provided under this Agreement:

For CLIENT:	Donna Leatherman, District Manager
	506 W. St. Charles, San Andreas, CA 95249
<hr/>	
For GEI:	Richard Sanchez, Vice President
	2868 Prospect Park Drive, Suite 400, Rancho Cordova, CA 95670
<hr/>	

- b) Nothing in this Agreement shall be construed as establishing a fiduciary relationship between CLIENT and GEI.
- c) Notices. Any notice required under this Agreement will be in writing, submitted to the respective party's Authorized Representative at the address provided in this Article 13, General Considerations. Notices shall be delivered by registered or certified mail postage prepaid, or by commercial courier service. All notices shall be effective upon the date of receipt.
- d) Controlling Law. This Agreement is to be governed by the laws of the State of California.

- e) Survival. All express representations, indemnifications, or limitations of liability included in the Agreement will survive its completion or termination for any reason. However, in no event shall indemnification obligations extend beyond the date when the institution of legal or equitable proceedings for professional negligence would be barred by an applicable statute of repose or statute of limitations.
- f) Severability. Any provision or part of this Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon GEI and CLIENT.
- g) Waiver. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.
- h) Headings. The headings used in this Agreement are for general reference only and do not have special significance.
- i) Certifications. GEI shall not be required to sign any documents, no matter by whom requested, that would result in GEI having to certify, guaranty, or warrant the existence of conditions or the suitability or performance of GEI's services or the project, that would require knowledge, services or responsibilities beyond the scope of this Agreement.
- j) Third Parties. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or GEI. GEI's services hereunder are being performed solely for the benefit of CLIENT, and no other entity shall have any claim against GEI because of this Agreement or GEI's performance of services hereunder. CLIENT shall indemnify and hold GEI harmless from any claims by any third parties that arise from the CLIENT's release of any Project Documents by CLIENT.

14. ADDITIONAL PROVISIONS

- ~~a) If Field Services are provided under this Agreement, the additional provisions included in Exhibit D shall apply. Field Services are defined as services performed on property owned or controlled by CLIENT, any federal, state, or local government or governmental agency, or other third party, and include, but are not limited to: site inspection, site investigation, & overseeing subsurface investigation, sample collection, or sample testing.~~
- ~~b) If the services of a Licensed Site Professional (LSP), a Licensed Environmental Professional (LEP), or a Licensed Site Remediation Professional (LSRP) are provided under this Agreement, the additional provisions included in Exhibit E shall apply.~~
- ~~c) If Engineering Design Services are provided under this Agreement, the additional provisions included in Exhibit F shall apply.~~
- ~~d) If Opinions of Probable Construction Cost are provided under this Agreement, the additional provisions included in Exhibit G shall apply.~~
- ~~e) If Construction Services are provided under this Agreement, the additional provisions included in Exhibit H shall apply.~~

15. EXHIBITS

The following Exhibits are attached to and made a part of this Agreement:

- ☒ Exhibit A, Scope of Services and Schedule
- ☒ Exhibit B, Payment Terms
- ☒ Exhibit C, Insurance
- ☐ Exhibit D, Special Provisions for Field Services
- ☐ Exhibit E, Special Provisions for Services of Licensed Site/Environmental/Remediation Professionals
- ☐ Exhibit F, Special Provisions for Engineering Design Services
- ☐ Exhibit G, Special Provisions for Opinions of Probable Construction Costs
- ☐ Exhibit H, Special Provisions for Construction Services

(Check all that apply; strike all that do not apply)



16. ACCEPTANCE

The parties hereto have executed this Agreement as of the dates shown below.

For CLIENT:

By:

(Signature)

Donna Leatherman

(Print Name)

District Manager

(Title)

March 31, 2020

(Date)

For GEI:

By:

A handwritten signature in blue ink, appearing to read "Richard Sanchez", written over a horizontal line.

(Signature)

Richard Sanchez

(Print Name)

Vice President

(Title)

March 31, 2020

(Date)



STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT A

Scope of Services and Schedule

[Insert applicable scope and schedule following this page]

Scope of Services

General:

Assigned work will be through the execution of specific Task Orders approved by Calaveras Public Utility District (CPUD). Each Task Order will include scope of services, budget, and schedule. All executed future Task Orders will become part of this contract. No work will start until the task order is approved by CPUD.

Based on Donna Leatherman's March 26, 2020 email to GEI's Rich Sanchez, the initial three work tasks include:

1. Chief Dam Safety Engineer duties and responsibilities.
2. Review and prioritize outstanding items in Federal Energy Regulatory Commission's (FERC) Annual Letter dated February 12, 2020 for Project 7506-CA.
3. Provide assistance to CPUD to comply with FERC's security requirements as reference in FERC's letter dated November 19, 2019 for Project 7506-CA.

Additional work tasks will be developed on as-needed basis mutually agreed upon by CPUD's Donna Leatherman and GEI's Rich Sanchez.



STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT B

Payment Terms

[Insert payment terms, including applicable fee schedule, following this page]

FEE SCHEDULE

<u>Personnel Category</u>	<u>Hourly Billing Rate \$ per hour</u>
Staff Professional – Grade 1	\$ 123
Staff Professional – Grade 2	\$ 135
Project Professional – Grade 3	\$ 148
Project Professional – Grade 4	\$ 166
Senior Professional – Grade 5	\$ 196
Senior Professional – Grade 6	\$ 223
Senior Professional – Grade 7	\$ 265
Senior Consultant – Grade 8 (RSanchez).....	\$ 297
Senior Consultant – Grade 9	\$ 362
Senior Principal – Grade 10	\$ 362

Senior Drafter and Designer	\$ 148
Drafter / Designer and Senior Technician	\$ 135
Field Professional	\$ 111
Technician, Word Processor, Administrative Staff	\$ 110
Office Aide	\$ 86

These rates are billed for both regular and overtime hours in all categories.

Rates will increase up to 5% annually, at GEI's option, for all contracts that extend beyond twelve (12) months after the date of the contract. Rates for Deposition and Testimony are increased 1.5 times.

OTHER PROJECT COSTS

Subconsultants, Subcontractors and Other Project Expenses - All costs for subconsultants, subcontractors and other project expenses will be billed at cost plus a 15% service charge. Examples of such expenses ordinarily charged to projects are subcontractors; subconsultants: chemical laboratory charges; rented or leased field and laboratory equipment; outside printing and reproduction; communications and mailing charges; reproduction expenses; shipping costs for samples and equipment; disposal of samples; rental vehicles; fares for travel on public carriers; special fees for insurance certificates, permits, licenses, etc.; fees for restoration of paving or land due to field exploration, etc.; state and local sales and use taxes and state taxes on GEI fees. The 15% service charge will not apply to GEI-owned equipment and vehicles or in-house reproduction expenses.

Field and Laboratory Equipment Billing Rates – GEI-owned field and laboratory equipment such as pumps, sampling equipment, monitoring instrumentation, field density equipment, portable gas chromatographs, etc. will be billed at a daily, weekly, or monthly rate, as needed for the project. Expendable supplies are billed at a unit rate.

Transportation and Subsistence - Automobile expenses for GEI or employee owned cars will be charged at the rate per mile set by the Internal Revenue Service for tax purposes plus tolls and parking charges or at a day rate negotiated for each project. When required for a project, four-wheel drive vehicles owned by GEI or the employees will be billed at a daily rate appropriate for those vehicles. Per diem living costs for personnel on assignment away from their home office will be negotiated for each project.

PAYMENT TERMS

Invoices will be submitted monthly or upon completion of a specified scope of service, as described in the accompanying contract (proposal, project, or agreement document that is signed and dated by GEI and CLIENT).

Payment is due upon receipt of the invoice. Interest will accrue at the rate of 1% of the invoice amount per month, for amounts that remain unpaid more than 30 days after the invoice date. All payments will be made by either check or electronic transfer to the address specified by GEI and will include reference to GEI's invoice number.

STANDARD PROFESSIONAL SERVICES AGREEMENT

EXHIBIT C

Insurance

GEI will carry the following types and amounts of insurance:

A. Worker's Compensation and Employer's Liability (statutory):

1. In accordance with the laws of the state(s) in which services are performed.

B. Commercial General Liability (CGL) Insurance:

1. Bodily Injury and Property Damage Combined: \$1,000,000 per occurrence and in aggregate.
2. Including explosion, underground drilling excavation, and collapse hazards.
3. Including an endorsement providing Additional Insured Status to CLIENT under the policy.

C. Comprehensive Automobile Insurance:

1. Bodily Injury and Property Damage Combined: \$1,000,000 per accident.
2. Includes all owned, nonowned, and hired vehicles used in connection with the services under this Agreement.

D. Professional Liability Insurance:

1. \$1,000,000 per claim and in aggregate.

May 6, 2020

Donna Leatherman, District Manager
Calaveras Public Utility District
506 W. St. Charles
San Andreas, CA 95249



**STANDARD PROFESSIONAL SERVICES AGREEMENT
BETWEEN
GEI CONSULTANTS, INC.,
AND
CALAVERAS PUBLIC UTILITY DISTRICT
For
Chief Dam Safety Engineer Services**

TASK ORDER NO. 01-2020

This Task Order dated May 6, 2020, defines Scope of Services, Schedule, and Budget for work to be completed by GEI Consultants, Inc., (GEI) for Calaveras Public Utility District (CPUD) per the terms and conditions of the Standard Professional Services Agreement dated March 31, 2020, and as amended herein.

This Task Order covers Chief Dam Safety Engineer (CDSE) professional services from the executed date of this task order to December 31, 2020. These services will be periodic in nature (such as reviews, dam safety inspections and or assessments, meetings, assisting CPUD with dam safety regulatory correspondence responses) and other requested dam safety related work as determined by CPUD's District Manager Donna Leatherman. Other significant as-requested work items (i.e. Outstanding FERC Security Items) would lead to the establishment of separate task orders and budget authorizations requiring CPUD's advance approval prior to the initiation of any work.

SCOPE OF SERVICES

The specific scope of services covered under this task order includes the following work. In addition, the noted schedule dates are based on this task order being approved by May 15, 2020, GEI receives file information to be reviewed by May 21, 2020, and COVID-19 virus outbreak conditions and orders do not impact planned office and or field activities noted below:

- Prepare letter notification to FERC on CPUD's appointment of Chief Dam Safety Engineer Richard Sanchez by June 1, 2020. (2-hours assumed)
- Complete initial file review of Federal Energy Regulatory Commission (FERC), California Division of Safety of Dams (DSOD), and other dam safety related correspondence, instrumentation data, past inspection reports, geological information, engineering analyses and reports, security related information, previously prepared FERC reports and documents (refer to FERC Letter dated 2/12/2020 for example listing of documents) by June 15, 2020 (8 hours assumed)
- Conduct CPUD office site meeting and field inspection of Middle Fork Dam (FERC No. 7506) facilities by June 19, 2020 (assumed 8-hours and CPUD able to accommodate inspection by this date)
- Prioritize Outstanding FERC Items by June 30, 2020 (after inspection, 8-hours assumed).
- Meetings with District Manager (one-hour meeting per month assumed)
- Project management coordination, budget tracking, scheduling. (one-hour per month)

www.geiconsultants.com

GEI Consultants, Inc.
2868 Prospect Park Drive, Suite 310
Rancho Cordova, CA 95870
916-631-4500 fax: 916-631-4501

- Miscellaneous related As-Requested Services as determined by CPUD's Donna Leatherman (assumed 8-hours allowance for remainder of 2020)

SCHEDULE

Some of the work activities are periodic as indicated above, while others will be performed within schedules noted above and or as agreed with CPUD's District Manager Donna Leatherman.

BUDGET

The 2020 (May 2020 to December 31, 2020) budget for Task Order 01-2020 is **\$14,256**, with sub task-by-sub task allocations set forth in the table below.

Task	Estimated Hours	Amount
Notification letter to FERC on CDSE	2	\$594
File Review related to Middle Fork Dam Facilities	8	\$2,376
Site Meeting and Inspection of Dam Facilities	8	\$2,376
Prioritize FERC Outstanding Items	8	\$2,376
Monthly Meetings (one-hr per month, 7 months)	7	\$2,079
Project Management Activities (one-hr per month)	7	\$2,079
Miscellaneous As-Requested Services Per CPUD	8	<u>\$2,376</u>

Total Budget Authorized by Task Order 01-2020 **\$14,256**

Billing for all work completed under this Task Order will be in accordance with the terms of the Standard Professional Services Agreement. The total Task Order budget amount shall not be exceeded without written authorization from CPUD.

AUTHORIZATION

This Task Order is authorized and made an attachment to the above-identified Professional Services Agreement through the signatures below.

Authorized by:
Calaveras Public Utility District

Accepted by:
GEI Consultants, Inc.

By: _____
District Manager

By: _____
Vice President

Date: May 6, 2020

Date: May 6, 2020

ACCOUNTING CODES

All work will be billed under GEI’s Project No. (TBD) with Task Numbers as listed below:

<u>Task Order Name</u>	<u>GEI Task No.</u>
Chief Dam Safety Engineer	01-2020

Update: Court Street Line Replacement Project

Discussion

The project has been advertised and a mandatory pre-bid meeting attended by three construction companies on May 5, 2020. Bid packages are due by **10:00 am on June 2, 2020** at which time they will be opened and read aloud. The package will then be reviewed for recommendation to award the contract at the June Board meeting. Project schedule provided below:

Advertise in paper (Ledger Dispatch)	Thursday 4/16/2020
Mandatory Pre-Bid Meeting	Tuesday 5/5/2020
Open bids (CPUD)	Tuesday 6/2/2020
Award – Board Meeting	Tuesday 6/9/2020
Start Construction (tentative)	Monday 6/22/2020

Consideration for Approval: State Revolving Fund (SRF) Planning Grant Application Package for Water Treatment Plant Improvement Projects

Background and Discussion

The attached Memorandum date May 7, 2020 from Matt Ospital, District Engineer, which includes the background related to the pending SRF Planning Application Grant Package. The spreadsheet lists improvements and resources referenced to be included in the application packet. In addition to the Engineers Memo the following information is provided.

This February 12, 2020 email from SWRCB states – “Calaveras PUD is eligible to receive grant funding through our program. The Income Survey MHI of 2019 (\$47,540) is acceptable for the **next 5 years**. In our last conversation you mention that Calaveras PUD will no longer be doing the SCADA System Upgrade, I would suggest submitting a general application for the possible new project of the Water Treatment Plant Upgrade Improvement project. Please let me know if you have any additional questions.”

District Engineer and staff has since been preparing the SRF Planning Grant Application packet.

What is a Planning Grant Application?

Administered by the State Water Resources Control Board, Division of Financial Assistance, the Financial Assistance Application is designed to help determine your eligibility for planning funding through the Clean Water State Revolving Fund (CWSRF) Program. To streamline the review process, the application is divided into four packages: General Information, Technical, Environmental, Financial Security.

As a reminder, improvements included in the application packet are not construction ready projects and will be further evaluated. Once the application package is approved for submittal to the State it is recommended to conduct a series of workshops to further evaluate these projects for consideration in the next steps required for technical, environmental, and financial portions of the SRF funding if approved.

Recommendation Action

Approval to submit the SWRCB-State Revolving Funds (SRF) Planning Grant Application Packet for Water Treatment Plant Improvement Project. Schedule Board workshops to review projects for further evaluation and consideration.

CALAVERAS PUBLIC UTILITY DISTRICT

MEMORANDUM

TO: Donna Leatherman, District Manager

FROM: Matt Ospital, District Engineer

RE: Drinking Water State Revolving Fund (DWSRF)
Planning Grant Application

DATE: May 7, 2020

Background:

At the February 12, 2019 Board meeting the Board was updated on the status of the two applications pending with the Drinking Water State Revolving Fund. It was reported that the construction application would remain on hold until the District determines the revised scope. Additionally, the District had a previous Planning Grant Application that could be revised and used for planning and implementation.

At the March 12, 2019 Board meeting, it was brought to the Board's attention that a Median Household Income Survey would need to be completed in order to be considered for grant funding with the SRF. The District Manager presented the Board with a proposal from Specialized Utility Services Program (SUSP) in the amount of \$14,740 for a Median Household Income (MHI) survey.

The SUSP proposal was approved at the April 16, 2019 Board meeting.

From April to September 2019 the MHI Survey was conducted and the results confirmed the Disadvantaged Community Status of the District that permitted them to pursue grant funding. The District Board approved the final MHI survey at the September 10, 2019 Board Meeting.

Discussion:

WGA has been directed to define a project description for a "Water Treatment Improvement Project" at the Jeff Davis Water Treatment Plant to include with the initial grant application if the District chooses to proceed with the Planning Grant application process. In addition to staff discussions, the following documents were reviewed to

compile a proposed list of improvements to be included with the proposed project description:

- CPUD Water Master Plan (Peterson Brustad Inc, October 2008)
- CPUD Master Plan Analysis (Forsgren Associates, Inc., 2012)
- Final Water Rate Cost of Service Study Appendix B (Weber Ghio and Associates, Inc., 2019)
- Jeff Davis Water Treatment Plant Evaluation (Mead & Hunt, April 6, 2015)
- Tank Inspection Report for the WTP Clearwell (Inland Potable Services, October 2018)
- CPUD staff discussion and recommendations

The attached table includes a list of proposed improvement items to be included with the proposed project description. These items are a preliminary to the scope of work that will be further evaluated in the Alternatives Analysis Report that is prepared as part of the next steps of the Planning Grant.

Next Steps:

Upon approval of the attached list of proposed improvements, WGA will finalize the General Package of the Planning Application. The Technical, Environmental and Financial Packages of the application will be submitted next upon further coordination with the State. Pending an approved Planning Grant Agreement with the State, an estimated project schedule will be prepared.

Activities that can be reimbursed/funded under this Planning Grant include the following:

- Median Household Income Survey
- DWSRF Financial Assistance Application for Planning and Design
- Project Administration
- Preliminary Engineering Report and Analysis
- Plans and Specifications
- Potential Inspection Costs
- Surveying
- Environmental Work
- DWSRF Financial Assistance Application for Construction

WTP Improvement Project
List of Improvements for DWSRF Project
5/7/2020

Item	Work Scope	Notes	Source Recommendation
0.5 MG Clearwell	Replace I-beams on the interior roof of the tank	Broken structural component of the roof is damaged and flagged as critical repair item. Clearwell will need to be taken out of service to make this repair	Tank Inspection Report by Inland Potable Services 10/18/18
	Replace original 50-year old piping between the clearwell and WTP	Replace appx. 100' of the existing 24" cement mortar lined and coated steel Combined Filter Effluent (CFE) pipeline between the WTP and the Clearwell. This project will also include installation of a permanent mag meter	Staff Recommendation
	Blast and recoat tank interior (interior and exterior)	Flagged in the inspection reports. Clearwell will need to be taken out of service to make this repair	Tank Inspection Report by Inland Potable Services 10/18/18
	Installation of a new post clearwell meter at the outlet of the clearwell	This will allow for accurate flow measurements. It will also provide redundancy in metering the distributed water to better identify losses	Staff Recommendation
	Redesign the current overflow to incorporate an alogap and screen		State Inspection - corrective action
	Installation of automated valves at the clearwell	Instrumentation and integration at the Clearwell and Rail Road Flat Pump Station	Staff Recommendation
	Installation of baffle wall curtain	This is required to increase the contact time from 7 mins to 20 mins	Water Master Plan - Peterson and Brustad 10/2008
Polymer Feed	Install a new polymer feed system, diffuser ring, and static mixer in a below grade vault outside the WTP building over the raw waterline upstream of the filters. Integrate new devices to SCADA		Mead & Hunt Evaluation Report 4/6/15
Treatment Filters	Install an inline strainer inside the new vault with the polymer feed system (see above)	There is currently strainer or screen before the filters to remove algae and to prevent media fouling. Organic material needs to be removed from the direct filtration process prior to the filters. This will also address the current mud ball issues found on top of the media layer	Mead & Hunt Evaluation Report 4/6/15
	Painting exterior of the filters	Prevent further corrosion	Mead & Hunt Evaluation Report 4/6/15
	New epoxy coating on interior of filters	Last completed in 2005	Staff Recommendation
	Replace hatch lids and install new gaskets		Staff Recommendation
	Replace surface wash pump with a redundant two pump system.	Critical component to keep the filters clean	Staff Recommendation
Filter Effluent Valve	Replacing existing filter actuators		Staff Recommendation
	Replace underdrain system for Filter #4		Mead & Hunt Evaluation Report 4/6/15
	Replace existing butterfly valve with an actuator control globe style valve		Mead & Hunt Evaluation Report 4/6/15 (pg 5)
	Install new recycle backwash system	Backwash wastewater currently goes to the ponds to clarify and settle out the filter solids. In today's world, it is unacceptable for the water to overflow to the creek like it historically does. To deal with this, a backwash recycle system must be engineered and accepted by the State. Two possible options, both using a lift station concept, pump the wastewater back to the reservoir to blend, or directly into the raw waterline to blend. The State would want the recycle rate to not exceed 10% of the total flow and not exceed 2 NTU	Mead & Hunt Evaluation Report 4/6/15
	Clean out ponds (remove sludge)	Last completed in 2012	Routine Maintenance
WTP Building	Install liner in Backwash Ponds		Potential regulatory measure
	Separate the cross connected chlorine carrier water plumbing		Mead & Hunt Evaluation Report 4/6/15 (pg 9)
	Install small pump on the plant effluent sample line to the lab	Currently not enough pressure to continuously feed the turbidity meter and the chlorine analyzer. This will allow for a constant water supply for continuously monitoring equipment	Staff Recommendation
SCADA	Upgrade the Rail Road Flat Pump Station PLC for advanced integration into the SCADA System		Staff Recommendation
	Upgrade the SCADA communications for key components of the water system	All alternatives should be evaluated. Including satellite, radio, Cellular/5G	Staff Recommendation

Report: 2019 FEMA Storm Damage Repair Projects

Discussion

FEMA has approved funds obligated to Category C repairs related to February 2019 storm damages. Included with the Board package are preliminary drawings being finalized prior to the bid package to advertise for repairs to be completed.

The comments and project schedule below are also included in the Engineers Monthly Project Status Update.

2019 FEMA Storm Damage Projects #2789

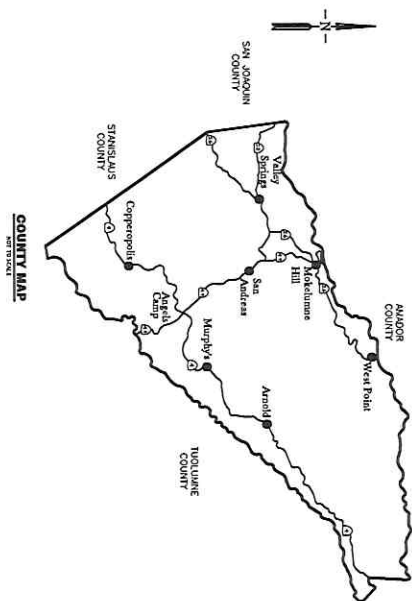
- The District has been obligated funds for five of the six total damage categories. FEMA is still processing the last remaining category. Draft plans are attached. Permitting, specifications and estimate documents are being finalized. Below is the estimated project schedule:

Obtain Permits	June 8, 2020
Project Advertisement	June 11, 2020
Pre-Bid Meeting	June 23, 2020
Bid Opening	July 7, 2020
Bid Award	July 14, 2020
Begin Construction	August 10, 2020

2019 FEMA STORM DAMAGE REPAIR PROJECTS

**CALAVERAS COUNTY, CA
FEMA EVENT #4431DR-CA**

MAY 2020



1. CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL REQUIREMENTS, INCLUDING THOSE CONTAINED IN CALVERTS COLUMBIA CODE CHAPTERS 4-10, 13-17, 13-21 AND 15-05.

- [illegible]

ABBREVIATIONS AND TYPES

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Cl.0 COVER SHEET

6.1	QUALITY WEIGHT	1.0
6.2	HOW TO REMOVE THE EXPOSURE	1.0
6.3	INDEPENDENT MOLE PUMP EXPOSURE, MOLE REPAIR, AND CALVERT REPAIR	1.0
6.4	GLASSMOR PUMP STATION MOLE REPAIR	1.0
6.5	WATER TREATMENT PLANT DEGREE REPAIR, A MOLE REPAIR	1.0
6.6	REPAIR PUMP STATION DEGREE REPAIR	1.0
6.7	REPAIRS REPAIRS DEGREE REPAIR, A MOLE REPAIR	1.0
6.8	MAIN CONTROL VALVE REPAIR MOLE REPAIR	1.0

PRELIMINARY

NOT FOR CONSTRUCTION

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2019 FEMA STORM DAMAGE REPAIR PROJECTS

CALAVERAS COUNTY**CALIFORNIA**

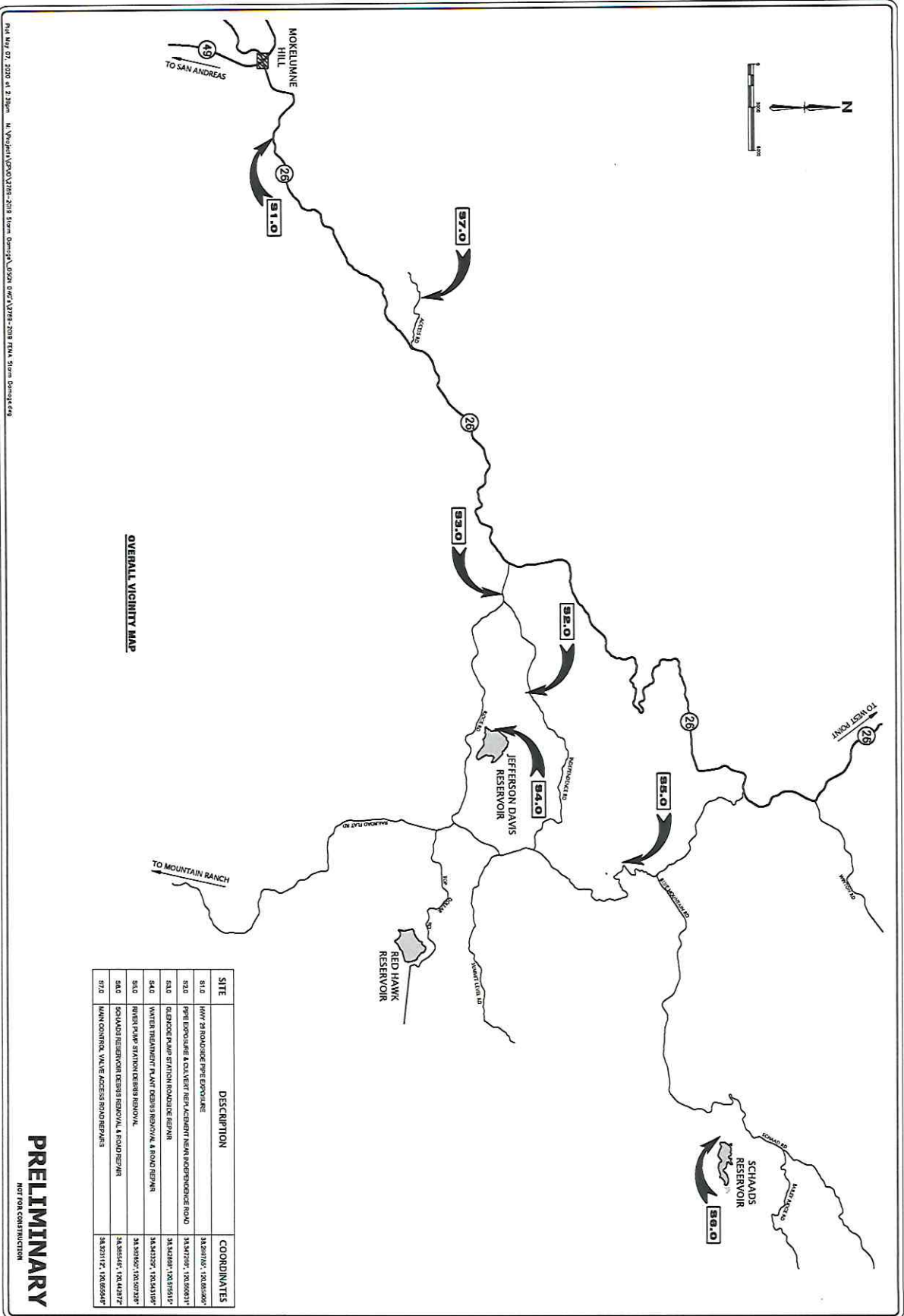
WGA **WEBER, GHIO**
&
ASSOCIATES
 civil engineering consultants

394 E. SAINT CHARLES ST. | PO BOX 251 | SAN ANDREAS, CA 95249
(209) 754-1824

PRJ. No.:	278
DATE:	05-07-2022
SCALE:	A3 SHOW
DRAWN BY:	TAD/DM
CHECKED BY:	MS

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SHT. 1 of SHT. 9



OVERALL VICINITY MAP

SITE	DESCRIPTION	COORDINATES
S1.0	HWY 26 ROADSIDE PIPE EXPOSURE	38.28111N, 120.63400W
S2.0	PIPE EXPOSURE & COLLECT RIVER ACQUISITION NEAR INTERCHANGE ROAD	38.34722N, 120.58333W
S3.0	GRAND PUMP STATION ROADSIDE BEGIN	38.34667N, 120.57511W
S4.0	WATER TREATMENT PLANT DEBRIS REMOVAL & ROAD BEGIN	38.34333N, 120.54156W
S5.0	WATER PUMP STATION DEBRIS REMOVAL	38.33967N, 120.52333W
S6.0	SCHAADS RESERVOIR DEBRIS REMOVAL & ROAD BEGIN	38.33544N, 120.44377W
S7.0	MAIN CONTROL VALVE ACCESS ROAD REPAIRS	38.32711N, 120.58044W

PRELIMINARY
NOT FOR CONSTRUCTION

394 E. SAINT CHARLES ST. | P.O. BOX 251 | SAN ANDREAS, CA 95249
(209) 754-1824

**2019 FEMA STORM DAMAGE
REPAIR PROJECTS**

CALAVERAS COUNTY
CALIFORNIA

DATE: 08-07-2020
SCALE: AS SHOWN
DRAWN BY: TAD/DWY
CHECKED BY: MBO

WGA WEBER, GHIO & ASSOCIATES
civil engineering consultant

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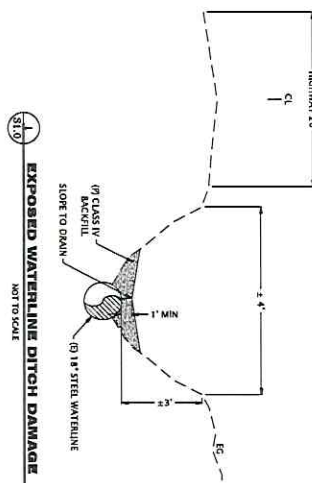
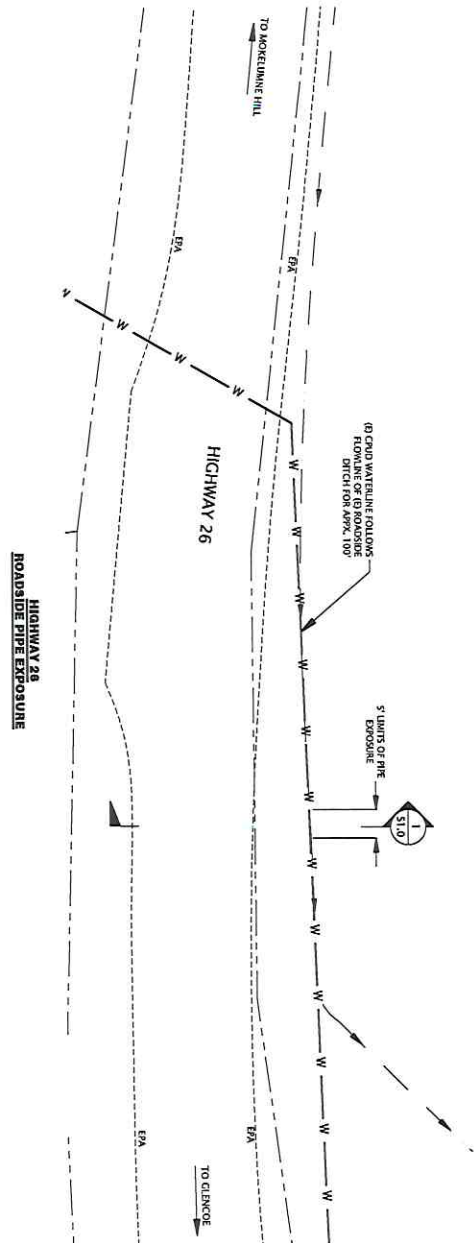
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SHT. 2 of 3

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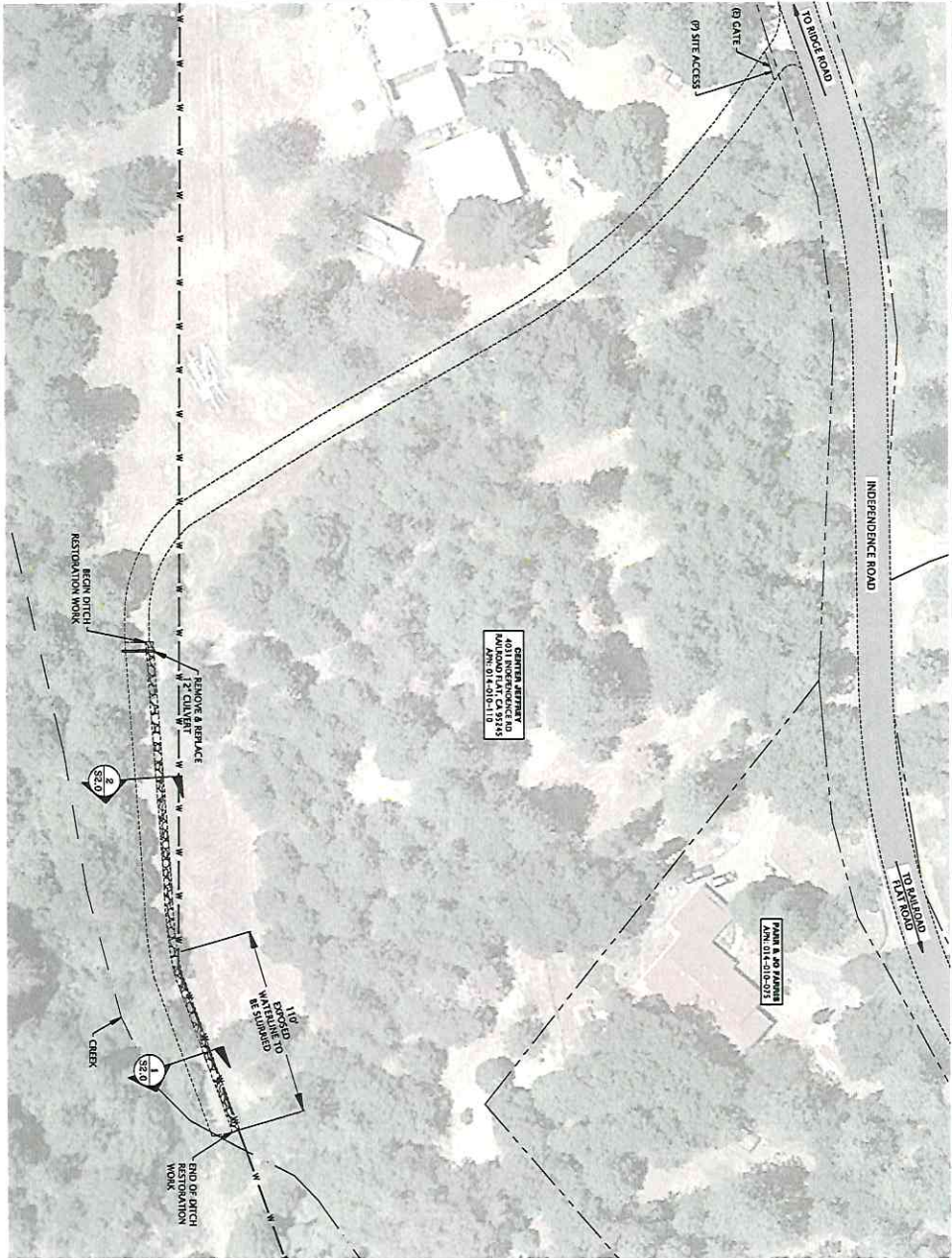
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PRELIMINARY
NOT FOR CONSTRUCTION
NON FEMA REPAIR PROJECT

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S1.0 <small>Sheet 3 of 3</small>	 WEBER, GHIO ASSOCIATES civil engineering consultant <small>394 E. SAINT CHARLES ST. PO BOX 221 SAN ANDREAS, CA 95249 (209) 754-1824</small>		2019 FEMA STORM DAMAGE REPAIR PROJECTS CALAVERAS COUNTY CALIFORNIA	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">REVISIONS</th> </tr> <tr> <th>REV. NO.</th> <th>DESCRIPTION</th> <th>REV. DATE</th> <th>BY</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	REVISIONS				REV. NO.	DESCRIPTION	REV. DATE	BY																				
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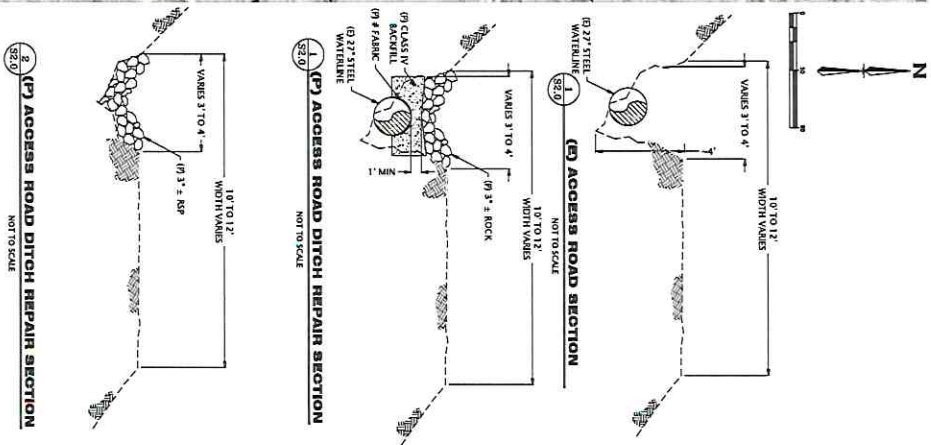


- LEGEND:
- Ø 5 ACCESS ROAD BASE
 - Ø FLOODED AREA
 - Ø ROAD
 - Ø 27\"/>

PIPE EXPOSURE AND CULVERT REPLACEMENT

PRELIMINARY

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Category O - District-wide Road Damage
 -FEMA Project #100990
 Category O - Culverts
 -FEMA Project #104740

WGA WEBER, GHIO & ASSOCIATES
 civil engineering consultant

374 E. SAINT CHARLES ST. | PO BOX 251 | SAN ANTONIO, CA 95249
 (209) 754-1824

2019 FEMA STORM DAMAGE REPAIR PROJECTS

CALAVERAS COUNTY CALIFORNIA

PHL No.: 2788
 DATE: 05-07-2020
 SCALE: AS SHOWN
 DRAWN BY: MADIAN
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REVISIONS		
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SHT. 4 of 4

S2.0

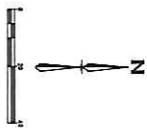


Figure 10 is a cross-sectional diagram of a ditch. The ditch is 3 feet wide at the top and 2 feet wide at the bottom. The left side is a 1:1 slope. The right side is a 2:1 slope. The ditch is lined with 12-inch diameter rock over a 6-inch layer of sand. The ditch is labeled "DITCH SECTION" and "NOT TO SCALE". A scale bar at the top shows 0, 1, 2, 3 feet.

PRELIMINARY
NOT FOR CONSTRUCTION
Category C - District-wide Road Damage
FEMA Project #100930

[illegible]2019 FEMA STORM DAMAGE
REPAIR PROJECTS

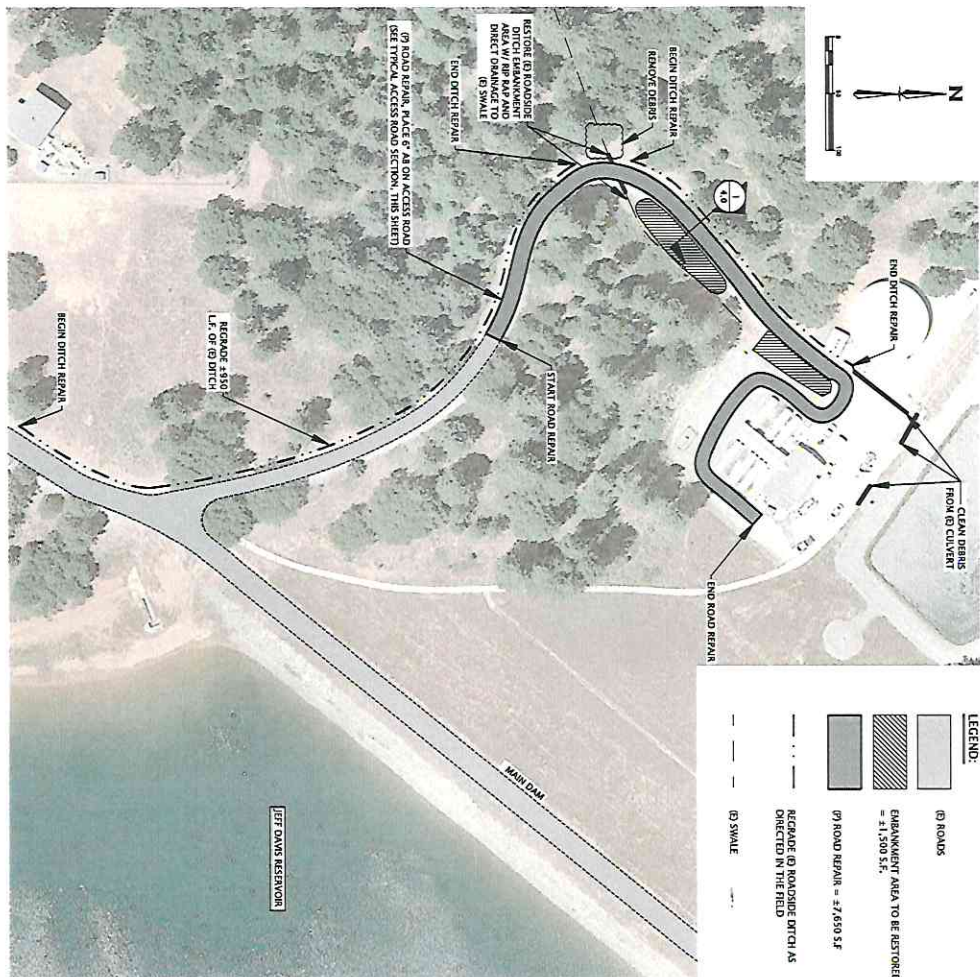
CALAVERAS COUNTY

CALIFORNIA

WGA **WEBER, GHIO**
&
ASSOCIATES
 civil engineering consultants

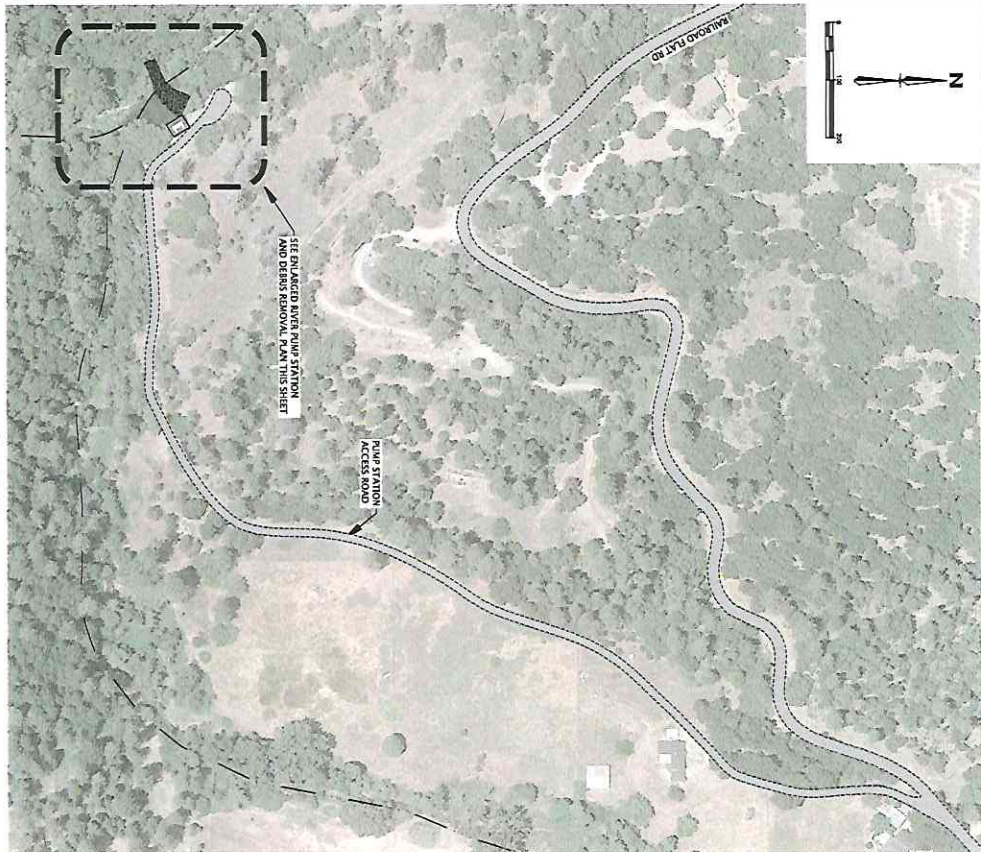
394 E. SAINT CHARLES ST. | PO BOX 251 | SAN ANDREAS, CA 95249
(209) 754-1824

PHL No.:	218
DATE:	05-07-2022
SCALE:	A3 SHOW
DRAWN BY:	TAD/DN
CHECKED BY:	MS
S3.0	
SHT. 5	of
SHT. 9	



PRELIMINARY
NOT FOR CONSTRUCTION

Category A - DEBRIS REMOVAL
-FEMA Project #100989
Category C - District-wide Road Damage
-FEMA Project #100990



Print May 07, 2020 at 2:40pm, W:\Project\CA\07219-2019 Storm Damage\05090 DWG\A\07219-2019 FEMA Storm Damage.dwg

HATCH LEGEND:
ROADS



SCHLADT RESERVOIR
DEBRIS REMOVAL & ROAD REPAIR

PRELIMINARY
NOT FOR CONSTRUCTION

Category A - DEBRIS REMOVAL
-FEMA Project #100930
Category C - District-wide Road Damage
-FEMA Project #100930

SHT. 6
OF
SHT. 3

S6.0

DRAWN BY: TADJAN
CHECKED BY: MBO
DATE: 08-07-2020
SCALE: AS SHOWN

WGA **WEBER, GHIO**
ASSOCIATES
civil engineering consultant
394 E. SAINT CHARLES ST. | PO BOX 320 | SAN ANDRAS, CA 95249
(209) 754-1824

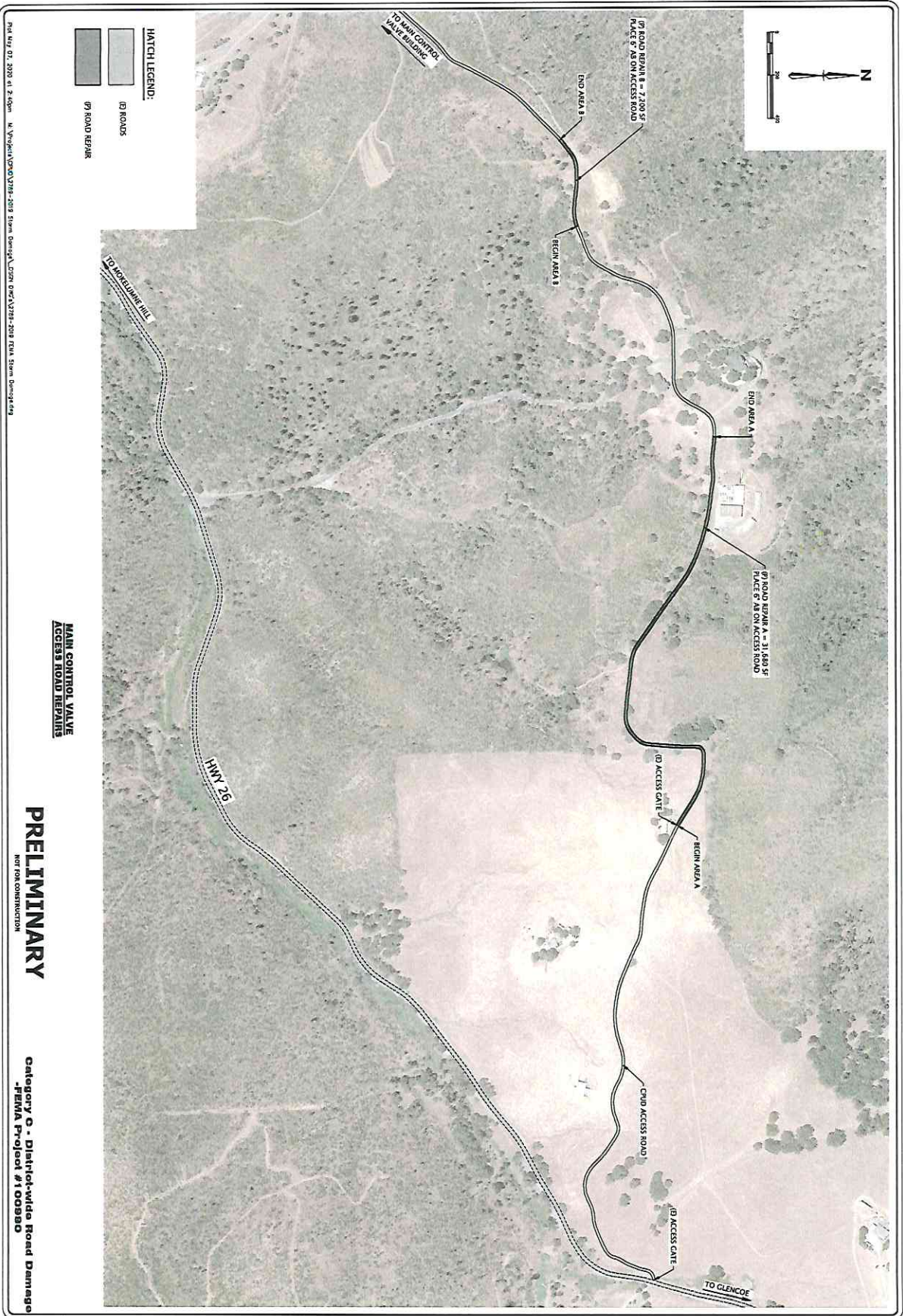


2019 FEMA STORM DAMAGE
REPAIR PROJECTS

CALAVERAS COUNTY

CALIFORNIA

REVISIONS		REV. DATE	BY
REV. NO.	DESCRIPTION		



SHEET 3 OF 3

S7.0

WGA WEBER, GHIO & ASSOCIATES

civil engineering consultant

394 E. SAINT CHARLES ST. | P.O. BOX 251 | SAN ANDREAS, CA 95249

(209) 754-1824

REGISTERED PROFESSIONAL ENGINEER

CIVIL

No. 76294

STATE OF CALIFORNIA

2019 FEMA STORM DAMAGE REPAIR PROJECTS

CALAVERAS COUNTY CALIFORNIA

REVISIONS		
REV. NO.	DESCRIPTION	REV. DATE BY

AGENDA ITEM 10

Discussion and Possible Action: Schedule Special Meeting of the Board of Directors

Background

Due to Covid-19, the previous scheduled Special Meeting in March was cancelled.

Recommendation

Schedule a Special Meeting on counter proposal to be presented to Board for consideration and recommendation of continued negotiations with SEIU Local 1021. Dates to be considered are Tuesday, May 26th or Wednesday May 27th.

Staff Report

a. General Manager's Report – May 2020

Items listed below are in progress and not Agenized however open for comments or discussion.

1. **Chief Water Treatment Plant Operator** – the retirement of previous Chief WTP operator the District updated the job description and provide staff the opportunity to promote. The position of interim Chief Water Treatment Plant Operator was accepted by Wyatt Rovera effective May 1, 2020.
2. **Water System Superintendent** – The position was vacated as of March 30, 2020 and is currently being advertised to fill the vacancy. The closing date is May 8, 2020.
3. **Operations Plan update** – The update to the Operations Plan are under review by staff prior to submitting to the State.
4. **So. Fork Pump Station Motor/Pump #1** – The impellers have been replaced and factory test completed and approved. They are completing the assembly and schedule to install in mid-June.
5. **SEIU** – The last meeting of the bargaining unit was cancelled as a result of COVID-19. A request to schedule a special meeting for the Board to review proposals and recommendations for SEIU negotiations.
6. **ACRT** – TimberTech has completed the tree and vegetation removal at all hydro sites per the recommendations and manifest provided by ACRT who is qualified to evaluate. The post inspection work is also completed by ACRT to inspect, evaluation and recommendation for qualified power lines clearance in accordance privately-owned power lines.
7. **DSOD** – The drawdown at Red Hawk reservoir continue per DSOD request. The reservoir was down 29” on April 29 and reported to DSOD. The follow up email is now requiring the District to draw down 5’ below the scarp area from the tree damage of 2019. This project is included with the FEMA – Storm Damage repairs.
8. **California Rural Water Association (CRWA) – Leak Detection Program - Prop. 1 Funds** – The program is scheduled to start May 5-7 and staff will support CRWA staff with site locations that have been provided by the District.
9. **2019 February Storms Damages (FEMA 4431-DR-CA)** – A report on construction projects that will be prepared to advertise for bids and construction to start later this summer. The District has pending obligations of approximately \$21,000 related to Category Z, related to administrative cost which will track and report when projects are being finalized.
10. **EAP - Jeff Davis Reservoir** – The 2 revision was submitted to CalOES and District received response with additional revisions which have been completed and resubmitted to CalOES.
11. **EAP - Middle Fork (CalOES/FERC)** – The 2 revision was submitted to CalOES and District received response with additional revisions which have been completed and resubmitted to CalOES. In addition, these were submitted to FERC for comments.
12. **Schaads Hydro unit** – MarTech completed the evaluation a quote for repairs was approved at \$27,747.11. This will put this capital item over estimated as reported in the 3rd quarter budget report.
13. **District Mapping and Modeling** – nothing to report.

- 14. Diamond Maps** - Staff is continuing to add information into the Diamond Maps application program. This will be a useful resource for staff to review and evaluate system issues, and support responses to leaks and recommendations of capital improvement project. Next step can include District easement, customer meter locations, air valve all valuable information which will also assist the administrative staff in addressing future customer inquiries.
- 15. Billing and Account Software Updates – Pending.** – The Manager and staff have review two billing software programs and will be looking into other. The cost of the new software will exceed the amount budgeted for FY 2019/20 and recommend to carryover to next fiscal year increasing cost.
- 16. State Water Resources Control Board-Dept. of Water Resources (SWRCB-DWR)** – A draft report entitled *Small Water Suppliers and Rural Communities at Risk of Drought and Water shortage Vulnerability and Recommendation and Guidance to Address the Planning Needs of these Communities*. The state has provided information for review and comment by June 30. The State is conducting two webinars in May which the Manager will attend.

Staff Report

- b. Legal Counsel Report
- c. Engineer's Report (attached)

Project Status Update

May 7, 2020

The following is a status update of projects WGA is currently working on:

General Engineering #2528

- Main Street bridge Waterline Replacement – Memo provided to District Manager
- Jail/Courthouse Waterline Dedication: No update
- Mokelumne Hill Fire Station – Paloma: No Update
- Asset Mapping System (Diamond Maps): WGA has been working with CPUD staff to communicate data into the combined system.
- Small Water Suppliers and Rural Communities at Risk of Drought and Water Shortage Vulnerability Report: In the process of reviewing and providing comments.
- Pope Street/Mountain Ranch Road: Pressure station rebuild with a traffic rated box

Court Street Waterline Replacement #2744

- Awaiting response from Foley on costs.
- Mandatory prebid meeting was held on May 5, 2020. The bid opening will take place on June 2, 2020 10:00 am.

2019 FEMA Storm Damage Projects #2789

- The District has been obligated funds for five of the six total damage categories. FEMA is still processing the last remaining category. Draft plans are attached. Permitting, specifications and estimate documents are being finalized. Below is the estimated project schedule:

Obtain Permits	June 8, 2020
Project Advertisement	June 11, 2020
Pre-Bid Meeting	June 23, 2020
Bid Opening	July 7, 2020
Bid Award	July 14, 2020
Begin Construction	August 10, 2020

Drinking Water State Revolving Fund (DWSRF) Planning Grant Application #2798

- Memo was provided to the District Manager.

Water Loss Control Program #2813

- WGA has completed the draft report based upon the AWWA Audit Software. WGA will refine and finalize data and schedule a District review of the draft.

Calaveras Public Utility District

MEMORANDUM

TO: Donna Leatherman, District Manager

FROM: Matt Ospital, District Engineer

RE: Billing Summary for March 2020

DATE: April 10, 2020

#2528	General Engineering Services Project status reports, meetings, document delivery, leak detection data research, location of drawings for GIS, etc.	\$4,438.25
#2744	Court Street Waterline Extension Finalize plans & estimate, coordination with District, Caltrans & County. Includes \$500 permit fee.	\$2,722.50
#2789	2019 Storm Damage Review and update grants portal submittals, plan production - various sites, coordinate with FEMA, etc.	\$4,099.50
#2798	SRLF Application and Project Planning Project matrix, review tank inspection report, draft project list, scope and services, etc.	\$2,464.00
#2813	Water Loss Control Program Status update, review documentation, review rate study, water audit, financial documents, verify grading matrix, etc.	\$2,194.50

TOTAL	<u><u>\$15,918.75</u></u>
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AGENDA ITEM 12

Board Members Report

Board Members Report are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda

- a. Director Lavaroni – LAFCO Meeting Report (4/20/20)
- b. Director Blood – UMRWA Meeting Report (4/24/20)

Directors Comments

AGENDA ITEM 13

Adjournment (Next Regular Meeting on June 9, 2020 at 7:00 pm)

Action: Adjourn meeting

Motion 1st _____, 2nd _____, Carried _____