

CALAVERAS PUBLIC UTILITY DISTRICT
506 W. Saint Charles Street, San Andreas, CA 95249

TUESDAY, December 10, 2019

7:00pm

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

- 1. Roll Call and Pledge of Allegiance**
- 2. Public Comment (Limit: 3 min/person)**
At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.
- 3. Approval of Consent Calendar**
 - a. Minutes for Regular Meeting of November 12, 2019
 - b. Directors Report for November 2019
 - c. Monthly Maintenance Report for November 2019
- 4. Financial Business**
 - a. Approval of Claim Summary #734
- 5. Resolution 2019-11: Resolution of Appreciation Honoring Christopher D. Williams**
- 6. Resolution 2019-12: Resolution of Appreciation Honoring Andrew Estrada**
- 7. Resolution 2019-13: Appointment of Board Member to Board of Directors**
- 8. Resolution 2019-14: Updating Authorized Signers to Bank Signature Card**
- 9. SEIU Local 1021 Demand for Recognition in the Calaveras Public Utility District**
- 10. Discussion: Review and Updates of District Policies**
- 11. ACWA/JPIA – President’s Special Recognition Award**
- 12. Monthly Water Report**
- 13. Managers Monthly Report**
- 14. Directors Comments**
 - a. LAFCO – Meeting Report 11/18/19 – Director Lavaroni
 - b. UMRWA – Meeting Reminder 1/24/20 – Director Blood
- 15. Adjournment (Next Regular Meeting January 14, 2020)**

Approval of Consent Calendar

If an item is requested for removal from the Consent Calendar, it should be reflected prior to action being taken. The items will be discussed independently upon approval of remaining Consent Calendar items.

- a. Minutes for Regular Meeting of November 12, 2019
- b. Directors Report for November 2019
- c. Monthly Maintenance Report for November 2019

Recommended Action: Approval of Consent Calendar

Motion 1st _____ **2nd** _____ **Carried:** _____

Board Workshop

6:00 P.M.

1. Robert Greenfield, General Counsel from ACWA/JPIA conducted the 'Know Your Roll' Board workshop starting at 6:00pm and concluding at 7:15pm. Those in attendance are listed on the attached sign in sheet.

Regular Meeting

7:24 P.M.

MEMBERS PRESENT: J.W. Dell'Orto
Clifford Overmier
Richard Blood
John Lavaroni

MEMBERS ABSENT: None

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant

OTHERS PRESENT: Scott Speer
Tammy and Charlie Hebrard
Michelle Turner

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Chairperson Dell'Orto at 7:24pm. Director Dell'Orto, Overmier, Blood, and Lavaroni were present.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): Tammy Hebrard expressed concerns with the District office's parking situation suggesting Board members park at the top of the driveway and a potential tripping hazard located at the top of the driveway. Charlie Hebrard commented on the new Board room set-up and was pleased with the changes.

3. DISCUSSION/POSSIBLE ACTION: BOARD VACANCY APPOINTMENT: The District received one application of interest from Mr. Scott Speer which was presented to the Board. Director Lavaroni inquired about a statement made regarding managing the District; Mr. Speer clarified. A motion was made by Director Overmier, seconded by Director Lavaroni appointing Mr. Scott Speer to the vacancy of the Board of Directors. Motion carried 4-0. Tammy Hebrard stated that the Board has made an excellent choice and Mr. Speer's experience and education will be of value to the Board. Mr. Speer read aloud the Oath of Office and took his seat at the Board table at 7:33pm.

- 4. APPROVAL OF CONSENT CALENDAR:
 - a. Minutes for Regular Meeting of October 8, 2019
 - b. Directors Report for October 2019
 - c. Monthly Maintenance Report for October 2019

Director Blood inquired about the minutes reflecting the amendments of Resolution 2019-10 being posted and commented on the digitizing of the policies and procedures. Chairperson Dell'Orto clarified that these would be available at the December meeting as stated in the minutes. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the Consent Calendar. Motion carried 5-0.

5. FINANCIAL BUSINESS:

a. Approval of Claim Summary #733: Directors Lavaroni inquired about the pumping costs; the Manager stated that pumping went later this season and will not pump until after the first heavy rain. Director Blood inquired about several payments including engineering costs. He asked about including line item 5200 and 5201 for pipeline hydro expenses in the budget report; the Manager would follow up to include in future reports. Tammy Hebrard asked if the District would be getting reimbursement for engineering costs associated with the storm damage; the Manager confirmed. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the Claim Summary #733 in the amount of \$234,520.58 as presented. Motion carried 5-0.

b. 1st Quarter Investment Report: The Manager reviewed the report with the Board. Director Lavaroni inquired about an early withdraw penalty for the El Dorado Savings Bank certificates of deposits and possibly investing in LAIF to earn a higher interest rate; the Manager would follow up. A motion was made by Director Overmier, seconded by Director Lavaroni to approve the 1st Quarter Investment Report as presented. Motion carried 5-0.

c. 1st Quarter Budget Report: The Manager reviewed the report and highlighted expenses that were slightly higher than expected. A motion was made by Director Lavaroni, seconded by Director Overmier to approve the 1st Quarter Budget Report as presented. Tammy Hebrard made a comment about the pumping expense and suggested looking into solar options to save costs. The Manager stated the option is not very cost effective due to the District's CPPA power rates. Motion carried 5-0.

6. REVIEW/DISCUSS: 125 CAFETERIA PLAN: The Manager reviewed the current details of the Cafeteria Plan and provided examples of the employee election forms. Director Overmier expressed concerns with the District's costs associated with the cash in-lieu program. The Board had a lengthy discussion regarding the costs to the District and options for future updates to the plan. Tammy Hebrard provided input and suggestions for consideration. The Manager would provide further information at the next Board meeting.

7. REPORT: SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) PROJECT: The project is nearly complete with a small punch list remaining. Staff continues to keep the Treatment Plant operating and in compliance while integrating the new SCADA system, which was challenging for the staff during the recent Public Safety Power Shutoff (PSPS) events. Director Blood inquired about the new ultra sonic flow meter and the water loss findings; the Manager stated that staff has requested more time to gather the data prior to reporting findings.

8. MONTHLY WATER USAGE REPORT

a. Monthly Report: The water usage for the month of October 2019 was presented for review and discussion.

9. MANAGERS MONTHLY REPORT:

a. Overview of Public Safety Power Shut Off (PSPS) Event:

A report of ongoing projects was provided for review and discussion which included possible updates to the District's current mapping and modeling program. Director Blood expressed concerns regarding Weber, Ghio and Associates holding the license and suggested this be added to the December Board meeting agenda.

10. DIRECTORS COMMENTS

a. LAFCO – Meeting Reminder 11/18/19 – Director Lavaroni will attend.

b. CAMRA – Meeting Report 10/16/19 – The Manager stated that there was no quorum at the October meeting and the next meeting is December 18, 2019.

c. UMRWA – Meeting Reminder 1/24/20 – Director Blood will attend.

11. CLOSED SESSION:

- a. Public Employee Negotiators (Government Code Section 54957)
Agency designated representatives: Donna Leatherman and Chris Williams (absent)
Title: General Counsel Legal Services

At 9:01pm the Board convened to a closed session. The Board reconvened at 9:32pm. Chairperson Dell'Orto stated that the Board authorized the Manager to obtain a contract from Hill Rivkins Brown and Associates.

- b. Public Employee Resignation/Retirement (Government Code Section 54957)
Title: Chief Treatment Plant Operator

The Board recognized the announcement of the retirement of Andrew Estrada.

12. ADJOURNMENT (Next Regular Meeting December 10, 2019): As there was no further business to come before the Board, a motion was made by Director Lavaroni, seconded by Director Speer to adjourn the meeting at 9:34 p.m. Motion carried 5-0.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant

DRAFT

Directors Report

Calaveras P.U.D.

Water Sold This Month

22,974,482 Gallons

	Amount (\$)	# Of Accounts
Total Water	164,344.38	1,906
Total Late Charge	1,680.00	56
Total Adjustments	-76.96	16
Total New Acct Fee	70.00	2
Total Service Call Out	175.00	5
Total Current Charges	166,192.42	1,906
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Amount Past Due 1-30 Days	13,615.89	197
Amount Past Due 31-60 Days	506.45	12
Amount Past Due Over 60 Days	5,663.82	7
Amount Of Overpayments/Prepayments	-15,776.30	247
Total Receivables	170,202.28	1,908

Total Receipts On Account	164,721.52	1,651
Net Change in Memberships	0.00	0
Amount of All Memberships	0.00	

Turned Off Accounts (Amount Owed)	5,569.17	154
Collection Accounts (Amount Owed)	5,569.17	154
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	12,016	1,912
Average Water Charge For Active Meters	86.22	1,906

Usage Groups	Gallons	# Of Accounts	Usage Gallons	% Of Usage	% Of Sales
Over 50,000		51	8,164,760	35.54	19.24
40,001-50,000		13	571,978	2.49	1.95
30,001-40,000		43	1,484,967	6.46	3.72
20,001-30,000		107	2,609,289	11.36	7.30
10,001-20,000		321	4,475,706	19.48	16.81
8,001-10,000		153	1,367,841	5.95	6.54
6,001-8,000		209	1,449,853	6.31	8.19
4,001-6,000		281	1,384,204	6.03	9.92
2,001-4,000		387	1,160,309	5.05	14.02
1-2,000		301	305,574	1.33	10.74
Zero Usage		46	0	0.00	1.52
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Total Meters		1,912	22,974,481	100.00	100.00

Monthly Maintenance Report

November 2019

LOCATION	DESCRIPTION OF WORK	Status
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP in compliance	Complete
	Treated Water 26,394,918 gallons	
	Monthly backup Generator check	Complete
	Vegetation clearing and fire clearance(Cal Fire)	None to Report
	Painting Interior	In Progress
	SCADA project (TSI)	Near Completion
Warehouse Shop		
South Fork Pump Station	Weekly routine checks-Not pumping	Complete
Schaads Reservoir	Weekly checks	Complete
	Hydro maintenance required-not operational	Pending
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
	Roof vent replacement	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
	Roof vent replacement	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
	Roof vent replacement	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	Valve exercise and flushing- None to report	Pending
	2" leak repair at 542 Alfreda St.	Complete
	Solenoid Replacement at San Andreas Tank	Complete
	Cemetery PRV station cover stain	Complete
	Tiscornia Pressure Station PRV valves rebuild and cover stain	Complete
	Weed eated at San Andreas Tank	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Solenoid Replacement at Golden Hills tank	Complete
	Golden Hills Pressure Station PRV rebuild	Complete
	Golden Hills Pressure Station PRV cover stain	Complete
	4" blow off rebuild at Golden Hills Pressure Station	Complete
	Repair at 8740 E. Center St.	Follow-Up Required
	Weed eated at Moke Hill Tank	Complete
2" leak repair Highway 26	Complete	
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Safety	Handling the Load: Forklift Safety, Reducing the Risk of Workplace Violence,	Complete
	Carbon Monoxide: A Silent Killer, Night Work Safety	
Training	Field Crew-Winter safety training upcoming (Dec.19-Feb.2020)	
Spray Program	JC-Gopher abatement-all dam sites	Ongoing

Monthly Maintenance Report

November 2019

	Bug bomb Tiscornia PRV	Complete
	Winterize spray rig	Complete
Vehicle Maintenance	Flat tire repair on 2016 Ford F-350	Complete
Other Maintenance	30 USA tags completed	Complete
	44 Customer service/work orders	Ongoing
	Monthly meter reading	Complete
	All tanks throughout District inspected	Complete
	Fall protection inspections	Complete
Information	Develop tank inspection-JHA	In Progress
	District SOP review	Ongoing
	Revision of Operations Plan	Pending

Financial Business

- a. Approval of Claim Summary #734

Discussion:

The Claim Summary #734 submitted of \$141,576.96 reflects payments with descriptions showing on the Bill Payments for All Vendors report.

Recommended Action: Approval of Claim Summary #734: \$141,576.96

Motion 1st _____ **2nd** _____ **Carried:** _____

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY # 734

DATE: November 2019

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$79,535.33
Payroll Submitted	\$41,932.83
P/R Tax Deposits	\$20,108.80
Sub-total	\$141,576.96

Net Additions	
Net Deductions	
Claim Summary Approved for	\$ 141,576.96



Admin Acct Assistant, Calaveras Public Utility District

Calaveras Public Utility District
Summary Balance Sheet
As of November 30, 2019

	<u>Nov 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	88,015.57
Other Current Assets	4,387,378.08
Total Current Assets	<u>4,475,393.65</u>
Fixed Assets	7,910,739.93
Other Assets	627,331.68
TOTAL ASSETS	<u><u>13013465.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	51,308.76
Other Current Liabiliti...	1,722,528.40
Total Current Liabilities	<u>1,773,837.16</u>
Long Term Liabilities	82,098.31
Total Liabilities	<u>1,855,935.47</u>
Equity	11157529.79
TOTAL LIABILITIES & EQU...	<u><u>13013465.26</u></u>

Calaveras Public Utility District
Bill Payments for All Vendors
November 2019

Name	Num	Date	Amount	GL #	Amount
ACWA-Health	21954	11/14/2019	1,226.52	5643	Dental & vision (December)
Adventist Health Sonora	21986	11/26/2019	161.00	5429	DMV Physical
Al's Tire Service	21987	11/26/2019	20.00	5424	Vehicle maintenance (Truck #007)
Alpha Analytical Labs, Inc.	21955	11/14/2019	630.00	5323	Lab fees
American Fidelity Assurance	21988	11/26/2019	256.90	5646	125 Cafeteria Plan
American Fidelity Assurance Co.(Flex)	21956	11/14/2019	282.50	5646	125 Cafeteria Plan
AT &T	21989	11/26/2019	96.06	5621/5432	Utilities
Blood, Richard	22005	11/30/2019	34.00	5680/5681	Director compensation
Brawner Automotive Repair	21957	11/14/2019	212.47	5424	Vehicle maintenance (Truck #008)
Brawner Automotive Repair	22006	11/30/2019	127.79	5424	Vehicle maintenance (Truck #007)
Cal PERS	EFT	11/08/2019	12,637.38	5643	Health insurance (November)
Calaveras Auto Supply	21958	11/14/2019	236.74	5424/5421	Vehicle maintenance / materials & supplies
Calaveras Public Power Agency	21959	11/14/2019	831.08	5432/5621/5230	Utilities
California Dept of Tax and Fee Admin	21960	11/14/2019	480.20	5426	Annual water rights fee
Carbon Copy Inc.	22007	11/30/2019	119.96	5623	Printer/copier contact
Care Free Lawns	21961	11/14/2019	375.00	5623	Landscaping contract & tree trimming (October)
Cole Tiscornia Construction	22008	11/30/2019	3,860.00	5422	Hwy 26 MH & Mt Oaks leak repair
Comcast	21990	11/26/2019	302.34	5621	Office utilities
Country Feed and More	21962	11/14/2019	30.00	5421	Materials & supplies
Cunningham, John	21963	11/14/2019	183.97	5429	Annual boot allowance reimbursement
De Lage Landen Financial Services Inc.	21991	11/26/2019	83.66	5623	Printer/copier contact
Dell'Orto, J.W.	22009	11/30/2019	34.00	5680/5681	Director compensation
Fischer, Merle	21992	11/26/2019	466.07	5647	Post retirement health reimbursement (December)
Garrett's Cross Connection Control	22010	11/30/2019	270.00	5422	Backflow repair
Golden State Flow Measurement/WFM	21964	11/14/2019	1,660.23	5421	Meter restock
Grainger	21993	11/26/2019	606.85	5421	Materials & supplies
Henwood Associates, Inc.	21994	11/26/2019	5,063.82	1190/5200	SCADA electrical & hydro maintenance/repair
Hobgood's Cleaning Service	21995	11/26/2019	160.00	5623	Janitorial services (November)
Hunt & Sons Inc.	21965	11/14/2019	56.72	5424	Fuel
Hunt & Sons Inc.	21985	11/15/2019	2,831.30	5424	Fuel
Hunt & Sons Inc.	21996	11/26/2019	774.82	5424	Fuel
Lavaroni, John	22011	11/30/2019	25.00	5680	Director compensation
Lehigh Hanson	21966	11/14/2019	227.67	5421	Materials & supplies
Lowe's	21967	11/14/2019	2,542.63	5421/5322	PSPS costs & Treatment Plant salt order
Mallory Safety & Supply LLC	21968	11/14/2019	698.91	5322	Treatment Plant materials & supplies
McMaster-Carr	21997	11/26/2019	35.22	5421	Materials & supplies
Motherlode Answering Service	21969	11/14/2019	387.32	5623	Answering service contract (October)
Overmier, Clifford	22012	11/30/2019	25.00	5680	Director compensation
Pace Supply	21970	11/14/2019	1,478.27	5421	Materials & supplies
Pace Supply	21998	11/26/2019	249.89	5421	Materials & supplies
Pace Supply	22013	11/30/2019	1,054.38	5421	Materials & supplies
Pacific Gas & Electric	21971	11/14/2019	281.66	5621/5200/5201/5432	Utilities
Pacific Gas & Electric	22014	11/30/2019	25.00	5432	Utilities
Pando Public Relations	21972	11/14/2019	480.00	5623	Public relations contract (newsletter)
Petty Cash	21973	11/14/2019	146.05	5620/5421/5622	Materials & supplies / postage
Postmaster	22015	11/30/2019	700.00	5622	Postage
Progressive Print Solutions	21999	11/26/2019	81.35	5620	Office materials & supplies
Public Employees Retirement System	EFT	11/08/2019	6,729.15	5645	Retirement (November)
R.F. MacDonald Co.	21953	11/12/2019	9,093.08	1115	Pump Station repair
Safe T Lite	21974	11/14/2019	102.82	5421	Materials & supplies
San Andreas Print Shop	21975	11/14/2019	9.45	5622	Postage
San Andreas Sanitary District	22016	11/30/2019	377.04	5621/5432	Utilities
Sender's Market Inc.	21976	11/14/2019	199.21	5421	Materials & supplies
Signal Service	22000	11/26/2019	80.00	5623	Office alarm contract

Calaveras Public Utility District
Bill Payments for All Vendors
November 2019

Name	Num	Date	Amount	GL #	Amount
Speer, Scott	22017	11/30/2019	50.00	5680	Director compensation
State Water Resources Control Board	21977	11/14/2019	624.00	5426	Annual permit
SWRCB-DWOC	21923	11/01/2019	105.00	5429	Crew D4 Cert (Roberts)
SWRCB-DWOC	21952	11/07/2019	105.00	5429	Crew D4 Cert (Cunningham)
TD Ameritrade Trust Company	21978	11/14/2019	500.00	2317	457 Plan
TD Ameritrade Trust Company	22001	11/26/2019	500.00	2317	457 Plan
Treat's General Store	22018	11/30/2019	172.74	5322/5421/5620/5424	Materials & supplies / Vehicle maintenance
VALIC	21979	11/14/2019	75.00	2317	457 Plan
VALIC	22002	11/26/2019	75.00	2317	457 Plan
Verizon Wireless	22003	11/26/2019	185.79	5432	Utilities
Volcano Telephone	22019	11/30/2019	522.09	5230/5322/5200/5201	Utilities
Weber, Ghio & Associates	22004	11/26/2019	9,558.00	5684/1117/1190/	General engineering svcs, Court St, SCADA, storm damage
Wells Fargo Bank	21980	11/14/2019	783.80	5623/5421/5429	Contract services, materials & supplies, CSDA conference
Wells Fargo Bank (BB)	21981	11/14/2019	939.83	5421	PSPS costs
Wells Fargo Bank (KJ)	21982	11/14/2019	370.05	5622/5429/5623	Postage, training, contract services
Wilbur-Ellis	21983	11/14/2019	2,168.55	5421	Materials & supplies
Williams, Christopher	21984	11/14/2019	3,660.00	5682	Legal counsel
			<u>79,535.33</u>		

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS			WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS		
	DESCRIPTION	RATE	HOURS				EARNINGS	REIMB & OTHER PAYMENTS
**** 10 MAINTENANCE Cunningham, John L 1	Salary			2,365.76				
	Overtime	40.9500	2.00	81.90				
	CPUD Ins			77.38				
	Sick		M3.00					
	EMPLOYEE TOTAL		5.00	2,525.04				
				156.55	457 EE Pretax	100.00	Direct Deposit # 20772	
				36.61	Medicare		Check Amt 0.00	
				173.84	Fed Income Tax		Chkg 0017 1,998.01	
				34.78	CA Income Tax			
				25.25	CA Disability			
				427.03		100.00	Net Pay 1,998.01	
Moe, James G 8	Salary			2,381.60				
	CPUD Ins			24.63				
	Vacation		M48.00					
	EMPLOYEE TOTAL		48.00	2,406.23				
					144.03	457 EE Pretax	50.00	Direct Deposit # 20773
				34.89	Medicare		Check Amt 0.00	
				233.58	Fed Income Tax		Chkg 5056 1,891.68	
				72.84	CA Income Tax			
				24.06	CA Disability			
				514.55		100.00	Net Pay 1,891.68	
Roberts, Mathew A 10	Salary			2,283.62				
	Overtime	39.5100	1.00	39.51				
	Vacation		M8.00					
	EMPLOYEE TOTAL		9.00	2,323.13				
					190.61	Retirement	125.35	Direct Deposit # 20775
				33.69	Health Ins Pst ta		Check Amt 0.00	
				20.65	Fed Income Tax		Chkg 3506 1,839.69	
				42.75	CA Income Tax			
				23.23	CA Disability			
				264.35		219.09	Net Pay 1,839.69	
Rovera, Wyatt N 13	Salary			2,072.20				
	Overtime	35.8650	15.50	555.91				
	CPUD Ins			446.12				
	Vacation		M8.00					
	EMPLOYEE TOTAL		23.50	3,074.23				
				190.61	Retirement	125.35	Direct Deposit # 20775	
				44.58	Medicare		Check Amt 0.00	
				402.86	Fed Income Tax		Chkg 9965 2,127.33	
				152.76	CA Income Tax			
				30.74	CA Disability			
				821.55		125.35	Net Pay 2,127.33	
**** 20 MANAGER Leatherman, Donna M 7	Salary			4,708.21				
	CPUD Ins			328.86				
	Vacation		M12.00					
	EMPLOYEE TOTAL		12.00	5,037.07				
					312.30	457 EE Pretax	250.00	Direct Deposit # 20776
				73.04	Medicare		Check Amt 0.00	
				876.17	Fed Income Tax		Chkg 2134 1,000.00	
				364.66	CA Income Tax		Chkg 8258 2,110.53	
				50.37	CA Disability			
				1,676.54		250.00	Net Pay 3,110.53	
**** 30 METERS Duke, Kelly 9	Hourly			1,478.40				
	EMPLOYEE TOTAL		56.00	1,478.40				
					91.66	457 EE Pretax	250.00	Direct Deposit # 1939800111
					21.43	Medicare		Check Amt 1,065.71
					200.32	Fed Income Tax		
				84.50	CA Income Tax			
				14.78	CA Disability			
				412.69		250.00	Net Pay 1,065.71	

PAYROLL JOURNAL

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS			
**** 40 SECRETARY Bear, Carissa C 12	Salary	36:4500	0:50	1,404:08		137:37 Retirement	83:59 Direct Deposit # 20777
	Overtime			18:23		32:13 Medicare	Check Amt 0:00
	CPUD Ins			793:25		180:67 Fed Income Tax	Chkg 6990 1,480:63
						79:01 CA Income Tax	Savg 3547 200:00
	EMPLOYEE TOTAL		0:50	2,215:56		451:34 CA Disability	83:59 Net Pay 1,680:63
**** 50 WATER TREATMENT Estrada, Andrew 2	Salary	47:0850	18:50	2,720:41		249:68 Social Security	25:00 Direct Deposit # 20778
	Overtime			871:07		58:37 Medicare	Check Amt 0:00
	CPUD Ins			433:90		679:36 Fed Income Tax	Chkg 4990 2,708:23
	Vacation			M8:00		264:59 CA Income Tax	
	EMPLOYEE TOTAL		26:50	4,025:38		1,292:15 CA Disability	25:00 Net Pay 2,708:23
**** 60 EXTRA CLERICAL Jesus, Kate E 5	Salary	29:8500	6:50	1,724:77		122:11 Social Security	50:00 Direct Deposit # 20779
	Overtime			194:03		28:56 Medicare	Check Amt 0:00
	CPUD Ins			50:81		142:75 Fed Income Tax	Chkg 0650 1,474:77
						28:09 CA Income Tax	
	EMPLOYEE TOTAL		6:50	1,969:61		19:70 CA Disability	153:63 Net Pay 1,474:77
**** 70 SUPERINTENDENT Beaudreau, Bret A 11	Salary			4,502:53		329:64 Social Security	100:00 Direct Deposit # 20780
	CPUD Ins			814:28		77:09 Medicare	Check Amt 0:00
	Sick		M16:00			971:31 Fed Income Tax	Chkg 0608 3,396:56
						389:04 CA Income Tax	
	EMPLOYEE TOTAL		16:00	5,316:81		53:17 CA Disability	100:00 Net Pay 3,396:56
COMPANY TOTALS 10 Person(s) 10 Transaction(s)	Hourly Salary		58:00	1,478:40		1,883:03 Social Security	575:00 Check Amt 1,065:71
	Overtime		44:00	24,163:18		440:39 Medicare	169:09 Health Ins Pst ta
	CPUD Ins			1,760:65		3,881:51 Fed Income Tax	312:57 Retirement
	Sick		19:00	2,969:23		1,513:02 CA Income Tax	
	Vacation		84:00			303:71 CA Disability	
	COMPANY TOTAL		203:00	30,371:46		8,021:66	1,056:66 Net Pay 21,293:14

PAYROLL JOURNAL

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS			WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS				EARNINGS
**** 10 MAINTENANCE Cunningham, John L 1	Salary	40.9500	4:50	2,365.76		162.90	Direct Deposit # 20781
	Overtime			184.28		38.10	Check Amt
	CPUD Ins			77.38		186.12	Chkg 0017
	Sick		M6:50			35.28	
						26.27	
	EMPLOYEE TOTAL		11:00	2,627.42		452.67	Net Pay
Moe, James G 8	Salary	41.2200	13:00	2,381.60		182.41	Direct Deposit # 20782
	Overtime			535.86		42.66	Check Amt
	CPUD Ins			24.63		297.88	Chkg 5056
						98.50	
						29.42	
	EMPLOYEE TOTAL		13:00	2,942.09		650.87	Net Pay
Roberts, Mathew A 10	Salary	39.5100	12:50	2,283.62		172.21	Direct Deposit # 20783
	Overtime			493.88		40.27	Check Amt
	Sick		M2:50			66.08	Chkg 3506
						85.70	
						27.78	
	EMPLOYEE TOTAL		15:00	2,777.50		392.04	Net Pay
Rovera, Wyatt N 13	Salary			2,072.20		156.13	Direct Deposit # 20784
	CPUD Ins			446.12		36.51	Check Amt
	Sick		M8:00			280.56	Chkg 9965
						98.31	
						25.18	
	EMPLOYEE TOTAL		8:00	2,518.32		596.69	Net Pay
**** 20 MANAGER Leatherman, Donna M 7	Salary			4,708.21		312.29	Direct Deposit # 20785
	CPUD Ins			328.86		73.04	Check Amt
	Sick		M10:00			876.17	Chkg 2134
						364.66	Chkg 8258
						50.37	
	EMPLOYEE TOTAL		10:00	5,037.07		1,676.53	Net Pay
**** 30 METERS Duke, Kelly 9	Hourly	26.4000	32:00	844.80		52.38	Readychex # 1939800114
						12.25	Check Amt
						124.29	
						60.64	
						8.45	
	EMPLOYEE TOTAL		32:00	844.80		258.01	Net Pay

PAYROLL JOURNAL

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS	EARNINGS REIMB & OTHER PAYMENTS				
**** 40 SECRETARY Bear, Carissa C 12	Salary	36:4500	0:50	1,404:08	Social Security	137:36	83:59	Direct Deposit # 20786
	Overtime			18:23	Medicare	32:12		Check Amt 0.00
	CPUD Ins			793:25	Fed Income Tax	180:67		Chkg 6990 1,480.65
					CA Income Tax	79:01		Savg 3547 200.00
					CA Disability	22:16		Net Pay 1,680.65
	EMPLOYEE TOTAL		0:50	2,215:56		451:32		
**** 50 WATER TREATMENT Estrada, Andrew 2	Salary			2,720:41	Social Security	195:56	25:00	Direct Deposit # 20787
	CPUD Ins			433:90	Medicare	45:73		Check Amt 0.00
	Vacation		M24:00		Fed Income Tax	481:05		Chkg 4990 2,199.95
					CA Income Tax	175:48		
					CA Disability	31:54		Net Pay 2,199.95
	EMPLOYEE TOTAL		24:00	3,154:31		929:36		
**** 60 EXTRA CLERICAL Jesus, Kate E 5	Salary			1,724:77	Social Security	111:01	50:00	Direct Deposit # 20788
	Overtime	29:8500	0:50	14:93	Medicare	25:97		Check Amt 0.00
	CPUD Ins			50:81	Fed Income Tax	121:26		Chkg 0650 1,336.58
	Sick		M1:50		CA Income Tax	24:15		
					CA Disability	17:91		Net Pay 1,336.58
	EMPLOYEE TOTAL		2:00	1,790:51		300:30		
**** 70 SUPERINTENDENT Beaudreau, Bret A 11	Salary			4,502:53	Social Security	329:64	100:00	Direct Deposit # 20789
	CPUD Ins			814:28	Medicare	77:09		Check Amt 0.00
	Sick		M19:00		Fed Income Tax	971:31		Chkg 0608 3,396.56
					CA Income Tax	389:04		
					CA Disability	53:17		Net Pay 3,396.56
	EMPLOYEE TOTAL		19:00	5,316:81		1,820:25		
COMPANY TOTALS 10 Person(s) 10 Transaction(s)	Hourly		34:00	844:80	Social Security	1,811:89	575:00	Check Amt 586.79
	Salary			24,163:18	Medicare	423:74	169:09	Dir Dep 20,052.90
	Overtime		31:00	1,247:18	Fed Income Tax	3,585:39	312:57	
	CPUD Ins		47:50	2,969:23	CA Income Tax	1,414:77		
	Sick		24:00		CA Disability	292:25		Net Pay 20,639.59
	Vacation		134:50	29,224:39		7,528:04		
	COMPANY TOTAL							

Resolution 2019-11: Resolution of Appreciation Honoring Christopher D. Williams

Discussion:

Board Chair to read and present Mr. Williams with the Resolution from Calaveras Public Utility District.

Recommended Action: Approve Resolution 2019-11: Resolution of Appreciation Honoring Christopher D. Williams

Motion 1st _____ **2nd** _____ **Roll Call Vote** **Carried** _____

RESOLUTION 2019-11

RESOLUTION OF APPRECIATION HONORING CHRISTOPHER D. WILLIAMS

WHEREAS, Christopher D. Williams served as District Legal Counsel to Calaveras Public Utility District from 1996 until 2019, having been duly appointed thereto by the Board; and

WHEREAS, during said period of 28 years, Christopher Williams performed the duties of Legal Counsel to Calaveras Public Utility District with the highest degree of loyalty, integrity, and trustworthiness, and rendered services beyond that required of his position, for which the District and its customers are permanently indebted and grateful; and

WHEREAS, the Board of Directors of Calaveras Public Utility District acknowledges in honor of Christopher Williams this Resolution be passed and adopted, and further, that this Resolution serves to publicly recognize, and express the appreciation of the District for the services rendered to Calaveras Public Utility District by Christopher Williams; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Calaveras Public Utility District that this Resolution is entered in full upon the permanent Minutes of the Calaveras Public Utility District and that a copy bearing the seal of the District is presented to Christopher Williams.

The foregoing Resolution was duly passed and adopted by the Board of Directors of the Calaveras Public Utility District at a Regular Meeting on December 10, 2019 by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

PRESIDENT, CALAVERAS PUBLIC UTILITY DISTRICT

ATTEST:

Kate Jesus, Admin Acct Assistant

Resolution 2019-12: Resolution of Appreciation Honoring Andrew Estrada

Discussion:

Board Chair to read and present Andrew Estrada with the Resolution from Calaveras Public Utility District.

Recommended Action: Approve Resolution 2019-11: Resolution of Appreciation Honoring Andrew Estrada

Motion 1st _____ **2nd** _____ **Roll Call Vote** **Carried** _____

RESOLUTION 2019-12

RESOLUTION OF APPRECIATION HONORING ANDREW ESTRADA

WHEREAS, Andrew Estrada diligently served the Calaveras Public Utility District (District) for 13 years since April 1, 2006; and

WHEREAS, Andrew began as a Maintenance Operator I and is ending his career with the District as its Chief Treatment Plant Operator in which he was promoted to in 2016; and

WHEREAS, during his tenure, Andrew has been an integral part of the District by participating in line replacement projects, improving the District's safety standards and operating the District's Water Treatment Plant in producing quality drinking water; and

WHEREAS, Andrew has worked with a strong sense of dedication and responsibility to his position, co-workers, and the customers of the District; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Calaveras Public Utility District that this Resolution is entered in full upon the permanent Minutes of the Calaveras Public Utility District and that a copy bearing the seal of the District is presented to Andrew Estrada.

The foregoing Resolution was duly passed and adopted by the Board of Directors of the Calaveras Public Utility District at a Regular Meeting on December 10, 2019 by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

PRESIDENT, CALAVERAS PUBLIC UTILITY DISTRICT

ATTEST:

Kate Jesus, Admin Acct Assistant

Resolution 2019-13: Appointment of Board Member to Board of Directors

Discussion:

The District appointed Scott Speer to the Board Member vacancy at the regular meeting of November 12, 2019. The vote requires a resolution to notate the appointment.

Recommended Action: Approve Resolution 2019-13 Appointment of Board Member to Board of Directors

Motion 1st _____ **2nd** _____ **Roll Call Vote** **Carried** _____

RESOLUTION 2019-13

APPOINTMENT OF BOARD MEMBER TO BOARD OF DIRECTORS

WHEREAS, due to a vacancy on the Board of Directors of the Calaveras Public Utility District, the Board of Directors noticed the vacancy and requested applications from interested residents within the District to fill said vacancy.

WHEREAS, in accordance with Government Code Section 1780, that the Calaveras Public Utility District Board of Directors hereby appointed Scott Speer as Board Director at the regular meeting of November 12, 2019; and

WHEREAS, Scott Speer will hold office through the first Friday in December 2022; and

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Calaveras Public Utility District this 10th day of December 2019 by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

President, Board of Directors

ATTEST:

Kate Jesus, Admin Acct Assistant

I hereby certify that the foregoing is a true and correct copy of a resolution passed by the Board of Directors of Calaveras Public Utility District.

Kate Jesus, Admin Acct Assistant

Date

Resolution 2019-14: Updating Authorized Signers to the Bank Signature Card

Discussion:

All Board members are signatories on the District general checking account. This resolution is required to update the signature due to appointment of a new Board Member.

Recommended Action: Approve Resolution 2019-14: Updating Authorized Signers to the Bank Signature Card

Motion 1st _____ **2nd** _____ **Roll Call Vote** **Carried** _____

RESOLUTION 2019-14

UPDATING AUTHORIZED SIGNERS TO BANK SIGNATURE CARD

WHEREAS, the Calaveras Public Utility District Board of Directors appointed Scott Speer as Board Member; and

WHEREAS, Calaveras Public Utility District has a checking account at Wells Fargo Bank; and

WHEREAS, the Board of Directors is authorizing Scott Speer to be added as a signatory on Calaveras Public Utility Districts' checking account; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Calaveras Public Utility District that the District Manager is permitted to make all necessary changes to update the bank signature card to reflect current authorized signers;

The foregoing Resolution was duly passed and adopted by the Board of Directors of the Calaveras Public Utility District at a Regular Meeting on December 10, 2019 by the following vote:

AYES: Directors:

NOES: Directors:

ABSENT: Directors:

ABSTAIN: Directors:

PRESIDENT, CALAVERAS PUBLIC UTILITY DISTRICT

ATTEST:

Kate Jesus, Admin Acct Assistant

I hereby certify that the foregoing is a true and correct copy of a Resolution passed by the Board of Directors of Calaveras Public Utility District

Kate Jesus, Admin Acct Assistant

Date

SEIU Local 1021 Demand for Recognition in the Calaveras Public Utility District

Discussion:

The District received notification from the SEIU Local 1021 to recognize the representation of the certain District employees. The District Manager has signed the Recognition Agreement recognizing Local 1021 as the sole and exclusive bargaining representative for its employees in the bargaining unit.

There will be a request for documentation from the Local 1021 which will be reviewed to develop a Memorandum of Understanding (MOU) for those employees in the bargaining unit.

Recommended Action: A motion to acknowledge SEIU Local 1021 as the sole and exclusive bargaining representative for its employees in said bargaining unit.

RECOGNITION AGREEMENT

Based upon signed and dated authorization cards presented by Service Employees International Union Local 1021 (hereinafter referred to as "Local 1021") on November 19, 2019, it has been demonstrated that a majority of the employees in the mutually agreed-to bargaining unit, who are currently employed by the Calaveras Public Utilities District, (hereinafter referred to as "Employer") have selected Local 1021 as their collective bargaining representative pursuant to California Government Code Section 3507.1. In this regard, the undersigned on behalf of the Employer has recognized Local 1021 as the sole and exclusive bargaining representative for its employees in the bargaining unit set forth below:

All full time and part-time employees including:

Administrative Account Assistant
Customer Services Representative
Maintenance

And any other title/classification change that is the result of contract negotiations
Any new job title/ classification that is created will be bargaining with the Union for its appropriate placement within the District.

Excluding:

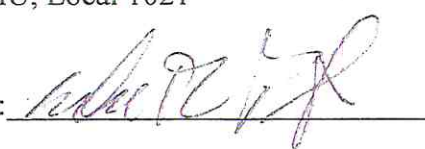
Peace Officers and Management and Confidential Employees as defined in the Meyers-Milias-Brown Act.

Agreed to this day of November 19, 2019.

Calaveras Public Utility District
(Agency)

By: 

William R. Petrone
SEIU, Local 1021

By: 

Consistent with the above, the undersigned states that he is the neutral third-party responsible for reviewing and has verified the adequacy of the evidence submitted by Local 1021 in support of the above Recognition Agreement ("Agreement") prior to the execution of the above Agreement. In this regard and as indicated above, Local 1021 has demonstrated that it is supported by a majority of the Employer's employees in the above-referenced bargaining unit.

Dated: 11/19/19


Benjamin Stopper, BOS D5
Neutral Card Check Official

LOCAL 1021



SEIU

Stronger Together

Joseph Bryant
President

Akbar Bibb
VP Region A (North Central)

Mary Sandberg
VP Region B (North Coast)

Yeon Park
VP Region C (East Bay)

Theresa Rutherford
VP Region D (San Francisco)

Marcus Williams
VP Region E
(Amador/Calaveras/San Joaquin)

Mary Duncan
Secretary

Amos Eaton
Treasurer

Sandra Lewis
VP of Representation

Gary Jimenez
VP of Politics

Ramses Teon-Nichols
VP of Organizing

Executive Board

Pete Albert
Tazamisha Alexander
John Arantes
Derrick Boutte
Lorraine Bowser
Monique Chaney-Williams
Felipe Cuevas
Evelyn Curriel
Sasha Cuttler
Nathan Dahl
Brandon Dawkins
Joel Evans-Fudem
Karla Faucett
Geneva Haines
Dellfinia Hardy
Cynthia Landry
Todd Nosanow
Harold Powell
Mercedes Riggleman
Robert Taylor
Richard Thoele
Taffie Walter
Angel Valdez
Sandra Wall
Jim Wise

**Executive Board &
Budget & Finance
Committee**

Aaron Cramer
Rhea Davis
Tina Diep
Julie Meyers
Tom Popenuck
Sunny Santiago
Rachal Valtakis

RECEIVED NOV 18 2019

Donna Leatherman, District Manager
Calaveras Public Utility District
508 W. St. Charles Street
San Andreas, CA 95249

RE: SEIU Local 1021 Demand for Recognition in the Calaveras Public Utility District

Dear Ms. Leatherman:

I am writing on behalf of SEIU Local 1021 to request that the employer recognize Local 1021 as the exclusive representative in the below described appropriate unit pursuant to Government Code Section 3507.1 (c). The Union has in its possession signed authorization cards showing that a majority of employees employed during the pay period ending November 15th 2019 desire that Local 1021 be their exclusive bargaining representative for all purposes under the Meyers-Milias-Brown Act.

The Union therefore requests that the employer recognize Local 1021 as the exclusive representative of the following unit:

All full time and part-time employees including:

- Customer Service Representative
- Administrative Account Assistant
- Maintenance
- Any other appropriate classifications that may arise out of expanding business operations or negotiations.

Excluding [supervisors, professional employees pursuant to Section 3507.3], peace officers pursuant to Gov. Code Section 3508, and management and confidential employees pursuant to Section 3507.5.

The Union has contacted Supervisor Benjamin Stopper, District 5, to review and verify the majority status of SEIU Local 1021. Mr. Stopper is available on Tuesday, November 19th during the lunch break of the Board of Supervisors meeting.

Since the Union has majority status in the above-identified appropriate unit, the employer is obligated to recognize the Union and to notify and bargain with the Union before it makes any changes affecting wages, hours and other terms and conditions of employment.

SEIU Local 1021 is an employee organization pursuant to MMBA and the Local Ordinance. If the Local Ordinance has additional reasonable requirements regarding the identification of SEIU Local 1021 as an employee organization, SEIU Local 1021 will comply with those items under cover of a separate letter.

LOCAL 1021



SEIU

Stronger Together

Joseph Bryant
President

Akbar Bibb
VP Region A (North Central)

Mary Sandberg
VP Region B (North Coast)

Yeon Park
VP Region C (East Bay)

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Jim Wise

**Executive Board &
Budget & Finance
Committee**

Aaron Cramer
Rhea Davis
Tina Diep
Julie Meyers
Tom Popenuck
Sunny Santiago
Rachal Valtakis

The workers look forward to the employer respecting their request and promptly recognizing SEIU Local 1021. Please contact me no later than 5:00pm, November 18, 2019 so we can make arrangements for the card check meeting.

Sincerely,

William R Petrone
SEIU Local 1021 Regional Director

Discussion: Review and Update of District Policies

Discussion:

The Board of Directors has committed to a review and update of all District policies. At the October Board meeting the Manager and Staff were directed to provide these by the December meeting for review. A flash drive containing all existing policies was sent to the Board at the end of November.

Most policies and procedures can be developed in house, reviewed and customized to District needs. The District Manager will be working with general counsel to review and update starting with the Board of Directors Handbook. Staff will work with the Manager to support the updates to policies and procedures which will be presented at a workshop in the future for review and comments.

Recommended Action: None

ACWA/JPIA – President’s Special Recognition Award

Discussion:

None

Recommended Action: None



YOUR BEST PROTECTION

ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

phone
916.786.5742
800.231.5742

direct line
916.774.7050
800.535.7899

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www.acwajpia.com

President
E.G. "Jerry" Gladbach

Vice President
Tom Cuquet

Chief Executive Officer
Walter "Andy" Sells

Executive Committee
Fred Bockmiller
Tom Cuquet
David Drake
E.G. "Jerry" Gladbach
Brent Hastey
Steven LaMar
Melody A. McDonald
J. Bruce Rupp
Kathleen Tiegs

RECEIVED NOV 12 2019

October 15, 2019

Calaveras Public Utility District (C018)
P.O. Box 666
San Andreas, CA 95249-0666

Donna:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Calaveras Public Utility District (C018) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2020.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Calaveras Public Utility District

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Workers' Compensation Program for the period 07/01/2015 - 06/30/2018
announced at the Board of Directors' Meeting in San Diego.*



December 02, 2019

E. G. Gladbach

E. G. "Jerry" Gladbach, President

Monthly Water Report

- a. Monthly Water report: Water production for October was 26,394,918 gallons from the Water Treatment Plant. With a daily average of 879,831 gallons.

September is beginning of Rainfall reporting year.

September rainfall – 0.79”

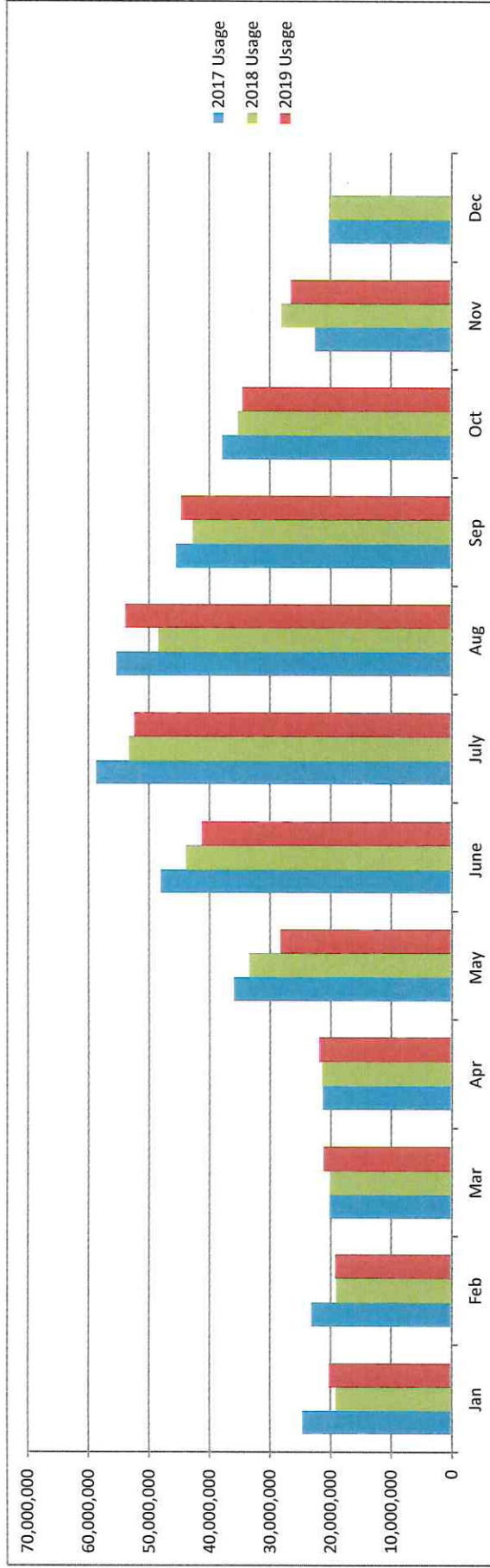
October rainfall – 0”

November rainfall = 6”

YTD total – 6.79”

Calaveras Public Utility District (Water Treated)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
2017	24,611,922	23,098,904	20,125,148	21,227,187	35,913,669	48,072,674	58,679,090	55,357,766	45,507,994	37,826,944	22,452,397	20,215,187	413,088,882
2018	19,108,441	19,065,573	20,080,877	21,366,553	33,416,282	43,899,147	53,269,367	48,484,590	42,798,952	35,303,288	28,030,638	20,062,841	384,886,549
2019	20,141,357	19,112,339	21,010,138	21,734,882	28,179,029	41,146,184	52,329,642	53,797,842	44,533,970	34,393,402	26,394,918	0	362,773,703
% difference	-18.16%	-17.26%	4.40%	2.39%	-21.54%	-14.41%	-10.82%	-2.82%	-2.14%	-9.08%	17.56%	-100.00%	-12.18%



Managers Comments

Items listed below are in progress and not Agenized however open for comments or discussion.

December 2019

1. **2018/19 Annual Audit** - The Annual Audit for FY 2018/19 will be present to the Board at the January meeting. The Manager has requested the Auditor attend the January meeting.
2. **Newsletter/Website Updates** – The newsletter will be sent out late this month. Staff will continue to work on website update as time permits.
3. **CRWA - Prop. 1 Funds** - Nothing to report. CRWA representative contact the District and reported that the State has requested further, prior to consideration for approval of Prop. 1 funds for a District leak detection program
4. **LAFCO – MSR review** – The update to the CPUD- Municipal Service Review (MSR) was approved at the November 18 LAFCO meeting.
5. **2019 February Storms Damages (FEMA 4431-DR-CA)** – The District has received acknowledgement of reimbursement of Category B and F storm damage items. We are continuing to work with JPIA and FEMA to make determinations. The District Engineer is preparing the project descriptions so that the projects can be completed.
6. **EAP’s Jeff Davis** – Nothing to report - The revision to the first draft of the Jeff Davis EAP were completed and submitted to CalOES at the end of October.
7. **EAP - Middle Fork (FERC)** - Postponed due to PSPS event. Save the Date January 16, 2020 - The district is working with EBMUD and JVID to conduct the required Annual Seminar for Middle Fork Dam. The event Emergency Action Plans (EAP’s) for dam owners and emergency responders to provide input and feedback in the event of Plan implementation.
8. **EAP Middle Fork (CalOES and DSOD)** - DSOD has accepted the inundation maps. CalOES has request further information be added to the submitted EAP and the District will incorporate all changed and resubmit for approval. The document once accepted by State agencies will be forwarded to FERC for further input.
9. **Schaads Large unit** - Nothing to report
10. **Court Street/Foley Line Extension** – Staff is reviewing the plans.
11. **District Mapping and Modeling** - District mapping is in need of recalibration, alignment to be a more useful and accurate assessment tool for improvement projects. Cost for updating is pending.

AGENDA ITEM 14

Directors Comments

Director's comments are comments by Directors concerning District business, which may be of interest to the Board. This is placed on the agenda to enable individual Board members to convey information to the Board and to the public. There is to be no discussion or action taken by the Board of Directors unless the item is noticed as part of the meeting agenda

- a. LAFCO – Meeting Report 11/18/19 – Director Lavaroni
- b. UMRWA – Meeting Reminder 1/24/20 – Director Blood

AGENDA ITEM 15

Adjournment (Next Regular Meeting January 14, 2020)