

CALAVERAS PUBLIC UTILITY DISTRICT
506 W. St. Charles, Street San Andreas, CA 95249

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 17, 2026 at 5:00 p.m.

Kevin Sparks
President of the Board

Director Garrett Hesser
Director Jack Tressler

Director Richard Blood
Director Mathew Warmerdam

Calaveras Public Utility District hereby provides notice that it will convene its regularly scheduled public meetings of the Board of Directors at the District Office. If you are unable to attend in person, we encourage you to attend remotely as follows:

- **Join the Conference Call Meeting**
- **Dial-in number (US): 1(669)900-9128**
- **Join the online ZOOM meeting:**
- **<https://us02web.zoom.us/j/81691372893?pwd=azVkSFN3ZmJrU2V0aS85Vk92YThtZz09>**
- **Meeting ID: 816 9137 2893**
- **Meeting Passcode code: 545381**

Please mute your call before joining. This will limit technical difficulties with audio. Only unmute your call if the President has requested public comment on an item. Upon completing your comments, please mute your call again. Do not put the call on hold, as hold music can ruin the call for all other participants. If that occurs, or in the event of disruptive conduct, staff reserves the right to disconnect that caller. Do no talk over the top of any other callers. Conversations must be one at a time.

AGENDA

1. CALL THE MEETING TO ORDER

2. ROLL CALL OF DIRECTORS

- a. President Kevin Sparks
- b. Director Garrett Hesser
- c. Director Richard Blood
- d. Director Jack Tressler
- e. Director Mathew Warmerdam

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT (Limit: 3 min/person)

At this time, members of the public may address the Board on any matter within its jurisdiction which is not on the agenda. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.

5. CONSENT ITEMS

Consent items should be considered together as one motion. Any item(s) requested to be removed will be considered after the motion to approve the Consent Items.

- a. January 20, 2026, Regular Board Meeting Minutes
- b. January Claim Summary
- c. Tuition Reimbursement – Mathew Roberts – Section 4.10 of General Manager’s contract (Documentation attached; amount within FY2026 budget)

Action: Roll call Vote

Consider motion to approve consent items a-c.

ITEMS FOR BOARD DISCUSSION AND/OR ACTION

Board action may occur on any identified agenda item. Any member of the public may directly address the Board on any identified agenda item of interest, either before or during the Board's consideration of that item.

6. CLEARGOV WORKSHOP

Action Requested: Discussion / Possible action

- a. Overview of CPUD’s ClearGov subscription and usage to date
- b. Review of costs, contract terms, and projected annual fees
- c. Discussion of staff workload and potential next steps (continue or terminate subscription)

7. DISCUSSION OF POTENTIAL OPTIONS WITH FERC REGARDING THE MIDDLE FORK DAM

Action Requested: Discussion

- a. Middle Fork Dam updates and status
- b. Review outstanding FERC items and estimated costs
- c. Discuss decommissioning options and next steps

8. REPORTS

The purpose of these reports is to provide information on projects, programs, staff actions, and committee meetings that are of general interest to the Board and public. No decisions are to be made on these issues.

- a. Legal Counsel’s Report
- b. Executive Assistant/Clerk of the Board
- c. Water System Superintendent’s Report
- d. Engineer’s Report
- e. General Manager’s Report
- f. Directors’ Comments: Directors may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on the future agenda.

9. ADJOURNMENT

If there is no other Board business the President will adjourn to its next regular meeting scheduled for March 17, 2026, at 5:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office at (209) 754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

CALAVERAS PUBLIC UTILITY DISTRICT
Regular Meeting of the Board of Directors

January 20, 2026
5:00 pm

DIRECTORS PRESENT: Kevin Sparks
Garrett Hesser
Richard Blood
Mathew Warmerdam

MEMBERS ABSENT: Jack Tressler

STAFF PRESENT: Mathew Roberts, General Manager
Carissa Bear, Clerk of the Board
Wyatt Rovera, Water System Superintendent
Adam Brown, District Legal Counsel

OTHERS PRESENT: Member of Public (Online)

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Sparks at 5:03 P.M.
2. ROLL CALL OF DIRECTORS: Directors Blood, Warmerdam, Hesser and Sparks were present. Director Tressler was absent.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject):
President Sparks provided a copy of *The History of the Calaveras Public Utility District* to each Board Member.
5. CONSENT ITEMS
 - a. December 16, 2025, Regular Board Meeting Minutes
 - b. December Claim Summary

The Board reviewed and discussed the December claim summary. Staff responded to questions and provided clarification. No further discussion followed. A motion was made by Director Blood, seconded by Director Hesser, to approve Consent Items a-b. A roll call vote was taken. Directors Blood, Warmerdam, Hesser, and Sparks voted yes. Director Tressler was absent. Motion carried 4-0.

6. PROJECT UPDATES

Mr. Roberts provided a brief overview of current projects. No new information was available regarding the Fairfield Inn project. Mr. Roberts discussed the Paloma Line Extension project, noting that it was initially brought to the Board's attention approximately two years ago before becoming inactive and has recently resurfaced. The project engineer was unaware that the District does not have an agricultural rate and expressed concern that this may impact the project.

The Board and staff discussed concerns regarding whether the Paloma tank has the capacity to meet the requested demand.

Regarding the Backwash/Rich Gulch project, Mr. Roberts reported that the amended grant application has been submitted to the grant engineers. While there were red lines and questions, staff has responded and returned the application for final review. Once finalized, Mr. Roberts will sign the application, and the engineers will submit it to the Department of Water Resources. Efforts are being made to keep the project within the \$500,000 grant amount.

Mr. Roberts also provided a brief update on the Calaveras Council of Governments (CCOG) project. The District initially identified issues related to the District's ability to provide adequate fire flow; however, an onsite fire tank with two (2) 1" water meters have been proposed by the Project Engineers, which would simplify the project for the District.

Lastly, Mr. Roberts discussed the Calaveras County Behavioral Health project. Existing District lines are currently in conflict with the project and will be replaced by the project contractors, with some meters relocated. Upon completion of the project, the District will receive easement rights.

7. REVIEW OF DISTRICT TEMPORARY ADVISORY (AD HOC) COMMITTEES AND ASSIGNMENTS

President Sparks dissolved all Temporary Advisory (Ad Hoc) Committees. He established the following temporary advisory committees, with the corresponding Board member appointments:

District Ad Hoc Committee Assignments

Engineering/Planning Committee: Richard Blood, Kevin Sparks

Budget/Finance Committee: Mathew Warmerdam, Jack Tressler

Negotiations Committee: Mathew Warmerdam, Richard Blood

General Manager Performance Review Committee: Kevin Sparks, Garrett Hesser

Fire Protection Cooperation Committee: Jack Tressler, Garrett Hesser

Hotel Project Committee: Richard Blood, Jack Tressler

Joint Powers Authority (JPA) Assignments

ACWA/JPIA: Primary: Kevin Sparks, Alternate(s): Jack Tressler, Mathew Roberts

Calaveras–Amador Mokelumne River Authority (CAMRA): Primaries: Richard Blood, Mathew Warmerdam, Alternate: Jack Tressler

Calaveras Public Power Agency (CPPA): Primary: Mathew Roberts, Alternate: Mathew Warmerdam

Upper Mokelumne River Watershed Authority: Primary: Richard Blood, Alternate(s): Garrett Hesser, Mathew Roberts

8. QUARTERLY BUDGET UPDATE 2025/2026

Mr. Roberts reviewed the Quarterly Budget Memo included in the Board packet and highlighted changes made to the budget format. He reported that overall financial trends are positive, noting that while some General Ledger accounts are over budget, the division as a whole remains under budget. Mr. Roberts also reviewed the new grant tracking spreadsheets, explaining that they are working documents and will continue to be refined over time.

9. REPORTS

a. Legal Counsel's Report

No report this month.

b. Executive Assistant/Clerk of the Board

Mrs. Bear presented the Executive Assistant/Clerk of the Board report.

c. Water System Superintendent's Report

Mr. Rovera presented the Monthly Maintenance Report for December.

d. Engineer's Report

No report this month.

e. General Manager's Report

Mr. Roberts presented the General Manager's Report and informed the Board that the District recently met with Pacific Gas and Electric (PG&E) regarding an existing contract between the District and PG&E. Mr. Roberts indicated that he was previously unaware of the contract, which requires the District to generate power back to the grid annually. Due to Hydro #3 being out of commission, the District did not meet this requirement. PG&E has indicated its intent to cancel the contract, and Mr. Roberts is working with PG&E to request reconsideration. The contract is currently under review. Mr. Roberts will work with the District's Legal Counsel moving forward.

f. Directors' Comments:

No reports this month.

10. ADJOURNMENT

There being no further business to come before the Board, President Sparks adjourned the meeting at 6:52 pm.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board

CALAVERAS PUBLIC UTILITY DISTRICT

CLAIM SUMMARY 1-2026

DATE: January 2026

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$ 178,226.24
Payroll Submitted	\$ 115,475.03
Employee Reimbursement	\$ 147.00
P/R Tax Deposits	\$ 10,316.48
Sub-total	\$ 304,164.75

Claim Summary Approved for	\$ 304,164.75
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Clerk of the Board, Calaveras Public Utility District

Expenses by Vendor Summary
CALAVERAS PUBLIC UTILITY DISTRICT
January 2026

Name	Transaction date	Memo/Description	Distribution account	Amount
ACWA-Health	01/07/2026	Dental/Vision Coverage Month: Feb 2026	5220 - Dental/Vision/Life Insurance	\$1,921.61
ACWA /JPIA WC	01/07/2026	Workers Comp Q2 10/01/2025-12/31/2025	5260 - Worker's Compensation Insurance	\$4,283.01
Alpha Analytical Labs, Inc.	01/07/2026	December Samples	5685 - Lab & Sampling	\$580.00
Amador Cleaning Service	01/07/2026	Janitorial Service 12/2025	5670 - Facility Maintenance	\$825.00
Amazon Capital Services	01/13/2026	Dry Erase Calendar	5475 - Office Supplies	\$24.24
	01/13/2026	Cups & Post-its	5475 - Office Supplies	\$44.58
	01/13/2026	Wheel Cover - Vehicle #17	5532 Repairs & Maintenance-Auto	\$44.17
	01/13/2026	Surface Pro Accessories	5475 - Office Supplies	\$129.85
	01/13/2026	Certificate Picture Frames	5475 - Office Supplies	\$46.54
	01/13/2026	Seat Covers - Vehicle #17	5532 Repairs & Maintenance-Auto	\$171.05
	01/13/2026	Surface Pro Case	5475 - Office Supplies	\$30.84
	01/13/2026	Kneeling Pad	5566 - Safety Equipment	\$16.02
	01/13/2026	Flood Light - Truck #10	5566 - Safety Equipment	\$56.48
	01/13/2026	Push Switch	5536 - Repairs & Maintenance-T&D (5336)	\$25.75
American Fidelity Assurance Co.(Flex)	01/20/2026	Pay period 1/1/25 & 1/15/25	5275 - Employee Section 125 Plan	\$400.00
AT & T	01/07/2026	Hydro 3	5480 - Telephone	\$68.73
AT & T	01/07/2026	San Andreas Tank	5480 - Telephone	\$639.91
	01/07/2026	Hydro 3	5480 - Telephone	\$641.68
	01/07/2026	Special Circuit	5480 - Telephone	\$51.82
Brawner Automotive Repair	01/20/2026	Truck #6 - Oil and Filter	5532 Repairs & Maintenance-Auto	\$157.53
Calaveras Auto Supply	01/07/2026	Shop - WD40	5548 - Materials & Supplies-T&D	\$21.62
	01/07/2026	Truck 1 - Ice Blade	5532 Repairs & Maintenance-Auto	\$46.66
	01/07/2026	F550 - Blue Def & Mud Flaps	5532 Repairs & Maintenance-Auto	\$61.02
Calaveras County Public Works Dept.	01/07/2026	2026 Blanket Utility Encroachment Permit Deposit	5460 - Permits	\$500.00
Calaveras Lumber Company	01/20/2026	Cord Protector	5475 - Office Supplies	\$32.60
Calaveras Public Power Agency	01/20/2026	CPUD Warehouse	5743 - Electricity-Office	\$261.76
	01/20/2026	Glencoe Booster Pump	5470 - Software Programs & Updates	\$229.54
	01/20/2026	CPUD Office	5743 - Electricity-Office	\$166.36
	01/20/2026	Jeff Davis WTP	5742 - Electricity-Treatment	\$1,112.80

Name	Transaction date	Memo/Description	Distribution account	Amount
Cal PERS	01/20/2026	Licking Fork Pumping Station	5740 - Electricity-T & D	\$922.00
	01/12/2026	Employer Contribution, PEPRA, 26507, CalPERS, 12/28/2025 - 01/10/2026	5230 - Retirement Benefits-CalPERS	\$3,370.74
	01/12/2026	Employer Contribution, Classic, 1017, CalPERS, 12/28/2025 - 01/10/2026	5230 - Retirement Benefits-CalPERS	\$2,913.94
	01/12/2026	SIP - IRC 457 Contributions, SIP - 457 Plan	2317 - 457 Plan	\$1,199.31
	01/13/2026	Employer Contribution, PEPRA, 26507, CalPERS, 01/11/2026 - 01/24/2026 - Correction	5230 - Retirement Benefits-CalPERS	\$17.98
	01/26/2026	Health PA Billing Employee - February	5200 - Medical Benefits	\$37,775.34
	01/26/2026	Health PA Billing Retiree - February	2325 - OPEB Liability	\$6,226.19
	01/26/2026	Employer Contribution, Classic, 1017, CalPERS, 2025/2026, 1.11.26 - 1.24.26	5230 - Retirement Benefits-CalPERS	\$2,913.94
	01/26/2026	Employer Contribution, PEPRA New, 26507, CalPERS, 2025/2026, 1.11.26 - 1.24.26	5230 - Retirement Benefits-CalPERS	\$3,521.84
	01/26/2026	SIP - IRC 457 Contributions, SIP- 457 Plan, 1.11.26 - 1.24.26	2317 - 457 Plan	\$1,192.31
Cal-Waste	01/20/2026	Office - Trash and Recycle Service - Dec 2025	5760 - Sewer & Garbage	\$188.38
	01/20/2026	Shop Trash and Lock Service - Dec 2025	5760 - Sewer & Garbage	\$449.00
CINTAS	01/07/2026	January First Aid Restock - Office & Shop	5566 - Safety Equipment	\$88.44
	01/20/2026	February First Aid Restock - Office & Shop	5566 - Safety Equipment	\$92.42
Columbia Bank - MR	01/07/2026	Birthday Donuts	5290 - Employee Recognition	\$49.00
	01/07/2026	Christmas Lunch	5290 - Employee Recognition	\$282.15
Columbia Bank - WR	01/07/2026	Drug & Alcohol	5430-License, Certifications, Fees	\$1.25
	01/07/2026	Drug & Alcohol	5430-License, Certifications, Fees	\$2.50
	01/07/2026	Updated Safety Practices PDF	5566 - Safety Equipment	\$104.00
	01/07/2026	Staff Gauge	5547 - Materials & Supplies-Treatment	\$168.00
	01/07/2026	Trailer Hitch	5532 Repairs & Maintenance-Auto	\$80.55
	01/07/2026	Trailer Hitch Refund	5532 Repairs & Maintenance-Auto	-\$78.20
Comcast	01/07/2026	Office Internet & Fax	5480 - Telephone	\$321.78
Comcast Business (VE)	01/07/2026	Offices Phones - Jan 2026	5480 - Telephone	\$281.09
Crawford Bookkeeping	01/20/2026	Consulting - Sept. Revised & Reissued	5630 - Accounting Services	\$312.50
Datco Billing	01/07/2026	DOT Pre-Employment	5665 - Pre-Employment	\$60.00
	01/07/2026	New Employee Background Info	5665 - Pre-Employment	\$99.00
	01/07/2026	Jan - March 2026 Monthly Service Fee	5430-License, Certifications, Fees	\$121.55
Ferguson (Neptune)	01/07/2026	Meters	5870 - Materials for Capital Projects	\$12,345.11
	01/07/2026	Meters	5870 - Materials for Capital Projects	\$31,349.94
	01/07/2026	Meters	5870 - Materials for Capital Projects	\$4,622.27
Fischer, Merle	01/07/2026	January 2026 Retiree Medical Reimbursement	2325 - OPEB Liability	\$1,283.28
Foothill Materials	01/07/2026	Rock	5548 - Materials & Supplies-T&D	\$458.76
Foothill-Sierra Pest Control Inc.				

Name	Transaction date	Memo/Description	Distribution account	Amount
GEI Consultants, Inc.	01/20/2026	Quarterly Pest Control - WTP	5670 - Facility Maintenance	\$150.00
Grainger	01/20/2026	Middle Fork Dam Updated Static and Seismic Analysis - 11/29/25-12/26/25	5695 - Consultants-Dam	\$670.50
	01/07/2026	Binder	5547 - Materials & Supplies-Treatment	\$56.07
Herd's Machine Shop	01/20/2026	Pipe Cement	5548 - Materials & Supplies-T&D	\$97.10
	01/20/2026	Metal Stock	5548 - Materials & Supplies-T&D	\$90.93
Hill Rivkins Brown & Associates	01/20/2026	Metal Stock	5548 - Materials & Supplies-T&D	\$131.50
	01/07/2026	Legal Service November 2025	5645 - Legal Services	\$3,186.00
	01/07/2026	Legal Service December 2025	5645 - Legal Services	\$4,130.00
Hunt & Sons Inc.	01/07/2026	Fuel 12/01/25-12/15/25	5540 - Fuel	\$1,728.20
	01/20/2026	Fuel 12/16/25-12/30/25	5540 - Fuel	\$1,076.43
J & R Trucking School	01/07/2026	JC - Class A	5335 - Training	\$2,275.00
Matrix Trust Company	01/07/2026	Pay Period Ending 12/27/25	2317 - 457 Plan	\$1,085.17
	01/20/2026	Pay Period Ending 1/10/26	2317 - 457 Plan	\$1,120.02
Mission IT Solutions	01/07/2026	Tablet troubleshoot	5632 - IT & Computer Support	\$804.92
Motherlode Answering Service	01/07/2026	Answering Service Jan 2026	5606 - Answering Service	\$442.61
North Bay Pensions	01/07/2026	GASB 75	5630 - Accounting Services	\$1,200.00
Pace Supply	01/07/2026	Inventory	5548 - Materials & Supplies-T&D	\$3,074.08
	01/07/2026	Inventory	5548 - Materials & Supplies-T&D	\$10,139.31
PG&E - ENERGY STATEMENT	01/07/2026	Schaads Hydro	5741 - Electricity-Hydros	\$204.84
	01/07/2026	Office	5743 - Electricity-Office	\$152.71
	01/07/2026	Warehouse Light Pole #351	5740 - Electricity-T & D	\$10.82
	01/07/2026	Warehouse Light Pole #344	5740 - Electricity-T & D	\$10.82
	01/20/2026	Schaads Hydro	5741 - Electricity-Hydros	\$276.01
	01/20/2026	Hydro #2	5741 - Electricity-Hydros	\$118.10
	01/20/2026	Hydro #3	5741 - Electricity-Hydros	\$311.16
Picovale Services Inc	01/07/2026	Data Transmission Service SF Mokelumne River Gaging Jan-Dec 2026	5534 - Repairs & Maintenance-Pumping	\$240.00
Progressive Print Solutions	01/07/2026	Meter Check	5475 - Office Supplies	\$143.92
San Andreas Sanitary District	01/07/2026	Sewer Service - Office 12/26/25	5760 - Sewer & Garbage	\$117.23
	01/07/2026	Sewer Service - Shop 12/26/25	5760 - Sewer & Garbage	\$110.89
Secretary of State	01/28/2026	Notary Exam & Application Fee - RM	5335 - Training	\$40.00

Name	Transaction date	Memo/Description	Distribution account	Amount
2322 SEIU Union Dues	01/28/2026	Notary Exam & Application Fee - CB	5335 - Training	\$40.00
	01/07/2026	Pay Period Ending 12/27/25	2322 - SEIU Union Dues	\$491.28
	01/20/2026	Pay Period Ending 01/10/26	2322 - SEIU Union Dues	\$493.27
Sender's Market Inc.	01/07/2026	Screwdriver, Wrench, & Wire Cutter	5585 - Tools	\$110.54
	01/07/2026	Water Softener Crystals	5547 - Materials & Supplies-Treatment	\$2,506.08
	01/07/2026	Bobcat Key & F550 Hardwood	5532 Repairs & Maintenance-Auto	\$40.41
	01/07/2026	Hydrant Bury & Seal Kit Grease	5548 - Materials & Supplies-T&D	\$216.47
	01/07/2026	Excavator Keys	5548 - Materials & Supplies-T&D	\$12.96
	01/07/2026	Mini Excavator	5548 - Materials & Supplies-T&D	\$38.95
	01/07/2026	Alarm Batteries	5548 - Materials & Supplies-T&D	\$60.60
	01/07/2026	Alarm Batteries	5548 - Materials & Supplies-T&D	\$60.60
	01/07/2026	Cable Ties	5548 - Materials & Supplies-T&D	\$9.72
Sonora Ford	01/07/2026	Truck 8 - Service	5532 Repairs & Maintenance-Auto	\$4,379.61
Treat's General Store	01/07/2026	Paint	5548 - Materials & Supplies-T&D	\$9.52
	01/07/2026	Staff Training - Fridge Restock	5335 - Training	\$18.84
	01/07/2026	Board Meeting - Snacks & Drinks	Board Meetings-Director Fees	\$46.04
	01/07/2026	Water - Shop	5548 - Materials & Supplies-T&D	\$25.16
USA Blue Book	01/07/2026	WTP - Photo Cell	5535 - Repairs & Maintenance-Treatment	\$1,049.71
Verizon Wireless	01/07/2026	District Cell Phones	5480 - Telephone	\$783.68
	01/20/2026	Special Circuits - Dec 02- Jan 01	5480 - Telephone	\$60.25
Volcano Telephone	01/07/2026	District Up Country Telephone, Internet, & Long Distance	5480 - Telephone	\$617.51
Weber, Ghio & Associates	01/20/2026	CPUD - General Engineering Services	5635 - Engineering-Non-Capital	\$704.50
	01/20/2026	Rich Gulch Replacement Project - Funding Application	5850 - Engineering-Capital	\$3,128.50
	01/20/2026	CPUD FEMA - Indirect & Direct Admin Costs	5635 - Engineering-Non-Capital	\$845.00
	01/20/2026	Fairfield Inn Hotel	5635 - Engineering-Non-Capital	\$416.25
Wells Fargo Bank - C. Bear	01/20/2026	Meal	5335 - Training	\$207.65
	01/20/2026	Paper	5475 - Office Supplies	\$330.10
	01/20/2026	Restock	5475 - Office Supplies	\$154.48
	01/20/2026	Intuit - Payroll Elite	5470 - Software Programs & Updates	\$213.00
	01/20/2026	Surface Pro Power Supply	5475 - Office Supplies	\$216.48
	01/20/2026	ATT Phone and Internet - Shop - Dec 08-Jan 07	5480 - Telephone	\$146.56
	01/20/2026	CB Renewal Notary	5335 - Training	\$947.58
	01/20/2026	Zoom - January	5470 - Software Programs & Updates	\$16.25
Western Hydrologics, LLP	01/20/2026	SF Mokelumne River Gaging - 12/18/25 & 01/05/26	5534 - Repairs & Maintenance-Pumping	\$1,225.90
Wizix	01/20/2026	Office Copier	5464 - Printing	\$80.92
				\$178,226.24

**CALAVERAS PUBLIC UTILITY DISTRICT
MEMORANDUM**

To: Board of Directors

From: Mathew Roberts, General Manager

Subject: Tuition Reimbursement – Section 4.10

Date: 02/17/2026

Pursuant to Section 4.10 of my employment agreement, I am submitting documentation for tuition reimbursement for courses completed in pursuit of my Bachelor's degree.

The total reimbursement requested is \$3,995, which is within the \$5,000 annual tuition assistance entitlement outlined in the contract and was budgeted for FY2026. Supporting documentation, including the district reimbursement request form and proof of payment, is attached with sensitive information redacted.

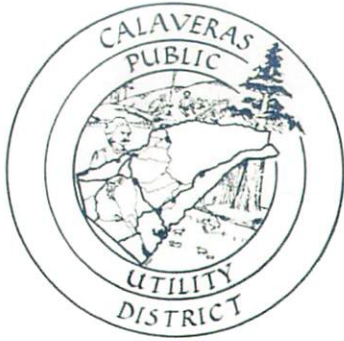
This item is included in the Consent Calendar for approval.

Thank you

Respectfully Submitted,



Mathew Roberts
General Manager



CALAVERAS PUBLIC UTILITY DISTRICT
Reimbursement Form

Expense

Date: 02/17/2026

Description	Date	Amount
TUITION ASSISTANCE PER GM CONTRACT SEC. 4.10		3955 ⁰⁰

TOTAL \$0.00

Remarks or Explanation: (Describe nature involved)

COURSE ENROLLMENT @ U.S.G.N.

Printed Name MATHEW ROBERTS

Signature: 

Mathew Roberts

From: Nelnet Campus Commerce <noreply@campuscommerce.com>
Sent: Tuesday, July 22, 2025 9:23 AM
To: [REDACTED]
Subject: Western Governors University Payment Confirmation



Western Governors University Payment Confirmation

Mathew Roberts
Customer #: [REDACTED]

Mathew Roberts:

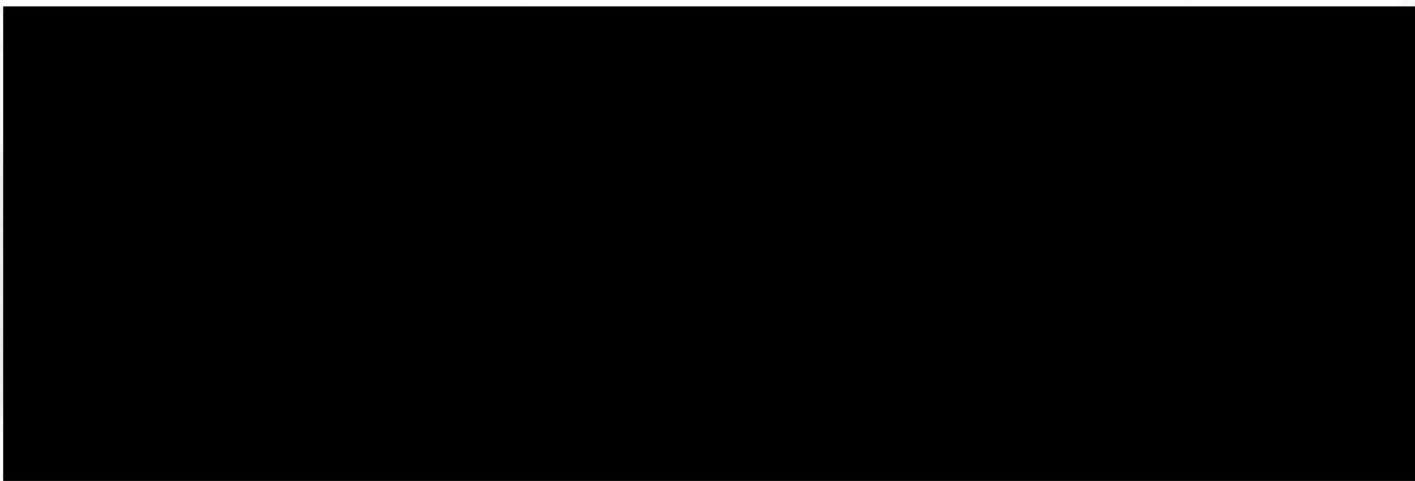
The following payment was authorized and submitted on 07/22/2025.

PAYMENT DATE	07/23/2025
ACCOUNT HOLDER NAME	Mathew Roberts
ACCOUNT	[REDACTED] - 7584
INSTITUTION AMOUNT	\$3,955.00

This is a one-time payment and cannot be cancelled.

PAYMENT DETAILS

NAME	DESCRIPTION	AMOUNT PAID
Mathew Roberts	Student Account Balance - August 2025	\$3,955.00
Total Amount		\$3,955.00



Western Governors University

Student ID: [REDACTED]

Course: [REDACTED]

Section: [REDACTED]

Assignment: [REDACTED]

Due Date: [REDACTED]

Score: [REDACTED]

Comments: [REDACTED]

Feedback: [REDACTED]

Next Steps: [REDACTED]

Support: [REDACTED]

Contact: [REDACTED]

Version: [REDACTED]

Copyright: [REDACTED]

Privacy: [REDACTED]

Page: [REDACTED]



Thank You

Your payment for \$3,955.00 has been authorized and submitted.

A transaction receipt was sent to all e-mail addresses on file.

Summary

Institution	Western Governors University
Customer	Mathew Roberts
Student ID	[REDACTED]
Payment Date	23 Jul 2025
Account Holder Name	Mathew Roberts
Account	[REDACTED] 7584
Institution Payment Amount	\$3,955.00

This is an immediate payment and cannot be canceled.

**CALAVERAS PUBLIC UTILITY DISTRICT
MEMORANDUM**

To: Board of Directors

From: Mathew Roberts, General Manager

Subject: Consideration of ClearGov Subscription Services

Date: 02/17/2026

I am providing the Board of Directors with background on CPUD's subscription to ClearGov's BCM Digital Budget Book – Civic Edition, a platform for financial transparency and budget reporting. The Service Order was signed September 30, 2024, and initial setup and onboarding have been completed, but ongoing use has been limited.

Subscription Facts:

- One-Time Setup Fee: \$900 (paid)
- Pro-Rated Subscription (Jan 1 – Jun 30, 2025): \$2,750
- First Full Annual Subscription (Jul 1, 2025 – Jun 30, 2026): \$5,500
- Rate Increases: 3% per year through 2028; 6% per year thereafter
- Auto-Renewal: Annual unless 60 days' written notice is given
- Termination Options: 30-day satisfaction guarantee, annual termination with 60 days' notice, or termination if funds are not appropriated.

Estimated Subscription Costs:

- 2025–26: \$5,665
- 2026–27: \$5,835
- 2027–28: \$6,010
(After 2028 Costs continue annually unless the subscription is canceled @ 6%)

The Board is asked to provide direction on whether to continue the ClearGov subscription or discontinue it before the next auto-renewal.

Respectfully Submitted,



Mathew Roberts
General Manager

Calaveras Public Utility District
MEMORANDUM

To: Board of Directors

From: Mathew Roberts, General Manager

Date: 02/17/2026

Subject: Discussion: Middle Fork Dam Compliance and Long-Term Facility Status

This memo provides background and initiates discussion regarding the ongoing FERC Part 12D compliance requirements for the Middle Fork Dam and the long-term operational status of the facility. No Board action is requested at this time.

Background

The Part 12D inspection process requires CPUD to maintain and update key dam safety documentation, including:

- Supplemental Technical Information Document (STID)
- Owners Dam Safety Plan (ODSP)
- Dam Safety Surveillance and Monitoring Plan (DSSMP)
- Operations and Maintenance Manual
- Public Safety Plan and Emergency Action Plan

Some documents are missing or outdated, and additional historical records may need to be located. Completing these updates will require significant staff and consultant effort.

Recent efforts demonstrating CPUD's commitment to dam safety include:

- Swapping the Part 12D CA with a Part 12D PI
- Completing the Probable Maximum Flood (PMF) study
- Conducting a seismic stability study
- Updating DSSMRS
- Performing inspections and dam monument surveying

Many of these items have been outstanding for 15–20 years. Part 12D compliance was identified 5 years ago but not acted upon until the last year.

Estimated Compliance Costs

Preliminary rough estimates for updating documentation:

- STID update: ~\$80,000
- ODSP update: ~\$35,000
- DSSMP update: ~\$40,000
- Internal staff time/consultant support: TBD

Total Estimated Cost: over \$150,000

Note: These estimates do not include potential capital improvements required by FERC (e.g., spillway repairs) or other recurring studies. Part 12D and Part 12CA inspections occur on a 5-year rotation, with costs rising over time.

Long-Term Strategy Discussion

The Board is asked to consider the future of the Middle Fork Dam:

1. Continue Operations under FERC:
 - Complete all required Part 12D documentation updates.
 - Comply with additional actions identified after the comprehensive Part 12D report.
 - Maintain FERC oversight, which ensures dam safety but comes with ongoing, rising regulatory costs.
2. Decommission FERC- Surrender License
 - Begin evaluating decommissioning before the full Part 12D inspection report is issued. (Part 12D Comprehensive Assessment)
 - This approach eliminates long-term FERC compliance costs while still maintaining dam safety under DSOD oversight.
 - Reduces recurring administrative and financial burdens while allowing the District to plan strategically for the facility's long-term future.

Additional Considerations:

- Missing historical data and potential FERC requirements for outstanding items
 - Part 12D and Part 12CA inspections occur every 5 years, plus interim studies
 - Current efforts demonstrate CPUD's commitment to dam safety
 - Spillway repairs and other DSOD-required improvements are still necessary and will require significant funding
-

Next Steps

Staff requests guidance from the Board on whether to:

- Continue preparing all required Part 12D documentation under FERC, or
- Begin planning decommissioning to eliminate future FERC oversight while maintaining DSOD compliance.

A decommissioning feasibility study would include regulatory review, cost estimates, and projected timelines.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Mathew Roberts', is written over the typed name.

Mathew Roberts General Manager

Schaads Hydro Generation Log

Month	Year	Pay	
Dec	2015	\$4.17	2015 only Dec.data available
Jan	2016	\$567.22	
Feb	2016	\$743.24	
Mar	2016	\$3,021.45	
Apr	2016	\$3,037.09	
May	2016	\$2,460.52	
Jun	2016	\$209.41	
Oct	2016	\$87.02	
Nov	2016	\$846.50	
Dec	2016	\$3,307.68	
Jan	2017	\$4,131.50	
Feb	2017	\$4,058.95	
Mar	2017	\$4,128.72	
Apr	2017	\$4,047.54	
May	2017	\$4,271.56	
Jun	2017	\$2,321.12	
Jul	2017	\$0.68	
Aug	2017	\$258.63	
Oct	2017	\$689.39	
Nov	2017	\$480.84	
Dec	2017	\$417.49	
Jan	2018	\$391.91	
Feb	2018	\$1,151.28	
Mar	2018	\$1,159.79	
Apr	2018	\$3,949.31	
May	2018	\$3,583.83	
Jun	2018	\$34.90	
Aug	2018	\$2.06	
Oct	2018	\$952.89	
Nov	2018	\$151.47	
Dec	2018	\$1,135.36	
Jan	2019	\$2,067.13	
Feb	2019	\$1,137.61	
Mar	2019	\$904.60	
May	2019	\$730.17	
Jun	2019	\$37.00	
Jul	2019	\$250.28	
Jul	2020	\$260.57	
Sep	2020	\$757.38	
Nov	2020	\$406.98	
Dec	2020	\$250.63	

Schaads Hydro Generation Log

Month	Year	Pay
Jan	2021	\$1,429.24
Feb	2021	\$825.83
Mar	2021	\$2,246.09
Apr	2021	\$2,468.83
May	2021	\$863.67
Jun	2021	\$127.82
Oct	2021	\$1,157.78
Nov	2021	\$941.10
Dec	2021	\$3,808.44
Jan	2022	\$8,265.51
Feb	2022	\$4,227.64
Mar	2022	\$5,334.76
Apr	2022	\$7,306.33
May	2022	\$4,663.03
Jun	2022	\$2,665.12
Jul	2022	\$215.90
Dec	2022	\$6,129.77
Jan	2023	\$59,671.36
Feb	2023	\$16,871.21
Mar	2023	\$12,908.18
Apr	2023	\$10,504.26
May	2023	\$8,262.75
Jun	2023	\$8,210.12
Jul	2023	\$5,295.65
Aug	2023	\$2,673.08
Sep	2023	\$1,582.79
Oct	2023	\$1,475.81
Nov	2023	\$675.15
Dec	2023	\$3,958.88
Jan	2024	\$4,959.25
Feb	2024	\$11,201.30
Mar	2024	\$7,935.29
Apr	2024	\$5,920.54
May	2024	\$6,702.29
Jun	2024	\$2,921.71
Jul	2024	\$1,247.68
Aug	2024	\$523.69
Sep	2024	\$367.34
Oct	2024	\$345.47
Nov	2024	\$0.03
Dec	2024	\$548.03

Schaads Hydro Generation Log

Month	Year	Pay
Jan	2025	\$1,748.17
Feb	2025	\$4,504.17
Mar	2025	\$6,705.32
Apr	2025	\$6,156.16
May	2025	\$4,049.22
Jun	2025	\$1,245.65
Jul	2025	\$930.00
Aug	2025	\$54.80
Sep	2025	\$0.00
Oct	2025	\$0.00
Nov	2025	\$0.00
Dec	2025	\$489.95
Totals		\$311,728.01

Year	Total Revenue
2015	\$4.17
2016	\$13,279.11
2017	\$26,805.42
2018	\$12,512.90
2019	\$5,126.82
2020	\$1,675.57
2021	\$13,873.79
2022	\$38,807.06
2023	\$131,088.28
2024	\$42,672.61
2025	\$25,892.49

Monthly Maintenance Report

January 2026

LOCATION	DESCRIPTION OF WORK	STATUS
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP compliance Items	Complete
	Treated Water = 16,664,193 Gallons	Complete
	Filter Backwash Water Used= 1,175,993 Gallons	Complete
	Sold Water = 13,638,503 Gallons	Complete
	12.25' Below Spill	Ongoing
	Rain Total 0" (September 2025-August 2026 Total: 18.80")	Ongoing
Warehouse Shop	Routine Operation's	Ongoing
South Fork Pump Station	Weekly routine checks	Complete
	Raw Water Pumped = 145 Acre Feet (47,241,063 Gal.)	Ongoing
	River Flow 58.3 Cubic Feet Per second (CFS)	Ongoing
Schaads Reservoir	Weekly checks	Complete
	Schaads Metered Acc: 56,720 Gallons	Ongoing
	Both Generators Running	Ongoing
	0-10' Below Spill	Ongoing
	CCWD Pump Data (West Point)= 0 Acre/Ft	Ongoing
Glencoe Pump Station	Weekly checks - routine monitoring	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	1641 Edgewood service line leak (1 inch PVC)	Complete
	282 W Saint Charles St. service line leak (3/4 inch steel)	Complete
	68 Church Hill main line leak (4 inch steel)	Complete
	268 Pope Street main line leak (4 inch steel)	Complete
Moke Hill Distribution	Routine operations, sampling	Complete
	Church St. Mainline repair (6 inch PVC)	Complete
	6 inch PRV Maintenance (preventative maintenance)	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Safety/Training	Routine Safety Talks	Ongoing
Vehicle Maintenance		
Spray Program	Pre emergent	Ongoing
Reports	Water Diversion Reports	Complete
Development Projects	County Behavioral Health Building (line relocation)	Ongoing
	County Animal Services Building	Ongoing
	Fairfield Hotel	Ongoing
	Foothill court (26 units)	Ongoing
Other	Meter Program = 25 Installed / Total = 924	Ongoing
	114 USA tags	Complete
	30 Customer service/work orders	Complete
	Monthly meter reading	Complete
Complaints	(Taste = 0) (Pressure = 0) (Odor = 0) (Color = 0)	Complete

CALAVERAS PUBLIC UTILITY DISTRICT GENERAL MANAGER REPORT

To: Board of Directors

From: Mathew Roberts, General Manager

Date: February 17, 2026

Reporting Period: January 19, 2026 – February 2026

A. Financial Update

- Continued monitoring of expenditures to ensure compliance with the FY 2025–26 budget.
 - Audit: Annual audit is currently in progress. Auditors are expected to provide the Annual Financial Statements in the coming weeks, with Board acceptance anticipated once completed.
 - Received reimbursement checks for prior-year storm damage projects; recorded under “Grants Received.”
 - Investment Update: \$378,000 matured 1/22/26; a new 6-month Treasury bill purchased at 3.52% yield.
-

B. Interagency Coordination & Planning

- **CPPA Board Meeting:** Attended; discussions focused on ongoing PG&E cost issues. CPPA is moving toward a 3-year rate plan rather than fluctuating fees, which improves predictability for budget forecasting. The 3-year grant period will be shifted to annual, with periodic review to ensure funding feasibility.
- **Drought Mitigation Updates:** Coordinating with Calaveras County (CC), CCWD, and other agencies. DWR requires District input on local wells, practical mitigation measures, and fill station availability. Staff continues to provide guidance on operationally feasible solutions for the community.
- **Calaveras County Pre-Application Meeting:** Attended a meeting on February 3, 2026, regarding a proposed outdoor storage facility at 1019 Hwy 49, San Andreas. Discussion focused on preliminary project plans and coordination with the District on water service and infrastructure considerations.

C. Capital Improvement Plan (CIP) & Grants

- Collaboration continues with Weber Ghio & Associates (WGA) on CIP projects and development planning.
- Coordinating with WGA and hotel project developers regarding water modeling, infrastructure design, and system capacity.
- Planning grant closeout documentation under review with WGA.
- Staff evaluating draft CIP projects for future grant applications.
- Rich Gulch Waterline Replacement Project (formerly Recycled Backwash Project):
 - Application under review.
 - Project agreement received from Woodard & Curran; staff responding to questions and submitting supporting documentation.
 - Once agreement is finalized, Woodard & Curran will present the project to DWR for approval.
 - Funding logistics will be finalized with the Board; UMRWA grant remains reimbursement-based (construction costs funded upfront, submitted quarterly).

D. Dam Safety & Regulatory Compliance (FERC & DSOD)

- **FERC Part 12D Periodic Inspection:** Coordination ongoing with GFT, GEI, and FERC.
- **Outstanding FERC Items / Estimated Costs:**
 - Supplemental Technical Information Document (STID, 2006) – est. \$80K
 - Owners Dam Safety Plan (ODSP, 2013) – est. \$35K
 - Dam Safety Surveillance Monitoring Plan (DSSMP, 2017) – est. \$40K
 - Operations & Maintenance Manual – internal update
 - Emergency Action Plan – update needed for notification charts
- **FERC Coordination & Risk Discussion:**
 - Met with FERC (Rich Sanchez) to discuss Part 12D, cost vs. decommissioning, and document shortfalls.
 - PMF and seismic studies completed; starting 12D PI inspections.
 - Historical records from the 1940s construction are missing, limiting updates to STID and ODSP. DSOD and FERC guidance: complete what is available; missing documents will be addressed during the Comprehensive Assessment (CA) in five years.
 - Legal and operational risks: Board must recognize that dam failure could result in liability. Proper documentation and studies are critical to demonstrate safety and due diligence.
 - Long-term options include maintaining hydroelectric facility under FERC oversight or pursuing decommissioning. Decommissioning carries potential environmental costs, licensing, and water rights considerations. Staff recommends evaluating forward-looking strategy and contingency planning.
 - **FERC & GEI Safety Meeting:** Met with FERC representatives and GEI dam safety engineers to discuss upcoming Part 12D inspection and outstanding documentation gaps. Reviewed shortfalls, ongoing studies (PMF, seismic), and strategies to address missing historical records. Discussed guidance on compliance responsibilities and next steps for maintaining dam safety.

E. Infrastructure & Development Projects

- **UMRWA Grant:** Transitioned from Backwash Reclaim Project to Rich Gulch Water Main Replacement Project.
- **New Connection Inquiries:**
 - Fairfield Inn Project: Preliminary water service fee options provided; awaiting response.
 - Fairfield Project (Highway Sleeves): Developer installing sleeves to support future hotel.
- **CCOG Project:** Application received for two water meters;
- **Paloma Water Line Extension / LAFCO Annexation:** Work paused pending property owner decision; only domestic water service available.
- **Behavioral Health- Calaveras County-** Construction has started, CPUD staff will continue to check on project throughout the duration of work.

F. Legal & Administrative Matters

- **SFPS Property & Gate Access:** Closed out and complete
- **PG&E Hydroelectric Contract:** Reviewed concerns regarding non-generation and compliance; continued operations remain critical.
- **Past-Due Accounts & Legal Coordination:** Working with legal counsel on collection of past-due accounts, including foreclosure and sheriff sales. Reviewing options for write-offs and bad debt accounting to ensure proper financial reporting and minimize risk to the District.

G. Personnel Updates

- **Certifications:** Staff enrolled in Class A driver training and Notary certification. Update: Class A driver training completed and licensed; Notary course completed, awaiting results.

H. Operational Oversight

- **Billing System:** Evaluating addition of CUSI ACH payment option; implementation ongoing.
- **Drought Resilience Plan:** Implementing practical mitigation measures per DWR requirements, including well monitoring and fill stations location reporting.
- **Year-End Filings:** W-2 and 1099 preparation initiated. Now complete.

J. Next Steps

- Develop funding strategy for studies and inspections
- Finalize CIP coordination with WGA and Ad Hoc Committee.
- Continue Part 12D documentation updates with FERC, GFT, and GEI.
- Finalize Rich Gulch Waterline Replacement Project agreement; coordinate next steps with Woodard & Curran and DWR.
- Continue review of water connection requests for system capacity and compliance.
- Prepare project materials and recommendations for Board consideration- Hotel Project.
- Implement ACH payment option for customers.

Respectfully submitted,



Mathew Roberts
General Manager