



Calaveras Public Utility District
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Request for Public Records

Upon receipt of a Public Records Request, the Calaveras Public Utility shall determine within ten (10) days if the records are accessible and available within the records system and notify the citizen of such determination (Government Code Section 6250-6261).

A FEE OF \$.10 PER PAGE MAY BE CHARGED FOR COPIES OF ANY TYPE.

Requestor:

Name: _____

Address: _____

City: _____ Zip: _____

E-mail: _____

Phone #: _____ Fax #: _____

Describe the specific Public Records requested:

FOR OFFICIAL USE ONLY

Date of Request: _____ Due Date: _____ Date Citizen Notified: _____

Number of Copies: _____ Copy Fee: _____ Total Charges: _____

Employee Signature: _____