

CALAVERAS PUBLIC UTILITY DISTRICT
Regular Meeting of the Board of Directors

August 19, 2025
5:00 pm

DIRECTORS PRESENT: Jack Tressler
Richard Blood
J.W. Dell'Orto
Kevin Sparks (Arrived at 5:41pm)
Garrett Hesser

MEMBERS ABSENT: None

STAFF PRESENT: Mathew Roberts, General Manager
Carissa Bear, Clerk of the Board
Adam Brown, District Legal Counsel

OTHERS PRESENT: None

1. CALL THE MEETING TO ORDER: The regular meeting was called to order by President Tressler at 5:03 P.M.
2. ROLL CALL OF DIRECTORS: Directors Tressler, Blood, Dell'Orto, and Hesser were present. Director Sparks was absent at roll call.
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

* Went into closed session at 5:05 pm.

10. CLOSED SESSION

The Board received reports from Legal Counsel and the General Manager. No action was taken.

*Came out of closed session at 5:45 pm.

5. CONSENT ITEMS

- a. June 17, 2025, Regular Board Meeting Minutes
- b. July 29, 2025, Special Board Meeting Minutes
- c. June Claim Summary
- d. July Claim Summary

Mr. Roberts informed the Board that the large CalPERS payment was a lump-sum payment for the District's Unfunded Accrued Liability. Mrs. Bear had brought this to his attention, noting that the District receives a discount by paying in a lump sum. He thanked her for bringing this to his attention. The Board inquired about the Superintendent's office remodel, and Mr. Roberts explained that it was the final room to be remodeled and was included in the budget. President

Tressler and Mr. Roberts also discussed cost-saving options for trash service. A motion was made by Director Dell'Orto, seconded by Director Blood, to approve Consent Items a-d. A roll call vote was taken. Directors Dell'Orto, Sparks, Hesser, Blood, and Tressler voted yes. Motion carried 5-0.

6. JEFF DAVIS WTP BACKWASH RECYCLE – FUNDING STATUS

During the Budget Workshop, the Board discussed returning the Mokelumne-Amador-Calaveras (MAC) Plan Grant funds and canceling the Backwash Reclaim Project at the Water Treatment Plant. After further discussion, Mr. Roberts recommended seeking alternative funding and placing the project on hold. The District has until 2027 to complete the project. Mr. Roberts will be meeting with the State to explore possible funding options and will provide updates to the Board. He has also been in contact with MAC Plan representatives and will keep them informed.

7. CONSIDERATION OF ADOPTION OF FISCAL YEAR 2025/2026 BUDGET

Mr. Roberts presented the Board with the final draft of the Fiscal Year 2025/2026 Budget. Based on feedback from the Budget Workshop, he added an additional page to track grant revenue. He also reviewed the changes discussed at the workshop, including the addition of cell site revenue. A motion was made by Director Dell'Orto, seconded by Director Sparks, to approve Resolution 2025-04 Adopting Budget for Fiscal Year 2025/2026. A roll call vote was taken. Directors Dell'Orto, Sparks, Hesser, Blood, and Tressler voted yes. Motion carried 5-0.

8. ANNUAL AUDIT ENGAGEMENT LETTER

Director Dell'Orto clarified that the firm will be bringing a new team this year, which Mr. Roberts confirmed. Mr. Brown informed the Board that there are about three qualified audit firms in the area specializing in smaller Special Districts, noting that Larry's team has been effective and brings valuable institutional knowledge. Mr. Roberts will contact other firms next year to compare quotes. The tentative date for the audit is December 3, 2025. A motion was made by Director Blood, seconded by Director Hesser, to approve the Professional Services Agreement with Larry Bain, CPA, An Accounting Firm, to complete the annual financial audit at a cost to not exceed \$11,300. A roll call vote was taken. Directors Dell'Orto, Sparks, Hesser, Blood, and Tressler voted yes. Motion carried 5-0.

9. CONSIDERATION OF SECOND AMENDMENT TO OPTION AND SITE LEASE AGREEMENT BETWEEN THE DISTRICT AND T-MOBILE WEST TOWER LLC FOR CELL TOWER SUBLEASE AND EASEMENT

Mr. Brown informed the Board that this tracks with the closed session item. A motion was made by Director Dell'Orto, seconded by Director Sparks, to approve the Second Amendment to Option and Site Lease Agreement Between the District and T-Mobile West Tower LLC for Cell Tower Sublease and Easement. A roll call vote was taken. Directors Dell'Orto, Sparks, Hesser, Blood, and Tressler voted yes. Motion carried 5-0.

11. REPORTS

a. Legal Counsel's Report

Report was covered in closed session.

b. Executive Assistant/Clerk of the Board

Mrs. Bear provided an update on the Teeter program and will present the final numbers at the September meeting. She also distributed the East Bay Municipal Utility District (EBMUD) annual BBQ invitation and offered to assist the Board with RSVPs if needed.

c. Water System Superintendent's Report

Mr. Roberts presented the Maintenance Report in Mr. Rovera's absence. He answered questions from the Board and highlighted the addition of Development Projects to the report.

d. Engineer's Report

Mr. Roberts requested that WGA prepare a monthly Engineer Report going forward. The Board reviewed the report.

e. General Manager's Report

Mr. Roberts reviewed the General Manager Reports for June and July and answered questions from the Board.

f. Directors' Comments:

Director Blood will attend the Calaveras-Amador-Mokelumne River Authority (CAMRA) meeting tomorrow. Calaveras County Water District (CCWD) is unable to host due to a meeting room conflict. Mrs. Bear contacted the Calaveras County Library, San Andreas branch, which will host the meeting, and she has confirmed a quorum. Director Sparks has signed up for an Association of California Water Agencies (ACWA) webinar.

12. REPORTS

There being no further business to come before the Board, President Tressler adjourned the meeting at 6:44 pm.

Respectfully Submitted,



Carissa Bear, Secretary/Clerk of the Board

UTILITY
DISTRICT