

**Regular Meeting**

**7:00 P.M.**

MEMBERS PRESENT: John Lavaroni  
J.W. Dell’Orto  
Richard Blood  
Alan (Bill) Claudino

MEMBERS ABSENT: Clifford Overmier

STAFF PRESENT: Donna Leatherman, District Manager  
Kate Jesus, Administrative Account Assistant

OTHERS PRESENT: None

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Director Lavaroni at 7:00pm. Director Lavaroni, Blood, Dell’Orto and Claudino were present. Director Overmier was absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:

a. Minutes for Regular Meeting of October 9, 2018

A motion was made by Director Dell’Orto, seconded by Director Blood to approve the minutes for the Regular meeting of October 9, 2018 as presented. Directors Lavaroni, Dell’Orto, Blood and Claudino voted yes, no nays. Motion carried 4-0-1.

b. Directors Report for September 2018 (corrected)

A motion was made by Director Blood, seconded by Director Dell’Orto to approve the corrected Directors Report for September 2018 as presented. Motion carried 4-0-1.

c. Directors Report for October 2018

A motion was made by Director Claudino, seconded by Director Dell’Orto to approve the Directors Report for October 2018 as presented. Motion carried 4-0-1.

d. Monthly Maintenance Report for October 2018

Director Claudino inquired about the debris removal at Schaads; the Manager clarified. A motion was made by Director Claudino, seconded by Director Dell’Orto to approve the monthly Maintenance Report for October 2018 as presented. Motion carried 4-0-1.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #721: Directors Blood and Lavaroni inquired about several payments; the Manager clarified. A motion was made by Director Dell’Orto, seconded by Director Claudino to approve the Claim Summary #721 in the amount of \$320,381.11 as presented. Motion carried 4-0-1.

b. 1<sup>st</sup> Quarter Investment Report: A motion was made by Director Dell’Orto, seconded by Director Claudino to approve the 1<sup>st</sup> Quarter Investment report as presented. Motion carried 4-0-1.

c. Review Reserve and Fund Balance Policy: The Board reviewed the policy and discussed the balance levels. Director Claudino inquired about the operating expenses figure; the Manager clarified. The policy will be reviewed on an annual basis.

5. DISCUSSION: PROPOSED RATE INCREASE NEXT STEPS:

a. Ad Hoc Committee Report (Directors Overmier & Blood): Director Blood reported on the progress of the committee and stated that Director Overmier and the Manager are working on the revised budget figures to determine a starting point to be used for the rate study. The capital improvement projects list will include more details related to project implementation, phasing, and funding sources. An

outline for the last two Ad Hoc meetings were presented to the Board for review. The next Ad Hoc meeting will be on November 20, 2018.

6. RESOLUTION 2018-19: ACCEPTING PIXLEY AVENUE WATERLINE REPLACEMENT PROJECT: The Manager reported that the project was completed on October 2, 2018 and recommends to accept the Notice of Completion for the Pixley Avenue Waterline Replacement Project. The Project was inspected by the County, reviewed by the District Engineer, and completed in accordance with the plans and specifications. A motion was made by Director Claudino, seconded by Director Dell'Orto to approve Resolution 2018-19: Accepting Pixley Avenue Waterline Replacement Project. Directors Lavaroni, Dell'Orto, Blood and Claudino voted yes. Motion carried 4-0-1.

7. REPORT: TREE MORTALITY MITIGATION PROGRAM:

a. Status Report: The Manager reported that the contractor, Trees LLC has removed all trees included in the Tree Mortality Plan. A final report was presented to the Board for review. Staff will be working with CalOES on the reimbursement of funds through the program.

b. Report on Schaads Claim for Damages: An update on the claim for damages to the Schaads waterline was given to the Board.

8. MONTHLY WATER USAGE REPORT:

a. Monthly Report: The water usage for the month of October 2018 was presented for review and discussion. The Manager reported on the current conditions of the Jeff Davis Reservoir.

9. MANAGERS COMMENTS:

a. Monthly Report: A list of current projects being worked on by staff was provided to the Board for review. The Board discussed the MAC Plan Updates.

b. CAMRA Tour Report: The Manager gave a recap of the tour which was hosted by CPUD and CCWD.

c. Authorization to Attend ACWA Annual Conference (11/27/18 – 11/30/18): The Board authorized the Manager to attend.

The Manager presented the Board with an invitation from Foothill Conservancy for the Wild and Scenic Celebration on November 16, 2018.

10. DIRECTORS COMMENTS:

a. LAFCO – Meeting Reminder 11/19/18 – Director Lavaroni: Director Lavaroni will attend.

b. UMRWA – Meeting Reminder 1/25/19 – Director Blood: Director Blood will attend.

c. Director Dell'Orto reported that members of the public had approached him regarding the District pursuing possible grant opportunities, which he would pass on to the Board.

11. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation Government Code § 54956.9(d)(3)  
Negotiating Parties: Donna Leatherman and Chris Williams

At 8:05pm the Board convened to a closed session. The Board reconvened at 8:28pm. No action was taken.

Director Blood inquired about the status of water available from the irrigation waterline at Schaads and the review by legal counsel. The Manager would follow up with legal counsel and report to the Board.

12. ADJOURNMENT (Next meeting 12/11/18): As there was no further business to come before the Board, the meeting was adjourned at 8:30p.m.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant