

TUESDAY, January 15, 2019

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-9442. Notification in advance of the meeting will enable CPUD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CPUD for review by the public.

- 1. Roll Call and Pledge of Allegiance**
- 2. Public Comment (Limit: 3 min/person)**
At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work with staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to 3 minutes per person.
- 3. Approval of Consent Calendar**
 - a. Minutes for Regular Meeting of December 11, 2018
 - b. Directors Report for December 2018
 - c. Monthly Maintenance Report for December 2018
- 4. Financial Business**
 - a. Approval of Claim Summary #723
 - b. Approval of Financial Statements June 30, 2018
 - c. Review: Updates to Fees and Charges as of January 1, 2019
- 5. Review/Approve: Debt Management Policy**
- 6. Resolution 2019-1: Resolution Declaring Surplus Property**
- 7. Discussion: Proposed Rate Increase Next Steps**
 - a. Ad Hoc Committee Report (Directors Overmier & Blood)
- 8. State Water Resources Control Board (SWRCB) Drinking Water State Revolving Fund (SRF) Application/Financial Package Requirements**
 - a. Resolution 2019-2: Pledged Revenues and Fund(s)
 - b. Resolution 2019-3: Reimbursement Resolution
- 9. Supervisory Control and Data Acquisition (SCADA) Project Report**
- 10. Monthly Water Usage Report**
 - a. Water and Rainfall Report
- 11. Managers Comments**
 - a. Monthly Report
- 12. Directors Comments**
 - a. Individual Comments
 - b. Annual Committee/Organization Appointments
 - c. Annual Form 700 and Required Training (Due April 2, 2019)
 - d. Other Training Opportunities

13. Closed Session

- a. Conference with Legal Counsel – Anticipated Litigation Government Code § 54956.9(d)(3)
Negotiating Parties: Donna Leatherman and Chris Williams

14. Adjournment (Next meeting February 12, 2019)



Regular Meeting

7:00 P.M.

MEMBERS PRESENT: John Lavaroni
J.W. Dell’Orto
Clifford Overmier
Alan (Bill) Claudino

MEMBERS ABSENT: Richard Blood

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant
Christopher Williams, Legal Counsel

OTHERS PRESENT: Mike Moran, Member of the Public
Sonja Harris, Conifer Communications

1. ROLL CALL AND PLEDGE OF ALLEGIANCE: The regular meeting was called to order by Director Overmier at 7:03pm. Director Lavaroni, Overmier, Dell’Orto and Claudino were present. Director Blood was absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:
- a. Minutes for Regular Meeting of November 13, 2018
 - b. Directors Report for November 2018
 - c. Monthly Maintenance Report for November 2018

A motion was made by Director Claudino, seconded by Director Dell’Orto to approve the minutes for the Regular meeting of November 13, 2018 as presented. Motion carried 4-0-1.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #722: Directors Lavaroni inquired about reimbursement of funds for the Tree Mortality Program; the Manager stated that the District will be partially reimbursed by a CalOES grant. A motion was made by Director Dell’Orto, seconded by Director Lavaroni to approve the Claim Summary #722 in the amount of \$235,589.27 as presented. Motion carried 4-0-1.

b. Discussion/Action: Financial Statement June 30, 2018: The Board received the draft by email and would review further. The Manager recommended signing the management representation letter and the final report would be presented for approval at the January meeting. A motion was made by Director Lavaroni, seconded by Director Dell’Orto to sign the management representation letter. Motion carried 4-0-1.

c. Authorize Purchase of Portable Flow Meter: The Manager presented a quote from JPR Systems for the purchase of a Flexim portable liquid flow meter in the amount of \$11,023.00. Director Lavaroni inquired about taxes and shipping costs not included in quote. A motion was made by Director Lavaroni, seconded by Director Claudino to authorize the purchase of the portable flow meter which includes shipping and taxes. Motion carried 4-0-1.

d. Discussion: Reserve and Fund Balance Policy: The Board reviewed the policy and discussed the balance levels. Director Overmier explained the rate stabilization fund and the District’s options for future use if needed. The levels will continue to be evaluated and recommend any balance level revisions to the Board if needed.

e. Discussion: 2018/19 Budget Adjustment: The Board was presented with proposed budget adjustments for review. This item was brought for consideration to the 2018/19 Budget which included increased revenue due to the proposed rate increase. The Manager recommends that the 2018/19 Approved Budget remain unchanged and use of reserves to be considered for budget shortfalls.

5. REQUEST FROM CONIFER COMMUNICATIONS: LOCAL BROADBAND INTERNET SITE LOCATIONS: Sonja Harris gave a presentation on Conifer Communications and interest in working to increase local internet coverage by contracting with public agencies. Conifer Communications is interested in several District water tank sites. The Board authorized the Manager and Legal Counsel to work with Conifer Communications on details for further discussion.

6. DISCUSSION: PROPOSED RATE INCREASE NEXT STEPS:

a. Ad Hoc Committee Report (Directors Overmier & Blood): Director Overmier reported on the progress of the committee and a timeline for a proposed rate increase was presented to the Board; along with an outline for the last two Ad Hoc meetings. The next Ad Hoc meeting will be on January 8, 2019 where a draft report from the committee members will be reviewed and next steps for public outreach meetings will be discussed.

b. Discussion/Action: Capital Improvement Projects: The Ad Hoc Committee will continue to review the Capital Improvement Projects with more of an emphasis on the Treatment Plant.

7. RESOLUTION 2018-22: ADOPTING THE UPDATED MOKELUMNE-AMADOR-CALAVERAS 2018 INTEGRATED REGIONAL WATER MANAGEMENT PLAN: The updated plan was provided to the Board prior to the meeting for review. The Manager stated that the District had submitted one project for the Schaads pipeline which is included in the comments of the plan. A motion was made by Director Dell'Orto, seconded by Director Lavaroni to approve Resolution 2018-22: Adopting the Updated Mokelumne-Amador-Calaveras 2018 Integrated Regional Water Management Plan. Directors Lavaroni, Dell'Orto, Overmier and Claudino voted yes. Motion carried 4-0-1.

8. REPORT: SCHAADS CLAIM FOR DAMAGES: The claim for damages caused by Trees, LLC was sent to ACWA/JPIA for review and approval. The repairs were approved and contractor has began work to be complete by the end of the week. ACWA/JPIA requested the Proof of Loss to be signed by Board and Manager in order to process payment for reimbursement of repair.

9. MONTHLY WATER USAGE REPORT:

a. Water and Rainfall Report: The water usage and rainfall figures for the month of November 2018 were presented for review and discussion. Rainfall for November was recorded as 4.9 inches and a total of 5.92 inches for the season.

10. MANAGERS COMMENTS:

a. Monthly Report: A list of current projects being worked on by staff was provided to the Board for review. Director Lavaroni inquired about the recent water tank inspections.

b. Future Committee Appointments: A reference sheet was presented to the Board with District's committees and other affiliations memberships that will be reviewed at the January Board meeting for appointments.

11. DIRECTORS COMMENTS: None.

12. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation Government Code § 54956.9(d)(3)
Negotiating Parties: Donna Leatherman and Chris Williams

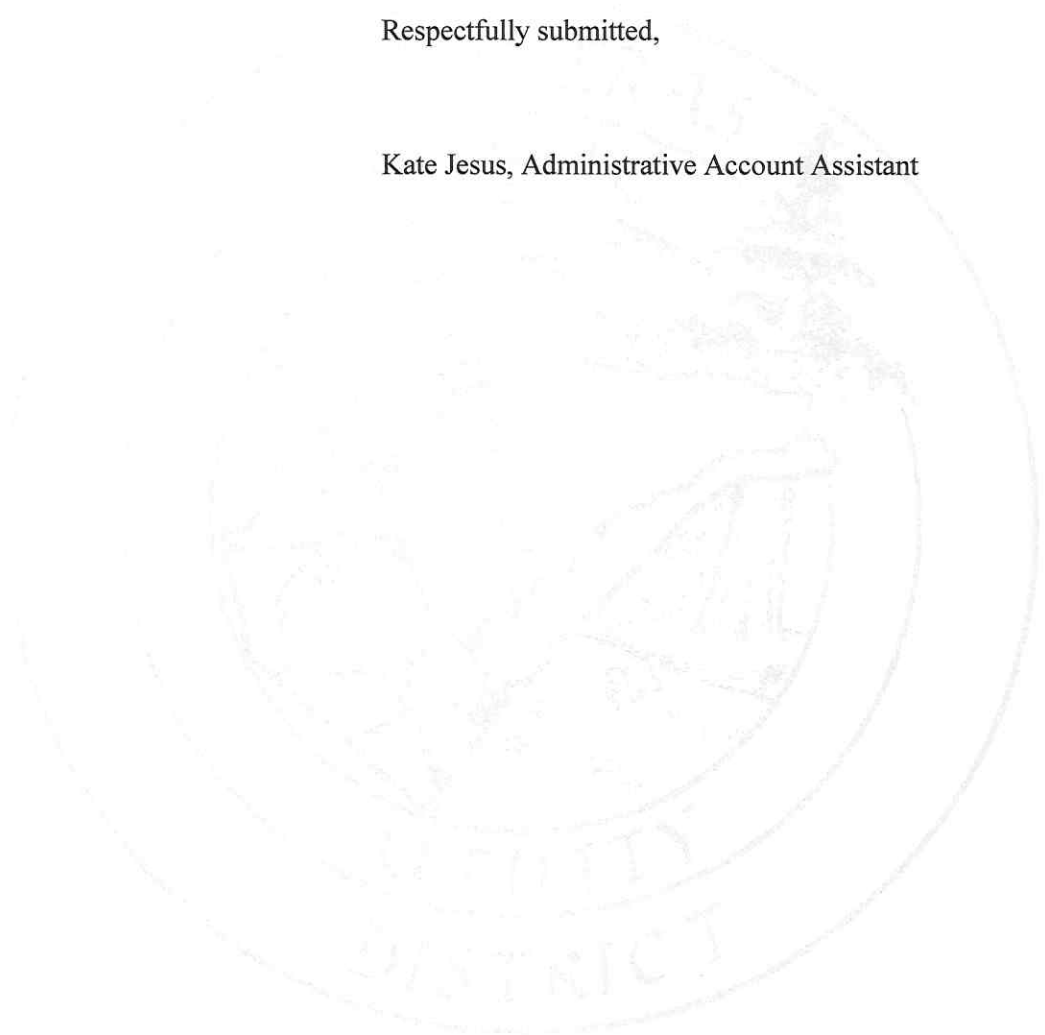
At 8:25pm the Board convened to a closed session. The Board reconvened at 9:25pm. No action was taken.

13. APPROVAL TO RESCHEDULE JANUARY 8, 2019 BOARD MEETING TO JANUARY 15, 2019: A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve the rescheduling of the January 8, 2019 Board Meeting to January 15, 2019. Motion carried 4-0-1.

14. ADJOURMENT (Next meeting TBD): As there was no further business to come before the Board, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant



Directors Report

Calaveras P.U.D.

Water Sold This Month

12,303,710 Gallons

	Amount (\$)	# Of Accounts
Total Water	105,818.00	1,895
Total Late Charge	1,410.00	47
Total Adjustments	487.31	9
Total New Acct Fee	315.00	9
Total Service Call Out	140.00	4
Total Materials	18.49	1
Total Current Charges	108,188.80	1,895
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Amount Past Due 1-30 Days	14,316.97	173
Amount Past Due 31-60 Days	702.97	15
Amount Past Due Over 60 Days	1,387.86	7
Amount Of Overpayments/Prepayments	-23,603.73	333
Total Receivables	100,992.87	1,836
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Total Receipts On Account	125,338.81	1,675
Net Change in Memberships	0.00	0
Amount of All Memberships	0.00	
Turned Off Accounts (Amount Owed)	6,069.44	167
Collection Accounts (Amount Owed)	6,069.44	167
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	6,472	1,901
Average Water Charge For Active Meters	55.84	1,895

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		21	3,130,570		25.44	12.25
40,001-50,000		9	379,910		3.09	1.61
30,001-40,000		16	557,105		4.53	2.54
20,001-30,000		39	937,940		7.62	3.56
10,001-20,000		125	1,694,808		13.77	9.52
8,001-10,000		89	791,861		6.44	5.01
6,001-8,000		164	1,129,262		9.18	7.36
4,001-6,000		314	1,517,897		12.34	13.00
2,001-4,000		558	1,629,370		13.24	22.51
1-2,000		506	534,987		4.35	20.27
Zero Usage		60	0		0.00	2.30
<hr/>						
Total Meters		1,901	12,303,710		100.00	100.00

Monthly Maintenance Report

December 2018

LOCATION	DESCRIPTION OF WORK	Follow-up Req. or Complete
Jeff Davis WTP	Monthly operation and maintenance	Complete
	Routine water sampling and State reporting, WTP in compliance	Complete
	Treated Water 20,062,841 gallons	
	Monthly Emergency Generator check	Complete
	Vegetation clearing and fire clearance(Cal Fire)	Ongoing
Warehouse Shop	Roof repair	Complete
South Fork Pump Station	Weekly routine operation check	Complete
	Change oil, re-plumb cooling lines, and start pump	Complete
Schaads Reservoir	Weekly checks - routine operations	Complete
	Remove impeller and drive shaft and inspect	
	Reinstall impeller and drive shaft for large unit	Complete
Glencoe Pump station	Weekly checks - routine monitoring	Complete
	Monthly Emergency Generator check	Complete
Ponderosa PRV Hydro	Weekly checks - routine monitoring	Complete
	Replace pressure switch	Pending
	10" ClaVal repair	Complete
MCV PRV Hydro	Weekly checks - routine monitoring	Complete
	Removal of fallen tree in roadway	Complete
Garamendi's PRV Hydro	Weekly checks - routine monitoring	Complete
San Andreas Distribution	Routine operations, sampling	Complete
	605 W. St. Charles St. 2" steel line repair	Complete
	Jasper Way 1" service line repair	
Moke Hill Distribution	Routine operations, sampling	Complete
	Valve exercise and flushing	In Progress
	8144 S. Main St. 6" main leak repair	Complete
	7597 Andrew Ln. 4" main line repair	Complete
Glencoe Distribution	Routine operations	Complete
Paloma Distribution	Routine operations, sampling	Complete
Rail Road Flat Distribution	Routine operations, sampling	Complete
Safety	Avoid Slips and Trips, Holding on to Hand Safety,	Complete
	Carbon Monoxide: A Silent Killer, Climbing Elevated Tanks: The Height of Safety, Be Prepared for an Emergency, Job Hazard Analysis: Identify and	
	Reduce Hazards	
Training		
Spray Program	Renew Calaveras County agriculture pesticide permit	Complete
	Herbicide spray bar assembly	Complete
Vehicle Maintenance	New tires for the 2011 F350 Ford	Complete

Monthly Maintenance Report

December 2018

Other Maintenance	27 USA tags completed	Complete
	50 Customer service/work orders	Ongoing
	Water tank inspections	Ongoing
	Monthly meter reading	Complete
Information	Updating MSDS to new SDS for chemicals	Ongoing
	Operations Plan review	Complete
	Develop tank inspection-JHA	In Progress
	District SOP review	Ongoing

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CALAVERAS PUBLIC UTILITY DISTRICT

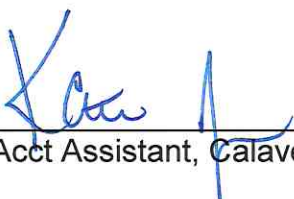
CLAIM SUMMARY # 723

DATE: December 2018

The claims listed on the schedules attached to this summary have been examined and found to be correct and proper demands against the Calaveras Public Utility District.

Claims Submitted	\$190,834.45
Payroll Submitted	\$43,026.98
P/R Tax Deposits	\$19,574.95
Sub-total	\$253,436.38

Net Additions	
Net Deductions	
Claim Summary Approved for	\$253,436.38



Admin Acct Assistant, Calaveras Public Utility District

Calaveras Public Utility District
Summary Balance Sheet
As of December 31, 2018

	<u>Dec 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	21,417.10
Other Current Assets	4,611,467.37
Total Current Assets	<u>4,632,884.47</u>
Fixed Assets	8,125,965.68
Other Assets	615,130.50
TOTAL ASSETS	<u><u>13,373,980.65</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	195,870.77
Other Current Liabilities	1,225,753.17
Total Current Liabilities	<u>1,421,623.94</u>
Long Term Liabilities	108,484.17
Total Liabilities	<u>1,530,108.11</u>
Equity	11,843,872.54
TOTAL LIABILITIES & EQUITY	<u><u>13,373,980.65</u></u>

Calaveras Public Utility District
Bill Payments for All Vendors
December 2018

Name	Num	Date	Amount
Dec 18			
A-1 Sharpening	21306	12/31/2018	55.73
ACWA-Health	21271	12/11/2018	1,296.58
ACWA/JPIA-WC	21307	12/31/2018	4,858.57
Al's Tire Service	21308	12/31/2018	1,115.18
Alpha Analytical Labs, Inc.	21272	12/11/2018	120.00
Alpha Analytical Labs, Inc.	21309	12/31/2018	200.00
American Fidelity Assurance	21295	12/31/2018	256.90
Amsterdam Printing & Litho	21310	12/31/2018	186.91
AT & T	21273	12/11/2018	512.12
AT & T	21311	12/31/2018	512.12
AT &T	21312	12/31/2018	63.40
Blood, Richard	21313	12/31/2018	69.00
Cal PERS	EFT	12/28/2018	12,178.13
Calaveras Auto Supply	21314	12/31/2018	703.10
Calaveras County Public Works Dept.	21315	12/31/2018	30.46
Calaveras Public Power Agency	21274	12/11/2018	916.58
Calaveras Public Power Agency	21316	12/31/2018	8,302.40
Carbon Copy Inc.	21317	12/31/2018	110.84
Care Free Lawns	21275	12/11/2018	150.00
Care Free Lawns	21318	12/31/2018	150.00
Claudino, Bill	21319	12/31/2018	25.00
Cole Tiscornia Construction	21320	12/31/2018	57,410.00
Comcast	21276	12/11/2018	251.03
Computer Firemen	21270	12/10/2018	5,260.52
Computer Firemen	21277	12/11/2018	1,012.50
Computer Firemen	21321	12/31/2018	582.50
CSDA - Gold Country Chapter	21322	12/31/2018	25.00
Datco Billing	21323	12/31/2018	102.00
De Lage Landen Financial Services Inc.	21296	12/31/2018	164.09
Dell'Orto, J.W.	21324	12/31/2018	34.00
Fischer, Merle	21304	12/31/2018	466.07
George Reed, Inc.	21325	12/31/2018	618.23
Golden State Flow Measurement/WFM	21326	12/31/2018	5,018.10
Grainger	21327	12/31/2018	309.94
Hach Chemical	21278	12/11/2018	1,447.06
Hach Chemical	21328	12/31/2018	44.01
Hobgood's Cleaning Service	21297	12/31/2018	160.00
Hunt & Sons Inc.	21279	12/11/2018	912.86
Hunt & Sons Inc.	21329	12/31/2018	1,225.44
Larry Bain, CPA	21280	12/11/2018	7,600.00
Lavaroni, John	21330	12/31/2018	25.00
Lehigh Hanson	21331	12/31/2018	470.25
Mandell Municipal Counseling	21281	12/11/2018	891.00
Mead and Hunt, Inc.	21332	12/31/2018	4,338.50
Motherlode Answering Service	21282	12/11/2018	168.00
Motherlode Answering Service	21333	12/31/2018	194.06
NTU Technologies, Inc.	21283	12/11/2018	8,211.00
Overmier, Clifford	21334	12/31/2018	50.00
Pace Supply	21335	12/31/2018	1,434.72
Pacific Gas & Electric	21293	12/12/2018	615.92
Pacific Gas & Electric	21298	12/31/2018	136.26
Pacific Gas & Electric	21336	12/31/2018	323.84
Petty Cash	21299	12/31/2018	123.45
Postmaster	21337	12/31/2018	700.00
Progressive Print Solutions	21284	12/11/2018	169.41
Public Employees Retirement System	EFT	12/28/2018	23,653.53
Safety Center, Inc	21285	12/11/2018	100.00
Safety Center, Inc	21338	12/31/2018	1,375.00
San Andreas Print Shop	21339	12/31/2018	22.02
Sender's Market Inc.	21286	12/11/2018	2,341.70
Sender's Market Inc.	21340	12/31/2018	227.42
SolarBee, Inc.	21341	12/31/2018	3,732.00
Staples Credit Plan	21287	12/11/2018	56.74
Staples Credit Plan	21342	12/31/2018	810.77
SWRCB-DWOCF	21288	12/11/2018	0.00
SWRCB-DWOCF	21294	12/26/2018	60.00
SWRCB ACCOUNTING OFFICE	21343	12/31/2018	3,706.00

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**Calaveras Public Utility District
Bill Payments for All Vendors
December 2018**

<u>Name</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
TD Ameritrade Trust Company	21289	12/11/2018	450.00
TD Ameritrade Trust Company	21300	12/31/2018	500.00
Treat's General Store	21290	12/11/2018	328.21
Treat's General Store	21344	12/31/2018	158.59
USC Foundation	21345	12/31/2018	120.00
VALIC	21291	12/11/2018	125.00
VALIC	21301	12/31/2018	75.00
Verizon Wireless	21346	12/31/2018	168.77
Volcano Telephone	21347	12/31/2018	518.00
Weber, Ghio & Associates	21292	12/11/2018	4,005.70
Weber, Ghio & Associates	21348	12/31/2018	11,499.59
Wells Fargo Bank	21302	12/31/2018	1,824.08
Wells Fargo Bank (BB/KJ)	21303	12/31/2018	328.55
Williams, Christopher	21349	12/31/2018	2,340.00
Dec 18			<u>190,834.45</u>

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS
	DESCRIPTION	RATE	HOURS	EARNINGS REIMB & OTHER PAYMENTS			
**** 10 MAINTENANCE Cunningham, John L 1	Salary			2,365.76	Social Security	158.80	Direct Deposit # 20559
	Overtime	40.9500	3.00	122.85	Medicare	37.14	Check Amt 0.00
	CPUD Ins			72.65	Fed Income Tax	180.23	Chkg 0017 2,020.44
	Sick		M3:00		CA Income Tax	39.04	
					CA Disability	25.61	
	EMPLOYEE TOTAL		6.00	2,561.26		440.82	Net Pay 2,020.44
Moe, James G 8	Salary			2,290.00	Social Security	170.24	Direct Deposit # 20560
	Overtime	39.6300	11.00	435.93	Medicare	39.81	Check Amt 0.00
	CPUD Ins			19.91	Fed Income Tax	275.88	Chkg 5056 2,142.56
	Sick		M8:00		CA Income Tax	89.89	
					CA Disability	27.46	
	EMPLOYEE TOTAL		19.00	2,745.84		603.28	Net Pay 2,142.56
Roberts, Mathew A 10	Salary			2,174.87	Social Security	179.17	Direct Deposit # 20561
	Overtime	37.6350	19.00	715.07	Medicare	41.91	Check Amt 0.00
					Fed Income Tax	80.42	Chkg 3506 2,246.54
					CA Income Tax	104.28	
					CA Disability	28.90	
	EMPLOYEE TOTAL		19.00	2,889.94		434.68	Net Pay 2,246.54
Rovera, Wyatt N 13	Salary			1,971.57	Social Security	150.73	Direct Deposit # 20562
	CPUD Ins			459.58	Medicare	35.26	Check Amt 0.00
	Vacation		M8:00		Fed Income Tax	267.52	Chkg 9965 1,739.01
					CA Income Tax	95.27	
					CA Disability	24.31	
	EMPLOYEE TOTAL		8.00	2,431.15		573.09	Net Pay 1,739.01
**** 20 MANAGER Leatherman, Donna M 7	Salary			4,708.21	Social Security	310.59	Direct Deposit # 20563
	CPUD Ins			301.27	Medicare	72.64	Check Amt 0.00
	Vacation		M24:00		Fed Income Tax	875.84	Chkg 2134 1,000.00
					CA Income Tax	367.45	Chkg 8258 2,082.57
					CA Disability	50.09	
	EMPLOYEE TOTAL		24.00	5,009.48		1,676.61	Net Pay 3,082.37
**** 30 METERS Duke, Kelly 9	Hourly	26.4000	40.00	1,056.00	Social Security	65.47	Readychex # 1939800088
					Medicare	15.32	Check Amt 747.31
					Fed Income Tax	150.28	
					CA Income Tax	67.06	
					CA Disability	10.56	
	EMPLOYEE TOTAL		40.00	1,056.00		308.69	Net Pay 747.31

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS			
	DESCRIPTION	RATE	HOURS	EARNINGS REIMB & OTHER PAYMENTS						
**** 40 SECRETARY Bear, Carissa C 12	Salary			1,337.21	Social Security	127.73	Retirement	79.40	Direct Deposit # 20564	
	Overtime	23,145.00	0.50	11,572.50	Medicare	29.87			Check Amt	0.00
	CPUD Ins			7,113.22	Fed Income Tax	164.06			Chkg 6990	1,568.67
	EMPLOYEE TOTAL		0.50	2,060.10	CA Income Tax	69.77				
**** 50 WATER TREATMENT Estrada, Andrew 2	Salary			2,720.41	Social Security	265.39	457 EE Pretax	25.00	Direct Deposit # 20565	
Overtime	47,085.00	24.50	1,153.58	Medicare	62.07				Check Amt	0.00
CPUD Ins			4,064.45	Fed Income Tax	746.37				Chkg 4990	2,842.69
EMPLOYEE TOTAL		24.50	4,280.44	CA Income Tax	296.12					
**** 60 EXTRA CLERICAL Jesus, Kate E 5	Salary			1,724.77	Social Security	118.12	457 EE Pretax	50.00	Direct Deposit # 20566	
Overtime	29,850.00	4.50	134.33	Medicare	27.63				Check Amt	0.00
CPUD Ins			46.10	Fed Income Tax	136.56				Chkg 0650	1,423.10
EMPLOYEE TOTAL		4.50	1,905.20	CA Income Tax	27.11					
**** 70 SUPERINTENDENT Beaudreau, Bret A 11	Salary			4,502.53	Social Security	326.18	457 EE Pretax	100.00	Direct Deposit # 20567	
CPUD Ins			758.49	Medicare	76.29				Check Amt	0.00
Sick				691.17	Fed Income Tax	301.70			Chkg 0608	3,734.08
EMPLOYEE TOTAL		0.50	5,261.02	CA Income Tax	31.60					
COMPANY TOTALS 10 Person(s) 10 Transaction(s)	Hourly		40.00	1,056.00	Social Security	1,872.42	457 EE Pretax	575.00	Check Amt	747.31
	Salary			23,795.33	Medicare	437.94	Health Ins Pst ta	158.72	Dir Dep	20,799.96
	Overtime		62.50	2,573.33	Fed Income Tax	3,568.33	Retirement	302.08		
	CPUD Ins			2,775.77	CA Income Tax	1,457.69				
	Sick		11.50		CA Disability	280.98				
	Vacation		32.00							
COMPANY TOTAL			146.00	30,200.43		7,617.36		1,035.80	Net Pay	21,547.27

0085 A850-4915 Calaveras Public Utility District
Run Date 12/12/18 04:35 PM

Period Start - End Date
Check Date
12/01/18 - 12/15/18
12/14/18

Payroll Journal
Page 2 of 3
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PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS			WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS				EARNINGS
**** 10 MAINTENANCE Cunningham, John L 1	Salary			2,365.76			
	Overtime	40.9500	37.00	1,515.15			
	CPUD Ins			72.65			
	Vacation		M8.00				
	EMPLOYEE TOTAL		45.00	3,953.56			
				245.12	457 EE Pretax	Direct Deposit # 20568	
				57.32		Check Amt 0.00	
				347.30		Chkg 0017 3,043.38	
				120.90			
				39.54			
				810.18		Net Pay 3,043.38	
Moe, James G 8	Salary			2,290.00			
	Overtime	39.6300	8.00	317.04			
	CPUD Ins			19.91			
	Vacation		M24.00				
	EMPLOYEE TOTAL		32.00	2,626.95			
				134.85	457 EE Pretax	Direct Deposit # 20569	
				38.10		Check Amt 0.00	
				26.81		Chkg 5056 2,053.56	
				84.54			
				26.27			
Roberts, Mathew A 10	Salary			2,174.87			
	Sick		M5.50				
	Vacation		M16.00				
		EMPLOYEE TOTAL		21.50	2,174.87		
				134.85	457 EE Pretax	Direct Deposit # 20570	
				31.53	Health Ins Pst ta	Check Amt 0.00	
				8.74		Chkg 3506 1,733.85	
				35.43			
				21.75			
Rovera, Wyatt N 13	Salary			1,971.57			
	CPUD Ins			459.58			
		EMPLOYEE TOTAL		21.50	2,174.87		
					150.73	Retirement	Direct Deposit # 20571
				35.25		Check Amt 0.00	
				267.52		Chkg 9965 1,739.02	
				95.27			
				24.31			
**** 20 MANAGER Leatherman, Donna M 7	Salary			4,708.21			
	CPUD Ins			301.27			
	Vacation		M24.00				
		EMPLOYEE TOTAL		24.00	5,009.48		
				310.58	457 EE Pretax	Direct Deposit # 20572	
				72.63		Check Amt 0.00	
				875.84		Chkg 2134 1,000.00	
				367.45		Chkg 8258 2,120.27	
				12.71			
				1,639.21		Net Pay 3,120.27	
**** 30 METERS Duke, Kelly 9	Hourly	26.4000	40.00	1,056.00			
		EMPLOYEE TOTAL		40.00	1,056.00		
					65.47		Readychex # 193980089
					15.31		Check Amt 747.32
				150.28			
				67.06			
				10.56			
				308.68		Net Pay 747.32	

PAYROLL JOURNAL

0085 A850-4915 Calaveras Public Utility District

EMPLOYEE NAME ID	HOURS, EARNINGS, REIMBURSEMENTS & OTHER PAYMENTS				WITHHOLDINGS	DEDUCTIONS	NET PAY ALLOCATIONS	
	DESCRIPTION	RATE	HOURS	EARNINGS				REIMB & OTHER PAYMENTS
**** 40 SECRETARY Bear, Carlissa C 12	Salary			1,337.21		Social Security	127.01	Direct Deposit # 20573
	CPUD Ins			711.32		Medicare	29.71	Check Amt
	Sick		M7:00			Fed Income Tax	162.67	Chkg 6990
						CA Income Tax	68.76	1,560.49
	EMPLOYEE TOTAL		7.00	2,048.53		CA Disability	20.49	
					408.64		79.40	Net Pay
								1,560.49
**** 50 WATER TREATMENT Estrada, Andrew 2	Salary			2,720.41		Social Security	217.22	Direct Deposit # 20574
	Overtime	47.0850	8.00	376.68		Medicare	50.80	Check Amt
	CPUD Ins			406.45		Fed Income Tax	562.17	Chkg 4990
						CA Income Tax	216.64	2,396.67
	EMPLOYEE TOTAL		8.00	3,503.54		CA Disability	35.04	
					1,081.87		25.00	Net Pay
								2,396.67
**** 60 EXTRA CLERICAL Jesus, Kate E 5	Salary			1,724.77		Social Security	109.79	Direct Deposit # 20575
	CPUD Ins			46.10		Medicare	25.68	Check Amt
	Vacation		M24:00			Fed Income Tax	120.44	Chkg 0650
						CA Income Tax	24.16	1,319.46
	EMPLOYEE TOTAL		24.00	1,770.87		CA Disability	17.71	
					297.78		153.63	Net Pay
								1,319.46
**** 70 SUPERINTENDENT Beaudreau, Bret A 11	Salary			4,502.53		Social Security	328.18	Direct Deposit # 20576
	CPUD Ins			758.49		Medicare	76.28	Check Amt
	Vacation		M8:00			Fed Income Tax	691.17	Chkg 0608
						CA Income Tax	301.70	3,765.69
	EMPLOYEE TOTAL		8.00	5,261.02			1,395.33	
							100.00	Net Pay
								3,765.69
COMPANY TOTALS 10 Person(s) 10 Transaction(s)	Hourly		40.00	1,056.00		Social Security	1,849.82	Check Amt
	Salary			23,795.33		Medicare	432.61	747.32
	Overtime		53.00	2,208.87		Fed Income Tax	3,447.74	20,732.89
	CPUD Ins			2,775.77		CA Income Tax	1,381.91	
	Sick		12.50			CA Disability	208.38	
	Vacation		104.00					
	COMPANY TOTAL		209.50	29,835.97			7,320.46	
							1,035.80	Net Pay
								21,479.71

CALAVERAS PUBLIC UTILITY DISTRICT

CHARGES and FEES

Effective 1/1/2019

DESCRIPTION	CHARGES
Turn on fee	35.00
Initiate Service Charge (New Acct)	35.00
Late Payment Charge	30.00
Returned Check	25.00
Notary Service	15.00**
Meter test (see schedule)	30.00 (5/8")
Backflow test (by vendor)	50.00
Work Done for Others Charge	75.00/hr
Backhoe Services Charge	150.00/hr
Misc Equipment Use Fee	75.00/day
After Hours Call-Out Charge	75.00/hr/2 hr min.
Shut off valve	cost
Line extension	cost

Connection fees:	5/8" & 1"	\$ 2350.00
	1-1/2" & 2"	\$ 4700.00
	Over 2"	Determined by Board
 Installation fees:	5/8" & 1"	 \$1150.00
	Over 1"	District cost plus 15%

*RRF connection fee total plus \$2000 RRF Surcharge (Res. 2001-20)

METER COST + CONNECTION FEE +INSTALLATION CHG. = TOTAL

5/8"	\$ 145	+	2350	+	1150	=	\$3645*
1"	225	+	2350	+	1150	=	\$3725*
1-1/2"	375	+	4700	+	cost	=	cost
2"	1178	+	4700	+	cost	=	cost
4"	3960	+	Board determined	+	cost	=	cost
6"	5900	+	Board determined	+	cost	=	cost

Line extensions, road crossings, backflow devices, pressure reducers, engineering, site inspection & any additional charges are at cost plus 15%.

charges & fees ref Res. 89-23 & 2014-1

(Oak Park Est. /Boston Yale/Golden Hills/Toyanza/Gold Hunter Subd./Magers Way/Gold Strike Heights) Connection Fee + Meter (5/8" \$2495)

**Notary Fee update per Resolution 2016-14 (effective 1/1/2017)

RESOLUTION 2019-1
RESOLUTION DECLARING SURPLUS PROPERTY

WHEREAS, the Calaveras Public Utility District has items of equipment that is no longer in use; and

WHEREAS, the Board of Directors has determined that the District should dispose of the unused property as itemized by the attached "Exhibit A"; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Calaveras Public Utility District that the Manager is directed to arrange for auction of the items in "Exhibit A"; and

The foregoing Resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 15th day of January 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President, Calaveras Public Utility District

Attest:

Kate Jesus, Admin Acct Assistant

I hereby certify the foregoing resolution is a true and accurate copy of the Resolution passed by the Board of Directors of the Calaveras Public Utility District.

Kate Jesus, Admin Acct Assistant

Date

“EXHIBIT A”

The following items are surplus property to be sold at auction:

Lot #	Item Description
1	Force Flow Model XT40MA
2	Fisher Water Level Indicator
3	Fisher TW-6 Pipe Locator (5 each – sold separately)
4	Heath Consultants Aqua Scope (only the probe portion works)
5	Skillshop 7 ¼ inch Saw
6	Miscellaneous Mystery Tool
7	Miscellaneous Items <ul style="list-style-type: none"> • Red Plastic Tool Box • Aluminum Roof Vent • Mismatch Lighting (8 each) • Bath Tissue (Scott brand, 1-ply)
8	MSA Cases with Backpacks with tanks (2 each) and an additional 4 tanks
9	Simpson Volt Meter and Beckman Industrial HD110 Volt Meter
10	Steel Plates
11	2002 Ford F-350 4x4 with Scelzi Bed (141,540 miles)
12	Honda Whacker (not running; cracked head)
13	Pesticide Spray Hose Reel
14	Miscellaneous Galvanized Parts
15	Mismatch Lighting (8 each)
16	Walk Behind Saw
17	9-foot Hot Mop Trailer with 2-inch tongue
18	Wright 2-ton Mechanical Hoist
19	AT&T 4-line Office Phone Systems (2 systems) <ul style="list-style-type: none"> • 1 system of 4 phones • 1 system of 3 phones
20	Credit Card Processing Machines (2 each)

* Need minimum bid amount

TUESDAY, January 8, 2018

Rate Study Ad Hoc Meeting
Planning Session #7
8:30 am

What is the mission? (Review, discuss, and revise)

DRAFT: Always striving to maintain high standards in quality drinking water while efficiently producing and delivering this service to our community and public.

Planning Goals

The goal of this phase of the process will be to create new plans for each of the five areas to ensure for the public that District is making prudent decisions that keep its costs low while ensuring a well-functioning water system.

Review Phase 1 (September 2018 – January 2019)

- a) Presentation of Committee Report
- b) Review/Discussion: Preliminary Rates
- c) Capital Improvement Projects
 - *Project Outlines*
 - *CIP Budget FY 2019/20 – 2023/24*
 - *Water Treatment Plant Goals*
 - *Distribution / Infrastructure Goals*
 - *Funding Options (reserves/loans/grants)*
- d) Discuss Mailer Option for Customer Outreach/Updates
- e) Future Ad Hoc Meetings
 - *1/29/19 at 8:30am – Prepare for Public Outreach meetings*
 - *Public Involvement – Members of interest*

Steps for Future Meetings

Phase 2: Outreach (January 2019 – March 2019)

- a) Committee Presentation to Board (Board Meeting 1/15/19)
- b) Discuss Technical Planning Studies (Public Outreach Meetings 2/26/19 & 3/26/19)
- c) Public feedback
- d) Staff and Engineer will fine-tune rate proposal

Phase 3: Formal Rate Setting Process (April 2019 – July 2019)

- a) Rate proposal will be presented to Board for acceptance (Board Meeting 4/9/19)
- b) Set date for Public Hearing (6/11/19)
- c) Mailing of Notice of Public Hearing (4/15/19)

**RESOLUTION 2019-2
PLEDGED REVENUES AND FUND(s)**

WHEREAS, Calaveras Public Utility District (CPUD) currently has a decades-old Eurotherm Supervisory Control and Data Acquisition (SCADA) system. The system is outdated, and CPUD is facing limitation with the system such as unreliability and lack of expandability. Therefore, CPUD is upgrading to a more technologically sophisticated and expandable system; and

WHEREAS, the Calaveras Public Utility District hereby dedicates and pledges reserves from the Capital Improvement Fund to payment of any and all Drinking Water State Revolving Fund and/or Water Recycling Funding Program financing for replacement of the Supervisory Control and Data Acquisition (SCADA) system; and

WHEREAS, the Entity commits to collecting such revenues and maintaining such fund(s) throughout the term of such financing and until the Entity has satisfied its repayment obligation thereunder unless modification or change is approved in writing by the State Water Resources Control Board; and

WHEREAS, so long as the financing agreement(s) are outstanding, the Entity's pledge hereunder shall constitute a lien in favor of the State Water Resources Control Board on the foregoing fund(s) and revenue (s) without any further action necessary. So long as the financing agreement(s) are outstanding; and

WHEREAS, the Entity commits to maintaining the fund(s) and revenue(s) at levels sufficient to meet its obligations under the financing agreement(s); and

NOW, THEREFORE BE IT RESOLVED, that the foregoing Resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 15th day of January 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President, Calaveras Public Utility District

Attest:

Kate Jesus, Admin Acct Assistant

I hereby certify the foregoing resolution is a true and accurate copy of the Resolution passed by the Board of Directors of the Calaveras Public Utility District.

Kate Jesus, Admin Acct Assistant

Date

RESOLUTION 2019-3
REIMBURSEMENT RESOLUTION

WHEREAS, Calaveras Public Utility District (the “Agency”) desires to finance the costs of constructing and/or reconstructing certain public facilities and improvements relating to its water system, including certain treatment facilities, pipelines and other infrastructure (the “Project”); and

WHEREAS, the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys (“Project Funds”) provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the “Obligations”); and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the “Expenditures”) with respect to the Project from available moneys of the Agency; and

WHEREAS, the Agency has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations.

NOW THEREFORE, THE AGENCY DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$800,000.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Agency will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.

SECTION 4. Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

SECTION 5. To the best of our knowledge, this Agency is not aware of the previous adoption of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 6. This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

SECTION 7. All the recitals in this Resolution are true and correct and this Agency so finds, determines and represents.

NOW, THEREFORE BE IT RESOLVED, that the foregoing Resolution was duly approved and adopted by the Board of Directors of the Calaveras Public Utility District at a regular meeting on the 15th day of January 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President, Calaveras Public Utility District

Attest:

Kate Jesus, Admin Acct Assistant

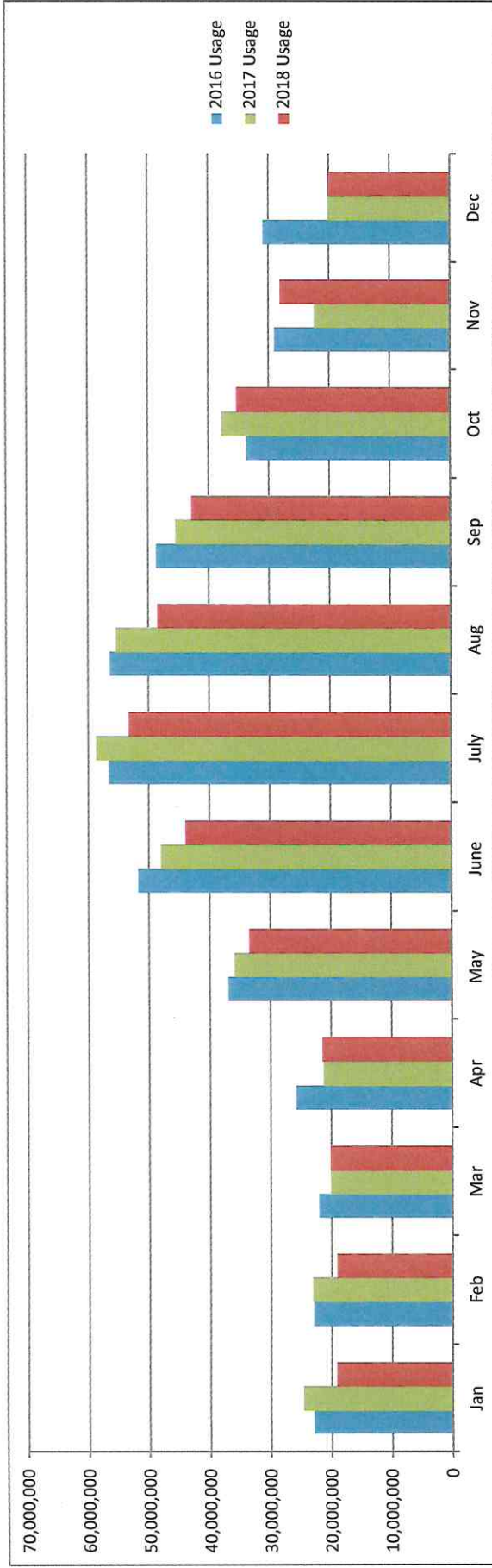
I hereby certify the foregoing resolution is a true and accurate copy of the Resolution passed by the Board of Directors of the Calaveras Public Utility District.

Kate Jesus, Admin Acct Assistant

Date

Calaveras Public Utility District (Water Treated)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	TOTAL
2016	22,898,398	22,932,607	21,995,785	25,711,724	36,903,583	51,764,631	56,598,040	56,345,118	48,704,896	33,657,187	29,012,209	30,884,005	437,408,183
2017	24,611,922	23,098,904	20,125,148	21,227,187	35,913,669	48,072,674	58,679,090	55,357,766	45,507,994	37,826,944	22,452,397	20,215,187	413,088,882
2018	19,108,441	19,065,573	20,080,877	21,366,553	33,416,282	43,899,147	53,269,367	48,484,590	42,798,952	35,303,288	28,030,638	20,062,841	384,886,549
% difference	-16.55%	-16.86%	-8.71%	-16.90%	-9.45%	-15.19%	-5.88%	-13.95%	-12.13%	4.89%	-3.38%	-35.04%	-12.01%



		2018						2019					
		Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug
1					0.80								
2					0.43								
3													
4			1.01										
5			0.01										
6						0.69							
7													
8						1.48							
9													
10													
11													
12													
13													
14													
15													
16													
17					1.10								
18													
19													
20													
21					0.10								
22													
23													
24				4.25									
25													
26					1.49								
27													
28				0.65									
29				1.00									
30				1.38									
31													
Running total		0	1.02	8.30	12.22	14.39	0	0	0	0	0	0	0
Per Month		0	1.02	7.28	3.92	2.17							

INSTRUCTIONS: Enter the rain total on the day you check rain guage.

CALAVERAS PUBLIC UTILITY DISTRICT

Board of Directors

John Lavaroni – Term Expires 2022
Clifford Overmier – Term Expires 2020
J.W. Dell’Orto – Term Expires 2022
Richard Blood – Term Expires 2022
Alan (Bill) Claudino – Term Expires 2020

Financial Services

Wells Fargo Bank – General Checking

Investment Services

El Dorado Savings Bank
UBS Financial Services Company
Local Agency Investment Fund (LAIF)

Future Committees

Engineering Committee
Finance & Budget Committee
Water Operations Committee
Personnel Committee
Rate Study Committee (ad hoc)

Joint Power Authorities*

- ACWA/JPIA
- Calaveras-Amador Mokelumne River Authority (CAMRA)
- Calaveras Public Power Agency (CPPA)
- Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note*

- Calaveras LAFCO
- Mountain Counties Water Resources Association (MCWRA)
- Mokelumne River Association (MRA)
- Calaveras County Airport Land Use Committee (CCALUC)

Legal Counsel

Christopher Williams, Attorney

Auditor

Larry Bain, CPA

Membership

None
None
None
None
Overmier / Blood

Lavaroni / Leatherman
Vacant / Leatherman
Leatherman / Vacant
Blood / Leatherman

Lavaroni
All Board Members
All Board Members
Lavaroni / Overmier

*Chair or Appointed listed first / Alternate listed second

evidentiary privilege, or (3) is not required to be disclosed under the California Public Records Act.

- b) This section does not prohibit any of the following: (1) making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law by the District, an elected official or employee, (2) expressing an opinion concerning the propriety or legality of actions taken by the District in closed session, or (3) disclosing information acquired by being present in a closed session that is not confidential information. Prior to disclosing confidential information pursuant to (1) or (2), above, however, a Board member will first bring the matter to the attention of either the Board Chair or the full Board, to provide the Board an opportunity to cure an alleged violation.
- c) A Director who willfully and knowingly discloses confidential information received by him/her in the course of his/her official duties for monetary gain may be guilty of a misdemeanor under Government Code Section 1098.

11 Committees

11.01 General Rules Governing Committees

The Board Chair shall appoint members of the Board to serve on Standing Committees (as required) at the District's Annual Organizational Meeting. Other Board members may attend committee meetings as observers in accordance with The Brown Act, but have no authority to participate in any way in committee discussions. Ad Hoc committees shall be formed as necessary by the Board Chair.

Committees should focus on matters which typically require extensive research and review, but not operate in such a way that they make management decisions better left to paid staff or the Board.

At the time the Board Chair forms a committee, he/she shall give instructions of the duties of that committee. Additional duties and functions may be delegated by the Board Chair, as needs arise.

The Board Chair may appoint members of the public and District consultants to serve on committees, as well as Board members. Committees shall give a report at the regular meeting of the Board of Directors and if a need to take action should arise, the committee shall bring a recommendation to the Board of Directors at any duly noticed meeting. The committee chairman shall notify the District Manager of items to be placed on the agenda where action is needed, if possible, five (5) business days prior to the meeting.

11.02 Standing Committees

Standing committees, irrespective of their composition, have either a continuing subject matter jurisdiction, or a meeting schedule fixed by Ordinance, Resolution, or formal action of the Board of Directors. A standing committee, even if comprised of less than a quorum of the Board, is subject to The Brown Act.

11.02.1 Finance & Budget Committee

The Finance/Budget Committee shall be concerned with the financial management of the District, including preparation of an annual budget and Capital Improvement expenditures. The Committee shall be chaired by the District Treasurer.

11.02.2 Personnel Committee

The Personnel Committee shall be concerned with the functions, activities, operations, compensation and welfare of District staff.

11.02.3 Water Operations Committee

The Water Operations Committee shall be concerned with management of the treatment and distribution systems and issues/concerns with the regulatory agencies CPUD reports to. The committee shall be chaired by the District Manager.

11.02.4 Engineering & Capital Improvement Planning Committee

The Engineering & Capital Improvement Planning Committee shall be concerned with the future planning of the District, including developing and revising a Capital Improvement Plan for the District. This committee shall work closely with the Finance committee in establishing funding for projects.

11.03 Ad Hoc Committees

Ad hoc committees are temporary advisory committees composed solely of less than a quorum of the Board. The committee serves a limited purpose that is not perpetual, and will be dissolved once its specific task is completed. An Ad hoc committee is not subject to the Brown Act (California Government Code section 54952(b)). The Board of Directors shall appoint such ad hoc committees as deemed necessary or advisable by the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made. The appointment of an Ad Hoc committee shall include the term "Ad Hoc" in its title.

12 Board Conduct

12.01 Conflict of Interest

Public Officials are required to conduct the public's business free of prohibited conflicts of interest. Conflict of Interest laws are complicated and are periodically updated. CPUD is committed to keeping

2019 BOARD MEMBER REQUIREMENTS

Director	Ethics AB 1234	Sexual Harassment AB 1825	Notes
John Lavaroni	Due 2019	Due 2019	
Cliff Overmier	Due 2020	Due 2019	
J.W. Dell'Orto	Due 2020	Due 2019	
Richard Blood	Due 2019	Due 2019	
Bill Claudino	Due 2020	Due 2020	
Donna Leatherman	Due 2019	Due 2019	

Ethics Training (AB 1234)

- FPPC Website (<http://localethics.fppc.ca.gov/login.aspx>)
 - CSDA Webinar (registration required)

Sexual Harassment Training (AB 1825)

- Target Solutions Training Portal (Emailed instructions)
 - ACWA/JPIA Webinar (Emailed instructions)

FORM 700 due 4/2/19	John	Cliff	J.W.	Richard	Bill	Donna
CPUD	X	X	X	X	X	X
CAMRA	X					X
CC Airport Land Use Comm.		X			X	
LAFCO					X	
JPIA					X	X
UMRWA				X		X

JPIA Board Training Webinars

Mark your calendar for the dates below and participate in on-line training pertinent to your role as a board member:

January 17, 10 AM—*From Group to Team, Creating a Cohesive Board*

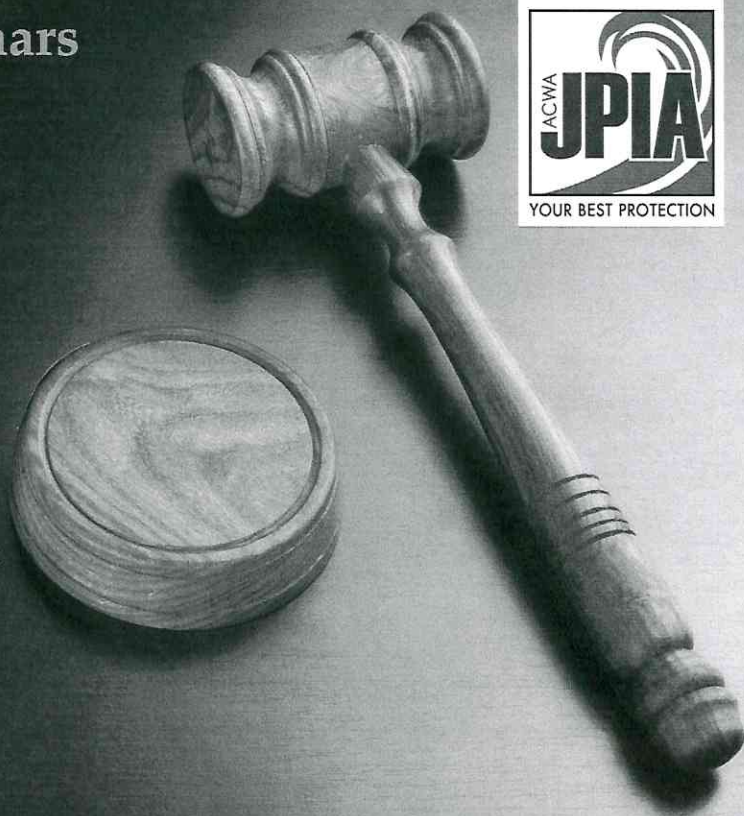
February 19, 10 AM—*Robert's Rules Made Simple*

This training is no cost to JPIA members but registration is required. Webinars can be viewed individually or as a group.

Find additional info and how to register here.

Additional questions? Send an email to training@acwajpia.com, or call 800.231.5742

Webinars are recorded for future viewing.





**California Special
Districts Association**
Districts Stronger Together

Gold Country Regional Chapter



Workshop

Date: Wednesday, January 30, 2019




Time: 9am-12pm

Location: Cameron Park CSD
2502 Country Club Dr
Cameron Park, CA

Fee: \$5/\$15

Workshop

Agenda

-  9:00am-CSDA News presented by Neil McCormick, *Chief Executive Officer*
-  9:30am-Board Members Roundtable (Tenured District Board Members will share their experiences with newly elected Board Members)
-  10:30am-Finances for Special Districts (see details below)

Finances for Special Districts

Speaker: Brad Rockabrand, *Consultant*
Vavrinek, Trine, Day & Co.,LLP
Certified Public Accountants



Brad Rockabrand | Consultant
Vavrinek, Trine, Day & Co.,LLP
Certified Public Accountants
10681 Foothill Blvd, Suite 300
Rancho Cucamonga, CA 91730
P 909-466-4410 C 909-297-8418
www.vtdcpa.com

This workshop is to help Directors and Management better understand the role of the community; the responsibility of those charged with governance and management's participation in the preparation of budgets; accounting for reporting the use of public funds; and the development of Reserve Policies for ensuring reliable, essential services and community security.

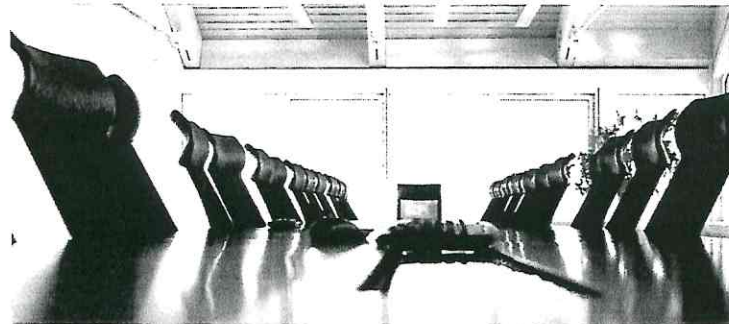
Questions: contact Donna at dleatherman@cpud.org



**California Special
Districts Association**
Districts Stronger Together

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By CSDA ADMIN posted 11-27-2018 10:20 AM



Attention all newly elected board members: CSDA is offering a variety of new educational opportunities for you in 2019! Check out our best options for board members below:

- Board Member Best Practices Workshops (Back by popular demand!)

This fast paced and informative workshop covers all the essential best practices of serving as a board member or trustee of a special district. There will be one workshop in each of the six district networks of California. Register/find a location near you by [clicking here](#).

- Special District Leadership Academy (SDLA) Conferences

The SDLA Conferences provide the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members. This conference will be offered in San Diego on April 7 – 10, 2019 and Napa on July 7 – 10, 2019. Both locations will offer a first-time and a returning attendee track!

- Education from Your Desk: On-Demand Webinars

CSDA offers numerous pre-recorded webinars that can be accessed at any time on www.csda.net. Our offerings even include the Required Ethics AB 1234 Compliance Training and Required Harassment Prevention Training. Browse all on-demand webinars by [clicking here](#).

#Advocacy News

#FeatureNews