

Regular Meeting

7:00 P.M.

MEMBERS PRESENT: Clifford Overmier
John Lavaroni
J.W. Dell'Orto
Richard Blood
Dave Ortegel

MEMBERS ABSENT: None

STAFF PRESENT: Donna Leatherman, District Manager
Kate Jesus, Administrative Account Assistant

OTHERS PRESENT: Merle Fischer, Member of the Public
Shiabon Fischer, Member of the Public

1. ROLL CALL: The regular meeting was called to order by Director Ortegel at 7:00pm. Director Overmier, Dell'Orto, Lavaroni, Blood, and Ortegel were present.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:

- a. Minutes for Joint CPUD/CCWD Meeting of October 4, 2017
- b. Minutes for Regular Meeting of October 10, 2017
- c. Directors Report for October 2017
- d. Monthly Maintenance Report for October 2017

A motion was made by Director Lavaroni, seconded by Director Dell'Orto to approve the Consent Calendar as presented. Directors Lavaroni, Overmier, Dell'Orto, Blood, and Ortegel voted yes, no nays. Motion carried 5-0.

4. FINANCIAL BUSINESS:

- a. Approval of Claim Summary #709

Directors Lavaroni and Overmier inquired about several payments. The Manager clarified. A motion was made by Director Overmier, seconded by Director Lavaroni to approve the Claim Summary #709 in the amount of \$324,521.28 as presented. Directors Lavaroni, Overmier, Dell'Orto, Blood, and Ortegel voted yes, no nays. Motion carried 5-0.

- b. 1st Quarter Investment Report

The Manager stated that the UBS CD's would be maturing in February 2018; options would be discussed prior to maturity. A motion was made by Director Dell'Orto, seconded by Director Overmier to approve the 1st Quarter Investment Report as presented. Directors Lavaroni, Overmier, Dell'Orto, Blood, and Ortegel voted yes, no nays. Motion carried 5-0.

- c. 1st Quarter Budget Report

The report was reviewed by the Board. Director Dell'Orto inquired about the debt service line item and the Manager clarified for the Railroad Flat loan payment. A motion was made by Director Overmier, seconded by Director Lavaroni to approve the 1st Quarter Budget Report as presented. Directors Lavaroni, Overmier, Dell'Orto, Blood, and Ortegel voted yes, no nays. Motion carried 5-0.

- d. Approval of Annual 2016/17 Audit Report

A motion was made by Director Overmier, seconded by Director Lavaroni to table this item until the December meeting. Directors Lavaroni, Overmier, Dell'Orto, Blood, and Ortegel voted yes, no nays. Motion carried 5-0.

5. RESOLUTION 2017-10: CORPORATE CREDIT CARD RESOLUTION: The Manager reviewed the Credit Card Policy and stated that the previous Resolution was in need of an update. The updated resolution will allow for multiple card holders. Director Blood requested that the job titles be included in the resolution. The Manager would make the changes. A motion was made by Director Overmier, seconded by Director Lavaroni to amend Resolution 2017-10 as amended. Directors Lavaroni, Overmier, Dell'Orto, Blood, and Ortegel voted yes, no nays. Motion carried 5-0.

6. RESOLUTION 2017-11: FIXING THE EMPLOYER CONTRIBUTION UNDER SECTION 22893 OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT: The Manager presented the Board with background information for the District's current and proposed medical insurance costs. The Board discussed the possibility of revising the vesting contributions. District Retiree, Merle Fischer expressed his concern with the proposed changes and out of pocket costs. The Board agreed that they would maintain the current agreements with the current annuitants. The District would create a Memorandum of Understanding to cover the out of pocket costs for those employees established under previous Resolution. Merle Fischer thanked the Board for their understanding. A motion was made by Director Lavaroni, seconded by Director Overmier to the approval of the Resolution 2017-11 Fixing the Employer Contribution Under Section 22893 of the Public Employees' Medical and Hospital Care Act. Directors Lavaroni, Overmier, Dell'Orto, Blood, and Ortegel voted yes, no nays. Motion carried 5-0.

7. UPDATE: CALAVERAS COUNTY LONG TERM WATER NEEDS STUDY (LTWNS): The Manager stated that the Study and the Supplemental Information Document would be submitted to the State by the end of the week. Director Blood inquired about a timeline for the legislation process. The Manager would pass any updates along to the Board. Director Lavaroni acknowledged the Manager and staff for the completion of the Calaveras County Long Term Water Needs Study (LTWNS).

8. UPDATE: SUNSET STREET WATERLINE REPLACEMENT PROJECT: The Manager stated that the project is complete including the paving. The Notice of Completion and cost recap would be provided at the next Board meeting.

9. MONTHLY WATER USAGE REPORT: The Board reviewed the water usage for the month of October. The Manager gave an update on the status of the fill stations and the current usage and revenue of the fill stations. All five stations will be operational by December.

10. MANAGERS COMMENTS:

a. Joint EAP Seminar for the Mokelumne River Area (11/30/17): The Manager informed the Board of the upcoming event.

b. New Hire – Water Utility Worker(s): The District received a total of 16 applications and are conducting interviews.

c. Stewardship Through Education River to Tap Tour (11/15/17): The Manager informed the Board of the upcoming event.

The District is working with ACRT and the County on the Tree Mortality Program with possible help from CalFire. CalAM Forestry Team will be in contact with the District at the beginning of the year for possible fuel reduction project at Schaads. The Board discussed the recent news release of the required lead and copper testing for public schools. The District would be working with the local school district to complete the testing. The Manager inquired about any previous agreement with the property owner of Schaad's for the use of water. The Manager presented the Board with a copy of the Rate Study completed by California Rural Water Association for review at the December meeting.

11. DIRECTORS COMMENTS:

a. LAFCO – Meeting Reminder 11/20/17: Director Lavaroni would attend the meeting.

b. CAMRA – Meeting Reminder 10/18/17: Director Ortegel and the Manager were unable to attend the meeting.

c. UMRWA – Next Meeting 1/26/18 – Director Blood: Director Blood would attend the meeting.

10. CLOSED SESSION: None.

11. ADJOURNMENT (Next meeting 12/12/17): As there was no further business to come before the Board, the meeting was adjourned at 8:26pm.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant

