

**CALAVERAS PUBLIC UTILITY DISTRICT**

**May 10, 2016**

**Regular Meeting**

**7:00 P.M.**

MEMBERS PRESENT: John Lavaroni  
Clifford Overmier  
Mark McCartney  
Charlie Moore

MEMBERS ABSENT: Dave Ortegel

STAFF PRESENT: Donna Leatherman, District Manager  
Kate Jesus, Administrative Account Assistant

OTHERS PRESENT: None

1. ROLL CALL: 7:00pm Director Lavaroni, Overmier, Moore and McCartney present. Director Ortegel absent.

2. PUBLIC COMMENT (Limit 3 minutes per person/15 minutes per subject): None

3. APPROVAL OF CONSENT CALENDAR:

- a. Minutes as Mailed for Regular Meeting of April 12, 2016
- b. Directors Report for April 2016
- c. Monthly Maintenance Report for April 2016:

Director Moore inquired about the number of new connections since the lift of the moratorium. The Manager confirmed the current number that were paid for and pending. A motion was made by Director Moore, seconded by Director Lavaroni to approve the Consent Calendar as mailed. Directors Lavaroni, Overmier, Moore, McCartney voted yes, no nays. Motion carried 4-0-1.

4. FINANCIAL BUSINESS:

a. Approval of Claim Summary #691 – The Manager reviewed the payments for April. Director Lavaroni inquired about payments to CPPA, Windy Trees, and Weber Ghio & Associates. A motion was made by Director Moore, seconded by Director Lavaroni to approve Claim Summary #691 in the amount of \$174,271.67 as presented. Directors Lavaroni, Overmier, McCartney, and Moore voted yes, no nays. Motion carried 4-0-1.

b. 3<sup>rd</sup> Quarter Budget Report – The Manager presented the report. Director Lavaroni inquired about the Engineering line item. The Manager explained that funds were budgeted under capital outlay projects. Director Overmier inquired about the overtime costs presented in the budget. The Manager explained that this was due to the Butte Fire. A motion was made by Director Moore, seconded by Director McCartney to approve the 3<sup>rd</sup> Quarter Budget report as presented. Directors Lavaroni, Overmier, Moore, McCartney voted yes, no nays. Motion carried 4-0-1.

c. Investment Report – The Manager presented the Quarterly Investment Report. Director Lavaroni inquired about the transfer from LAIF. The Manager reported that it was used to open a new general checking account with Wells Fargo Bank. A motion was made by Director Lavaroni, seconded by Director McCartney to approve the Investment Report as presented. Directors Lavaroni, Overmier, Moore, McCartney voted yes, no nays. Motion carried 4-0-1.

5. REQUEST FOR WATER BILL RELIEF – K. HOOTON: Director Overmier read the letter from Ms. Hooton aloud to the Board. The Manager gave a brief description on the history of the account. Director Lavaroni recommended a reduction of the September 2015 water bill due to impacts of the Butte Fire. A motion was made by Director Lavaroni, seconded by Director Moore to approve and authorize the Manager to reduce the September 2015 billing to the minimum charge. Directors Lavaroni, Overmier, McCartney, and Moore voted yes, no nays. Motion carried 4-0-1.

6. LAFCO BALLOT FOR INDEPENDENT SPECIAL DISTRICT REPRESENTATIVES: The Manager presented the ballot stating the nominees. The Board discussed and recommended that Director Lavaroni and Tony Tyrell be selected for representation on LAFCO.

7. ACCEPT GASB 45 VALUATION REPORT DATED JULY 1, 2015: The Manager reviewed the bi-annual report and recommend to the Board that the report be accepted. A motion was made by Director Lavaroni, seconded by Director McCartney to accept the GASB 45 Valuation Report Dated July 1, 2015. Directors Lavaroni, Overmier, McCartney, and Moore voted yes, no nays. Motion carried 4-0-1.

8. SB88 – EMERGENCY REGULATIONS FOR MEASURING AND REPORTING ON THE DIVERSION OF WATER: The Manager reviewed the fact sheet and stated the District is in compliance. There are also grant opportunities available for installing measuring devices.

9. BUTTE FIRE UPDATES: The Manager reviewed the current status of the clean-up efforts. The contractor using the District fire hydrants reported they should be done by the end of May. Director Overmier recommended that the Manager look into filing a claim with PG&E for cost reimbursement due to the fire.

10. WATER CONSERVATION AND DROUGHT REPORT: The Manager reviewed the current conservation figures for April's water usage and rainfall totals. Director McCartney inquired about the State's recent ruling on conservation measures. The Manager reported the current Stage 1 will continue at this time. Director Moore inquired about the status of Schaads reservoir levels. The Manager reported that Schaads is currently full and not spilling.

11. MANAGERS COMMENTS:

- a. Medical Marijuana Comments: The Manager reported that the County requested comments on the emergency regulations. The recommendation to install backflow and follow conservation requirements.

The Manager reported that the Customer Service Representative position was filled and the applicant will start on June 1, 2016. The 2016/17 Preliminary Budget will be sent to the Board the first week of June.

12. DIRECTORS COMMENTS:

- a. CAMRA Meeting (4/20/16) – Director Ortegel: Director Ortegel was absent. The Manager attended the meeting and gave a brief review which included discussion of SB88.
- b. LAFCO Meeting (4/18/16) – Director Lavaroni: Director Lavaroni did not attend the meeting.
- c. UMRWA Meeting (4/22/16) – Director Moore: A presentation was given on the Pumpkin Hollow Restoration Project and MaryAnn Garamendi also presented the Stewardship for Education program that is supported by UMRWA.

13. CLOSED SESSION:

- a. Conference with Real Property Negotiators (Government Code § 54956.8)  
Property: Toyon Park Water System, LLC Negotiators: Donna Leatherman, Chris Williams and Rick Churchill  
Under Negotiation: Term Sheet

At 8:27pm the Board convened to a closed session. No action was taken. The Board reconvened at 8:35pm.

14. ADJOURNMENT (Next meeting 6/14/16): As there was no further business to come before the Board, the meeting was adjourned at 8:38pm.

Respectfully submitted,

Kate Jesus, Administrative Account Assistant